

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, December 8, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Melissa Ruhland
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Duty Reeve Harold Parks called this meeting to order at 10:00 a.m.

DELEGATION

Tyler Nicholson from Bobcat Regina, with Doosan attended selling the Doosan Loader to the RM of Rocanville No.151. Shawna Green from the Lower Qu'Appelle Agri-Environmental Group explaining some of the Programs that the Farm Stewardship Program is offering to Agricultural Producers.

MINUTES

- 217/16 **Birkenshaw:** That the minutes of the regular meeting of council held on November 3, 2016, and Coffee Meeting with AECOM on November 9, 2016 and Special Bridge Meeting held on November 17, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

- 218/16 **Holland:** That the Statement of Financial Activities and Bank Reconciliation for November /16 be approved as presented. **Carried.**

CORRESPONDENCE

- 219/16 **Fafard:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

ROAD CONSTRUCTION – CLEM FAFARD

- 220/15 **Holland:** That the RM of Rocanville No.151, approves to build ½ mile of road on the north side of the NE-04-17-30-W1 for Clement Fafard. **Carried.**

EXTENDED WARRANTY ON DODGE TRUCK

- 221/16 **Wushke:** That the RM of Rocanville No.151, purchase extended warranty on the Power train & comprehensive warranty to be 5 years or 120,000, for \$3,150 + taxes. **Carried.**

MEETING SCHEDULE

- 222/16 **Parks:** That with all Council members present the following dates, time & place be set for Regular Meetings of the Council of this municipality: Regular Monthly meeting will be held on every second Thursday of each month, commencing at 10 a.m. for the months, January, February, March, April, November & December with a luncheon meal supplied and at 8:00 a.m. for the months May to October inclusive and that these meetings will take place in the council chambers in the Municipal Office on 1001 Railway Avenue, Rocanville, SK. **Carried.**

OFFICE HOURS

- 223/16 **Birkenshaw:** That the office hours for this municipality be set for Monday to Friday – 9:00 a.m. to 4:00 p.m., open through noon hour, closed stat holiday & weekends. **Carried.**

RICK KAPLUN

- 224/16 **Ruhland:** That Richard Kaplun be hired to Sand the hills on SE-25-17-33-W1. **Carried.**

MONIES TRANSFERRED TO RESERVE

- 225/16 **Holland:** That \$200,000 get transferred into the Reserve Account -01 for the General Future Expenditure Upgrades & \$200,000 get transferred for Bridges. **Carried.**

HUDSON BAY ROUTE ASSOCIATION

- 226/16 **Wushke:** That \$300 be paid to the Hudson Bay Route Association for 2017 Membership. **Carried.**

FIRE FEES PAID TO THE TOWN OF ROCANVILLE

- 227/16 **Fafard:** That the Town of Rocanville be paid 35% of the Fire Fees Collected in 2016, from the RM of Moosomin No.121, & RM of Martin No.122, as required by Bylaw No.5-92 (\$3,215.39 as of Dec.8) **Carried.**

RAYMOND VAN DEN BUSSCHE – GRAVEL ROYALTY

- 2228/16 **Birkenshaw:** That Raymond Van Den Bussche get paid \$628, Royalty for use of his gravel. **Carried.**

OUTSTANDING INVOICES

- 229/16 **Ruhland:** That all outstanding custom work invoices including dust control, gravel, key invoices as of December 31, 2016, be added to the ratepayer's property taxes. **Carried.**

DOOSAN LOADER

- 230/16 **Birkenshaw:** That the RM of Rocanville No.151, purchase the Doosan Loader DL-350 For \$177,228 + taxes. **Carried.**

BYLAW 5-2016 – CODE OF ETHICS

- 231/16 **Wushke:** That Bylaw 5-2016, being a Code of Ethics Bylaw for Council Members be read for the second time. **Carried.**

BYLAW 5-2016 – CODE OF ETHICS

- 232/16 **Holland:** That Bylaw 5-2016, being a Code of Ethics Bylaw for Council Members be Given the third reading at this meeting. **Carried.**

CUSTOM WORK RATES

- 233/16 **Wushke:** That the Custom Work Rates for 2017 be as follows for RM Equipment:
Grader be set at \$120/ hour Mower be set at \$100/ hour
Loader be set at \$100/ hr Ratepayer \$75/hr
Backhoe be set at \$100/hr Ratepayers \$75/hr
Tractor w/FEL be set at \$100/hr Bobcat be set \$100/hr. **Carried.**

JANITORIAL WORK IN OFFICE

- 234/16 **Birkenshaw:** That Sylvia Anderson be paid \$100/month for the janitorial work in the office. **Carried.**

WAGES

- 235/16 **Parks:** That the Following wages apply as of December 26, 2016 for Outside Employees
Lorne Baily – Foreman - \$35.34/hour
Derrell Clark – Maintenance - \$33.25 / hour
Casual - \$15/hour
Sylvia be paid an annual wage of \$77,000 as of January, 2017, and that all previous benefits supplied remain the same. **Carried.**

GIFT CARDS

- 236/16 **Parks:** That the RM of Rocanville No.151 get \$50 Gift Cards for Turkey for the Following: Lorne, Derrell, Larry, James, Cliff, Ida & Sylvia. **Carried.**

G. GAWRYLUK WORK

- 237/16 **Ruhland:** That George Gawryluk get a onetime half payment of invoice on channel clearing work, which was done to his flooded yard & corals. **Carried.**

S.WILSON – SCISSORS CREEK HIGHWAY

- 238/16 **Parks:** That S.Wilson Construction Ltd. be hired to plow & salt Scissors Creek Highway for the winter of 2016-17. **Carried.**

EYE APPOINTMENT

- 239/16 **Birkenshaw:** That Sylvia Anderson take December 15 & 16, 2016 off for Eye & Doctor Appointments, and that this office remain closed those days. **Carried.**

FUTURE RESERVE EXPENDITURES

- 240/16 **Birkenshaw:** That \$76.96 for November/16, get transferred to Future Reserve Expenditures account. **Carried.**

LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

- 241/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of these minutes for \$414,228.25, be authorized for payment. **Carried.**

ADJOURNMENT

- 242/16 **Wushke:** That this meeting do now adjourn. (2:30 p.m.) **Carried.**


Reeve


Administrator

Report Date
2016-12-07 2:18 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-12-08
Batch: 2016-00132 to 2016-00148

Page

Payment #	Date	Vendor Name	Reference	Payment Amount
6068	2016-12-08	Bumper to Bumper - Langenberg	Grease Fitting, Sleeve	32.6
6069	2016-12-08	Bumper to Bumper - Langenberg	Shop Towels	122.9
6070	2016-12-08	Bumper to Bumper - Langenberg	Bolts, Nuts, Lamp, wipes	184.3
6071	2016-12-08	Bumper to Bumper - Langenberg	Heater Hose, clamps	12.9
6072	2016-12-08	C.B. Excavating & Spraying	Hauling pit run and Clay	3,433.50
6073	2016-12-08	Denray Tire	Service Call on Grader	436.60
6074	2016-12-08	Edge Excavating	Construction Work	693.00
6075	2016-12-08	Finning International Inc.	24 Wear Strips for Graders	3,174.88
6076	2016-12-08	Holiday Inn Express & Suites	Rooms for Convention	725.08
6077	2016-12-08	Information Services Corp.	Acct # 100041129	12.50
6078	2016-12-08	Maple Farm Equipment	Service Call, cap, shield, seal	914.32
6079	2016-12-08	Mazer Group	Part for Backhoe	57.48
6080	2016-12-08	Ministry of Justice	Policing Services	23,012.18
6081	2016-12-08	M.R. Challice Sales	3/4" Hydraulic Hose	133.76
6082	2016-12-08	Munisoft	Year End Webinar	110.00
6083	2016-12-08	Ottenbreit Sanitation Services	Waste Collection	1,321.11
6084	2016-12-08	Ottenbreit Sanitation Services	Waste Collection	754.48
6085	2016-12-08	Parks, Drew	Pest Control	390.00
6086	2016-12-08	Queen's Printer Revolving Fund	RM Release of Acts	110.25
6087	2016-12-08	RPM Service Ltd.	Safety on Volvo14	1,137.28
6088	2016-12-08	RPM Service Ltd.	3/8 air Brake Hose	20.75
6089	2016-12-08	SaskTel	Shop/ office phone & Internet	275.32
6090	2016-12-08	SaskPower	Power & Energy	546.39
6091	2016-12-08	Saskatchewan Potash Tax Share	Remittance	1,651.67
6092	2016-12-08	Sterling Truck & Trailer Sales	Volvo 01 - fan	482.70
6093	2016-12-08	Town of Rocanville	2016 Fires and MVA	3,215.39
6094	2016-12-08	Van Den Bussche, Raymond	Royalty on Gravel	628.00
6095	2016-12-08	Vermin-ator Pest Control Serv	Pest Control Services Rats	3,433.50
6096	2016-12-08	Watson, Chris	Beaver Tail	30.00
6097	2016-12-08	World-Spectator, The	Tax Enforcement List	176.40
Total for AP-GEN:				414,228.25

Certified Correct This December 8, 2016

Reeve

Administrator



Report Date
2016-12-07 2:18 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-12-08
Batch: 2016-00132 to 2016-00148

Page

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL				
Computer Cheques:				
6005	2016-11-03	SaskTel	Shop Phone	
6006	2016-11-15	Bradley Directories	Printing of RM Maps	75.29
6007	2016-11-15	Loraas Disposal	Recycle Waste	184.00
6008	2016-11-15	Ottenbreit Sanitation Services	Waste Collection	100.45
6009	2016-11-15	Prairie Steel	Culverts - old 600 grid	764.56
6010	2016-11-15	Prairie Steel	Culverts	3,898.96
6011	2016-11-15	SaskTel	Nov/16 Cell Phone	7,218.42
6012	2016-11-15	SaskTel	Office Phone & Internet	50.41
6013	2016-11-15	Tantallon Community Recreation	Recreation Grant	209.82
6014	2016-11-15	Town of Rocanville	Medical Expense	5,000.00
6015	2016-11-15	Town of Rocanville	Fire Dept Expense	431.29
6016	2016-11-15	World-Spectator, The	Advertising	1,562.35
6017	2016-11-25	Edge Excavating	Div 5. Bear Creek-Tree removal	373.80
6018	2016-11-25	Edge Excavating	Div.3-Build Approaches	2,756.25
6019	2016-11-25	Edge Excavating	Div.5-Culverts 2 installed ang	6,174.00
6020	2016-11-25	Edge Excavating	Div.1- Installed 3 culverts	2,236.50
6021	2016-11-25	Edge Excavating	Div.6-install culvert & unplug	3,433.50
6022	2016-11-25	Edge Excavating	Div.3- Channel Clearing	2,205.00
6023	2016-11-25	Edge Excavating	Div.5- Channel Clearing	1,732.50
6024	2016-11-25	Town of Rocanville	Nov/16 Office/ Shop Water Bill	3,291.75
6025	2016-11-25	Town of Rocanville	Nov/16 Tank Loader	166.72
6026	2016-11-25	Anderson, Sylvia	Nov/16 Monthend Payroll	691.12
6027	2016-11-25	Baily, Lorne	Nov/16 Monthend Payroll	3,010.02
6028	2016-11-25	Clark, Derrell	Nov/16 Monthend Payroll	3,248.69
6029	2016-11-25	Hubick, Larry	Nov/16 Monthend Payroll	2,941.22
6030	2016-11-25	Langley, Ida	Contracted Man Bin	3,236.29
6031	2016-11-25	Lower Souris Rver Watershed	Watershed Conference	360.00
6032	2016-11-25	M.E.P.P.	Nov/16 Remittance	375.00
6033	2016-11-25	Neville, Cohen	Beaver Tails	4,558.18
6034	2016-11-25	Reavie, James	Nov/16 Monthend Wages	150.00
6035	2016-11-25	Receiver General	Nov/16 Remittance	4,227.73
6036	2016-11-25	Smorong, Clifford	Nov/16 Monthend Wages	11,478.20
6037	2016-11-30	Good Spirit S.D. No. 204	Remittance	3,230.28
6038	2016-11-30	S.M.H.I.	Remittancer	83.94
6039	2016-11-30	South East Cornerstone S.D.	Remittance	16,770.74
6040	2016-12-08	Anderson, Sylvia	Dec/16 Mid-Month Advance	12,519.96
6041	2016-12-08	Baily, Lorne	Dec/16 Mid-Month Advance	1,000.00
6042	2016-12-08	Clark, Derrell	Dec/16 Mid-Month Advance	2,000.00
6043	2016-12-08	Hubick, Larry	Dec/16 Wages	2,000.00
6044	2016-12-08	Reavie, James	Dec/16 Wages	1,294.71
6045	2016-12-08	Birkenshaw, Clint	Dec/16 Council Remuneration	1,496.42
6046	2016-12-08	Fafard, Conrad	Dec/16 Council Remuneration	4,125.22
6047	2016-12-08	Holland, Ernest	Dec/15 Council Remuneration	3,894.14
6048	2016-12-08	Parks, Harold	Dec/16 Council Remuneration	4,837.00
6049	2016-12-08	Reid, Murray	Dec/16 Council Remuneration	3,941.69
6050	2016-12-08	Ruhland, Melissa	Dec/16 Council Remuneration	8,602.60
6051	2016-12-08	Ruhland, Melissa	Nov/16 SARM Convention	1,064.00
6052	2016-12-08	Wushke, Tim	Dec/16 Council Remuneration	1,685.00
6053	2016-12-08	AECOM Canada Ltd.	2016 Rail Crossing Data Compil	4,612.57
6054	2016-12-08	Anderson, Sylvia	Time cards & Lubercating sheet	1,117.46
6055	2016-12-08	Anderson, Sylvia	Dec/16 Janitorial work	63.22
6056	2016-12-08	Anderson, Sylvia	SARM Convention-Sktn	100.00
6057	2016-12-08	Anderson, Sylvia	Postage, Freight, Donuts	527.00
6058	2016-12-08	Blueberry Kitchen	Christmas Supper	182.21
6059	2016-12-08	Bobcat of Regina Ltd.	Rental of Doosan Loader	529.20
6060	2016-12-08	Bobcat of Regina Ltd.	Purchase of Doosan Loader	6,600.00
6061	2016-12-08	Borderland Co-op	Diesel	194,950.80
6062	2016-12-08	Borderland Co-op	Gas & Diesel	892.78
6063	2016-12-08	Borderland Co-op	Gas & Diesel	430.45
6064	2016-12-08	Borderland Co-op	Diesel for Grader	782.67
6065	2016-12-08	Borderland Co-op	Diesel for Grader	505.76
6066	2016-12-08	Borderland Co-op	4X8 3/8" OSB	892.93
6067	2016-12-08	Borderland Co-op	Bulk Diesel Fuel Tank	16.49
				10,107.53

CORRESPONDENCE
December 8, 2016

E Schedule A

1. Saskatchewan Trails Association – wondered if the RM would like to make a donation to help fund the trails up keep.
2. Rocanville Playground Committee is looking on raising funds to replace the large, 30-year-old wooden play structure at the school grounds.
3. All-Net Municipal Solutions – Meeting Management on Mobile World.
4. Work Zone Training – which is in alignment with the SARM Rural Municipal Traffic Signing Manual teaches methods to protect workers from traffic hazards through the use of warning signs, barriers, lane control devices, flashing lights, flares, automatic or remote-controlled traffic control systems.
5. Capital I Industries – have a new product Gravel Reclaimer/ Sloper.
6. Eastern Lower Qu'Appelle Agri-Environmental Group Workshop, on December 14, 2016, at Whitewood Community Legion,

MINUTES of a Special Meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, November 17, 2016 in the
Municipal Office at Rocanville, Saskatchewan.

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw - missing
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Melissa Ruhland
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 11:15 am.

Council had a meeting in the morning 10 am in the RM of Spy Hill No.152, about the Ashe Bridge. Council then came to RM 151 Council Chambers and had a quick meeting about making a resolution on applying for a MREP Grant.

- Council had a Special Meeting on November 9, 2016 with AECOM Engineers Bruce Preston, for 719 Road Construction in 2017.

ASHE BRIDGE

213/16

Ruhland: That the RM of Rocanville No.151, will fund jointly with the RM of Spy Hill No.152, whom will apply on the MREP Grant for Bridge Funding, on the Ashe Bridge.

Carried.

DOOSAN LOADER

214/16

Fafard: That the RM of Rocanville No.151, continue leasing the Doosan Loader to December 30, 2016.

Carried.

DRAINAGE MEETING

215/16

Parks: That any councilor wishing to attend the Provincial Drainage Water Management Conference on December 1, 2016, at the Moosomin Communiplex in Moosomin, SK, with regular expenses to be reimbursed as according to policy.

Carried.

ADJOURNMENT

216/16

Wushke: That this meeting do now adjourn. (11:45 a.m.)

Carried.


Reeve


Administrator

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, November 3, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Melissa Ruhland
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 1:00 p.m.

DELEGATION

Lorne Baily attended Council Meeting updating on RM Happenings, 719 Grid needs gravel, culverts, sand for icy roads in the winter. Mow Highway 8, 308 and to PCS again. Council would like to go to one piece culverts instead of two pieces and coupler. Jamie McLeod attended discussing about the treasurer's voluntary position to do Rocanville Recreation Development Board Books. Tyler Nicholson from Bobcat Regina, with Doosan asking if we would like to rent the loader for another year. Grant Lacaille from Brand Tractor attended wondering if Council is interested in purchasing a JD Loader.

MINUTES

192/16 **Birkenshaw:** That the minutes of the regular meeting of council held on October 6, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

193/16 **Parks:** That the Statement of Financial Activities and Bank Reconciliation for October /16 be approved as presented. **Carried.**

CORRESPONDENCE

194/16 **Fafard:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

DEVELOPMENT PERMIT

195/15 **Birkenshaw:** That the RM of Rocanville No.151, approves the Residential yard site & Construction of improvement on the NW-10-16-31-W1 (Kurt & Frances Walz) for Wade and Teresa Mannerfeldt. **Carried.**

RESIDENTIAL SUBDIVISION

196/16 **Parks:** That Ministry of Government Relations Community Planning (File: R0832-16R) proposed Rural Residential Subdivision application for land situated within the SE ¼-30-16-31-W1 – 4.06 hectares (10 Acres), Wayne Becker, be recognized as compliant under the Zoning Bylaw 2-2005 and be approved. **Carried.**

\$60 FOR HIRED BEAVER HUNTERS BY COUNCIL

197/16 **Birkenshaw:** That the Council of the RM of Rocanville No.151, may hire Beaver Trapper and we will be paying them \$60 / tail. Determined by Council **Carried.**

ADVERTISE IN BUSINESS APPRECIATION

198/16 **Fafard:** That the RM of Rocanville No.151, pay for World Spectator Business Appreciation Week for \$100. **Carried.**

DECLARATION OF RESULTS

199/16 **Fafard:** That the Declaration of Results be accepted as presented to Council and attached hereto forming part of these minutes. **Carried.**

LEGION CAMPAIGN

200/16 **Parks:** That the RM of Rocanville No.151, pay the Royal Canadian Legion Poppy Campaign a donation of \$100.00 **Carried.**

SGI PACKAGE POLICY

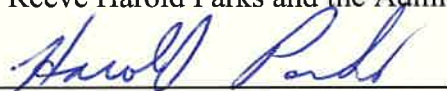
201/16 **Fafard:** That the SGI package policy on this municipality's Trucks & Trailers be renewed with SGI Andrew Agency. **Carried.**

DEPUTY REEVE

202/16 **Wushke:** That Harold Parks be appointed as Deputy Reeve and that signing authority be either the Reeve: Murray Reid or Deputy Reeve Harold Parks and the Administrator Sylvia Anderson for the year 2017. **Carried.**

Continue on Page 2

Reeve



DONATION TO STARS

203/16

Ruhland: That the RM of Rocanville No.151, pay a donation to Stars - \$1,066 for 533 population x \$2 / Population.

Carried.DONATION TO TANTALLON COMMUNITY RECREATION

204/16

Parks: That the RM of Rocanville No.151, pay a \$5,000 donation to renovate the Tantallon Community Recreation Co-operative -Rink/Hall Complex

Carried.BYLAW 5-2016 – CODE OF ETHICS

204/16

Parks: That Bylaw 5-2016, being a Code of Ethics Bylaw for Council Members be introduced and read the first time.

Carried.EMPLOYMENT STANDARD WORKSHOP

205/16

Fafard: That Sylvia Attend the Employment Standard Workshop held in Yorkton, SK on November 30, 2016 with regular expenses to be reimbursed as according to policy & that this office remain closed that day.

Carried.OLD COMPUTER, GRAVEL, BOBCAT RENTAL

206/16

Wushke: That Sylvia have the old computer for nothing, also paid for Bobcat Rental 10.7 hours @ \$110/hr=\$1,177 and 40 yards of gravel for my Garage.

Carried.CHRISTMAS PARTY

207/16

Parks: That Council & Employees of the RM of Rocanville No.151 hold their Christmas Party on December 8, 2016 @ 6:00 p.m. at the PotashCorp Rocanville Community Hall with Blueberry Kitchen catering and with expenses to be paid by this municipality.

Carried.APPOINTMENTS

208/16

Parks: That the List of Appointment for 2016 be as follows:

Moosomin & District Health Care Foundation – Murray Reid

Moosomin & District Health Care Foundation Finance Com. – Ernest Holland

Moosomin Veterinary Board – Ernest Holland

Whitewood Veterinary Board – Harold Parks

Regional Library – Clint Birkenshaw

Rocanville Fire Dept & EMO – Melissa Ruhland & Tim Wushke

Rocanville Recreation Board – Clint Birkenshaw

Rocanville Economic Development Org. – Murray Reid & Clint Birkenshaw

Rocanville & District Museum Society – Conrad Fafard & Hal Parks

Welwyn Centennial Regional Park – Conrad Fafard

Public Works & Fire Ranger – Council as a Whole

Banking & Financing – Murray Reid & Hal Parks

Weight Restrictions – Conrad Fafard & Tim Wushke

Audit Committee – Murray Reid, Harold Parks & Melissa Ruhland

Eastern Lower Qu'Appelle – Harold Parks

Pest Control Officer – Raymond Charles

Weed Inspector – Gerald Flamen

Fire Chief – Kelsey Reid

EMO Co-ordinator – Sylvia Anderson

Carried.REMUNERATION

209/16

Ruhland: That the Following rates be set for Remuneration, Supervision & Convention

Council Meeting	\$250.00/ day	Council Mileage	\$.50/km
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Committee Meetings	\$ 250.00/ day	Committee Mileage	\$.50/km
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Public Works Supervision	\$250.00/ day	Public Works Mileage	\$.50/km
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Reeve Supervision:Office	\$250.00/ day	Reeve Super.Mileage	\$.50/km
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Conventions	\$250.00/ day	Mileage	\$.50/km
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Meals	\$150.00/ day		
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Carried.FUTURE RESERVE EXPENDITURES

210/16

Birkenshaw: That \$251.98 for October/16, get transferred to Future Reserve Expenditures account.

Carried.LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

211/16

Holland: That the accounts for payments as listed and attached hereto, forming part of these minutes for \$167,219.24, be authorized for payment.

Carried.ADJOURNMENT

212/16

Wushke: That this meeting do now adjourn. (5:15 p.m.)

Carried.


Harold Parks
Reeve

Sylvia Anderson
Administrator

5940	2016-10-17	Borderland Co-op	Diesel	3,391.19
5941	2016-10-17	Community Recreation	Operating Grant	750.00
5942	2016-10-17	Dancsok, Linda	Clay for Road Construction	16,757.00
5943	2016-10-17	Dancsok, Linda	Crop Damage Road Construction	750.00
5944	2016-10-17	Glasser's T.V. Service Ltd.	Computer mouses	86.22
5945	2016-10-17	Loraas Disposal	Recycle Waste	100.32
5946	2016-10-17	Rocanville Regional Library	Library Grant	1,980.00
5947	2016-10-17	RPM Service Ltd.	Safety on KW & 10 Belly	1,918.20
5948	2016-10-17	SaskTel	Cell Phone	50.41
5949	2016-10-17	Village of Tantallon	Operating Grant	750.00
5950	2016-10-17	Wapella Recreation Board	Operating Grant	750.00
5951	2016-10-17	Williamson, Daryl	Council Remuneration	1,925.00
5952	2016-10-17	World-Spectator, The	Nomination, Call for Notice	386.40
5953	2016-10-26	Anderson, Sylvia	Oct/16 Monthend Payroll	3,010.02
5954	2016-10-26	Baily, Lorne	Oct/16 Monthend Payroll	3,505.00
5955	2016-10-26	Clark, Derrell	Oct/16 Monthend Payroll	2,777.72
5956	2016-10-26	Hubick, Larry	Oct/16 Monthend Payroll	3,079.10
5957	2016-10-26	Langley, Ida	Contracted Man Bin	360.00
5958	2016-10-26	M.E.P.P.	Oct/16 Remittance	4,604.80
5959	2016-10-26	Reavie, James	Oct/16 Monthend Wages	4,303.08
5960	2016-10-26	Receiver General	Oct/16 Remittance	13,073.21
5961	2016-10-26	SaskPower	Power for Office/ Shop	447.82
5962	2016-10-26	Smorong, Clifford	Oct/16 Monthend Wages	2,904.98
5963	2016-10-31	Good Spirit S.D. No. 204	Remittance	981.70
5964	2016-10-31	S.M.H.I.	Remittancer	28,727.79
5965	2016-10-31	South East Cornerstone S.D.	Remittance	15,048.57
5966	2016-11-03	Anderson, Sylvia	November Janitorial work	100.00
5967	2016-11-03	Andrew Agencies	Vehicle & trailer Insurance	3,692.00
5968	2016-11-03	Bobcat of Regina Ltd.	Rental on Doosan Loader	6,600.00
5969	2016-11-03	Borderland Co-op	Diesel	99.40
5970	2016-11-03	Borderland Co-op	Diesel & Gas	1,001.92
5971	2016-11-03	Borderland Co-op	Diesel	735.33
5972	2016-11-03	Borderland Co-op	Diesel & Gas	643.44
5973	2016-11-03	Borderland Co-op	Diesel & Gas	650.34
5974	2016-11-03	Borderland Co-op	Diesel in Tank	9,928.25
5975	2016-11-03	Borderland Co-op	Grease Coupler, Coffee	96.09
5976	2016-11-03	Bradley Directories	Printing of RM Maps	184.00
5977	2016-11-03	Bumper to Bumper - Langenberg	Clevis, jack, blow gun	132.04
5978	2016-11-03	Davidson Truck & Tractor Ltd.	Oil Filler Cap	26.39
5979	2016-11-03	Denray Tire	Derrell Grader Tire	252.95
5980	2016-11-03	Fafard, Therese	Election	540.00
5981	2016-11-03	Ficek Transport Ltd.	Glass doors- Lorne	52.92
5982	2016-11-03	Finning International Inc.	Glass Doors for Lorne Grader	3,648.72
5983	2016-11-03	Finning International Inc.	Injector Hyd Pump -Derrell	1,312.50
5984	2016-11-03	Flaman, Gerald	Weed Inspector	878.00
5985	2016-11-03	Information Services Corp.	Acct # 100041129	47.10
5986	2016-11-03	Maple Farm Equipment	Parts for Mower	1,805.49
5987	2016-11-03	Maple Farm Equipment	Service call JD6170	554.69
5988	2016-11-03	Maple Farm Equipment	Revolving light, core alternat	104.45
5989	2016-11-03	Mazer Group	Split Pins	28.29
5990	2016-11-03	Park, Della	Elections	540.00
5991	2016-11-03	Royal Canadian Legion	Poppy Campaign	100.00
5992	2016-11-03	S.A.R.M.	Ballots for Reeve	248.53
5993	2016-11-03	SaskPower	Power for well at Brent's	100.78
5994	2016-11-03	Stars Saskatoon Base	Donation	1,066.00
5995	2016-11-03	Sterling Truck & Trailer Sales	Voilvo Truck	167.54
5996	2016-11-03	Success Office Systems	Photo Copier Maintenance	193.55
5997	2016-11-03	Tremblay, Bill	Beaver Tails	60.00
5998	2016-11-03	Wahoski, Matt	Pest Control	450.00
5999	2016-11-03	Wushke, Tim	Built 4 approaches	11,760.00
6000	2016-11-10	Anderson, Sylvia	Nov/16 Mid-Month Advance	1,000.00
6001	2016-11-10	Baily, Lorne	Nov/16 Mid-Month Advance	2,000.00
6002	2016-11-10	Clark, Derrell	Nov/16 Mid-Month Advance	2,000.00
6003	2016-11-10	Hubick, Larry	Nov./16 Mid-Month Advance	1,000.00
6004	2016-11-10	Reavie, James	Nov/16 Mid-Month Advance	1,000.00

Certified Correct This November 10, 2016

Total for AP-GEN: 167,219.24


Reeve


Administrator

Appendix C
FORM CC
{Clause 139(1)(b) of the Act}

Declaration of Results

Reeve: Rural Municipality of Rocanville No.151
for the election held on the 26th day of October, 2016.

Name of Candidates	Number of Votes or Acclamation/Elected
Murray Reid	129
Clement Fafard	76
Melissa Ruhland	Acclamation

Number of rejected ballots, except those on which no vote was made: 0

Number of ballots counted but objected to: 0

Spoiled: (e.g. Issued to a person who declined to vote) 0

Total number of voters who voted as indicated on Form Z 205

I declare that this is an accurate statement of the votes cast for the office of

Reeve for The Rural Municipality of Rocanville No.151.

Dated this 27th day of October, 2016.


Returning Officer

Form Z (Clause 133(1)(b) of the Act)
Deputy Returning Officer's Statement of Results.

Reeve of the Rural Municipality of Rocanville No.151, for the election held on the
26th day of October, 2016.

Names of Candidates

Clem Faland

Murray Reid

Number of Votes Elected

76

129

BALLOT ACCOUNT	
Counted (Not Objected to)	205
Counted (Objected to)	Ø
Rejected by deputy returning officer because:	Ø
* no vote marked	Ø
* no deputy returning officer's initials	Ø
* marked for more persons than required to be elect	Ø
* marked to identify voter	Ø
* torn or defaced to identify the voter	Ø
* other	Ø
Spoiled and Declined	Ø
SUBTOTALS	Ø
Unused ballots	205
TOTAL	560
Ballots supplied	765
	765

The number of voters who have as indicated in the poll book is 205
 I certify that the above statements are correct.

Dated this 26th day of October, 2016.

Nella Park
 (Deputy Returning Officer)

Waiver of Notice – Meeting Change

Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on November 10, 2016, commencing at 1:00 p.m. and has now been changed to be held on the 3rd day of November 2016, commencing at 1:00 p.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

SIGNED:

Murray Reid:  Date: Nov.3, 2016

Conrad Fafard:  Date: Nov.3, 2016

Clint Birkenshaw:  Date: Nov.3, 2016

Tim Wushke:  Date: Nov.3, 2016

Ernest Holland:  Date: Nov.3, 2016

Melissa Ruhland:  Date: Nov.3, 2016

Harold Parks:  Date: Nov.3, 2016

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, **Murray Reid** of Rocanville, Saskatchewan, having been elected to the office of **Reeve**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* or law and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other *Act* and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016
Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Signature of Declarant

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, **Conrad Fafard** of Rocanville, Saskatchewan, having been elected to the office of **Division 1**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* or law and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other *Act* and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016
Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Signature of Declarant

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, **Clint Birkenshaw** of Rocanville, Saskatchewan, having been elected to the office of **Division 2**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of The Municipalities Act;
c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by The Municipalities Act and any other Act and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016
Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Clint Birkenshaw
Signature of Declarant

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, **Ernest Holland** of Rocanville, Saskatchewan, having been elected to the office of **Division 4**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of The Municipalities Act;
c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by The Municipalities Act and any other Act and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016
Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Ernest W. Holland
Signature of Declarant

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, **Tim Wushke** of Rocanville, Saskatchewan, having been elected to the office of **Division 3**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other *Act* and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016
Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Tim Wushke
Signature of Declarant

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, **Melissa Ruhland** of Rocanville, Saskatchewan, having been elected to the office of **Division 5**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other *Act* and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016
Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Melissa Ruhland
Signature of Declarant

Form A
[Section 3]

Oath or Affirmation – Member of Council

I, Harold Parks of Rocanville, Saskatchewan, having been elected to the office of **Division 6**, in the Rural Municipality of Rocanville No.151 on 26th day of October, 2016:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I am qualified to hold the office to which I have been elected;
3. I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office.
4. I read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other *Act* or law and by the council;
5. I will a) perform the duties of office imposed by *The Municipalities Act* and any other *Act* or law and by the council;
b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; applicable to the office I now hold that are imposed by *The Municipalities Act* and any other *Act* and by the council.

DECLARED before me
at Rocanville, Saskatchewan, this
3rd day of November, 2016

Anderson
Commissioner for Oaths for Saskatchewan
A Notary Public for the Province of Saskatchewan
My Commission expires March 31/2017

Harold Parks
Signature of Declarant

CORRESPONDENCE
November 3, 2016

Schedule A

1. R & B Custom Works Inc. Phil Hamel from Shellbrook, SK does Nuisance Beaver House & Dam Demolition. Rates for blasting \$.75/km both ways, Blasting house or dams - \$200, hourly rate \$100/hr; \$400 per Culvert average size 4 feet or less.
2. Saskatchewan Cemetery Index holds a wealth of information on our history, culture and our families. The Saskatchewan Genealogical Society has compiled information and is available online at www.saskgenealogy.com/index.php/cemeteries-in-saskatchewan.
3. Commercial Truck Equipment – selling Amber/Blue Micro LED Bar light for snow & Ice removal equipment. \$385.00.
4. Maki Services – now offers LR Buckets and Blades for Bobcats.
5. Canadian Public Works Association of Saskatchewan is offering a Landfill & recycling workshop on October 20, 2016 @ Mosaic Place in Moose Jaw, SK.
6. Rocanville Economic Development & Recreation Board is offering a Christmas Draw for Thursday Night Shopping on December 3, 10, & 17, 2016.
7. Municipal Leadership Development Programs are offered on March 12, 2017 prior to SARM Convention in Saskatoon, SK.
8. Trinity Excavating Ltd.- Saskatoon, SK – provides municipalities with crushing and hauling of custom aggregates.
9. Chemical Industries Alberta – selling cleaners and degreasers Products, like Tornado, lift station cleaner & biozyme, also Arctic Melt Super De-icer, liquid de-icer and slice ice.
10. Finning – Stacey Wiebe – send a price list of reduced prices on Used Equipment- Motor graders, Excavators, Dozers, & Scrappers.
11. STARS – looking for donation.
12. Forklift Drivers must be trained.
13. Saskatchewan Heavy Construction Association has expanded the membership to include an infrastructure owner category. Contractors and now municipalities.
14. Sterling Truck & Trailer Sales Ltd. – advertising the sales men.
15. Canada 4-H would like a financial gift to the Foundation.
16. Angela Craig – wrote an email to the RM asking if we are ever going to have a dump site like the Town of Rocanville has. I mentioned to Angela that we can dig a hole for them on their property for big items to dispose of, but I guess she is not interested in a hole in the yard.

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, October 6 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings Culverts, gravelling road
Discussed Enzymes for the Construction in 2017, on Grid 719- Check prices out. Russell Redi-Mix
can make A-Base and do road construction for approximately \$90,000 per km. Kevin Kingdon
requested a letter from the RM of Rocanville to be able to drive on RM Grids with their mobile
equipment. The RM of Rocanville No.151 will be contributing to the pancake breakfast for the
Grand opening of the Rocanville Community Hall. Mine Gravel Crush 40,000yds, 1 ½" – 10,000yd.

MINUTES
178/16 **Birkenshaw:** That the minutes of the regular meeting of council held on September 8,
2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION
179/16 **Holland:** That the Statement of Financial Activities and Bank Reconciliation for
September, 2016 be approved as presented. **Carried.**

CORRESPONDENCE
180/16 **Fafard:** That the Correspondence as listed on Schedule A and attached to these minutes
be accepted as distributed and filed. **Carried.**

INVESTMENT
181/16 **Wushke:** That the RM of Rocanville No. 151, invest into (3) three term deposits each
for \$500,000, in 6 month,, 9 month and 12 month terms. **Carried.**

OPERATING GRANTS
182/16 **Birkenshaw:** That the following 2016 Operating grants be paid:
Rocanville Regional Library - \$1,980; Wapella Recreation Board - \$ 750
Community Recreation Organization of Welwyn - \$ 750; Village of Tantallon - \$750
Carried.

CROWN LEASE LAND
183/16 **Wushke:** That the RM of Rocanville No.151, allocate 15 points on Crown Land Leases
as follows: Distance – 5; Age – 5; Resource Base – 5. **Carried.**

SARM MID-TERM CONVENTION
184/16 **Parks:** That any Councillor & Administrator wishing to attend the SARM Mid-Term
Convention in Saskatoon, SK on November 9 & 10, 2016, with their regular expenses
reimbursed as according to policy and that 2 Councillors be this municipality voting
delegate representative at the said convention. **Carried.**

LANDS IN ARREARS
185/16 **Williamson:** That the 2016 list of lands in arrears be accepted as presented. **Carried.**

LANDS IN ARREARS & TAX LIENS
186/16 **Holland:** That the 2016 list of lands in arrears & Tax Lien's be applied to only include
tax arrears equal to more than (50%) fifty percent of the previous levy. **Carried.**

LAY OFF FOR SEASONAL WORKERS
187/16 **Fafard:** That the Seasonal Outside Workers be laid-off for the season effective
October 26, 2016, but in the event there is more work to be done at that time, they will
continue working until the Reeve in consultation with Council determines his work is
completed. **Carried.**

LINDA & DWIGHT DANCOSK
188/16 **Parks:** That Linda & Dwight Dancosk get paid for clay – 16,757 yards @\$1/yard,
crop loss – 7.5 acres @ \$100/ acre, on Harold Parks Road Construction. **Carried.**

RESERVE ACCOUNT

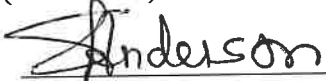
- 189/16 **Wushke:** That \$939.29 for September, 2016, get transferred to Future Reserve Expenditure account. **Carried.**

LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

- 190/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of these minutes for \$9,141,438.90, be authorized for payment. **Carried.**

ADJOURNMENT

- 191/15 **Wushke:** That this meeting do now adjourn. (11:00 a.m.) **Carried.**


Reeve
Administrator

Report Date
2016-10-05 1:29 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-10-06
Batch: 2016-00114 to 2016-00120

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
-----------	------	-------------	-----------	----------------

Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL

Computer Cheques:

5887	2016-09-23	Anderson, Sylvia	Sep/16 Monthend Payroll	2,864.42
5888	2016-09-23	Baily, Lorne	Sep/16 Monthend Payroll	3,505.00
5889	2016-09-23	Clark, Derrell	Sep/16 Monthend Payroll	2,672.08
5890	2016-09-23	Hubick, Larry	Sep/16 Monthend Payroll	2,339.06
5891	2016-09-23	Langley, Ida	Contracted Man Bin	270.00
5892	2016-09-23	Loraas Disposal	Recycle Waste	78.13
5893	2016-09-23	M.E.P.P.	Sep/16 Remittance	4,519.10
5894	2016-09-23	Reavie, James	Sep/16 Monthend Wages	4,097.17
5895	2016-09-23	Receiver General	Sep/16 Remittance	13,255.30
5896	2016-09-23	Rocanville Town & Country	Golf Cart Grant	5,000.00
5897	2016-09-23	SaskPower	Power for Office/ Shop	313.42
5898	2016-09-23	Smorong, Clifford	Sep/16 Monthend Wages	3,236.12
5899	2016-09-23	Univar Canada Ltd.	Calcium Chloride	4,335.17
5900	2016-09-30	Good Spirit S.D. No. 204	Remittance	6,748.11
5901	2016-09-30	Prairie Valley S.D. No. 208	Remittance	1,726.91
5902	2016-09-30	S.M.H.I.	Remittancer	58,443.80
5903	2016-09-30	Saskatchewan Potash Tax Share	Remittance	4,835,075.74
5904	2016-09-30	South East Cornerstone S.D.	Remittance	4,151,282.53
5905	2016-10-13	Anderson, Sylvia	Oct/16 Mid-Month Advance	1,000.00
5906	2016-10-13	Baily, Lorne	Oct/16 Mid-Month Advance	2,000.00
5907	2016-10-13	Clark, Derrell	Oct/16 Mid-Month Advance	2,000.00
5908	2016-10-13	Hubick, Larry	Oct./16 Mid-Month Advance	1,000.00
5909	2016-10-13	Reavie, James	Oct/16 Mid-Month Advance	1,000.00
5910	2016-10-13	Smorong, Clifford	Oct/16 Mid-Month Advance	1,000.00
5911	2016-10-06	Airmaster Sales Ltd.	30 - 80km Signs	2,087.33
5912	2016-10-06	Anderson, Sylvia	MEPP & RMAA District Mtgs	748.00
5913	2016-10-06	Anderson, Sylvia	Oct/16 Janitor	100.00
5914	2016-10-06	Bobcat of Regina Ltd.	Rental of Doosan Loader	6,600.00
5915	2016-10-06	Borderland Co-op	Diesel	522.26
5916	2016-10-06	Borderland Co-op	Diesel	572.04
5917	2016-10-06	Borderland Co-op	Gas & Diesel	922.28
5918	2016-10-06	Borderland Co-op	Diesel	879.10
5919	2016-10-06	Borderland Co-op	Office Maint. & Posts	868.84
5920	2016-10-06	Borderland Co-op	Diesel in Tank	8,276.50
5921	2016-10-06	Bradley Directories	Printing of RM Maps	184.00
5922	2016-10-06	Bumper to Bumper - Langenberg	Bulk Bolts, Gloves, 3/4" Wrenc	68.75
5923	2016-10-06	Bumper to Bumper - Langenberg	Wind washer, Towels, Lamp	229.97
5924	2016-10-06	Cinnabar Ag-Industries Ltd.	Repair mower axle	203.50
5925	2016-10-06	Denray Tire	Repair tire, mower, backhoe	1,604.54
5926	2016-10-06	Ficek Transport Ltd.	Freight on Cal.chloride	679.14
5927	2016-10-06	Information Services Corp.	Acct # 100041129	80.00
5928	2016-10-06	Maple Farm Equipment	Oil & Shop	861.73
5929	2016-10-06	Maple Farm Equipment	Alternator for 4250 JD Tractor	567.64
5930	2016-10-06	Maple Farm Equipment	Grease and Shop	349.98
5931	2016-10-06	Munisoft	Computer, monitor	2,967.26
5932	2016-10-06	Rocanville Super Thrifty	Paper and Rubber banks	57.28
5933	2016-10-06	Santer's Transport Welwyn	KW- Axle LF Steer	331.05
5934	2016-10-06	SaskTel	Shop / Office Phone	292.51
5935	2016-10-06	Southwest Paving 2006 Ltd.	Contract Paving	2,625.00
5936	2016-10-06	Town of Rocanville	Aug/16 Medical Clinic	196.28
5937	2016-10-06	Town of Rocanville	Aug/16 Fire Dept.	591.86
5938	2016-10-06	Tremblay, Beau	Beaver Tails	180.00
5939	2016-10-06	Wahoski, Matt	Pest Control	30.00

Certified Correct This October 6, 2016

Total for AP-GEN: 9,141,438.90

Reeve

Administrator

CORRESPONDENCE

October 6, 2016

-
1. RPS Boyd PetroSearch are going to do seismic in the Rocanville, Ste. Marthe area. 992.2 linear kilometers of 3D seismic.
 2. University of Regina – Newsletter on Canadian Institute for Public Safety Research & Treatment for individuals in need of mental health.
 3. Government of Saskatchewan – Nomination Form for Order of Merit.
 4. Government of Saskatchewan – Nomination form for Volunteer Medal
 5. Farmers wanted to build ROPS – with Massey Ferguson Tractors
 6. Maki Hydraulic Services Machining & Fabrication – Heavy Duty Buckets & Blades.
 7. SARM – Tire Rebate for Graders and Loaders.
 8. Trans Canada Energy East Project – National Energy Board Ruling No.28 & Hearing adjournment.
 9. Chris Spry – from Warner / Talbert – sell Doepker Trailers like we use.
 10. Asphalt Paving- do driveways and parking lot repair. Fast Service. Call 306-281-0132 for free estimates.
 11. Chemical Industries Alberta – Arctic Melt Super De-Icer, Certified to melt effectively down to -31°C, and No tracking, 100% biodegradable.
 12. Bobcat – O-Ring used to seal the hydraulic filter cap on the S650 were made with incorrect material and may develop a very slow leak prior to being changed during your first scheduled filter replacement.
 13. RM of Dundurn, Reno, Heart's Hill and Mount Hope looking for a donation for the legal expenses on the PFRA Lands.
 14. Atlantic Industries Ltd. – Polymer-Coated Super-Cor for trail bridges.
 15. MNP is putting on a presentation for municipal clients for Employee Misconduct and Risk Assessment within the workplace. Is held in Moosomin, SK, Canalta Hotel, October 4, 2016 @ 9:00 am.
 16. University of Saskatchewan – Student Scholarship in Agricultural Safety and Rural Health.
 17. Canada Post Review – major changes to the moratorium on post office closures in rural and small towns.

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, September 8, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings, prioritize mowing, hauling gravel. Pick rocks on Hal's Construction. Hoping to do Construction in 2017, Grid 719- First 4 miles going west and old 600- First 3 miles going east.

MINUTES

167/16 **Birkenshaw:** That the minutes of the regular meeting of council held on August 9, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

168/16 **Parks:** That the Statement of Financial Activities and Bank Reconciliation for August, 2016 be approved as presented. **Carried.**

CORRESPONDENCE

169/16 **Birkenshaw:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. No correspondence. **Carried.**

POLICY MANUAL

170/16 **Williamson:** That the RM of Rocanville No. 151, accepts the Policy Manual as presented. **Carried.**

ROCANVILLE GOLF CLUB

171/16 **Williamson:** That the RM of Rocanville No.151, donate \$5,000 in 2016 and \$5,000 in 2017. **Carried.**

COMPUTER FOR OFFICE

172/16 **Fafard:** That the RM of Rocanville No.151, purchase a new computer for the office for approximately \$2,700 from Munisoft. **Carried.**

MUNICIPAL EMPLOYEES PENSION PLAN WORKSHOP

173/16 **Wushke:** That Sylvia attend the Municipal Employees Pension Plan Workshop for Employers on September 15, 2016 in Saskatoon, SK and that this office remain closed that day. **Carried.**

SARM DISABILITY BENEFITS PLAN

174/16 **Birkenshaw:** That the RM of Rocanville No.151, enter into an agreement & participate in SARM Disability Benefits Plan for 2017, with the administrator & machinery operator to be covered for a 12 month period and the elected officials for \$30,000 coverage. **Carried.**

RESERVE ACCOUNT

175/16 **Williamson:** That \$1,316.18 for August, 2016, get transferred to Future Reserve Expenditure account. **Carried.**

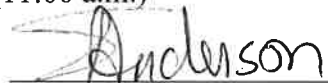
LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

176/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of these minutes for \$240,866.41, be authorized for payment. **Carried.**

ADJOURNMENT

177/15 **Wushke:** That this meeting do now adjourn. (11:00 a.m.) **Carried.**


Reeve


Administrator

Waiver of Notice – Meeting Change

Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on October 13, 2016, commencing at 8:00 a.m. and has now been changed to be held on the 6th day of October 2016, commencing at 8:00 a.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

SIGNED:

Murray Reid:  Date: Oct.6, 2016

Conrad Fafard:  Date: Oct.6, 2016

Clint Birkenshaw:  Date: Oct.6, 2016

Tim Wushke:  Date: Oct.6, 2016

Ernest Holland:  Date: Oct.6, 2016

Daryl Williamson:  Date: Oct.6, 2016

Harold Parks:  Date: Oct.6, 2016

Report Date
2016-09-07 2:04 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-09-08
Batch: 2016-00100 to 2016-00112

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
nk Code: AP-GEN - ACCOUNTS PAYABLE GENERAL				
Computer Cheques:				
5838	2016-08-11	Hubick, Larry	Beaver Tail	30.00
5839	2016-08-11	Edge Excavating	Construction Work	7,759.50
5840	2016-08-10	Anderson, Sylvia	Janitor	100.00
5841	2016-08-10	Loraas Disposal	Recycle Waste	78.02
5842	2016-08-10	SaskTel	Office, Shop & Cell phone	331.06
5843	2016-08-10	SGI	License for Volvo 14	3,688.00
5844	2016-08-25	Anderson, Sylvia	Aug/16 Monthend Payroll	2,597.32
5845	2016-08-25	Baily, Lorne	Aug/16 Monthend Payroll	3,598.14
5846	2016-08-25	Clark, Derrell	Aug/16 Monthend Payroll	2,493.63
5847	2016-08-25	Hubick, Larry	Aug/16 Monthend Payroll	3,298.14
5848	2016-08-25	Langley, Ida	Contracted Man Bin	360.00
5849	2016-08-25	M.E.P.P.	Aug/16 Remittance	4,660.76
5850	2016-08-25	Ottenbreit Sanitation Services	Waste Collection	105.00
5851	2016-08-25	Prairie Livestock	Contract Dust Control	8,413.59
5852	2016-08-25	Reavie, James	Aug/16 Monthend Wages	4,264.76
5853	2016-08-25	Receiver General	Aug/16 Remittance	14,848.52
5854	2016-08-25	SaskPower	Power for Office/ Shop	245.17
5855	2016-08-25	Smorong, Clifford	Aug/16 Monthend Wages	3,590.90
5856	2016-08-25	Town of Rocanville	Medical Expense for Jun/Jul	538.72
5857	2016-08-25	Town of Rocanville	Fire Expense for Jun/July	10,128.87
5858	2016-08-31	Good Spirit S.D. No. 204	Remittance	1,918.96
5859	2016-08-31	S.M.H.I.	Remittancer	2,156.88
5860	2016-08-31	South East Cornerstone S.D.	Remittance	14,224.16
5861	2016-09-08	Anderson, Sylvia	Sep/16 Mid-Month Advance	1,000.00
5862	2016-09-08	Baily, Lorne	Sep/16 Mid-Month Advance	2,000.00
5863	2016-09-08	Clark, Derrell	Sep/16 Mid-Month Advance	2,000.00
5864	2016-09-08	Hubick, Larry	Sep/16 Mid-Month Advance	1,000.00
5865	2016-09-08	Reavie, James	Aug/16 Mid-Month Advance	1,000.00
5866	2016-09-08	Smorong, Clifford	Sep/16 Mid-Month Advance	1,000.00
5867	2016-09-08	AECOM Canada Ltd.	Rail Crossing Data	2,341.58
5868	2016-09-08	Anderson, Sylvia	September/16 Janitor	100.00
5869	2016-09-08	Anderson, Sylvia	Postage. Donuts	128.54
5870	2016-09-08	Bobcat of Regina Ltd.	Rental on Doosan Loader	6,600.00
5871	2016-09-08	Borderland Co-op	Card Purchases	3,381.38
5872	2016-09-08	Borderland Co-op	Diesel fuel in tank	11,678.12
5873	2016-09-08	Borderland Co-op	Diesel Card Lock	259.83
5874	2016-09-08	Borderland Co-op	Clothes, cashews	63.42
5875	2016-09-08	Bradley Directories	Printing of RM Maps	180.00
5876	2016-09-08	Bradley Directories	Printing of RM Maps	184.00
5877	2016-09-08	Bumper to Bumper - Langenberg	Supplies for Shop	169.18
5878	2016-09-08	Bumper to Bumper - Langenberg	Brake Clean,Air tool oil	34.60
5879	2016-09-08	Denray Tire	Repair flat tire	51.16
5880	2016-09-08	J&R Excavating Ltd.	Road Construction	117,171.40
5881	2016-09-08	Maple Farm Equipment	Seal Kit	110.55
5882	2016-09-08	Rocanville Super Thrifty	Ledger paper 11 x 17	28.53
5883	2016-09-08	RPM Service Ltd.	MV-3 Valve Dash	383.68
5884	2016-09-08	SaskTel	Phone for office/ shop	277.93
5885	2016-09-08	SaskTel	Cell Phone	50.41
5886	2016-09-08	SGI	License on 2010 Loadline Trail	242.00
Total for AP-GEN:				240,866.41

Certified Correct This September 8, 2016

Reeve

Administrator

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Tuesday, August 9, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings, mowing, hauling gravel and installing culverts. Kyle Desjarlais attended discussing the Trails to Tantallon. RM of Rocanville is possibly looking at erecting signs on the trail with maximum weight restriction and complying with Gov't Regulation, like wearing helmet, valid driver's license and Liability insurance of \$200,000. Council wants the Ministry of Highways and Infrastructure to change secondary weight on 308 Hwy to Primary Weights to the nearest access off the Highway.

MINUTES

158/16 **Williamson:** That the minutes of the regular meeting of council held on July 9, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

159/16 **Parks:** That the Statement of Financial Activities and Bank Reconciliation for July, 2016 be approved as presented. **Carried.**

CORRESPONDENCE

160/16 **Birkenshaw:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

JANITOR

161/16 **Wushke:** That the RM of Rocanville No. 151, accepts Carol Greening's resignation as Janitor and that the RM contract Sylvia Anderson @ \$100.00 per month. **Carried.**

RMAAS DIVISION 1 DISTRICT MEETING

162/16 **Birkenshaw:** That Sylvia Anderson attend the RMAAS Division 1 District Meeting on September 16, 2016 at Weyburn Travelodge in Weyburn, SK, with regular expenses reimbursed as according to policy. **Carried.**

SYL'S HOLIDAYS

163/16 **Fafard:** That Sylvia Anderson take August 25 to 29, 2016 off as holidays. **Carried.**

RESERVE ACCOUNT

164/16 **Birkenshaw:** That \$1,315.12 for July, 2016, get transferred to Future Reserve Expenditure account. **Carried.**

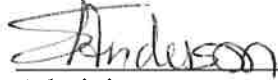
LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

165/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of these minutes for \$204,116.83, be authorized for payment. **Carried.**

ADJOURNMENT

166/15 **Wushke:** That this meeting do now adjourn. (11:00 a.m.) **Carried.**


Reeve


Administrator

Report Date
2016-08-08 12:39 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-08-11
Batch: 2016-00090 to 2016-00098

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL

Computer Cheques:

5790	2016-07-12	Springer Construction	Road Construction Soft spots	57,352.04
5791	2016-07-25	Anderson, Sylvia	Jul/16 Monthend Payroll	2,597.57
5792	2016-07-25	Baily, Lorne	Jul/16 Monthend Payroll	3,094.10
5793	2016-07-25	Clark, Derrell	Jul/16 Monthend Payroll	2,435.78
5794	2016-07-25	Hubick, Larry	Jul/16 Monthend Payroll	2,635.10
5795	2016-07-25	Langley, Ida	Contracted Man Bin	360.00
5796	2016-07-25	M.R. Challice Sales	Install Glass in Grader door	165.00
5797	2016-07-25	M.E.P.P.	Jul/16 Remittance	4,513.74
5798	2016-07-25	Reavie, James	Jul/16 Monthend Wages	3,752.52
5799	2016-07-25	Reavie, Kenneth	Beaver Tail	30.00
5800	2016-07-25	Receiver General	Jul/16 Remittance	14,766.25
5801	2016-07-25	SaskPower	Energy for Shop/ Office	415.35
5802	2016-07-25	Smorong, Clifford	Jul/16 Monthend Wages	3,207.43
5803	2016-07-31	Good Spirit S.D. No. 204	Remittance	59.30
5804	2016-07-31	South East Cornerstone S.D.	Remittance	202.47
5805	2016-08-11	Anderson, Sylvia	Aug/16 Mid-Month Advance	1,000.00
5806	2016-08-11	Baily, Lorne	Aug/16 Mid-Month Advance	2,000.00
5807	2016-08-11	Clark, Derrell	Aug/16 Mid-Month Advance	2,000.00
5808	2016-08-11	Hubick, Larry	Aug./16 Mid-Month Advance	1,000.00
5809	2016-08-11	Reavie, James	Aug/16 Mid-Month Advance	1,000.00
5810	2016-08-11	Smorong, Clifford	Aug/16 Mid-Month Advance	1,000.00
5811	2016-08-11	Baily, Lorne	Boot Allowance	303.39
5812	2016-08-11	Bobcat of Regina Ltd.	Rental of DL350 Loader	6,600.00
5813	2016-08-11	Borderland Co-op	Diesel	756.35
5814	2016-08-11	Borderland Co-op	Gas & Diesel	710.19
5815	2016-08-11	Borderland Co-op	Gas and Diesel	1,049.01
5816	2016-08-11	Borderland Co-op	Gas & Diesel	791.42
5817	2016-08-11	Borderland Co-op	Shop / Office Supplies	443.24
5818	2016-08-11	Borderland Co-op	Jul/16 Diesel	11,076.27
5819	2016-08-11	Bumper to Bumper - Langenberg	Bolts,Batteries,Shackle	693.67
5820	2016-08-11	Denray Tire	Repair Truck Tire	41.80
5821	2016-08-11	Denray Tire	Flat Tire Repair	64.41
5822	2016-08-11	Maple Farm Equipment	Parts for Semi Truck	2,361.27
5823	2016-08-11	Maple Farm Equipment	Filter for JD 6170	78.57
5824	2016-08-11	Mazer Group	Def fluid	588.50
5825	2016-08-11	Munisoft	Shipping on Backup Drives	10.50
5826	2016-08-11	Prairie Steel	Culverts	10,699.68
5827	2016-08-11	Sheila Keisig	Registration Fee	80.00
5828	2016-08-11	RPM Service Ltd.	Belly Dump-Check Valve	315.27
5829	2016-08-11	S.A.R.M.	Time Sheet Books	145.37
5830	2016-08-11	SaskPower	Power for Brent's Well	178.86
5831	2016-08-11	SouthEast Municipal Healthcare	Doctor's Clinic - 1st Payment	60,000.00
5832	2016-08-11	Sterling Truck & Trailer Sales	Wires	64.36
5833	2016-08-11	Sterling Truck & Trailer Sales	Filters for Semi	392.16
5834	2016-08-11	Success Office Systems	Toner for Photocopier	173.13
5835	2016-08-11	Town of Rocanville	Water for Shop/ office	166.74
5836	2016-08-11	Town of Rocanville	Water at Tank-loader	2,146.02
5837	2016-08-11	Williamson, Trenton	Beaver Tails	600.00

Total for AP-GEN: 204,116.83

Certified Correct This August 11, 2016


Reeve


Administrator

Waiver of Notice – Meeting Change

Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on August 11, 2016, commencing at 8:00 a.m. and has now been changed to be held on the 9th day of August, 2016, commencing at 8:00 a.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

SIGNED:

Murray Reid:  Date: Aug.9, 2016

Conrad Fafard:  Date: Aug.9, 2016

Clint Birkenshaw:  Date: Aug.9, 2016

Tim Wushke:  Date: Aug.9, 2016

Ernest Holland:  Date: Aug.9, 2016

Daryl Williamson:  Date: Aug.9, 2016

Harold Parks:  Date: Aug.9, 2016

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Tuesday, July 12, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings. Beaver Dam on Welwyn Dam. Council discussed of laying off Cliff and putting James on mower and Larry to do beaver dams and signs and hauling for ratepayers. Council limited Road Gravel to Ratepayers to 10 loads per year. Letter to be written to Kyle Becker to clean up the Scentless Chamomile in the Scrap Yard.

MINUTES

147/16 **Williamson:** That the minutes of the regular meeting of council held on June 9, 2016, And Special meeting held on June 17, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

148/16 **Fafard:** That the Statement of Financial Activities and Bank Reconciliation for June, 2016 be approved as presented. **Carried.**

CORRESPONDENCE

149/16 **Wushke:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

INVASIVE PLANT CONTROL PROGRAM

150/16 **Parks:** That the RM of Rocanville No. 151, apply for the Invasive Plant Control Program for the year 2016. **Carried.**

MOOSOMIN DOCTOR'S CLINIC

151/16 **Birkenshaw:** That the R.M. of Rocanville No.151, commit \$180,000 over 3 years to the Purchase of the Moosomin Doctor's Clinic. First Payment – August/2016. **Carried.**

DISSOLVE MOOSOMIN VETERINARY SERVICE DISTRICT BOARD

152/16 **Parks:** That this Council of the RM of Rocanville No.151, approves the principle set out in the Veterinary Services Act and agrees to co-operate with Councils of the RM of Moosomin No.121 and the RM of Martin No.122, in the disorganization of the Moosomin Veterinary Service District Board. **Carried.**

APAS MID-TERM CONVENTION

153/16 **Fafard:** That any Councillor wishing to attend the APAS Mid-Term Convention on July 2016 in Saskatoon, SK, with regular expenses to be reimbursed as according to policy. **Carried.**

SYL'S HOLIDAYS

154/16 **Fafard:** That Sylvia Anderson take July 14, 15 & 22, 2016 off as holidays. **Carried.**

RESERVE ACCOUNT

155/16 **Birkenshaw:** That \$1,271.71 for June, 2016, get transferred to Future Reserve Expenditure account. **Carried.**

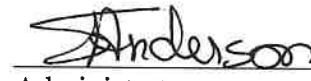
LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

156/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of these minutes for \$205,787.97, be authorized for payment. **Carried.**

ADJOURNMENT

157/15 **Wushke:** That this meeting do now adjourn. (10:00 a.m.) **Carried.**


Reeve


Administrator

CORRESPONDENCE**August 9, 2016**

1. Sasktel – 2015/16 Annual Report can be viewed online at:
www.sasktel.com/wsp/wcm/connect/content/home
2. AdSpark Communications – Does your Municipality need a Website? Starting at Just \$299.00, they can set up a RM website package.
3. Friesens- looking for anyone that is wanting to print a history book for the community.
4. Crown Enterprises Ltd. - If a municipality is in need of organizing and managing records, or destroying old records, and make better use of your existing office space.
5. Fire Prevention Week of October 9-15, 2016

PUBLIC NOTICE

TAKE NOTICE THAT in accordance with *The Municipalities Act*, section 122, the Council of the Rural Municipality of Rocanville No. 151 will hold their August Regular Council Meeting at 8:00 a.m. on Tuesday, August 9, 2016 at the Municipal Office located at 1001 Railway Avenue, Rocanville, Saskatchewan.

**Dated this 8thst day of August, 2016
at Rocanville, Saskatchewan**

A handwritten signature in black ink, appearing to read "Anderson", written over a horizontal line.

**Sylvia Anderson
Administrator**

Report Date
2016-07-11 1:52 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-07-12
Batch: 2016-00072 to 2016-00088

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
5755	2016-07-12	Bumper to Bumper - Langenberg	1/2 x 1/2" coupler-sleeve	689.20
5756	2016-07-12	Bumper to Bumper - Langenberg	Air brake adapter - bolts.	27.30
5757	2016-07-12	Canada Post	Postage	892.50
5758	2016-07-12	Davidson Truck & Tractor Ltd.	Air Shift Knob	61.63
5759	2016-07-12	Denray Tire	Tires & Repair	773.62
5760	2016-07-12	Denray Tire	Repair - Flat Tire	69.96
5761	2016-07-12	Denray Tire	6 tires Castleton-13	2,703.92
5762	2016-07-12	Denray Tire	4 tires Volvo 14	1,896.28
5763	2016-07-12	Denray Tire	Flat tire-Volvo 01	53.90
5764	2016-07-12	Edge Excavating	Culvert install Tantallon	23,656.50
5765	2016-07-12	Ficek Transport Ltd.	Finning-oil,windows, filters	216.72
5766	2016-07-12	Finning International Inc.	Repair AC-Derrell's Grader	1,533.46
5767	2016-07-12	Finning International Inc.	Glass Door	976.88
5768	2016-07-12	Greening, Carol	Janitorial Maintenance	75.00
5769	2016-07-12	Jay's Group of Companies	Geotextile Fabric 10 rolls	412.68
5770	2016-07-12	Loraas Disposal	Recycle Waste	77.25
5771	2016-07-12	Maple Farm Equipment	Seal Kit, Hydr. Quick	40.93
5772	2016-07-12	Ottenbreit Sanitation Services	Waste Collection	1,335.08
5773	2016-07-12	Prairie Steel	Geotextile Fabric - 10 rolls	4,774.88
5774	2016-07-12	Ready Oxygen Ltd.	Oxygen, compressed	57.75
5775	2016-07-12	Regional Fire Protection	Inspection- Fire Extinguishers	2,088.63
5776	2016-07-12	Rhino Dirtworks Ltd.	Build up road SE-17-16-30-W1	3,465.00
5777	2016-07-12	Rocanville Super Thrifty	Shop/Office Supplies	217.58
5778	2016-07-12	RPM Service Ltd.	Repair AC on KW	1,112.90
5779	2016-07-12	S.A.R.M.	Insurance on Degelman Stonepic	48.69
5780	2016-07-12	SaskTel	Shop/ Office Phone	296.31
5781	2016-07-12	SaskTel	Cell Phone	50.41
5782	2016-07-12	Sharpe's Soil Services Ltd.	Grazon XC	553.90
5783	2016-07-12	Sterling Truck & Trailer Sales	Filters for Semi's	296.96
5784	2016-07-12	Success Office Systems	Toner black	15.75
5785	2016-07-12	Town of Rocanville	May/Medical Expense	524.85
5786	2016-07-12	Town of Rocanville	May/16 Fire Expense	2,728.81
5787	2016-07-12	Twin Auto & Ag Supply	Halogen S/Beam	30.26
5788	2016-07-12	Vermin-ator Pest Control Serv	Pest Control Services Rats	2,356.98
5789	2016-07-12	World-Spectator, The	Envelopes	464.20
Total for AP-GEN:				205,787.97

Certified Correct This July 12, 2016

Reeve

Anderson
Administrator

Report Date
2016-07-11 1:52 PM

RM of Rocanville
List of Accounts for Approval
As of 2016-07-12
Batch: 2016-00072 to 2016-00088

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL

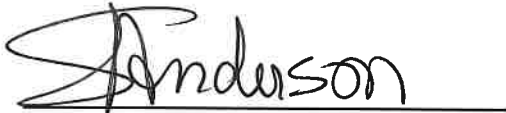
Computer Cheques:

5709	2016-06-09	Birkenshaw, Clint	Jun/16 Council Remuneration	3,704.00
5710	2016-06-09	Fafard, Conrad	Jun/16 Council Remuneration	3,702.50
5711	2016-06-09	Holland, Ernest	Jun/15 Council Remuneration	2,868.00
5712	2016-06-09	Parks, Harold	Jun/16 Council Remuneration	3,648.00
5713	2016-06-09	Reid, Murray	Jun/16 Council Remuneration	10,686.00
5714	2016-06-09	Williamson, Daryl	Jun/16 Council Remuneration	7,014.50
5715	2016-06-09	Wushke, Tim	Jun/16 Council Remuneration	4,307.00
5716	2016-06-09	C.B. Excavating & Spraying	Hauling & Spraying	3,265.50
5717	2016-06-17	All Pro Industrial Product Inc	Florescent Bulbs	372.36
5718	2016-06-17	Fafard, Celine	Ag. Scholarship	200.00
5719	2016-06-17	Loraas Disposal	Recycle Waste	76.81
5720	2016-06-17	Minty, Brent	Clay used for Frost Boils	60.00
5721	2016-06-17	SaskPower	Power for Shop/ office	396.44
5722	2016-06-17	Maple Farm Equipment	Stone Picker	30,829.40
5723	2016-06-24	Wrong Amount		0.00
5724	2016-06-24	Baily, Lorne	Jun/16 Monthend Payroll	3,407.74
5725	2016-06-24	Clark, Derrell	Jun/16 Monthend Payroll	2,761.80
5726	2016-06-24	Hubick, Larry	Jun/16 Monthend Payroll	3,245.95
5727	2016-06-24	Langley, Ida	Contracted Man Bin	360.00
5728	2016-06-24	M.E.P.P.	Jun/16 Remittance	5,087.42
5729	2016-06-24	Reavie, James	Jun/16 Monthend Wages	4,477.86
5730	2016-06-24	Receiver General	Jun/16 Remittance	18,662.26
5731	2016-06-24	SaskPower	Energy for Shop/ Office	132.01
5732	2016-06-24	Smorong, Clifford	Jun/16 Monthend Wages	3,741.52
5733	2016-06-24	Anderson, Sylvia	June/16 Monthend Payroll	2,772.58
5734	2016-06-30	Good Spirit S.D. No. 204	Remittance	59.29
5735	2016-06-30	S.M.H.I.	Remittance	763.20
5736	2016-06-30	South East Cornerstone S.D.	Remittance	886.49
5737	2016-07-12	Anderson, Sylvia	Jul/16 Mid-Month Advance	1,000.00
5738	2016-07-12	Baily, Lorne	Jul/16 Mid-Month Advance	2,000.00
5739	2016-07-12	Clark, Derrell	Jul/16 Mid-Month Advance	2,000.00
5740	2016-07-12	Hubick, Larry	Jul./16 Mid-Month Advance	1,000.00
5741	2016-07-12	Reavie, James	Jul/16 Mid-Month Advance	1,000.00
5742	2016-07-12	Smorong, Clifford	Jul/16 Mid-Month Advance	1,000.00
5743	2016-07-12	Airmaster Sales Ltd.	Employee Only Signs	125.79
5744	2016-07-12	Airmaster Sales Ltd.	Road Closed, Curve, Constructi	2,541.06
5745	2016-07-12	All Pro Industrial Product Inc	Florescent Ballast - 3	342.17
5746	2016-07-12	Anderson, Sylvia	Postage, Donuts	153.59
5747	2016-07-12	Bobcat of Regina Ltd.	Rental on DL350 Wheel Loader	6,600.00
5748	2016-07-12	Borderland Co-op	Diesel	686.41
5749	2016-07-12	Borderland Co-op	Diesel	902.07
5750	2016-07-12	Borderland Co-op	Gas & Diesel	552.04
5751	2016-07-12	Borderland Co-op	Diesel	617.39
5752	2016-07-12	Borderland Co-op	Diesel in Tank	12,740.35
5753	2016-07-12	Borderland Co-op	Shop Supplies, Gas 1/2 ton	277.00
5754	2016-07-12	Bradley Directories	Printing of RM Maps	184.80

PUBLIC NOTICE

TAKE NOTICE THAT in accordance with *The Municipalities Act*, section 122, the Council of the Rural Municipality of Rocanville No. 151 will hold their July Regular Council Meeting at 8:00 a.m. on tuesday, July 12, 2016 at the Municipal Office located at 1001 Railway Avenue, Rocanville, Saskatchewan.

**Dated this 4thst day of July, 2016
at Rocanville, Saskatchewan**

A handwritten signature in black ink, appearing to read 'S. Anderson', written over a horizontal line.

**Sylvia Anderson
Administrator**

CORRESPONDENCE

July 12, 2016

-
1. Conquest Equipment – Now available are Compaction Equipment Rammers/Jumping Jacks, Forward Plate Compactors & Trench Rollers
 2. G.E.Environmental Solutions Inc. – Supply & Installation of Geosynthetics products, Hydro Seeding, & Piping Supplies.
 3. Farm Stewardship Program for Invasive Plant Management Planning.
 4. Rabid Animals Found: a Rabid lamb has been found in the RM of Rocanville No.151, a Rabid cat has been found in the RM of Antler No. 61; and a Rabid Skunk has been found in the RM of Mt. Pleasant No.2 in Carnduff.
 5. Loraas Disposal – With possible Canada Postal strike, Loraas would like to set up online banking.
 6. Finning Cat – Equipment management with Condition Monitoring
 7. APAS – Mid-Term Meeting in Saskatoon Inn in Saskatoon, SK on July 18, 2016.
 8. Government of Saskatchewan – Ministry of government relations are implementing a new policy for small care homes in regards to fire safety. As of September 1, 2016 with 5 or fewer occupant in care will no longer be required to install fire sprinkler systems in their homes. New policy focus on fire prevention.
 9. JTL Industries have a new concept of oil storage tanks for asphalt storage regulations. Can build tanks any size to fit your needs.
 10. Sask Waste Reduction Council – is encouraging the Ministry of Environment to create a province-wide program to deal with Household Hazardous Waste – dangerous products like pesticides, solvents, fuels, fluorescent lights and propane cylinders.
 - 11.

Waiver of Notice – Meeting Change

Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on July 14, 2016, commencing at 8:00 a.m. and has now been changed to be held on the 12th day of July, 2016, commencing at 8:00 a.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

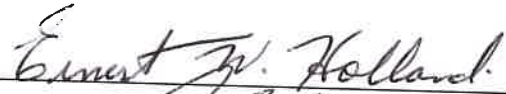
SIGNED:


Murray Reid:  Date: Jul.12, 2016

Conrad Fafard:  Date: Jul.12, 2016

Clint Birkenshaw:  Date: Jul.12, 2016

Tim Wushke:  Date: Jul.12, 2016

Ernest Holland:  Date: Jul.12, 2016

Daryl Williamson:  Date: Jul.12, 2016

Harold Parks:  Date: Jul.12, 2016

MINUTES of a Special Meeting of Council of the R.M. of Rocanville
No. 151 held on Friday, June 17, 2016 in the
Municipal Office at Rocanville, Saskatchewan.

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

Council signed a Waiver of Notice for Special Meeting.

Lorne Crosson will have to get paid for crop loss on the Road Construction, price is not determined yet.

ROAD CONSTRUCTION- 13 & 15-16-30-W1

142/16 **Fafard:** That the RM of Rocanville No.151, hire Duncan Construction Ltd to do Clay Cap on the South side of 13 & 15-16-30-W1 for \$54,000/mile with extra cost to dig out soft spots and any type of compaction plus tax. **Carried.**

FILL IN DIP IN CREEK SE CORNER OF SE-17-16-30-W1

143/16 **Fafard:** That the RM of Rocanville No.151, hire Rhino Construction Ltd. to fill in the dip in the Road Bed on the Southeast Corner of SE-17-16-30-W1 for approximately \$16,000 plus tax. **Carried.**

CLAY PURCHASE

144/16 **Parks:** That clay will have to be purchased for the Road Construction from Allan Johnston and Michael Smigelski for a \$1.00 / yard. **Carried.**

INSTALLING CULVERT IN TANTALLON


145/16 **Williamson:** That the RM of Rocanville No.151, hire Edge Excavating to place a culvert on the south side of the Tantallon Bridge for water overflow, due to flooding. Murray Crawford hired to cut culvert to fit the join on the culvert. **Carried.**

ADJOURNMENT

146/16 **Wushke:** That this meeting do now adjourn. (9:00 a.m.) **Carried.**



Reeve



Administrator

WAIVER OF NOTICE

Rural Municipality of Rocanville No. 151

June 17, 2016

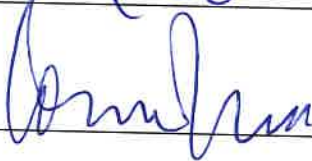
WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED UNDER AUTHORITY OF SUB-SECTION 123(3) OF THE MUNICIPALITIES ACT.

We, the undersigned members of the council of the Rural Municipality of Rocanville No.151, hereby waive notice of a special meeting of council to be held in the council chambers of the Rural Municipality of Rocanville No.151, at Rocanville, Saskatchewan on June 17, 2016, located at 1001 Railway Avenue and commencing at 8:00 a.m. for the purpose of discussing and acting upon the following items:

Road Construction on Southside of 13 & 15-16-30-W1

SIGNED:

Murray Reid:  Date: Jun.17, 2016

Conrad Fafard:  Date: Jun.17, 2016

Clint Birkenshaw:  Date: Jun.17, 2016

Tim Wushke:  Date: Jun.17, 2016

Ernest Holland:  Date: Jun.17, 2016

Daryl Williamson:  Date: Jun.17, 2016

Harold Parks:  Date: Jun.17, 2016

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, June 9, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings. Frost Boils, Tires for Volvo and trailer, Grading. Terry Daniel & Larry Long from PCS Rocanville attended updating Council on potash export, Scissors Creek- snow removal and de-icing in the winter. Gravel agreement ending in August 19, 2017. Kyle Desjarlais with trail representatives discussing the TransCanada Trail. Wanting to be able to use Jeeps on the trail. Grant Lacaille from Brandt Tractor attended giving Council a quote on a 644K JD Loader.

MINUTES

124/16 **Wushke:** That the minutes of the regular meeting of council held on May 12, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

125/16 **Holland:** That the Statement of Financial Activities and Bank Reconciliation for May, 2016 be approved as presented. **Carried.**

CORRESPONDENCE

126/16 **Birkenshaw:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

RESCIND RESOLUTION 81/16-HIRE ED ENGLISH

127/16 **Parks:** That Resolution 81/16 be rescinded and the Ida Langley be hired as a contractor to Man the RM of Rocanville No.151, waste and recycle bins at the Town of Rocanville Transfer site. **Carried.**

MANDATORY SIGNS ORDERED

128/16 **Williamson:** That the R.M. of Rocanville No.151, or mandatory Maximum 80 km/hr Signs throughout the main Grid road of the municipality. **Carried.**

PAY BRENT MINTY FOR CLAY

129/16 **Fafard:** That that R.M. of Rocanville No.151, pay Brent Minty for 60 yards of clay used For Frost Boils on the Grid Roads. \$1.00/yd = \$60.00 **Carried.**

ROAD CONSTRUCTION IN DIVISION 1

130/16 **Fafard:** That RM of Rocanville No.151, do road construction in Division 1, 2 miles of Road - South of 13 & 15-16-30-W1. Quotes acquired. **Carried.**

A1 DRILLING ON SE-07-16-30-W1

131/16 **Birkenshaw:** That RM of Rocanville No.151 approves the Well License for the SE-07-1 On Bodenstaff's Quarter. **Carried.**

TRANSGAS CONSTRUCTION PCS SOUTH

132/16 **Birkenshaw:** That the RM of Rocanville No.151 to Construct a 114.3 mm OD natural gas pipeline for SW-15-17-30-W1 to NW-23-14-30-W1 for 28 km. **Carried.**

AGRICULTURE SCHOLARSHIP

133/16 **Birkenshaw:** That the RM of Rocanville No.151, pay Celine Fafard, \$200 for an Agriculture Scholarship **Carried.**

DISTRICT MEETING

134/16 **Fafard:** That any member of Council interested in attending the SARM District Meeting held in Kepling, SK on June 21, 2016, be authorized to attend with regular expenses to be reimbursed as according to policy. **Carried.**

CONTRACTORS

- 135/16 **Holland:** That the RM of Rocanville No.151, can hire the following Contractors: C.B. Excavating, Scott Wushke, Brady Becker, S.Wilson Construction, Edge Excavating, Rhino Construction, Springer Construction, J&R Excavating, Duncan Construction & Johnston Bros. **Carried.**

CHANNEL CLEARING

- 136/16 **Wushke:** That the RM of Rocanville No.151 make an application to the Saskatchewan Watershed Authority for Channel Clearing Assistance. **Carried.**

ADVANCE POLL

- 137/16 **Williamson:** That an Advance Poll for 2016 election be held on October 22, 2016 in the municipal office at 1001 Railway Avenue in Rocanville, SK from 10 a.m. to 2 p.m. if need Election day for Reeve, Division 1, 3, 5, be held on October 26, 2016 from 9 a.m. to 5 p.m. if need be. **Carried.**

ELECTION OFFICIALS

- 138/16 **Wushke:** That Sylvia Anderson be appointed as Returning Officer & Della Park be appointed as Deputy Returning Officer & Therese Fafard be appointed as Poll Clerk for the 2016 RM Election and that the DRO & Poll Clerk be paid \$30/hr. **Carried.**

RESERVE ACCOUNT

- 139/16 **Birkenshaw:** That \$1,313.04 for May, 2016, get transferred to Future Reserve Expenditure account. **Carried.**

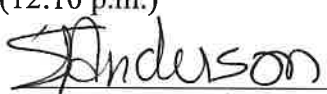
LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

- 140/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of these minutes for \$255,296.92, be authorized for payment. **Carried.**

ADJOURNMENT

- 141/15 **Wushke:** That this meeting do now adjourn. (12:10 p.m.) **Carried.**

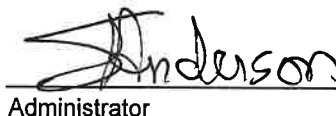

Reeve


Administrator

Payment #	Date	Vendor Name	Reference	Payment Amount
5643	2016-05-12	Erhardt, Perry Junior	Pest Control	270.00
5644	2016-05-25	Anderson, Sylvia	Vacuum, Labels, Keys	520.94
5645	2016-05-25	Anderson, Sylvia	RMAA Convention	804.78
5646	2016-05-25	Selby, Ken	Purchase Rocks	800.00
5647	2016-05-25	World-Spectator, The	Assessment Notice	134.40
5648	2016-05-25	Anderson, Sylvia	May/16 Monthend Payroll	2,597.57
5649	2016-05-25	Baily, Lorne	May/16 Monthend Payroll	3,113.65
5650	2016-05-25	Bobcat of Regina Ltd.	Rental on DL350 Wheel Loader	6,600.00
5651	2016-05-25	Clark, Derrell	May/16 Monthend Payroll	2,556.94
5652	2016-05-25	Ed English	Waste Collection Contractor	270.00
5653	2016-05-25	Hubick, Larry	May/16 Monthend Payroll	3,234.03
5654	2016-05-25	Maintenance Enforcement Office	Garnishee payable	220.00
5655	2016-05-25	Wrong Amount		0.00
5656	2016-05-25	Palmer, Calvin	May/16 Monthend Payroll	3,084.64
5657	2016-05-25	Reavie, James	May/16 Monthend Wages	4,248.00
5658	2016-05-25	Wrong Amount		0.00
5659	2016-05-25	SaskPower	Power/ Energy for Shop/ office	472.27
5660	2016-05-25	Smorong, Clifford	May/16 Monthend Wages	3,879.84
5661	2016-05-25	Town of Rocanville	Water for Tank Loader, Office	1,012.70
5662	2016-05-25	M.E.P.P.	May/16 Remittance	4,885.50
5663	2016-05-25	Receiver General	May.25/16	19,736.54
5664	2016-05-31	Good Spirit S.D. No. 204	Remittance	59.29
5665	2016-06-09	Anderson, Sylvia	Jun/16 Mid-Month Advance	1,000.00
5666	2016-06-09	Baily, Lorne	Jun/16 Mid-Month Advance	2,000.00
5667	2016-06-09	Clark, Derrell	Jun/16 Mid-Month Advance	2,000.00
5668	2016-06-09	Hubick, Larry	Jun./16 Mid-Month Advance	1,000.00
5669	2016-06-09	Reavie, James	Jun/16 Mid-Month Advance	1,000.00
5670	2016-06-09	Smorong, Clifford	Jun/16 Mid-Month Advance	1,000.00
5671	2016-06-09	Airmaster Sales Ltd.	60 km, 40 km, Kids at Play	649.37
5672	2016-06-09	Anderson, Sylvia	Keys made for Wells	99.00
5673	2016-06-09	Bobcat of Regina Ltd.	S650 Bobcat 2015	3,141.60
5674	2016-06-09	Borderland Co-op	Gas & diesel	633.38
5675	2016-06-09	Borderland Co-op	Gas & Diesel	900.73
5676	2016-06-09	Borderland Co-op	Diesel Fuel	875.74
5677	2016-06-09	Borderland Co-op	Diesel Fuel	159.22
5678	2016-06-09	Borderland Co-op	Diesel for May/2016	11,702.92
5679	2016-06-09	Borderland Co-op	Paint, clips, cable	307.76
5680	2016-06-09	Borderland Co-op	Gas for 1/2 Ton & Diesel	685.01
5681	2016-06-09	Bumper to Bumper - Langenberg	Anchor Clevis, Quick Link	144.56
5682	2016-06-09	Erhardt, Perry Junior	Pest Control	270.00
5683	2016-06-09	Greening, Carol	Janitorial Maintenance	75.00
5684	2016-06-09	Hudym, Trent	Beaver Tails	270.00
5685	2016-06-09	Hunter, Jordan	Beaver Tails	30.00
5686	2016-06-09	Information Services Corp.	Acct # 100041129	79.82
5687	2016-06-09	J&R Excavating Ltd.	Road Construction	133,875.00
5688	2016-06-09	Lonseth, Chris	Beaver Tails	30.00
5689	2016-06-09	Mazer Group	Mower Blades	2,347.10
5690	2016-06-09	Ministry of the Economy	Mineral Rights Tax Assessment	264.00
5691	2016-06-09	M.R. Challice Sales	Tire Repair	27.50
5692	2016-06-09	Ottobreit Sanitation Services	Waste Collection	676.36
5693	2016-06-09	Queen's Printer Revolving Fund	RM Release	157.50
5694	2016-06-09	Mark Rankin	Contractor fix cold storage	157.50
5695	2016-06-09	Reavie, Kenneth	Beaver Tail	60.00
5696	2016-06-09	RPM Service Ltd.	Safety on Volvo 01	1,400.61
5697	2016-06-09	RPM Service Ltd.	Dustshield, shock	173.43
5698	2016-06-09	RPM Service Ltd.	KW water pump	2,751.69
5699	2016-06-09	R. M. of Moosomin #121	RM Portion of Hwy# 308	14,000.00
5700	2016-06-09	S.A.R.M.	Insured Doosan Loader	495.90
5701	2016-06-09	S.A.R.M.	Benefits Plan - Larry Hubick	1,913.38
5702	2016-06-09	SaskTel	Office, Shop, & Cell Phones	340.26
5703	2016-06-09	Southeast Regional Library	Library Fees	2,904.85
5704	2016-06-09	Tom's Electric Ltd.	Repair Well.	786.72
5705	2016-06-09	Town of Rocanville	Building Inspection	278.25
5706	2016-06-09	Town of Rocanville	Medical Clinic Expense	610.33
5707	2016-06-09	Town of Rocanville	Fire Dept. Expense	3,161.57
5708	2016-06-09	Saskatchewan Workers'	Council Benefits	2,359.77

Certified Correct This June 9, 2016


Reeve


Administrator

Total for AP-GEN: 255,296.92

CORRESPONDENCE

June 9, 2016

1. Kalitec Innovative Signage – Slow the Flow of Traffic
2. Melron Services Ltd. – designed and built a Spike tooth Packer and a Smooth Drum Packer, used for road construction, road repair with compaction and breaking of sod from shoulder cuttings which speeds up recovery of gravel.
3. Ulmer Construction Inc. – experienced earth moving and road building company with quality services for the past 69 years.
4. Canada Bridge – Harold Minty is informing that Greg Anderson is no longer with Canada Bridge and would like to reach out to customers to give you information on how to contact them. 204-848-2552.
5. Johnston Bros. Ltd. – do road construction, earth & rock excavation, culvert installation, etc.
6. Ministry of Government Relations on Municipal Fire Prevention – if a municipality needs information on Fire Ban and Fire Bylaw.
7. Annual Ditch Mowing and Hay Salvage Program – June 7 to July 15.
8. Health and Safety in Agriculture is holding a National Summit on farm injury on Tuesday June 7, 2016 in Saskatoon, SK 1-306-966-6643.
9. RM of Reno No.51 is asking Larry Grant, Director for Division 3, to kindly resign if he is not going to represent Division 3 – this is due to person family divestiture of the PFRA Pastures in the Province.
10. Saskatchewan Brain Injury Association – June is Brain Injury Awareness Month – Asking to Helmet Up! Saskatchewan.
11. MMRP – Multi-Material Recycling Program sent a letter to all Municipalities to encourage recycling of paper, cardboard, tin, glass and plastic, including milk jugs.

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, May 12, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings. Place 60km signs on both sides of Becker-Palmer, on the 719 Grid. Greg Anderson attended discussing the Ashe Bridge Repairs with proposal agreement. Gravel is needed at Transfer site to build up where garbage bin sits. Ratepayers have commented about a lesser rate for Water usage at the Tank Loader in Town.

MINUTES

90/16 **Parks:** That the minutes of the regular meeting of council held on April 8, 2016, and a Special Meeting held on April 15, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

91/16 **Holland:** That the Statement of Financial Activities and Bank Reconciliation for April, 2016 be approved as presented. **Carried.**

CORRESPONDENCE

92/16 **Williamson:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

KEN SELBY - ROCKS

93/16 **Birkenshaw:** That Ken Selby get paid \$20/yard for 40 yards of rock used for Spring Frost Boils in the road. (\$800) **Carried.**

MOOSOMIN DOCTOR'S CLINIC

94/16 **Fafard:** That the R.M. of Rocanville No.151, commits to \$180,000 towards the purchase of the Borderland Co-operative building in Moosomin, SK for a Doctor's Clinic. **Carried.**

DEGELMAN STONE PICKER

95/16 **Williamson:** That that R.M. of Rocanville No.151, purchase a new Degelman 7200 stone picker. For approximately \$28,000.00 plus taxes. **Carried.**

ASHE BRIDGE REPAIR

96/16 **Birkenshaw:** That the RM of Rocanville go half cost share with RM of Spy Hill for the repair to be done on the Ashe Bridge. Total cost of repair - \$197,850 plus taxes. **Carried.**

MILL RATE FOR PCS & SCHOOL

97/16 **Birkenshaw:** That the following mill rates be accepted and levied to the following as per the 2016 Budget: PCS Mine Municipal Share – 13.8607 mills; School Agricultural – 2.67 mills; School Residential – 5.03 mills; School Commercial/ Industrial – 8.28 mills; School Resource (oil & gas, mines & pipelines) – 11.04 mills. **Carried.**

RM of ROCANVILLE – MILL RATE

98/16 **Birkenshaw:** That the 2016 Mill rate for the RM of Rocanville No. 151, be set at 16 mills and that the 2016 Budget be approved and be attached hereto forming part of these minutes. **Carried.**

HIGHWAY 308

99/16 **Fafard:** That the Highway 308 Maintenance Agreement between the RM of Moosomin No.121, Saskatchewan Highways & infrastructure and this municipality be set at \$14,000 for each municipality, for the year 2016. **Carried.**

LTD EMPLOYEES

100/16 **Wushke:** That the cost of each employee's Long-Term Disability be added to each employee's wages and that each employee reimburse this municipality the amount of the LTD added to their wages. **Carried.**

May 12, 2016

RM of Rocanville No.151

Page 2

- FIRE COVERAGE**
 101/16 **Holland:** That a letter be sent to the RM of Moosomin No.121 for \$2,542 and RM of M No.121, for \$1,271 to assist in the cost of fire coverage for the ratepayers covered in their municipality under our fire area through the 911 system. **Carried.**
- ROCANVILLE RECREATION BOARD**
 102/16 **Parks:** That the Rocanville Recreation Board budget be accepted as presented and that \$40,000, be allocated and paid for their 2016 operating grant. **Carried.**
- BOBCAT RENEWAL**
 103/16 **Birkenshaw:** That the 2016-S650 Bobcat get purchased on the Municipal Renewal Program for \$2,800 plus tire recycle fee & taxes. **Carried.**
- RENT DOOSAN DL 350 LOADER**
 104/16 **Fafard:** That a Doosan DL 350 Loader get rented for approximately 4 months at \$6,000/month rental fee with the fee going 100% toward the purchase price. **Carried.**
- SASKATCHEWAN MUNICIPAL HAIL**
 105/16 **Wushke:** That the Saskatchewan Municipal Hail withdrawal number 151-1648 – Ellen be approved. **Carried.**
- W.CLIFFORD SMORONG**
 106/16 **Parks:** That the RM of Rocanville No.151, hire W. Clifford Smorong, part-time @ \$30/hr. **Carried.**
- LARRY HUBICK**
 107/16 **Fafard:** That the RM of Rocanville No.151, pay Larry Hubick \$30/hr after the three month Probationary period expires in May. Start in June 25, 2016 pay period. **Carried.**
- VACUUM CLEANER**
 108/16 **Williamson:** That Sylvia purchases a vacuum cleaner with beaters for office. **Carried.**
- TANK LOADER LESSER CHARGES**
 109/16 **Williamson:** That the RM of Rocanville No.151, charge \$0.015/gallon of water from the Tank Loader for RM Ratepayers infrequent water users. Use less than \$100 worth of water per year. **Carried.**
- FIRE EXTINGUISHERS**
 110/16 **Wushke:** That the RM of Rocanville No.151, fire extinguishers get a yearly inspection. **Carried.**
- BYLAW 3-2016 – ELIMINATING NOISE**
 111/16 **Holland:** That Bylaw 3-2016, being a Bylaw for the purpose of prohibiting, eliminating and abating noise, be introduced and read the first time. **Carried.**
- BYLAW 3-2016 – ELIMINATING NOISE**
 112/16 **Wushke:** That Bylaw 3-2016, being a Bylaw for the purpose of prohibiting, eliminating and abating noise, be read a second time. **Carried.**
- BYLAW 3-2016 – ELIMINATING NOISE**
 113/16 **Wushke:** That Bylaw 3-2016, being a Bylaw for the purpose of prohibiting, eliminating and abating noise, be given the third reading at this meeting. **Unanimously Carried.**
- BYLAW 3-2016 – ELIMINATING NOISE**
 114/16 **Wushke:** That Bylaw 3-2016, being a Bylaw for the purpose of prohibiting, eliminating and abating noise, be read the third time and adopted. **Carried.**
- BYLAW 4-2016 – FIRE BAN**
 115/16 **Holland:** That Bylaw 4-2016, being a Bylaw for Fire Prevention & Protection, Suppression and Assessing and Levying, be read the first time. **Carried.**
- BYLAW 4-2016 – FIRE BAN**
 116/16 **Holland:** That Bylaw 4-2016, being a Bylaw for Fire Prevention & Protection, Suppression and Assessing and Levying, be read the second time. **Carried.**
- BYLAW 4-2016 – FIRE BAN**
 117/16 **Holland:** That Bylaw 4-2016, being a Bylaw for Fire Prevention & Protection, Suppression & Assessing & Levying, be given the third reading at this meeting. **Unanimously Carried.**

Continue on Page 3

Reeve 

May 12, 2016

RM of Rocanville No.151

Page 3

BYLAW 4-2016 – FIRE BAN

118/16

Holland: That Bylaw 4-2016, being a Bylaw for Fire Prevention & Protection, Suppression and Assessing and Levying, be read the third time, and adopted. **Carried.**

ELECTION WORKSHOP

119/16

Fafard: That Sylvia Anderson attend the Election Workshop held on May 26, 2016 in SK at the Gallagher Centre with regular expenses to be reimbursed as according to policy that this office remain closed that day. **Carried.**

SYL'S DOCTOR APPOINTMENT

120/16

Birkenshaw: That Sylvia have May 27, 2016 off for doctor's appointment in Winnipeg. And this office remain closed that day. **Carried.**

RESERVE ACCOUNT

121/16

Birkenshaw: That \$1,269.69 for April, 2016, get transferred to Future Reserve Expenditure account. **Carried.**

LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

122/16

Holland: That the accounts for payments as listed and attached hereto, forming part of these minutes for \$147,318.74, be authorized for payment. **Carried.**

ADJOURNMENT

123/15

Wushke: That this meeting do now adjourn. (11:00 a.m.) **Carried.**



Reeve

Administrator

RM of Rocanville

List of Accounts for Approval

As of 2016-05-12

Batch: 2016-00042 to 2016-00056

Report Date
2016-05-11 11:41 AM

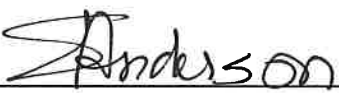
Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
5606	2016-05-12	Borderland Co-op	Diesel for Derrell Grader	990.19
5607	2016-05-12	Borderland Co-op	Apr/16 Diesel Bulk	7,094.64
5608	2016-05-12	Borderland Co-op	Diesel & Gas	943.28
5609	2016-05-12	Borderland Co-op	Gyproc, fire tape, Gas	2,230.08
5610	2016-05-12	Bradley Directories	RM Maps	184.00
5611	2016-05-12	Bumper to Bumper - Langenberg	Oil Filter, Glass Cleaner	58.29
5612	2016-05-12	Bumper to Bumper - Langenberg	Painit, Grease Gun, Bolts	42.26
5613	2016-05-12	Bumper to Bumper - Langenberg	Danger Tape, orange tape	70.04
5614	2016-05-12	Bumper to Bumper - Langenberg	Knife Auto-Feed	18.98
5615	2016-05-12	Bumper to Bumper - Langenberg	6 pole Die Cast Socket	39.38
5616	2016-05-12	Bumper to Bumper - Langenberg	3/8" Coupling	6.20
5617	2016-05-12	Bumper to Bumper - Langenberg	Clip Cable Malleable	6.38
5618	2016-05-12	C.B. Excavating & Spraying	Digging Frost Boils	3,244.50
5619	2016-05-12	Cinnabar Ag-Industries Ltd.	Repair Hood on 01 Volvo	478.50
5620	2016-05-12	Denray Tire	Repair Tire on Semi-truck	53.90
5621	2016-05-12	Denray Tire	Repair tire on Caslton Trailer	69.96
5622	2016-05-12	DionCo Sales	Carbide Blades	4,356.00
5623	2016-05-12	Godwin, Lloyd	Pest Control	1,320.00
5624	2016-05-12	Greening, Carol	Janitorial Maintenance	75.00
5625	2016-05-12	Information Services Corp.	Acct # 100041129	30.00
5626	2016-05-12	Langley, Ian	Beaver Tails	120.00
5627	2016-05-12	Lonseth, Chris	Beaver Tails	60.00
5628	2016-05-12	Ottenbreit Sanitation Services	Waste Collection	1,463.60
5629	2016-05-12	Polvi, Roger	21 Beaver Tails	630.00
5630	2016-05-12	Ready Oxygen Ltd.	Acetylene & Lease Agreement	345.74
5631	2016-05-12	Rocanville Recreation Board	Operating Grant	40,000.00
5632	2016-05-12	Rocanville Super Thrifty	Pencil, Markers, glue stick	35.09
5633	2016-05-12	RPM Service Ltd.	Speedometer on 14 Volvo	841.50
5634	2016-05-12	SaskTel	Phone Shop/Office	470.28
5635	2016-05-12	SaskTel	Cell Phone	50.41
5636	2016-05-12	SaskPower	Power for Well by Brentès	141.57
5637	2016-05-12	Success Office Systems	Photo Copier Upgrade	173.80
5638	2016-05-12	Szafron, Terry	14 Beaver Tails	420.00
5639	2016-05-12	Town of Rocanville	Cold Storage Building	926.09
5640	2016-05-12	Wahoski, Matt	Pest Control	150.00
5641	2016-05-12	Watson, Chris	Beaver Tails	150.00
5642	2016-05-12	Wilson, S. Contruction Ltd.	Godwin Road Rebuild	15,803.55
Total for AP-GEN:				147,318.74

Certified Correct This May 12, 2016



 Reeve



 Administrator

List of Accounts for Approval

As of 2016-05-12

Batch: 2016-00042 to 2016-00056

Report Date
2016-05-11 11:41 AM

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL				
Computer Cheques:				
5560	2016-04-08	Anderson, Sylvia	Donuts for Council Meetings	46.26
5561	2016-04-08	Borderland Co-op	Coffee, Drinks, Napkins	194.68
5562	2016-04-08	Borderland Co-op	Interest on Diesel	2.53
5563	2016-04-08	SaskTel	Cell Phone Charges	50.41
5564	2016-04-08	SGI	PJ Trailer	137.00
5565	2016-04-12	SGI	License for Volvo 01	3,504.00
5566	2016-04-15	Borderland Co-op	Gas & Diesel	667.59
5567	2016-04-15	Borderland Co-op	Diesel for Tank	1,867.09
5568	2016-04-15	Brandt Tractor Ltd.	Stud, washer, nut.	91.55
5569	2016-04-15	Easton's Autobody Ltd.	Volvo-14 Windshield	587.74
5570	2016-04-15	Finning International Inc.	Lorne Grader-Hydraulic Valve	1,876.12
5571	2016-04-15	Queen's Printer Revolving Fund	Advertise Assessment	30.00
5572	2016-04-15	Ramada Hotel Convention Centre	Hotel Room	1,430.29
5573	2016-04-15	Reid, Murray	Meeting Lunch	54.83
5574	2016-04-15	RPM Service Ltd.	Safety Inspections	3,325.65
5575	2016-04-15	Town of Rocanville	Apr/16 Medical Expense	276.80
5576	2016-04-15	Town of Rocanville	Apr/16 Fire Dept. Expense	415.66
5577	2016-04-15	Wahoski, Matt	Pest Control - 6 Beaver Tails	180.00
5578	2016-04-15	Webster Cemetery	Webster Cemetery	40.00
5579	2016-04-22	Anderson, Sylvia	Apr/16 Monthend Payroll	2,597.57
5580	2016-04-22	Anderson, Sylvia	Workshop- Human Resources	280.00
5581	2016-04-22	Baily, Lorne	Apr/16 Monthend Payroll	2,926.11
5582	2016-04-22	Clark, Derrell	Apr/16 Monthend Payroll	2,307.96
5583	2016-04-22	Hubick, Larry	Apr/16 Monthend Payroll	2,919.60
5584	2016-04-22	Maintenance Enforcement Office	Garnishee payable	220.00
5585	2016-04-22	M.E.P.P.	Apr/16 Remittance	4,579.76
5586	2016-04-22	Palmer, Calvin	Apr/16 Monthend Payroll	2,796.64
5587	2016-04-22	Mark Rankin	Contractor	971.25
5588	2016-04-22	Reavie, James	Apr/16 Monthend Wages	1,739.87
5589	2016-04-22	Receiver General	Apr/16 Remittance	13,879.97
5590	2016-04-22	SaskPower	Power/ Energy for Shop/ office	461.06
5591	2016-04-22	SGI	License for Ford 1/2 ton truck	1,131.00
5592	2016-04-22	Smorong, Clifford	Apr/16 Monthend Wages	1,494.92
5593	2016-04-30	Good Spirit S.D. No. 204	Remittance	59.30
5594	2016-04-30	South East Cornerstone S.D.	Remittance	327.64
5595	2016-05-12	Anderson, Sylvia	May/16 Mid-Month Advance	1,000.00
5596	2016-05-12	Baily, Lorne	May/16 Mid-Month Advance	2,000.00
5597	2016-05-12	Clark, Derrell	May/16 Mid-Month Advance	2,000.00
5598	2016-05-12	Hubick, Larry	May./16 Mid-Month Advance	1,000.00
5599	2016-05-12	Palmer, Calvin	May./16 Mid-Month Advance	1,000.00
5600	2016-05-12	Reavie, James	May/16 Mid-Month Advance	1,000.00
5601	2016-05-12	Smorong, Clifford	May/16 Mid-Month Advance	1,000.00
5602	2016-05-12	Anderson, Sylvia	SAMA Workshop	684.49
5603	2016-05-12	Blueberry Kitchen	Pizza for Search-Richter	268.80
5604	2016-05-12	Borderland Co-op	Diesel for Derrell Grader	667.51
5605	2016-05-12	Borderland Co-op	Diesel for Derrell Grader	133.88

Report Date 2016-04-12 12:54		RM of Rocanville Budget Worksheet Budget Year - 2016			Page 1	
Account # / Description		Lst Yr Budget	Lst Yr Actual	Variance	Cash Proposed Budget	Accural Proposed Budget
				16 mills		
410-110-100 - General Municipal Levy		1,135,700.00	1,131,050.00	- 4,650.00	1,131,050.00	
410-120-100 - Abatements and Adjustments		-500.00	- 737.00	- 237.00	- 500.00	
410-130-100 - Discount on Municipal Tax - Property		- 25,000.00	- 45,022.00	- 20,022.00	- 45,000.00	
410-200-100 - Potash Tax Share		1,470,250.00	1,470,249.00	- 1.00	2,099,935.00	
410-400-210 - Penalty on Mun.Taxes Arrears-Property		2,000.00	1,785.00	- 215.00	2,000.00	
420-100-100 - F&C - Custom Work		4,000.00	75.00	- 3,925.00	2,000.00	
420-200-100 - F&C - Sale of Gravel		20,000.00	20,673.00	673.00	20,000.00	
420-200-210 - F&C - Sale of Grader Blades - Used		150.00	105.00	- 45.00	50.00	
420-200-300 F&C - Sale of R.M. Maps		100.00	285.00	185.00	200.00	
420-200-400 F&C - Sale of Pest Control Products		150.00	51.00	- 99.00	50.00	
420-200-500 F&C - Sale of Culverts		2,000.00	1,303.00	- 697.00	1,000.00	
420-200-910 F&C - Dust Control Fees Collected		0.00	6,246.00	6,246.00	6,000.00	
420-300-100 - F&C - Unitization - Lease Rental Fees		500.00	4,141.00	3,641.00	4,000.00	
420-300-110 - F&C - Rentals - Equip Well Key		3,000.00	3,400.00	400.00	3,000.00	
420-400-300 - F&C - Fire Fees		10,000.00	9,798.00	- 202.00	10,000.00	
420-700-200 F&C - Licenses - Gravel Excavation		15,000.00	16,220.00	1,220.00	15,000.00	
420-700-220 - F&C - Licenses - Vehicle Rebate		0.00	1,393.00	1,393.00	-	
420-710-100 F&C - Permits		150.00	225.00	75.00	200.00	
420-800-100 F&C - Tax Certificate		250.00	450.00	200.00	250.00	
420-800-200 F&C - General Office Services Provided		-	25.00	25.00	-	
450-105-100 Unconditional - Prov. Grants		24,000.00	38,000.00	14,000.00	24,000.00	
450-110-100 Unconditional - Revenue Sharing		165,170.00	165,170.00	-	174,222.00	
450-200-070 Conditional - Federal		15,137.00	30,274.00	15,137.00	30,274.00	
450-300-050 Conditional - Provincial		52,000.00	56,834.00	4,834.00	52,000.00	
450-305-100 Conditional - Provincial - PDAP		600,000.00	0	- 600,000.00	-	
450-310-100 Conditional - Prov - Sask Water		5,100.00	5,100.00	-	5,100.00	
450-350-100 Conditional - Provincial - Pest Control		4,000.00	6,545.00	2,545.00	5,000.00	
450-400-050 Conditional - Local		0.00	61,535.00	61,535.00	-	
450-610-100 - GIL - Prov. - Grants		4,500.00	4,559.00	59.00	4,500.00	
450-900-100 GIL-SARM- GIL Tax Loss		500.00	520.00	20.00	520.00	
460-220-500 TS - Sale of Machinery/Equip.Gain/Loss		10,000.00	6,379.00	- 3,621.00	5,000.00	
460-500-100 Land Sales - Gain		-	-	-	-	
470-100-100 - Interest Revenue		35,000.00	38,601.00	3,601.00	38,000.00	
470-100-101 - Interest Revenue - Reserve		13,000.00	14,002.00	1,002.00	14,000.00	
470-120-100 - Dividends Revenue		350.00	220.00	- 130.00	300.00	
470-130-100 - Commission Revenue		1,200.00	1,247.00	47.00	1,200.00	
480-900-100 - Road Maintenance Revenue		25,000.00	56,306.00	31,306.00	30,000.00	
490-150-100 Donations		0.00	-	-	-	
490-170-100 TransGas Mitigation Payment		15,000.00	1,750.00	- 13,250.00	1,750.00	
490-130-100 Transfer from Allowances		-	-	-	-	
490-300-150 Medical - Rental Fees		0.00	2,025.00	2,025.00	2,000.00	
Account Class Totals:		3,607,707.00	3,110,782.00	- 496,925.00	3,637,101.00	

Report Date	RM of Rocanville				
2016-04-12 12:54	Budget Worksheet				
Account # / Description	Budget Year - 2016			Page 2	
	Lst Yr Budget	Lst Yr Actual	Variance	Proposed Budget	Accural Budget
510-110-110 - GG - Council - Indemnity - Meetings	21,000.00	20,250.00	750.00	22,000.00	
510-110-120 - GG - Council Indemnity - Office Supervis	5,000.00	6,000.00	- 1,000.00	6,500.00	
510-110-140 - GG - Council - Indemnity Committee-Mtg	10,000.00	14,625.00	- 4,625.00	15,000.00	
510-110-230 - GG - Salaries - Administrator	70,000.00	70,000.00	-	75,000.00	
510-120-110 - GG - Council - Benefits WCB, SARM	6,000.00	3,105.00	2,895.00	5,000.00	
510-130-231 - GG - Benefits - CPP - Employer	3,500.00	3,455.00	45.00	3,500.00	
510-130-232 - GG - Benefits - EI - Employer	1,200.00	1,139.00	61.00	1,200.00	
510-130-233 - GG - Benefits-Supperannuation MP-Empl	5,705.00	5,705.00	-	6,115.00	
510-130-235 - GG - Benefits-LTD Insurance Employer	475.00	500.00	- 25.00	500.00	
510-200-110 - GG - Cont. - Legal	1,000.00	239.00	761.00	1,000.00	
510-200-130 - GG - Cont. - Audit/Accounting	8,000.00	8,295.00	- 295.00	8,000.00	
510-200-150 - GG - Cont. - Assessment - SAMA	10,000.00	9,440.00	560.00	12,000.00	
510-200-170 - GG - Cont. - Advertising	1,000.00	1,806.00	-806.00	2,000.00	
510-200-200 - GG - Cont. - Printing RM Maps	1,500.00	1,278.00	222.00	1,500.00	
510-210-100 - GG - Council Travel - Mileage	1,500.00	1,204.00	296.00	1,500.00	
510-210-120 - GG - Council - Office Supervision Mileage	500.00	324.00	176.00	500.00	
510-210-140 - GG - Council - Committee Mtg. Mileage	1,500.00	1,469.00	31.00	1,500.00	
510-210-150 - GG - Council - Convention/Travel/Meals	6,000.00	3,832.00	2,168.00	5,000.00	
510-210-160 - GG - Travel, Meals & Meeting Lunches	3,000.00	1,636.00	1,364.00	2,000.00	
510-210-170 - GG - Admin - Training, Travel & Meals	5,000.00	4,717.00	283.00	5,000.00	
510-230-100 - GG - Cont.- Insurance - General & Bond	25,000.00	16,388.00	8,612.00	20,000.00	
510-240-100 - GG - Cont.- Memberships & Subscription	20,000.00	17,583.00	2,417.00	20,000.00	
510-260-100 - GG - Cont.- Tax Enforcement/Collection	250.00	-	250.00	250.00	
510-260-150 - GG - Cont.- Elections	200.00	-	200.00	500.00	
510-300-130 - GG - Utility - Water	500.00	561.00	- 61.00	500.00	
510-300-140 - GG - Utility - Telephone	2,500.00	2,752.00	- 252.00	3,000.00	
510-300-150 - GG - Utility - Power & Energy	7,500.00	7,268.00	232.00	7,500.00	
510-400-110 - GG - Maint.- Postage	2,000.00	1,761.00	239.00	2,000.00	
510-410-140 - GG - Maint.- Office Supplies	2,000.00	1,787.00	213.00	2,000.00	
510-420-100 - GG - Maint.- Janitor Maintenance	900.00	900.00	-	900.00	
510-490-100 - GG - Maint.- Office Repairs & Mainten	1,500.00	983.00	517.00	1,000.00	
510-500-110 - GG - Grants and Contributions	3,500.00	3,270.00	230.00	3,500.00	
510-600-120 GG - Purchase of Cap Assets - Building	0.00	-	-	-	
510-600-140 - GG - Purchase of Cap Assets - Equipm	-	-	-	1,000.00	
510-600-299 GG - Amort - Bldg/Impr & Eng Structure	16,000.00	-	16,000.00		
510-600-399 GG - Amort - Machinery & Equipment	3,500.00	3,439.00	61.00	3,500.00	3,500.00
510-700-110 - GG - Bank Interest	30.00	-	30.00	30.00	
520-210-110 - PS - Police - Contracted Services	22,000.00	22,605.00	- 605.00	23,000.00	
520-510-110 PS - Police - Grants & Contributions	200.00	200.00	-	200.00	
525-110-140 - PS - Fire - Salaries - Fire Fighters	10,000.00	5,739.00	4,261.00	10,000.00	
525-210-100 - PS - Fire - EMS Contract - 911	500.00	380.00	120.00	1,000.00	
525-230-100 - PS - Fire - Insurance	10,000.00	6,602.00	3,398.00	10,000.00	
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	8,000.00	4,225.00	3,775.00	5,000.00	
525-440-100 - PS - Fire - Small Tools/ Equipment	14,500.00	23,632.00	- 9,132.00	20,000.00	
525-520-110 - PS - Fire - Grants and Contributions	10,000.00	2,246.00	7,754.00	5,000.00	
	75,200.00	65,629.00	9,571.00	74,200.00	
Account Class Totals:	322,460.00	281,340.00	41,120.00	314,695.00	

Report Date	RM of Rocanville No.151		Budget Worksheet			
2016-04-12 12:54			Budget Year - 2016		Page 3	
Account # / Description	Lst Yr Budget	Lst Yr Actual	Variance	Proposed Budget	Accural Budget	
530-110-110 - TS - Maint.- Council-Indemnity-Supervisor	30,000.00	23,750.00	6,250.00	30,000.00		
530-110-120 - TS - Maint.- Salaries - Laborer - James	5,000.00	29,313.00	- 24,313.00	35,000.00		
530-110-130 - TS - Maint.- Salaries - Laborer - Calvin	35,000.00	61,566.00	- 26,566.00	35,000.00		
530-110-140 - TS - Maint.- Salaries - Labourer - Darrell	85,000.00	82,438.00	2,562.00	90,000.00		
530-110-150 - TS - Maint.- Salaries - Foreman - Lorne	100,000.00	99,480.00	520.00	110,000.00		
530-110-160 TS - Maint.- Salary - Laborer -	0.00	-	-	-		
530-110-170 TS - Maint - Salary Labourer - Larry	85,000.00	64,486.00	20,514.00	85,000.00		
530-110-180 TS - Maint.-Salary Seasonal -Casual	0.00	-	-	5,000.00		
530-120-121 - TS - Maint.- Benefits - CPP - Employer	13,000.00	11,290.00	1,710.00	15,000.00		
530-120-122 - TS - Maint.- Denefits - EI - Employer	5,000.00	5,234.00	- 234.00	6,000.00		
530-120-123 - TS - Maint.- Benefits-Superannuation-Emp	25,000.00	20,082.00	4,918.00	25,000.00		
530-120-125 - TS - Maint.- Benefits - LTD Ins. Employer	3,700.00	2,556.00	1,144.00	3,000.00		
530-120-126 TS - Maint. - Benefits - Cell Phone	1,600.00	1,600.00	-	2,000.00		
530-210-120 - TS - Maint.- Contract - Contract	750,000.00	390,703.00	359,297.00	950,000.00		
530-250-100 - TS - Maint.- Travel, Meal & Subsistence	-	442.00	- 442.00	500.00		
530-250-110 - TS - Maint.- Council-Supervision Mileage	6,000.00	3,018.00	2,982.00	5,000.00		
530-260-100 - TS - Maint.- Insurance/Vehicle Reg.	16,500.00	16,772.00	- 272.00	18,000.00		
530-300-140 - TS - Maint.- Utility - Telephone	2,500.00	1,277.00	1,223.00	2,000.00		
531-410-100 - TS - Maint.- Shop Supply	20,000.00	6,645.00	13,355.00	10,000.00		
530-410-120 TS - Maint.- Shop Supplies - Maintenance	2,000.00	1,851.00	149.00	2,000.00		
530-410-130 TS - Maint.-Small Tools	2,000.00	895.00	1,105.00	2,000.00		
530-420-100- TS - Equipment Repair/Parts/Semi-Trucks	50,000.00	51,386.00	- 1,386.00	60,000.00		
530-420-102 - TS - Maint.- Repair/Parts/Grader	15,000.00	10,400.00	4,600.00	15,000.00		
530-420-103 - TS - Maint.- Repair/ Parts	25,000.00	13,790.00	11,210.00	20,000.00		
530-425-110 - TS - Maint.- Diesel Fuel	150,000.00	118,599.00	31,401.00	125,000.00		
530-425-111 - TS - Maint.- Oil	4,000.00	3,900.00	100.00	4,000.00		
530-425-112 - TS - Maiant.- Grease	1,500.00	884.00	616.00	1,000.00		
530-425-113 - TS - Maint.- Oil & Gas	6,000.00	2,072.00	3,928.00	3,000.00		
530-430-120 - TS - Maint.- Grader - Blades	12,000.00	11,478.00	522.00	12,000.00		
530-440-100 - TS - Maint.- Gravel/Sand	220,000.00	172,360.00	47,640.00	90,000.00		
530-450-100 - TS - Maint.- Culverts/Drainage	75,000.00	31,263.00	43,737.00	20,000.00		
530-460-110 - TS - Maint.- Dust Control	2,500.00	11,149.00	- 8,649.00	10,000.00		
530-470-100 - TS - Maint.- Road/Street Signs	1,500.00	2,304.00	- 804.00	2,000.00		
530-500-110 TS - Maint.-Grants & Contributions	300.00	-	300.00	-		
530-600-140 - TS - Purchase of Cap Assets - Equipment	-	-	-	400,000.00		
530-600-120 TS - Purchase of Cap Assets - Building	-	-	-	-		
530-600-299 TS - Maint.- Amort - Building, Eng.Struct.	15,660.00	15,900.00	- 240.00	16,000.00	16,000.00	
530-600-399 TS - Maint.- Amort - Machinery & Equip	129,000.00	128,215.00	785.00	129,000.00	129,000.00	
530-600-499 TS - Maint.- Amort - Vehicles	29,000.00	28,845.00	155.00	29,000.00	29,000.00	
530-600-699 TS - Maint.- Amort - Infrastructure	255,000.00	253,051.00	1,949.00	280,000.00	280,000.00	
55-210-120 - TS - Construction. - Contract	100,000.00	-	100,000.00	-		
55-500-110 TS - Const. - Grants & Contributions	-	-	-	-		
540-200-110 - EH - Cont.- Wast Collection/Disposal	16,000.00	15,478.00	522.00	16,000.00		
540-210-100 EH - Cont. Pest Control	2,500.00	11,384.00	- 8,884.00	12,000.00		
540-210-200 EH - Cont. Weed Control - Service	1,000.00	2,049.00	- 1,049.00	2,500.00		
540-420-100 - EH - Maint.- Pest Control Supplies	1,500.00	5,865.00	- 4,365.00	6,000.00		
540-430-100 EH - Maint.- Weed Control	-	889.00	- 889.00	2,000.00		
540-500-110 EH - Grants & Contributions	6,500.00	1,400.00	5,100.00	2,000.00		
	27,500.00	37,065.00	- 9,565.00	40,500.00		
Account Class Totals:	2,306,260.00	1,716,059.00	590,201.00	2,687,000.00		

Account # / Description	Lst Yr Budget	Lst Yr Actual	Variance	Proposed Budget	
550-200-110- H&W - Cont.-Cemetery Maintenance	2,000.00	-	2,000.00	2,000.00	
550-200-120 - H&W - Cont.- Mainten.Services	4,000.00	3,184.00	816.00	4,000.00	
550-210-100 - H&W - Cont.- Insurance	4,000.00	2,325.00	1,675.00	4,000.00	
550-900-110 - H&W - Medical - Rental Fee	0.00	1,000.00	- 1,000.00	1,000.00	
550-500-110 - H&W - Grants and Contributions	2,000.00	2,457.00	- 457.00	16,000.00	
	12,000.00	8,966.00	3,034.00	27,000.00	
560-500-110 - P&D - Grants- APAS,REDO,Vet	10,000.00	10,036.00	- 36.00	10,000.00	
	10,000.00	10,036.00	- 36.00	10,000.00	
570-500-110 - R&C - Grants and Contributions	480,000.00	479,050.00	950.00	80,000.00	
570-500-130 - R&C - Grants - Library/Museum	10,000.00	7,944.00	2,056.00	10,000.00	
	490,000.00	486,994.00	3,006.00	90,000.00	
580-300-120 - UT - Water - Power - Well	650.00	667.00	- 17.00	1,000.00	
580-300-130 - UT - Water - Tank Loader Water	4,500.00	4,925.00	- 425.00	5,000.00	
580-300-150 UT - Water - Watershed	0.00	-	-	-	
580-300-150 - UT - Water - Water Tank Loader Power	0.00	-	-	-	
580-600-699 UT - Water - Amort - Infrastructure	1,300.00	1,295.00	5.00	1,300.00	1,300.00
	6,450.00	6,887.00	- 437.00	7,300.00	
590-110-100 - Transfer to Reserves	100,000.00	297,932.00	- 197,932.00	500,000.00	
593-110-200 - Change in Stock & Supplies	0.00	-	-	-	
595-100-100 - Long Term Debt Repaid	0.00	-	-	0.00	
	100,000.00	297,932.00	- 197,932.00	500,000.00	
Account Class Totals:	618,450.00	810,815.00	-192,365.00	634,300.00	
Expense Total:	3,247,170.00	2,808,214.00	438,956.00	3,635,995.00	458,800.00

Revenue Totals:	3,607,707.00	3,110,782.00	- 496,925.00	3,637,101.00	
GG General Government Expenses:	247,260.00	215,711.00	31,549.00	240,495.00	
PS Protection Services Expenses:	75,200.00	65,629.00	9,571.00	74,200.00	
TS Transportation Services Expenses:	2,278,760.00	1,678,994.00	599,766.00	2,646,500.00	
EH Environment Health Expenses:	27,500.00	37,065.00	-9,565.00	40,500.00	
H&W Health & Welfare Expenses:	12,000.00	8,966.00	3,034.00	27,000.00	
P&D Planning & Development Expenses:	10,000.00	10,036.00	- 36.00	10,000.00	
R&C Recreation & Cultural Expenses:	490,000.00	486,994.00	3,006.00	90,000.00	
UT Utilities Expenses:	6,450.00	6,887.00	- 437.00	7,300.00	
Other Reserves/Stock & Supplies/Long term Debt	100,000.00	297,932.00	-197,932.00	500,000.00	
Expense Totals:	3,247,170.00	2,808,214.00	438,956.00	3,635,995.00	458,800.00
Net Surplus (Deficit):	360,537.00	302,568.00	- 935,881.00	1,106.00	

Municipal Total Taxable	Total Land	Total Improvmt.	Mill Rate	Revenue
			0.016	
Municipal - Non Arable	3,329,840		16	53,277.44
Municipal - Agriculture	33,215,160		16	531,442.56
Municipal - Improvements		6,333,699	16	101,339.18
Municipal - Multi-Residential		13,930	16	222.88
Commercial	26,825,400		16	429,206.40
Railway	1,263,700		16	20,219.20
Potash - Commercial		313,703,100		-
Total Assessment	70,981,729	313,703,100	Last year	
		384,684,829		1,135,707.66

CORRESPONDENCE
May 12, 2016

1. Sawyer's Trees & Landscapes – for all your landscaping needs.
2. Agricultural Health & Safety is inviting the RM to a Farm Safety & CCHSA (Canadian Centre for Health & Safety in Agriculture) Anniversary Dinner on June 7, 2016 at TCU Place Saskatoon, SK
3. Canadian Underground Construction- Culvert Cleaning, Restoration and re-lining will be held at the Western Development Museum Located in North Battleford, SK. on May 10, 2016 @ 11:00 am.
4. Crime Stoppers – Newsletter
5. SARM – Scrap Tire has a grant program to encourage communities to use products made by recycled tires.
6. Saskatchewan Municipal Hail Association – offering scholarships for students of clients and agents.
7. SARM – Illegal Dumping, Illegal Burning, and Environmental Effects of the Open Burning of Refuse.
8. Maple Farm Equipment from Yorkton, SK looking at Municipal trade-in on Bobcat, \$3,000 plus taxes, 400 hours on machine and \$17/hr over limit, on a 12 month period.

MUTUAL AID MEMORANDUM OF UNDERSTANDING

BETWEEN:

The Rural Municipality of Ellice-Archie

And

The Rural Municipality of Rocanville

WHEREAS a peacetime emergency could affect any municipality or institution to such a degree that local municipal or institutional resources would be inadequate to cope with the situation.

AND WHEREAS in some situations it may be necessary to evacuate citizens from a municipality for health and safety reasons.

AND WHEREAS the above named municipal corporations wish to make pre-arrangements for speedy emergency action in support of each other when affected or threatened by a peacetime emergency and require assistance.

NOW THEREFORE BE IT RESOLVED THAT the above named parties agree as follows;

- (1) Any one of the parties to this agreement, if and when in need of help to combat a peacetime emergency, may request mutual aid from the other party, subject to the following conditions:
 - (a) Any call for aid shall be made by a designated representative of the municipality and must be directed to a designated representative of the other party whose assistance is being sought.
 - (b) Requests for mutual aid shall be restricted to facilities, equipment, personnel and resources owned or under the control of Municipal Corporation.
 - (c) On receipt of a call for aid, whether general or specific as to resources required, the extent of the assistance given will be at the discretion of the responding organization, having regard to its own local situation at the time.
 - (d) The municipality receiving assistance shall be responsible for the payment of costs incurred by the party providing assistance. Payment will be made in a timely fashion, once the disaster situation has been dealt with.
 - (e) Any costs incurred in connection with the mobilization, movement and deployment of mutual aid resources will be billed to the municipality receiving

BYLAW NO. 4-2016

Rural Municipality of Rocanville No. 151

A BYLAW TO PROVIDE FOR FIRE PREVENTION AND PROTECTION, THE SUPPRESSION OF FIRE AND ASSESSING AND LEVYING THE COST OF SAME.

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

Definitions:

1. For the purpose of this Bylaw:
 - a) "local assistant" means any Fire Chief or designate as defined in The Fire Prevention Act, 1992;
 - b) "Rural Municipality" means the Rural Municipality of Rocanville No.151.

Prohibitions:

2. No Person shall:
 - a) start any outdoor fire for any purpose without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
 - b) start any outdoor fire for any purpose when weather conditions are conducive to a fire's readily escaping control;
 - c) fail to take reasonable steps to control a fire for the purpose of preventing it from spreading;
 - d) deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in a fire's spreading;
 - e) conduct any activity that involves the use of a fire or that might reasonably be expected to cause a fire to spread, unless he exercises reasonable care to prevent a fire from occurring;
 - f) leave the place where he has started an outdoor fire without fully extinguishing the fire.

Fire Hazards:

3.
 - a) Where a local assistant finds conditions which, in his opinion, constitute a fire hazard endangering life or property, he may order the owner or occupant of the land to reduce or remove the hazard within a fixed period and in any manner that the local assistant prescribes in writing.
 - b) Where a local assistant finds that the order made pursuant to subsection (1) has not been carried out, he may enter upon the land with any equipment and persons that he considers necessary and may perform the required work to reduce or remove the fire hazard.
 - c) The owner or occupant of the land on which work is performed pursuant to subsection (2) shall, on demand, reimburse the department for the cost of the work performed as a fire fighting service.

Powers Re: Extreme Fire Hazards:

4. (1) Where, in the opinion of the local assistant, an extreme fire hazard exists or the safety of persons or property is endangered by a prairie fire or forest fire, the local assistant may, by order, do any or all of the following:
 - a) prohibit the setting or propagation of any fire or type of fire within a specified area;
 - b) require the evacuation of any area; or
 - c) prohibit entry into or occupation of any area.
- (2) The local assistant shall cause an order made pursuant to subsection (1) to be:
 - a) published in a daily or weekly newspaper that is widely circulated in the vicinity of the area; and
 - b) posted in one or more conspicuous places in the vicinity of the area;
 - c) no person shall fail to comply with an order made pursuant to subsection (1).

Fire Fighting:

5. Where a fire is burning in the Rural Municipality, the Rural Municipality any, subject to the availability of personnel and equipment, take any action that is necessary to control and extinguish the fire.

Assessing and Levying Costs:

6. The cost of the firefighting services, including fire prevention and fire suppression, provided by the Rural Municipality shall be assessed and levied, at the discretion of Council;
- a) throughout the Rural Municipality
 - b) in part throughout the Rural Municipality, or in any specified area of the Rural Municipality, and in part to persons who receive the service, or
 - b) directly on persons who receive the service.
7. For the purpose of assessing and levying costs of firefighting services, the person who owns or occupies land upon which a fire originated shall be deemed to be a person who receives the firefighting services to control and extinguish the fire.
8. Any amount with respect to firefighting services provided to a person within the Rural Municipality pursuant to paragraph 6 hereof that remains unpaid at the end of the year in which the service was provided shall at the end of that year be added to the form part of the taxes on any land, improvement or business owned by that person.

Penalty:

9. Any person who contravenes any provision of this bylaw is guilty of an offence and liable on summary conviction to a fine of not more than:
- a) \$2,000.00 in the case of an individual;
 - b) \$5,000.00 in the case of a corporation;
 - c) \$500.00 per day in the case of a continuing offense.
10. Fines levied pursuant to paragraph 8 hereof may be paid to the Administrator within 30 days of notice thereof and, on payment so provided, the person contravening the bylaw shall not be liable to prosecution for the offense.



Certified a true copy of Bylaw No. 4-2016.

Anderson
Administrator

[Signature]
Reeve

Anderson
Administrator



Read a third time and adopted this 12th
day of May, 2016.

BYLAW NO. 3-2016

Rural Municipality of Rocanville No. 151

**A BYLAW FOR THE PURPOSE OF PROHIBITING,
ELIMINATING AND ABATING NOISE**

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan, enacts as follows:

1. This Bylaw may be cited as "**The Noise Bylaw**".
2. In this Bylaw, including this section:
 - (a) "**Municipality**" means the Municipality of Rocanville No.151
 - (b) "**Holiday**" means any statutory holiday as defined in The Interpretation Act, and amendments thereto or any holiday proclaimed as such by the Municipality.
 - (c) "**Motor Vehicle**" means "motor vehicle" as defined in The Highway Traffic Act.
 - (d) "**Residential Building**" means a building which is constructed as a dwelling for human beings.
 - (e) "**Signaling Device**" means a horn, gong, bell klaxon, siren or other device producing an audible sound for the purpose of drawing people's attention to an approaching vehicle including a bicycle.
 - (f) "**Weekday**" means any day other than a Sunday or Holiday.
 - (g) "**Occupant**" shall mean the owners, occupant or licensee of the premises or any person found on the premises at or around the time when the noise or sound issues from the premises.
 - (h) "**Premises**" shall mean the area contained within the boundaries of any lot and includes any building situated within such boundaries, provided, however, that where any building contains more than one dwelling unit, each dwelling unit, or common area of such building and the land surrounding the building within the boundaries of the lot shall be deemed to be separate premises.

Construction Noises

3. Special Permit has to be applied for when a Contractor wants to crush 24/7 during the winter months and at Council's Discretion.
4. The Dumping of Rocks will **only** be done during daytime hours, between the hours of 6:00 a.m. to 10:00 p.m.
5. Except in an emergency, no person shall operate or allow to be operated a gravel crusher, screening of gravel or a riveting machine, an air or steam compressor, generators, and a jack-hammer or pneumatic drill of a noise nature. Have Noise arrest system on ALL equipment and generators (ex: mufflers) A person shall be allowed to operate between the hours of 6:00 a.m. to 10:00 p.m. **ONLY**


Exceptions

4. The provisions of this Bylaw shall not apply to:
 - (a) The ringing of bells in churches, religious establishments and schools;
 - (b) The sounding of a general or a particular alarm or warning to announce a fire or other emergency or disaster;
 - (c) The sounding of a factory whistle and similar devises at normal appropriate times;
 - (d) The sounding of police whistles or the sirens on any vehicle used by the police or fire department or on any ambulance or public service vehicle;
 - (e) Any use of sound amplification equipment used by the police, fire department or any ambulance service or public service;

- (f) Any sounding of farm equipment for the general purpose of the farming operations.

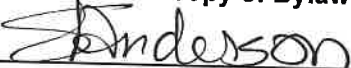
Penalties

5. Any person who contravenes any provisions of this Bylaw is guilty of an offence and is liable on summary conviction to a minimum fine of One Thousand Dollars (\$1000.00) and a maximum fine not in excess of Five Thousand Dollars (\$5000.00) or in default of payment of the fine and cost, To imprisonment for a period not exceeding 30 days.
6. The provisions of this Bylaw shall apply within the limits the Rural Municipality of Rocanville No. 151.
7. This Bylaw shall come into force and take effect on final passing thereof.
8. Bylaw No. 4-2013 is hereby repealed.


Reeve


Administrator

Certified a true copy of Bylaw No. 3-2016.


Administrator



Read a Third time and adopted this 12th day of May, 2016.

**Schedule B
Bylaw 3-2016**

**Special Event Permit Application
Rural Municipality of Rocanville No.151**

The undersigned hereby requests the Rural Municipality of Rocanville to consider this application for an exemption from certain provisions contained within Bylaw 3- 2016 known as The Noise Bylaw.

The undersigned certifies the information contained herein, on which this application is based, to be true and the owner is aware of this exemption request.

1. Applicant / Property Owner
Applicant: _____
Address: _____ Postal Code: _____
Phone: _____ Fax: _____
2. Legal Land Description for Event:
All/ Part _____ ¼ Section _____ Twp _____ Rge. _____ Meridian _____
3. Type of Event: _____
4. Description of Noise anticipated and the source(s) of the noise: _____

5. Time of day noise anticipated: _____
6. Date (s) for which an exemption is being sought for: _____
7. Name and Mobile Phone Number for person in charge during event: _____
8. The Names of nearby residents and businesses which may be affected, their telephone numbers and a summary of their questions and comments shall be attached to this Application form.

Signature of Applicant _____ Date: _____

Applicants must be received at least 15 business days prior to the proposed date of the event.

MINUTES of a Special Meeting of Council of the R.M. of Rocanville
No. 151 held on Friday, April 15, 2016 in the
Municipal Office at Rocanville, Saskatchewan.

PRESENT: Reeve - Murray Reid
 Division 1 - Conrad Fafard Missing
 Division 2 - Clint Birkenshaw
 Division 3 - Tim Wushke
 Division 4 - Ernest Holland Missing
 Division 5 - Daryl Williamson
 Division 6 - Harold Parks
 Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 8:00 a.m.
Council signed a Waiver of Notice for Special Meeting.
Council worked on budget figures.

LAPTOP TO PURCHASE

88/16 **Wushke:** That a Laptop gets purchased for Council Chambers. **Carried.**

STONE PICKER

89/16 **Parks:** That if council member finds a deal on used Stone Picker they are approved
up to \$10,000. **Carried.**

ADJOURNMENT

90/16 **Wushke:** That this meeting do now adjourn. (12:30 a.m.) **Carried.**



Reeve



Administrator

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Friday, April 8, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 1:00 p.m.

DELEGATION

Lorne Baily attended council meeting to update council on RM Happenings. We will be advertising in the Community Calendar about our 40 Ton Dumpster will be placed in the Town Transfer Station. It will be maned by Ed English and he will be paid by the RM of Rocanville No. 151 one day per week. Council will be attending a meeting at the RM of Spy Hill No.152, to discuss the Ashe Bridge. Road work to the New Development of Daryl Godwin in the valley will approximately cost \$15,000. Kelly Osborne brought in a resume, which we will keep on file.

MINUTES

69/16 **Birkenshaw:** That the minutes of the regular meeting of council held on March 3, 2016, and a Special Meeting held on March 15, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

70/16 **Birkenshaw:** That the Statement of Financial Activities and Bank Reconciliation for March, 16 be approved as presented. **Carried.**

CORRESPONDENCE

71/16 **Fafard:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

BYLAW 2-2016-COUNCIL PROCEDURE BYLAW

72/16 **Wushke:** That Bylaw 2-2016, being a Bylaw to Regulate the Proceeding of Municipal Council's & Council's Committee Procedure Bylaw, be read for the Third time & adopted. **Carried.**

EMPLOYEES CODE OF CONDUCT

73/16 **Williamson:** That the Municipal Employee Code of Conduct be attached and forming part of the RM of Rocanville No.151 Policy Manual. **Carried.**

WHITEWOOD VETERINARY BOARD

74/16 **Parks:** That the Whitewood & District Veterinary Board be paid an operating grant of \$1400 for the year 2016. **Carried.**

CRIME STOPPERS LEVY

75/16 **Birkenshaw:** That \$200 be paid to the Saskatchewan Crime Stoppers for 2016 Voluntary membership levy. **Carried.**

AGRICULTURAL HEALTH & SAFETY NETWORK

76/16 **Wushke:** That \$491.25 be paid to the Agricultural Health & Safety Network for the year 2016. **Carried.**

AECOM – Railway Data

77/16 **Parks:** That AECOM be hired to do the Railway Data Compilation, for \$5,900 plus tax. **Carried.**

BEAVER TAILS

78/16 **Fafard:** That the RM of Rocanville No.151 continue with the Beaver Control Program pay \$30 each for Beaver Tails for the 2016 year. **Ca**

RICOH PHOTOCOPIER

79/16 **Holland:** That the Ricoh MP2500 Photocopier get an update to be able to use the scanned computer messages, for approximately \$158 plus mileage & taxes. **Carried.**

CAMERA UPDATE

80/16 **Fafard:** That the RM of Rocanville No.151, get camera up and going properly, for Approximately \$120 plus taxes. **Carried.**

ED ENGLISH – SUPERVISING DUMPSTER

81/16

Holland: That Ed English get hired @ \$15/hour for 6 hour per week, to man the 40 ton Dumpster and recycle bin which will be located at the Town of Rocanville Transfer Station.

Carried.DEVELOPMENT PERMIT – DARYL GODWIN

82/16

Williamson: That the Development Permit submitted by Daryl Godwin be approved.

Carried.RMAA CONVENTION

83/16

Fafard: That the Administrator Sylvia Anderson be authorized to attend the 2016 Annual RMAA Convention held in Regina, SK on May 16 – 19, 2016 with regular expenses to be reimbursed as according to policy and that this office remain closed those days.

Carried.DOCTOR'S APPOINTMENTS

84/16

Holland: That Sylvia Anderson take April 29 11, 2016 for doctor's appointments in Sask for Immunity, and that this office remain closed that day.

Carried.RESERVE ACCOUNT

85/16

Birkenshaw: That \$1,310.96 for March, 2016, get transferred to Future Reserve Expenditure account.

Carried.LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

86/16

Holland: That the accounts for payments as listed and attached hereto, forming part of these minutes for \$78,705.33, be authorized for payment.

Carried.ADJOURNMENT

87/15

Wushke: That this meeting do now adjourn. (3:30 p.m.)

Carried.

Reeve

Administrator

WAIVER OF NOTICE

Rural Municipality of Rocanville No. 151

April 15, 2016


WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED UNDER AUTHORITY OF SUB-SECTION 123(3) OF THE MUNICIPALITIES ACT.

We, the undersigned members of the council of the Rural Municipality of Rocanville No.151, hereby waive notice of a special meeting of council to be held in the council chambers of the Rural Municipality of Rocanville No.151, at Rocanville, Saskatchewan on April 15, 2016, located at 1001 Railway Avenue and commencing at 9:00 a.m. for the purpose of discussing and acting upon the following items:

Budget for 2016

SIGNED:

Murray Reid:  Date: Apr.15, 2016

Conrad Fafard:  Date: Apr.15, 2016

Clint Birkenshaw:  Date: Apr.15, 2016

Tim Wushke:  Date: Apr.15, 2016

Ernest Holland:  Date: Apr.15, 2016

Daryl Williamson:  Date: Apr.15, 2016

Harold Parks:  Date: Apr.15, 2016

PUBLIC NOTICE

TAKE NOTICE THAT as required by Section 123(2) of *The Municipalities Act* the Rural Municipality of Rocanville No. 151 hereby give notice to the public that a Special Meeting of council will be held on Friday, April 15, 2016 at 9:00 a.m. in the municipal council chambers. The purpose of this meeting is to discuss:

Budget for 2016

**Dated at Rocanville, Saskatchewan
this 11th day of April, 2016.**



**Sylvia Anderson
Administrator**

Waiver of Notice – Meeting Change

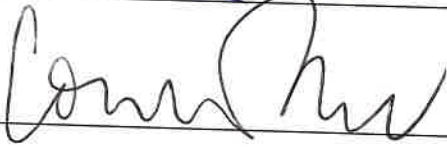
Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on April 14, 2016, commencing at 12:00 p.m. and has now been changed to be held on the 8th day of April, 2016, commencing at 1:00 p.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

SIGNED:


Murray Reid:  Date: Apr.8, 2016


Conrad Fafard:  Date: Apr.8, 2016

Clint Birkenshaw:  Date: Apr.8, 2016

Tim Wushke:  Date: Apr.8, 2016

Ernest Holland:  Date: Apr.8, 2016

Daryl Williamson:  Date: Apr.8, 2016

Harold Parks:  Date: Apr.8, 2016

Payment #	Date	Vendor Name	Reference	Payment Amount
5497	2016-03-15	Bumper to Bumper - Langenberg	Oil Filter, air chuck	31.34
5498	2016-03-15	Ottenbreit Sanitation Services	Waste Collection	1,270.40
5499	2016-03-15	World-Spectator, The	Public Notice Advertisement	178.50
5500	2016-03-25	Anderson, Sylvia	Mar/16 Monthend Wages	2,556.69
5501	2016-03-25	Baily, Lorne	Mar/15 Monthend Payroll	2,447.97
5502	2016-03-25	Clark, Derrell	Mar/15 Monthend Payroll	1,418.19
5503	2016-03-25	Hubick, Larry	Mar/16 Monthend Payroll	1,867.53
5504	2016-03-25	Maintenance Enforcement Office	Garnishee -Derrell Clark	220.00
5505	2016-03-25	Wrong Amount		0.00
5506	2016-03-25	Palmer, Calvin	Feb/16 Monthend Payroll	399.95
5507	2016-03-25	Wrong Amount		0.00
5508	2016-03-25	SaskTel	Phone-Shop, Office, cell	326.51
5509	2016-03-25	SaskPower	Energy Shop/ Office	329.87
5510	2016-03-25	M.E.P.P.	Mar/16 Monthend Payroll	3,568.06
5511	2016-03-25	Receiver General	Mar/16 Monthend Payroll	8,301.87
5512	2016-03-31	Good Spirit S.D. No. 204	Remittance	59.30
5513	2016-03-31	South East Cornerstone S.D.	Remittance	1,407.19
5514	2016-04-08	Anderson, Sylvia	Apr/16 Mid-Month Advance	1,000.00
5515	2016-04-08	Baily, Lorne	Apr/16 Mid-Month Advance	2,000.00
5516	2016-04-08	Clark, Derrell	Apr/16 Mid-Month Advance	2,000.00
5517	2016-04-08	Hubick, Larry	Apr./16 Mid-Month Advance	1,000.00
5518	2016-04-08	Palmer, Calvin	Apr./16 Mid-Month Advance	1,000.00
5519	2016-04-08	Agriculture Health & Safety	Membership	491.25
5520	2016-04-08	Anderson, Sylvia	SARM Travel to Regina, SK	280.00
5521	2016-04-08	Borderland Co-op	Diesel	1,294.08
5522	2016-04-08	Borderland Co-op	Gas & Diesel	346.47
5523	2016-04-08	Borderland Co-op	Diesel	645.84
5524	2016-04-08	Borderland Co-op	Diesel	1,623.20
5525	2016-04-08	Borderland Co-op	Interested Added	0.63
5526	2016-04-08	Borderland Co-op	Gas for 1/2 Ton Truck	49.62
5527	2016-04-08	Borderland Co-op	Diesel in Bulk Tank	3,833.17
5528	2016-04-08	Brandt Tractor Ltd.	Repair Bucket Cylinder-Backhoe	2,360.46
5529	2016-04-08	Bumper to Bumper - Langenberg	Nuts, bolts, Towels	136.69
5530	2016-04-08	Bumper to Bumper - Langenberg	Gloves, T-Valve	16.65
5531	2016-04-08	Denray Tire	Tubless Truck Stem	5.50
5532	2016-04-08	Dudley & Company	Audit Fees	9,185.00
5533	2016-04-08	Finning International Inc.	Oil, Filter, Elements	3,179.93
5534	2016-04-08	Finning International Inc.	2 Glass Doors for each Grader	1,869.40
5535	2016-04-08	Flaman Sales Ltd.	Rental of Platform Lift	726.00
5536	2016-04-08	Greening, Carol	Janitorial Maintenance	75.00
5537	2016-04-08	G.W.P. Rodent Products	Rat Poison	4,144.32
5538	2016-04-08	Holland, Ernest	SARM Convention Travel	1,030.00
5539	2016-04-08	Information Services Corp.	Acct # 100041129	12.98
5540	2016-04-08	Kaplun, Rick	Sand Hills	462.00
5541	2016-04-08	Maple Farm Equipment	Parts for Stone Picker	434.24
5542	2016-04-08	Maple Farm Equipment	Parts for Stone Picker	127.98
5543	2016-04-08	Miner-Journal, The	Advertising Public Notice	150.38
5544	2016-04-08	Ottenbreit Sanitation Services	Waste Collection	1,360.28
5545	2016-04-08	Ramada Hotel & Golf Dome	SARM Convention Rooms	1,430.29
5546	2016-04-08	Santer's Transport Welwyn	Fixed tires on Kentrax Trailer	77.00
5547	2016-04-08	SaskTel	Shop/ office phones	301.58
5548	2016-04-08	Saskatchewan Crime Stoppers	Crime Stoppers Contribution	200.00
5549	2016-04-08	SGI	2010 Castleton Trailer	242.00
5550	2016-04-08	Success Office Systems	Photo Copier Maintenance	199.72
5551	2016-04-08	Taylor, Grant	Channel Clearing	4,711.87
5552	2016-04-08	Taylor, Grant	Channel Clearing	472.50
5553	2016-04-08	Tom's Electric Ltd.	Repair Well.	623.76
5554	2016-04-08	Town of Rocanville	Rocanville Fire Expenses	703.24
5555	2016-04-08	Town of Rocanville	Medical Clinic Expense	439.68
5556	2016-04-08	UMAAS Workshop Fund	Elections Workshop	89.25
5557	2016-04-08	Whitewood and District	Veterinary Grant	1,400.00
5558	2016-04-08	Williamson, Daryl	SARM Convention	720.00
5559	2016-04-08	Wushke, Tim	SARM Convention	1,870.00

Certified Correct This April 8, 2016

Total for AP-GEN: 78,705.33

Reeve

Administrator

CORRESPONDENCE

April 15, 2016

1. SGI – Business Recognition assessment effective May 1, 2016, the RM of Rocanville No.151 will be receiving 10% discount on basic insurance premiums.
2. Kent Becker looking for work. Has 544K JD loader, & Gravel Truck.
3. Southeast Regional College is offering Pesticide Applicator Course for Agriculture and Landscape.
4. Canadian Underground – Culvert cleaning and restoration, relining of damaged culverts.
5. 2016 Beaver Derby – April 1, 2016 to May 10, 2016 inclusive. Top Prize \$1000. For more information to enter: Call Ryan 306-209-2839.
6. Chemical Industries Inc. – Price on Mag Crystal – 1 tote - \$1750.
7. Morris Lodge Society – Sent another thank-you for the donation.
8. Algonquin Bridge – Truss bridge replacement rolled into place.
9. Peiffer Contracting Ltd. – 2016 Rate Sheet for Line fence Mulching.
10. Provincial Pothole & Paving, from Wolseley, SK – for any asphalt crack sealing or hot mix asphalt repairs this season.
11. University of Saskatchewan – Agricultural Health & Safety Network sent a newsletter of the membership fee is \$3.75 per active farming family in the Municipality. I attended the meeting and there is talk of increasing the membership per municipality by \$200 over and above the \$3.75 per active farming family.
12. Municipal Potash Tax Sharing administration board Financial Statement.
13. By-Pro Feeds – Mark Sinclair sent an email about Dust Control.
14. Hyundai Loader HL760 – 9A
15. Maki Services – is you Hydraulic Repair, Machining and Fabrication service center.
16. Compass Geomatics Ltd. – Rates for 2016 to legally survey land. Field - \$140 to \$200/hour; Office work - \$60 to \$90/hour.
17. SARM Municipal Bridge Services available at no cost for technical advice on bridge or culvert issues.
18. Partners for the Saskatchewan River Basin is looking for a membership donation that is key to realizing our mission.
19. Rocanville Parks and Recreation Board Proposed Budget for 2016 – they budgeted RM of Rocanville No.151 at \$40,000.
20. SARM Employment Insurance Amendments – Reducing EI premiums to \$1.61 by 2017 and providing an additional 20 weeks for regular EI benefits to long tenured workers in 12 affected regions, including northern Saskatchewan, and regular benefits for EI will be extended by 5 weeks, up to a maximum of 50 weeks.
21. Beaver cone – to protect you culverts.
22. Kennett Ventures from Grenfell, SK – has a line of pipe available that is a good alternative to corrugated culvert for many road applications.

BYLAW NO. 2-2016

Rural Municipality of Rocanville No. 151

**A BYLAW TO REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCIL &
COUNCIL'S COMMITTEES**

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. This Bylaw may be cited as "**The Procedure Bylaw**".
2. The purpose of this bylaw is to establish clear, transparent, consistent and accessible rules for conducting business at meetings, for council members, administrations and the public to follow and participate in governing the municipality and for council in establishing council committees.
3. In this bylaw:
 - (a) "Act" means The Municipality Act.
 - (b) "Acting reeve" means the councillor elected by council to act as the reeve if a vacancy arises in that office.
 - (c) "Adjourn" means to suspend proceedings to another time or place.
 - (d) "Administration" means the administrator or an employee accountable to the administrator.
 - (e) "Administrator" means the person appointed as administrator pursuant to section 111 MA.
 - (f) "Agenda deadline" means the time established in subsection 13.6 of this bylaw.
 - (g) "Amendment" means an alteration to a main motion by substituting, adding or deleting a word or words without materially altering the basic intent of the motion.
 - (h) "Business day" means a day other than a Saturday, Sunday or holiday.
 - (i) "Chair" means a person who has the authority to preside over a meeting.
 - (j) "Committee" means a committee, board, authority or other body duly appointed by council.
 - (k) "Communications" include, but are not limited to the following: letter, memorandum, report, notice, electronic mail, facsimile, petition, brochure, or newspaper/magazine article.
 - (l) "Consent agenda" means a portion of a meeting that lists items of business which are routine in nature and do not require substantial discussion and/or debate.
 - (m) "Consent motion" means a motion to adopt, without debate, the recommendations of several reports within a consent agenda.
 - (n) "Council" means the reeve and councillors of the municipality elected pursuant to the provisions of *The Local Government Election Act*.
 - (o) "Councillor" means the council member duly elected in the municipality as a councillor, in accordance with *The Local Government Election Act*.
 - (p) "Deputy reeve" means the councillor who is appointed by council, pursuant to section 34 of this bylaw, to act as reeve in the absence or incapacity of the reeve.
 - (q) "Reeve" means the council member duly elected in the municipality as the reeve in accordance with *The Local Government Election Act*.
 - (r) "Member" means the reeve, councillor or an appointed individual to a committee, commission or board of council.
 - (s) "Motion" means a formal proposal placed before a meeting in order that it may be debated to a conclusion.
 - (t) "Mover" means a person who presents or proposes a motion or amendment.
 - (u) "Municipality" means the Rural Municipality of Rocanville No. 151.
 - (v) "Order of business" means the list of items comprising the agenda and the order in which those items appear on the agenda.
 - (w) "Point of order" means the raising of a question by a member in a meeting claiming that the procedures of the meeting or of an individual council member are contrary to the procedural rules or practices.
 - (x) "Point of privilege" is the raising of a matter by a member which occurs while the council is in session, where:

- i. the rights, privileges, decorum or dignity of the council collectively or the rights and privileges of a member individually have been affected,
 - ii. when a member believes that another member has spoken disrespectfully toward them or the council, or
 - iii. when a member believes their comments have been misunderstood or misinterpreted by another member or members; or
 - iv. when a member believes that comments made by the member outside the council Chamber have been misinterpreted or misunderstood by the Community, the public or the news media in order to clarify his or her position.
- (y) "Point of procedure" means a question directed to the person presiding at a meeting to obtain information on the rules or procedures bearing on the business at hand.
- (z) "Public hearing" means a meeting of council or that portion of a meeting of council which is convened to hear matters pursuant to:
- i. *The Municipalities Act*
 - ii. *The Planning and Development Act, 2007*;
 - iii. any other Act; or
 - iv. a resolution or bylaw of council.
- (aa) "Quorum" is, subject to sections 98 MA of the Act:
- i. in the case of council, a majority of the whole council,
 - ii. in the case of a committee, a majority of the members appointed to the committee.
- (bb) "Recess" means an intermission or break within a meeting that does not end the meeting, and after which proceedings are immediately resumed at the point where they were interrupted.
- (cc) "Reeve" means the council member duly elected in the municipality as the Reeve in accordance with *The Local Government Election Act*.
- (dd) "Resolution" means a formal determination made by council or a committee on the basis of a motion, duly placed before a regularly constituted meeting or a special meeting of council or a committee for debate and decision, and is duly passed.
- (ee) "Special committee" means a committee appointed by council at any time to deal with a specific issue(s) and exist for a length of time required to review the issue(s) and make recommendations to council.
- (ff) "Special meeting" means a meeting other than a regular scheduled meeting called pursuant to 123 MA of the Act or the provisions of this bylaw.
- (gg) "Unfinished Business" means business which has been raised at the same, or a previous meeting, and which has not been completed.
- (hh) "Urgent Business" means a time sensitive matter which requires council's immediate and urgent consideration.
- 3.1 A reference in this bylaw to an enactment of the Legislative Assembly of Saskatchewan is a reference to the enactment as amended from time to time.

4. Application

- 4.1 This bylaw applies to all meetings of council and committees.
- 4.2 Notwithstanding subsection 4.1, council may by resolution or bylaw allow a board and committee to establish its own procedures.
- 4.3 When any matter relating to proceedings arise which is not covered by a provision of this bylaw, the matter shall be decided by reference to Reeve's Rule of Order.
- 4.4 In the event of any conflict between the provisions of this bylaw and those contained in any of the other authorities set out above, the provision of this bylaw shall apply.
- 4.5 Any ruling of the reeve or chair shall prevail, subject, however, to the jurisdiction of council or the committee to consider any appeals of those rulings.

PART II – MEETINGS

5. First Meeting

- 5.1 The first meeting of council shall be held on the second Thursday of the next month immediately following a general election.
- 5.2 At the first meeting of council:
 - (a) the Returning Officer shall provide council with a copy of the declaration of results with respect to the election; and
 - (b) every council member shall take the oath of office pursuant to the Act.

6. Regular Meetings

- 6.1 Regular meetings of council shall be held on the 2nd Thursday of each month commencing at 8 a.m. for the months May to October inclusive and 12 noon for the months November – April inclusive.
- 6.2 In the event of any meeting date falling on a statutory or civic holiday or any day appointed as a holiday by proclamation of the Governor-General of Canada, the Lieutenant Governor of Saskatchewan, or the reeve, such meetings shall be held at the same time on the next day that the municipal office is scheduled to be open for business.
- 6.3 Council may, by resolution, dispense with or alter the time of a regular meeting of council.
- 6.4 Council may, by resolution, authorize the reeve to reschedule a regular meeting of council pursuant to the Act during a period of time to be specified within the resolution.

7. Special Meetings

- 7.1 The administrator shall call a special meeting of council, whenever requested to do so, by the reeve or a majority of the members.
- 7.2 The request referred to in subsection 7.1 shall include all items of business to be transacted.
- 7.3 Form 1, appended hereto and forming a part of this bylaw, shall be the form used to direct the administrator to call a special meeting of council.
- 7.4 When a special meeting is to be held, the administrator shall provide written notice of the time, date and place of the meeting to all members pursuant to section 10 of this bylaw and to the public at least twenty-four (24) hours prior to the meeting and, in general terms, of the business to be transacted at the meeting.
- 7.5 Notwithstanding subsection 7.2, a special meeting may be held with less than twenty-four (24) hours' notice to members, and without notice to the public, if all members agree to do so, immediately before the beginning of the special meeting.
- 7.6 No business, other than that stated in the notice, shall be transacted at a special meeting, unless all the members are present and by unanimous consent, they authorize other business to be transacted.

8. Meeting through Electronic Means

- 8.1 One or more members of council may participate in a council meeting by means of a telephonic, electronic or other communication facility if:
 - (a) the members of council provide the administrator with at least two (2) business days' notice of their intent to participate in this manner;
 - (b) notice of the council meeting is given to the public including the way in which the council meeting is to be conducted.
 - (c) The facilities enable the public to at least listen to the meeting at a place specified in that notice and the administrator is in attendance at that place; &
 - (d) The facilities permit all participants to communicate adequately with each other during the council meeting.
- 8.2 Members participating in a council meeting held by means of a communication facility are deemed to be present at the council meeting.

9. Notice of Meetings

- 9.1 Notice of regularly scheduled council meetings is not required to be given.
- 9.2 If council changes the date, time or place of a regularly scheduled meeting, at least twenty-four (24) hours' notice of the change will be given to:
 - (a) any members not present at the meeting at which the change was made; &
 - (b) the public.

10. Method of Giving Notice

- 10.1 Notice of a council meeting is deemed to have been given to a member if the notice is:
 - (a) at the request of the member, sent by ordinary mail, telephone or voice mail, facsimile or electronic mail or similar method at the number or to the address specified by the member.
 - (b) Delivered personally;
 - (c) Left at the usual place of business or residence of the member.
- 10.2 Form 2, appended hereto and forming a part of this bylaw, shall be the form used to request the administrator to use an alternate method of providing notice of meetings.
- 10.3 Notice of a council meeting is to be given to the public by posting notice of the meeting at the municipal office.

11. Actions in Public

- 11.1 An act or proceeding of council is not effective unless it is authorized or adopted by bylaw or a resolution at a duly constituted public meeting of council.
- 11.2 Every person has the right to be present at council meetings that are conducted in public unless the person presiding at the council meeting expels a person for improper conduct.

12. Closed Sessions

- 12.1 Council may close all or any part of its meetings to the public if the matter to be discussed:
 - (a) is within one of the exemptions of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; or
 - (b) Concerns long-range or strategic planning.
- 12.2 A resolution to move into closed session shall state, in general terms, the topic of discussion.
- 12.3 Where council resolves to close a portion of a meeting to the public, all persons shall be excluded from the meeting except:
 - (a) the members of council;
 - (b) the administrator and other members of administration as the members of council may deem appropriate; and
 - (c) such members of the public as may be allowed to attend by the council.
- 12.4 Where council resolves to close a portion of a meeting to the public, in addition to the resolution to do so, the administrator shall record in the minutes thereto:
 - (a) the time that the in-camera portion of the meeting commenced & concluded;
 - (b) the names of the parties present; and
 - (c) the legislative authority including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* relied upon for authority to close the meeting to the public.
- 12.5 No resolutions or bylaws may be passed during a closed meeting.
- 12.6 No business other than that described within the resolution pursuant to subsection 12.2 may be discussed.
- 12.7 Matters discussed or to be discussed in a closed meeting is to be kept in confidence until discussed at a public meeting of council, unless otherwise provided for in this bylaw.

PART III – COUNCIL MEETING PROCEDURES

13. Agendas

- 13.1 The administrator shall prepare the agenda for all regular and special meetings of council.
- 13.2 The agenda shall include the order of business and all items of business and associated reports, bylaws or documents and shall be set out in accordance with the order of business.
- 13.3 The administrator shall ensure that the council agendas are delivered to each member no later than 30th of each month immediately preceding the council meeting.
- 13.4 If, for any reason, the administrator is unable to meet the deadline mentioned in subsection 13.3, the administrator shall prepare and distribute the agenda as soon as reasonably possible to allow council members an opportunity to review the agenda prior to the council meeting.
- 13.5 All administrative reports, communication from the public, requests, or any other material intended for inclusion in a council agenda must be received by the administrator no later than 12:00 pm the day before the council meeting.
- 13.6 Council may, on a majority vote, permit additional material on the agenda.

14. Urgent Business

- 14.1 The administration may request to add a matter to the agenda of a meeting as urgent business after the agenda has been prepared and distributed by the administrator.
- 14.2 In these circumstances, the administration shall submit a report to the administrator including an explanation of the reason and degree of urgency of the matter as soon as possible.
- 14.3 The administrator shall distribute any requests from the administration to add a matter of urgent business to the agenda to the members as soon as they are available.
- 14.4 A member may move to add a report communication or delegation to the agenda if the matter arises from an unforeseeable situation of urgency.
- 14.5 Council may only consider a matter of urgent business by a majority vote of members present.

15. Order of Business at Meetings

- 15.1 The general order of business of every regular council meeting shall be as follows & not necessarily in this order:
- (a) Call to order;
 - (b) Review of Agenda
 - (c) Adoption of minutes;
 - (d) Notice of proclamations;
 - (e) Presentations and recognitions;
 - (f) Public hearings;
 - (g) Delegations;
 - (h) Communications;
 - (i) Reports of administration and committees; Accounts for Payment
 - (j) Reeve and councillors forum;
 - (k) Unfinished business;
 - (l) New business;
 - (m) Public forum; and
 - (n) Adjournment.
- 15.2 The business shall, be taken up in the order in which it stands on the agenda, unless:
- (a) otherwise determined upon motion passed by a vote of the majority of the members present to approve the agenda and which vote shall be placed without debate; or
 - (b) the reeve determines during the proceedings of council that for public interest a matter be moved forward to be dealt with promptly.

16. Commencement of Council Meeting

- 16.1 At the hour set for the meeting, or as soon as all members of council present, the reeve, or in his or her absence the deputy reeve, shall take the chair and call the members to order.
- 16.2 In case neither the reeve nor the deputy reeve is in attendance within 30 minutes after the hour appointed, and subject to a quorum being present, council shall appoint an acting reeve pursuant to section 35 of this bylaw who shall call the meeting to order and shall preside over the meeting until the arrival of the reeve or the deputy reeve, and all proceedings of such meeting shall be deemed to be regular, and in full force and effect.
- 16.3 If a quorum is not present 30 minutes after the time appointed for the meeting, the administrator shall record the names of the members present at the expiration of such time and announce that council shall then stand adjourned until the next meeting, unless a special meeting is called in the meantime.
- 16.4 Subject to the Act, if at any meeting the number of members is reduced to less than the number required for a quorum, council shall stand adjourned.
- 16.5 Any unfinished business remaining at the time of the adjournment, due to the loss of the quorum, shall be considered at the next regular meeting, or it shall be placed on the agenda for a special meeting called for the purpose of dealing with the unfinished items.
- 16.6 Members are encouraged to notify the administrator when the member is aware that he or she will be absent from any meeting of council.

17. Quorum

- 17.1 A quorum of council is a majority of members.
- 17.2 Any act or proceeding of council that is adopted at any council meeting at which a quorum is not present is invalid.

18. Minutes

- 18.1 The administrator shall record the minutes of each council meeting without note or comment and shall distribute copies of the minutes to each member at least twenty-four (24) hours prior to a subsequent council meeting.
- 18.2 The names of the members present at the meeting are to be recorded in the minutes of every meeting.
- 18.3 Any member may make a motion amending the minutes to correct any mistakes.
- 18.4 The minutes of each meeting are to be approved at the next regular meeting of the council and signed by the presiding member and the administrator in accordance with the Act.

19. Proclamations

- 19.1 All requests for proclamations shall be submitted to the reeve for approval, outlining the date to be proclaimed, specific name of day, week or month requested, the reason for the proclamation and information about the group, including contact person and telephone number at least fourteen (14) days prior to the proposed date for the proclamation. However, exceptions may be made in extenuating circumstances.

- 19.2 Subject to The Saskatchewan Human Rights Code, the reeve may, in his or her sole discretion, approve the proclamation submitted pursuant to subsection 19.1, provided the proclamation does not:
- (a) promote any commercial business, unless, at the discretion of the reeve, the Proclamation provides a significant benefit to the community;
 - (b) involve any person or organization which promotes hatred of any person or class of persons or otherwise involves illegal activity; or
 - (c) contain any inflammatory, obscene or libelous statement.
- 19.3 The reeve may:
- (a) issue the proclamation:
 - i. in the words and form of the proclamation as submitted; or
 - ii. in words and form chosen by the reeve; or
 - (b) forward the proclamation for consideration by council.
- 19.4 Once the proclamation has been approved, the proclamation shall be noted on the appropriate council agenda as information.
- 19.5 Council, having delegated the administration of proclamations, shall not hear delegations related to proclamation requests, unless specifically approved by council.
- 19.6 Each organization shall be responsible for any costs and the disseminating of the proclamation to the media and making arrangements for the attendance of the reeve or councilors at the specific function or event.
- 19.7 The local media are requested:
- (a) not to publish any proclamation claiming to be proclaimed by the reeve unless it bears his or her signature; and
 - (b) when publishing a proclamation by the reeve, that the proclamation contain only the following:
 - i. the name of the municipality; and
 - ii. the text of the proclamation.

20. Presentations & Recognitions

- 20.1 Presentations shall be listed on the agenda when authorized by the reeve and shall be intended to recognize an individual or group on behalf of council for some award or similar honor which they have received or for a group or individual to present to council some award or similar honor which the municipality has been awarded.

21. Public Hearing

- 21.1 If a public hearing is required by any Act, it shall be conducted in accordance with the provisions of this section.
- 21.2 The procedure by which the public hearing will be conducted or by which public input will be obtained shall be as follows:
- (a) the reeve shall declare the hearing on the matter open;
 - (b) the administration shall present a report on the bylaw or resolution under consideration including the administration recommendations;
 - (c) if it is a hearing that involves an applicant¹, the applicant shall be given an opportunity to make representations on the matter under consideration;
 - (d) after the applicant, any person or group of persons or spokesperson acting on behalf of another person or group shall be given an opportunity to make representations on the matter under consideration;
 - (e) if it is a hearing that involves an applicant, at the conclusion of the speakers, the applicant shall be given an opportunity to respond to the representations of other people;
 - (f) council may request further information from administration;
 - (g) council shall formally receive all communications and written reports submitted to it on the subject matter of the hearing;
 - (h) the mayor / reeve shall declare the hearing closed; and
 - (i) council shall then consider the matter and at the conclusion of the deliberations, council shall vote on the bylaw or resolution in accordance with the procedures contained in this bylaw.
- 21.3 The time allowed for each person making representations shall be 15 minutes.
- 21.4 A hearing may be adjourned to a certain date.
- 21.5 A member shall abstain from taking part in the debate or voting on the bylaw or resolution, which is the subject of the hearing if the member was absent from any part of the public hearing.

22. Communications - General

- 22.1 When a person wishes to have a communication considered by council, it shall be addressed to council, and:

- (a) clearly set out the matter in issue and the request; and
 - (b) for written communications, must be printed, typewritten or legibly written, contain the mailing address of the writer and be signed with the name of the writer; or
 - (c) for electronic communication, must contain the name of the writer and both the mailing and electronic address of the writer.
- 22.2 A communication received by the administrator, which does not meet the conditions in subsection 22.1 or is abusive in nature, shall be forwarded to Council for review and disposition.
- 22.3 A communication received by the administrator which contains or relates to personal information shall be dealt with in accordance with the provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*.
- 22.4 Bound documents or studies in support of the delegation's notice shall, if sufficient copies are provided by the delegation, be circulated to members, but will not be reproduced.

23. Communications – Matters on council Agenda

- 23.1 A written communication pertaining to a matter already on a council agenda must be received by the administrator no later than the agenda deadline in order to be included on the council agenda.
- 23.2 A written communication received before the agenda deadline shall be placed by the administrator on the council agenda and shall be dealt with when the matter is considered by council at its meeting.
- 23.3 In the event that the communication to the administrator is received after the agenda deadline, regarding a subject which is on the agenda, the administrator will bring the request to the attention of council:
- (a) The individual will be advised by the administrator that the communication may not be considered by council unless the majority of members vote to allow the communication within the motion to approve the agenda.

24. Communications – Matters not on Council Agenda

- 24.1 A written communication received before the agenda deadline shall be placed by the administrator on the council agenda and shall be dealt with when the matter is considered by council at its meeting.
- 24.2 In the event that the communication to the administrator is received after the agenda deadline, regarding a subject which is not on the agenda, the administrator will bring the request to the attention of council.
- 24.3 The individual will be advised by the administrator that the communication may not be considered by council unless the majority of members vote to allow the communication within the motion to approve the agenda.

25. Delegations – Matters on Council Agenda

- 25.1 When a person wishes to speak to council on a matter already on a council agenda, for which a hearing is not required, that person shall notify the administrator, in writing, which notice shall include the following:
- (a) the name and correct mailing address of the spokesperson;
 - (b) telephone number where the representative of the delegation can be reached during the day;
 - (c) originally signed, except when submitted by facsimile or e-mail; and
 - (d) clearly setting out the subject matter to be discussed and the request being made of council.
- 25.2 A request to speak to council pursuant to subsection 25.1 must be received by the administrator no later than the agenda deadline in order to be included on the council agenda.
- 25.3 In the event that a delegation makes an application to the administrator after the agenda deadline, regarding a subject which is on the agenda, the administrator will bring the request to the attention of council:
- (a) Delegations will be advised by the administrator that they may not be heard by council unless the majority of members vote to allow the delegation to speak within the motion to approve the agenda.
- 25.4 Delegations speaking before council shall address their remarks to the stated business:
- (a) Delegations will be limited to speaking only once; and
 - (b) Rebuttal or cross debate with other delegations shall not be permitted.
- 25.5 A maximum of 15 minutes shall be allotted for each delegation to present his or her position of support or opposition.
- 25.6 Where there are numerous delegates taking the same position on a matter, they are encouraged to select a spokesperson to present their views:
- (a) Delegations are encouraged not to repeat information presented by an earlier delegation.

- (b) The reeve shall at the conclusion of 15 minutes, inform the delegation that the time limit is up.
 - (c) Only upon a motion to extend the 15 minute limitation adopted by a majority of members shall the 15 minute limit be extended.
 - (d) Delegations will not be permitted to assume any unused time allocated to another delegation.
- 25.7 Upon the completion of a presentation to council by a delegation, any discourse between members and the delegation shall be limited to members asking questions for clarification and obtaining additional, relevant information only:
- (a) Members shall not enter into debate with the delegation respecting the presentation; and
 - (b) Once a motion has been moved, no further representation or questions of the delegation shall be permitted.

26. Delegations – Matters not on Council Agenda

- 26.1 When a person wishes to speak to council on a matter not on a council agenda, for which a hearing is not required, that person shall notify the administrator in writing, which notice shall include the following:
- (a) the name and correct mailing address of the spokesperson;
 - (b) telephone number where the representative of the delegation can be reached during the day;
 - (c) originally signed, except when submitted by facsimile or e-mail; and,
 - (d) clearly setting out the subject matter to be discussed and the request being made of council.
- 26.2 A request to speak to council pursuant to subsection 26.1 must be received by the administrator no later than the agenda deadline to be included on the agenda.
- 26.3 The administrator, who shall consult with council, may refuse to accept a request to speak to council if council has, within the six (6) months immediately preceding the request, already heard from the person and dealt with the same or substantially the same matter by resolution or bylaw.
- 26.4 If a request to speak to council is refused pursuant to subsection 26.3, a copy of the request and reply, shall be forwarded to members by the administrator.
- 26.5 In the event that a delegation makes an application to the administrator after the agenda deadline, regarding a subject which is not on the agenda, the administrator will bring the request to the attention of council.
- (a) Delegations will be advised by the administrator that they may not be heard by council unless the majority of members vote to allow the delegation to speak within the motion to approve the agenda.

27. Reeve and Councillors Forum

- 27.1 Statements shall include the sharing of the following information:
- (a) events, activities or community functions attended; and
 - (b) general work of members on behalf of council colleagues, constituents and the municipality.
- 27.2 All comments will be verbal only and shall not be recorded in the minutes of the meeting.

28. Bylaws

- 28.1 Every proposed bylaw must have three (3) distinct and separate readings.
- 28.2 A proposed bylaw must not have more than two (2) readings at a council meeting unless the members present unanimously agree to consider third reading.
- 28.3 A proposed bylaw will be considered by council immediately following consideration of the report or item to which the bylaw relates.
- 28.4 Only the title or identifying number has to be read at each reading of the bylaw.
- 28.5 Each member present at the meeting at which first reading is to take place must be given or have had the opportunity to review the full text of the proposed bylaw before the bylaw receives first reading.
- 28.6 Each member present at the meeting at which third reading is to take place must, before the proposed bylaw receives third reading, be given or have had the opportunity to review the full text of the proposed bylaw and of any amendments that were passed after first reading.
- 28.7 When a bylaw has been given three (3) readings by council, it:
- (a) becomes a municipal enactment of the municipality; and
 - (b) is effective immediately unless the bylaw or an applicable provincial statute provides otherwise.
- 28.8 The administrator shall be empowered to correct any typographical error that may not have been corrected at the time of submission to council and the bylaw shall have the same status as if council had corrected same.

- 28.9 After passage, every bylaw shall be signed by the reeve and the administrator, pursuant to the Act and marked with the corporate seal of the municipality.

29. Public Forum

- 29.1 Any member of the public wishing to speak to council on a municipal matter, may appear at a council meeting, as long as they pre-register with the administrator prior to 12:00 noon on the day before the council meeting so that their name may be placed on a speakers list.
- 29.2 The total time allowed to speak shall be not more than 15 minutes per individual or delegation.

30. Recess

- 30.1 The council may recess at any time during the meeting.
- 30.2 A motion to recess must state the time of duration of the recess, and must be passed by a majority of the members present.
- 30.3 The council may reconvene sooner than the time mentioned in the motion of recess, but must not reconvene later than 15 minutes after the time specified for reconvening or the meeting shall be deemed to be adjourned due to a lack of quorum.

31. Adjournment

- 31.1 All regularly scheduled council meetings shall stand adjourned when the council has completed all business as listed on the order of business.
- 31.2 If a member is speaking at the regular council meeting, the reeve shall wait until that person is done speaking before asking council to consider whether it wants to extend the time of the meeting.
- 31.3 Any business which remains on the agenda and which has not been dealt with at the time of adjournment shall be deemed to be postponed until the next regularly scheduled council meeting, or until a special meeting is called for the purpose of dealing with the unfinished items.

32. Extension of Time

- 32.1 A majority of the members present may extend a regularly scheduled council beyond the day by unanimous vote of all members present.
- 32.2 If council extends its meeting, the meeting shall continue until:
- (a) the business of the meeting is completed;
 - (b) a motion to adjourn is passed; or
 - (c) a quorum is no longer present.

PART IV – CONDUCT AT COUNCIL MEETINGS

33. Reeve

- 33.1 The reeve shall:
- (a) preside at all council meetings;
 - (b) preserve order at council meetings;
 - (c) enforce the rules of council;
 - (d) decide points of privilege and points of order; and
 - (e) advise on points of procedure.
- 33.2 The reeve shall have the same rights and be subject to the same restrictions, when participating in debate, as all other members.
- 33.3 The reeve shall have the same rights and be subject to the same restrictions as all other members to make a motion.
- 33.4 When wishing to make a motion, the reeve shall:
- (a) Vacate the chair, and request that the deputy reeve take the chair;
 - (b) If the deputy reeve is absent, the immediately previously deputy reeve shall take the chair; and
 - (c) The reeve shall remain out of the chair until the motion has been dealt with.

34. Deputy Reeve

- 34.1 The council shall, at its first meeting, or as soon thereafter as conveniently possible and whenever the office becomes vacant, appoint from the councillors a deputy reeve who shall hold office for a term of one year or for such longer period as the council may decide, and in any event until a successor is appointed.
- 34.2 If the reeve, for any reason, is unable to perform the duties of his or her office, the deputy reeve shall have all of the powers of the reeve during the inability.

35. Acting Reeve

- 35.1 Council shall, appoint a member to act as reeve if:
- (a) both the reeve and the deputy reeve, if one has been appointed pursuant to section 35, are unable to perform the duties of his or her office; or

- (b) the offices of both the reeve and the deputy reeve are vacant.
- 35.2 The member to be appointed, pursuant to subsection 35.1, shall be elected by a majority of the members present.
- 35.3 Where two (2) members have an equal number of votes, the administrator shall:
- (a) write the names of those members separately on blank sheets of paper of equal size, colour and texture;
 - (b) fold the sheets in a uniform manner so the names are concealed;
 - (c) deposit them in a receptacle; and
 - (d) direct a person to withdraw one (1) of the sheets.
- 35.4 The member whose name is on the sheet withdrawn pursuant to subsection 35.3(d) shall be declared elected.

36. Persons Allowed at the Table

- 36.1 No person, except council members, the administrator and other members of administration as authorized by the administrator and such persons as are permitted by the reeve shall be allowed to be seated at the council table during the sittings of the council, without permission of the reeve or other presiding member.

37. Conduct of Public

- 37.1 All persons in the public gallery at a council meeting shall:
- (a) refrain from addressing council or a member unless permitted to do so;
 - (b) maintain quiet and order;
 - (c) refrain from disturbing the proceedings by words, gestures or actions including applauding, displaying flags, placards or similar material;
 - (d) refrain from talking on cellular telephones;
 - (e) refrain from making audio or video recordings of council proceedings; and
 - (f) ensure that all electronic devices are silent and operated in such a manner that does not interfere with the meeting or with another person's ability to hear or view the proceedings.

38. Conduct of Delegations

- 38.1 When addressing members at a council meeting, a delegation shall refrain from:
- (a) speaking disrespectfully of the federal government, the provincial government or another municipal council, or any official representing them;
 - (b) using offensive words in referring to a member, an employee of the municipality or a member of the public;
 - (c) reflecting on a vote of council except when moving to rescind or reconsider it;
 - (d) reflecting on the motives of the members who voted on the motion or the mover of the motion; or
 - (e) shouting or using an immoderate tone, profane, vulgar or offensive language.

39. Conduct of Members

- 39.1 Members of council wishing to speak at a meeting shall ensure they do not interrupt another member.
- 39.2 If more than one member wishes to speak at a meeting at the same time, the reeve shall indicate which member shall speak first.
- 39.3 When addressing a council meeting, a member shall refrain from:
- (a) speaking disrespectfully of the federal government, the provincial government or another municipal council, or any official representing them;
 - (b) using offensive words in referring to a member, an employee of the municipality or a member of the public;
 - (c) reflecting on a vote of council except when moving to rescind or reconsider it;
 - (d) reflecting on the motives of the members who voted on the motion or the mover of the motion; or
 - (e) shouting or using an immoderate tone, profane, vulgar or offensive language.
- 39.4 When a member is addressing the council, all other members shall:
- (a) remain quiet and seated;
 - (b) refrain from interrupting the speaker, except on a point of order or point of procedure; and
 - (c) refrain from carrying on a private conversation in such a manner that disturbs the speaker.
- 39.5 Members shall ensure that all electronic devices remain silent and do not interfere with the meeting.

40. Improper Conduct

- 40.1 The reeve may request that any person in the public gallery who disturbs the proceedings of council or acts improperly at a council meeting, as set out in section 37, leave or be expelled from the meeting.

- 40.2 The reeve may request that any delegation who addresses council improperly as set out in section 38, leave or be expelled from the meeting.
- 40.3 No person shall refuse to leave a council meeting when requested to do so by the reeve.
- 40.4 Any person who refuses to leave when requested to do so may be removed.
- 40.5 If a person disturbs the proceedings of council or refuses to leave when requested to do so, the reeve may recess the meeting until the person leaves or adjourn the meeting to another day.

41. Leaving the Meeting

- 41.1 Every member who leaves the council meeting before the meeting is over, whether intending to return to the meeting or not, shall notify the administrator.

42. Point of Order

- 42.1 A member may rise and ask the reeve to rule on a point of order.
- 42.2 When a point of order is raised, the member speaking shall immediately cease speaking until the reeve decides the point of order raised.
- 42.3 A point of order must be raised immediately at the time the rules of council are breached.
- 42.4 The member against whom a point of order is raised may be granted permission by the reeve to explain.
- 42.5 The reeve may consult the administrator before ruling on a point of order.
- 42.6 A point of order is not subject to amendment or debate.

43. Point of Privilege

- 43.1 A member may rise and ask the reeve to rule on a point of privilege.
- 43.2 After the member has stated the point of privilege, the reeve shall rule whether or not the matter raised is a point of privilege.
- 43.3 If the matter is determined to be a point of privilege, the member who raised the point of privilege shall be permitted to speak to the matter.
- 43.4 If the point of privilege concerns a situation, circumstance or event which arose between council meetings, the member shall raise the point of privilege immediately after adoption of the minutes of the previous council meeting.
- 43.5 The reeve may consult the administrator before ruling on a point of privilege.
- 43.6 A point of privilege is not subject to amendment or debate unless a motion regarding the point of privilege is put to council.

44. Point of Procedure

- 44.1 Any member may ask the reeve for an opinion on a point of procedure.
- 44.2 When a point of procedure is raised, the member speaking shall immediately cease speaking until the reeve responds to the inquiry.
- 44.3 After the member has asked the point of procedure, the reeve shall provide an opinion on the rules of procedure bearing on the matter before council.
- 44.4 The reeve may consult the administrator before providing an opinion on the point of procedure.
- 44.5 A point of procedure is not subject to amendment or debate.
- 44.6 The reeve's answer to a point of procedure is not a ruling, and cannot be appealed to the whole of council.

45. Appeal

- 45.1 Whenever a member wishes to appeal any ruling of the reeve or a point of order or point of privilege to the whole of council:
 - (a) the motion of appeal, "that the decision of the chair be overruled" shall be made;
 - (b) the member may offer a brief reason for the challenge;
 - (c) the reeve may state the reason for the decision; and
 - (d) following which the question shall be put immediately without debate.
- 45.2 The reeve shall be governed by the vote of the majority of the members present.
- 45.3 A ruling of the reeve must be appealed immediately after ruling is made or the ruling will be final.

46. Calling a Member to Order

- 46.1 When the reeve calls a member to order, the member shall resume his or her seat, but may afterwards explain his or her position in making the remark for which he or she was called to order.
- 46.2 In the event that a member refuses to resume his or her seat when called to order, the reeve shall request the deputy reeve, or if the deputy reeve is absent or is the unruly member, any other member of council to move a resolution to remove the unruly member either:
 - (a) for the balance of the meeting,
 - (b) until a time which shall be stated in the motion, or

- (c) until the member makes an apology acceptable to council for his or her unruly behavior, whichever shall be the shortest time.
- 46.3 When the majority of council votes in favor of the resolution, the reeve shall direct the unruly member to leave the council chamber, and if the member refuses to leave, the reeve may:
 - (a) recess the meeting until the person leaves or adjourn the meeting to another day; or
 - (b) direct that law enforcement officials be engaged to assist in the removal of the unruly member.
- 46.4 When council has directed an unruly member to leave the council chambers, and the member so directed makes an explanation and apology adequate and satisfactory to the council, it may, by a majority vote of the remaining members present, allow the offending member to remain in his or her place if he or she has not left or been removed, or to retake his or her place.

PART V – MOTIONS

47. Motions and Debate

- 47.1 A motion shall express fully and clearly the intent of the mover and shall not be preceded by any preamble or whereas clauses.²
- 47.2 Any member may require the motion under debate to be read at any time during the debate, but not so as to interrupt a member while speaking.
- 47.3 When a motion is under debate no other motion may be made, except motion to:
 - (a) amend a motion;
 - (b) refer motion to a council committee or administration for a report back to council;
 - (c) postpone a motion to a fixed date;
 - (d) request that a motion be put to a vote;
 - (e) extend the time for a council meeting; or
 - (f) adjourn the meeting.
- 47.4 Notwithstanding any other provisions of this bylaw, the member, who moved a motion after a motion is under debate, may, with the consent of council:
 - (a) on his or her own initiative while he or she is speaking on the same; or
 - (b) when requested by another member speaking on the motion; change the wording of the motion, or agree to a change proposed by another member, if the alteration does not change the intention of the motion.
- 47.5 Any motions allowed under subsection 47.3 shall be considered in the order in which they were moved.

48. Motion to Amendments

- 48.1 Except as provided in subsection 48.12, any motion may be amended to:
 - (a) add words within the motion;
 - (b) delete words within the motion; or
 - (c) change a word or words within the motion.
 - 48.2 The amending motion must be:
 - (a) relevant to the main motion;
 - (b) made while the main motion is under consideration; and
 - (c) consistent with the principle embodied in the main motion.
 - 48.3 An amending motion may also be amended.
 - 48.4 A sub amendment must be:
 - (a) Relevant to the original amendment.
 - (b) Made while the original amendment is under consideration; and
 - (c) Consistent with the intent of either the original amendment or the main motion
 - 48.5 Only two (2) amendments to a motion, an amendment and a sub amendment, are allowed at the same time. When one or both have been dealt with, a further amendment or sub amendment may be entertained.
 - 48.6 There is no limit to the number of amendments or sub amendments that may be proposed.
 - 48.7 An amendment may be introduced at any stage before the question is put on the main motion provided there is not more than one amendment and one sub amendment before the meeting at one time.
 - 48.8 Any member wishing to move an amendment that is not in order at the time because there are already two amendments before the meeting may state the intention of the proposed amendment, as the proposal may affect the vote on those motions awaiting decision.
 - 48.9 The main motion shall not be debated until all amendments to it have been put to a vote.
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- 48.10 Amendments shall be put in the reverse order to the order in which they were moved.
- 48.11 When all amendments have been voted on, the main motion incorporating all amendments adopted shall be put to a vote.
- 48.12 No amendments shall be made to the following motions:
 - (a) a motion to adjourn;
 - (b) a motion to defer to a fixed date, except as to the date; and
 - (c) a motion requesting that a motion be put to a vote.

49. Dividing a Motion into Parts

- 49.1 A member may request or the reeve may direct that a motion be divided if the motion contains more than one separate and complete recommendation.
- 49.2 Council shall then vote separately on each recommendation.
- 49.3 A new motion to add a further recommendation is permitted provided:
 - (a) the proposed recommendation is relevant to the original motion;
 - (b) the proposed recommendation does not alter in a significant way the principle embodied in the original motion; and
 - (c) the original motion has been dealt with.

50. Motion Arising

- 50.1 When a particular matter is before council, a motion arising on the same matter is permitted provided:
 - (a) the proposed motion is related to and rises from the item which has just been considered;
 - (b) the proposed motion does not alter in a significant way the principle embodied in the original motion; and
 - (c) the proposed motion is made before the consideration of any other item of business at the meeting.

51. Request that Motion be put to Vote

- 51.1 A motion requesting that a motion be put to a vote shall not be moved by a member who has spoken to the original motion.
- 51.2 A motion requesting that a motion be put to a vote shall not be amended or debated.
- 51.3 If a motion requesting that a motion be put to a vote is passed by council, the original motion shall immediately be put to a vote of council without any amendment or debate.
- 51.4 If a motion requesting that a motion be put to a vote is not passed by council, the original question may be amended or debated.

52. Motion to Adjourn

- 52.1 A member may move a motion to adjourn a meeting at any time, except when:
 - (a) another member is in possession of the floor;
 - (b) a call for a recorded vote has been made;
 - (c) the members are voting;
 - (d) when council is considering a motion requesting that a motion be put to a vote; or
 - (e) a previous motion to adjourn has been defeated and no other intermediate proceeding has taken place.
- 52.2 A motion to adjourn shall be decided without debate.

53. Consent Agenda

- 53.1 The consent agenda portion of a meeting is moved, and voted upon without debate as one item regardless of the number of reports included.
- 53.2 If a member wishes to debate an item included in the consent motion, a request to remove the item from the consent agenda must be made before the reeve calls the questions, and the item shall be removed from the consent agenda without further debate or vote.
- 53.3 Any items so removed shall be addressed immediately following approval of the consent agenda.
- 53.4 If an item is removed from the consent agenda pursuant to subsection 53.2 a person may address council on the item.

54. Motion to Move to a Closed Meeting

- 54.1 A member may make a motion that a council meeting move to a closed meeting.
- 54.2 The motion to move to a closed meeting must:
 - (a) be in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*;
 - (b) the titles or subject of the item(s) to be discussed; and
 - (c) include the reason for the council meeting to be held in a closed meeting.
- 54.3 No bylaw or resolution shall be passed during a closed meeting.

55. Motion Contrary to Rules

- 55.1 The reeve may refuse to put to council a motion which is, in the opinion of the reeve, contrary to the rules and privileges of council.

56. Withdrawal of Motions

- 56.1 The mover of a motion may withdraw it at any time prior to a vote being taken or prior to the motion being amended.

57. Motion to Reconsider

- 57.1 A motion to reconsider shall apply to resolutions only, and shall not apply to bylaws passed by council.
- 57.2 A motion to reconsider is in order whether the original motion passed or failed.
- 57.3 A motion to reconsider may only be made at the same council meeting as the original motion was voted on.
- 57.4 A motion to reconsider must be moved by a member who voted with the prevailing side of the original motion.
- 57.5 When a motion loses on a tied vote, the prevailing side is those who voted against the motion.
- 57.6 A motion to reconsider maybe made by any member regardless how the member voted on the original motion.
- 57.7 A motion to reconsider is debatable only if the motion being reconsidered is debatable.
- 57.8 A motion to reconsider cannot be amended.
- 57.9 A motion to reconsider shall require a majority vote of the members present at the meeting.
- 57.10 If a motion to reconsider is adopted, the original motion is immediately placed before council to be reconsidered.
- 57.11 Once a vote on a motion to reconsider has taken place, there shall be no further motion to reconsider that resolution.

58. Motion to Rescind

- 58.1 A motion to rescind shall apply to resolutions only, and shall not apply to bylaws passed by council.
- 58.2 A motion to rescind is in order only when the original motion passed. No motion to rescind shall be necessary when the original motion failed.
- 58.3 A motion to rescind may be made at any time following the council meeting at which the original motion was voted on regardless of the time that has elapsed since the original vote was taken.
- 58.4 A motion to rescind may be moved by any council member regardless how they voted on the original motion.
- 58.5 A motion to rescind is debatable.
- 58.6 A motion to rescind may be amended.
- 58.7 A motion to rescind shall, in all cases, require a majority vote of all council members to pass.
- 58.8 A motion cannot be rescinded:
- (a) when the making or calling up of a motion to reconsider is in order;
 - (b) when action on the motion has been carried out in a way that cannot be undone; or
 - (c) when a resignation has been accepted or actions electing or expelling a person from membership or office have been taken.

59. Motion to Postpone

- 59.1 Where a majority of all members decide to postpone a motion to a fixed date, the motion cannot be considered by council until the fixed date.
- 59.2 Notwithstanding subsection 59.1, council may consider a postponed motion before the fixed date if a majority of members agree that the motion may be considered before that date.
- 59.3 The only amendment allowed to a motion to postpone to a fixed date is to change the date.

60. Motion to Refer

- 60.1 A motion to refer a matter shall not be amended or debated except with respect to the conditions of the referral or the time required to carry out the review.
- 60.2 A member making a referral motion generally should include in the motion:
- (a) the terms on which the motion is being referred; and
 - (b) the time when the matter is to be returned.

61. Debate on Motion

- 61.1 No member shall speak more than once to a motion, until each member has been provided an opportunity to speak on the motion, except to explain a material part of their speech which may have been misquoted or misunderstood.

- 61.2 The mover of the motion shall be given the first opportunity to speak.
- 61.3 The mover of the motion shall be allowed a reply at the conclusion of the debate.

62. Legal Advice

- 62.1 Where a majority of the members present at a council meeting wish to receive legal advice in private, council may recess for a period of time sufficient to receive legal advice.

63. Voting of council

- 63.1 A member attending a council meeting shall vote at the meeting on a matter before council unless the member is required to abstain from voting pursuant to the Act or any other Act.
- 63.2 If a member is not required to abstain from voting on a matter before council and abstains from voting, the council member is deemed to have voted in the negative.
- 63.3 The administrator shall ensure that each abstention is recorded in the minutes of the meeting.

64. Voting of Reeve

- 64.1 The reeve shall vote with the other members on all questions.

65. Majority Decision

- 65.1 Unless a greater percentage of votes is required by any provision of this bylaw, at every council meeting, all questions are to be decided by a majority vote of the members present.

66. Recorded Vote

- 66.1 Before a vote is taken by council, a member may request that the vote be recorded.
- 66.2 If a vote is recorded, the minutes must show the names of the members present and whether each voted for or against the proposal or abstained.

67. Tied Vote

- 67.1 If there are an equal number of votes for and against a resolution or bylaw, the resolution or bylaw is defeated.

PART VI – COMMITTEES

68. Procedure for Appointments

- 68.1 The administrator shall utilize the following procedure for appointments to committees:
 - (a) Prior to November 1st, by advertisement, invite submissions from the public for appointments to which council is entitled to make appointments to in the ensuing term;
 - (b) Prior to November 1st, invite submissions from members of council for appointments to which council is entitled to make appointments to in the ensuing term;
 - (c) Obtain information from the various committees that council is entitled to make appointments to in the ensuing term regarding the dates and times of their regular meetings and the attendance by council appointed representatives in the previous term and
 - (d) Compile all applicants received and provide the compiled applications to council.

69. Term

- 69.1 Appointments to committees shall be for a two (2) year term beginning on January 1st to December 31st of the following year.
- 69.2 Notwithstanding subsection 70.1, in a general election year, the term of appointments shall be reduced to coincide with the day of the election.
- 69.3 Appointees may be reappointed from term to term to a maximum of two (2) terms on one (1) particular committee.
- 69.4 A member of any committee, excluding members of council, shall only be appointed to a maximum of two (2) committees at one (1) time.
- 69.5 The administrator or committee secretary shall advise council of any members absent for more than two (2) meetings within a calendar year, and request that a warning correspondence be forwarded to the member, as well, if the member misses three (3) meetings, within a calendar year, council be advised to decide if the member should be removed from the committee.
- 69.6 Council may, in its discretion, revoke the membership of any individual whom has been appointed to a committee.

70. Committee Procedures

- 70.1 Council may from time to time establish a committee in response to specific issues requiring immediate or long term attention.
- 70.2 The membership and jurisdiction of a committee shall be as provided for in the enabling legislation or as directed by council.
- 70.3 The reeve is an ex-officio voting member of all committees established by council pursuant to the Act, unless council provides otherwise, and when in attendance, possesses all of the rights, privileges, powers and duties of other members, whether elected or appointed.
- 70.4 The reeve's attendance shall not, however be included for the purpose of determining a quorum.
- 70.5 Municipal officials shall act only in an advisory capacity to committees of council and shall not be considered voting members or have any voting privileges in respect to participation on any committee appointment.
- 70.6 The chair of all committees established by council shall be designated by council, unless council directs otherwise.
- 70.7 All councillors may attend the meetings of committees established pursuant to the Act, and may take part in the proceedings of the same, except that non-committee members shall not have a vote.
- 70.8 Each committee shall meet as soon as possible after it has been appointed and where a chair has not been appointed by council, members of that committee shall select a chair and vice-chair, and if required, decide the day and time for holding its regular meetings.
- 70.9 The chair shall preside at every meeting, participate in the debate and shall vote on all motions.
- 70.10 In the absence of the chair, the vice-chair shall preside, and in the absence of both the chair and the vice-chair, one (1) of the other members of the committee shall be elected to preside, and shall discharge the duties of the chair during the meeting or until the arrival of the chair or Vice-chair.
- 70.11 An act or proceeding of a committee is not effective unless it is authorized by a resolution at a duly constituted public committee meeting.
- 70.12 Everyone has the right to be present at committee meetings that are conducted in public unless the chair expels a person for improper conduct.
- 70.13 Subject to subsection 14, committees shall conduct all committee meetings in public.
- 70.14 Committees may close all or part of the meeting if the matter to be discussed is within one (1) of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
- 70.15 Notice of regularly scheduled committee meetings is not required to be given.
- 70.16 If a committee changes the date, time or place of a regularly scheduled meeting, the Secretary shall give at least twenty-four (24) hours' notice of the change to:
 - (a) any members of the committee not present at the meeting at which the change was made; and
 - (b) the public.
- 70.17 Notwithstanding subsection 71.16, a committee meeting may be held with less than twenty-four (24) hours' notice to all members and without notice to the public if all committee members agree to do so, in writing, immediately before the beginning of the meeting.
- 70.18 The consent to waive notice of a change in date, time or place of a meeting pursuant to subsection 70.17 may be given in person or by facsimile, electronic mail and other similar means.
- 70.19 If a committee cancels its regularly scheduled meeting, the secretary of the committee shall give at least twenty-four (24) hours' notice of the change to:
 - (a) all members not present at the meeting at which the decision to cancel was made; and
 - (b) the public.
- 70.20 The Secretary shall call a special meeting of a committee whenever requested to do so, in writing, by the chair or by a majority of the committee members in the same manner as set out in subsection 70.17.
- 70.21 For committees operating without regularly scheduled meeting, it shall be the duty of the chair, or in the chair's absence, the Secretary to call a meeting of the committee whenever requested in writing to do so by a majority of the committee.
- 70.22 The business of committees shall be conducted in accordance with the rules governing the procedure of council or as otherwise established by council for the committee or established by the committee.
- 70.23 Each committee, whom the administrator does not provide secretarial services to, will recommend to the administrator the appointment of a Secretary, who will be responsible for:
 - (a) tracking the attendance;

- (b) preparing meeting agendas and minutes; and
 - (c) reporting the committee's decisions to council.
- 70.24 When a person, or a group of persons, wishes to bring any matter to the attention of a committee or appear as a delegation, a communication shall be addressed to the administrator or the secretary and will be subject to the requirements set out in sections 22 to 26 of this bylaw.
- 70.25 Upon receipt of such communication, the administrator or Secretary shall place the communication on the agenda of the next meeting of the committee for its consideration;
- 70.26 All submissions to committees must be received by the administrator or Secretary within the established deadlines, usually four (4) business days prior to the meeting.
- 70.27 Reporting to committees shall be provided through the administrator or the secretary.
- 70.28 Any notice respecting a committee meeting is deemed to have been given to a member if the notice is:
- (a) Delivered personally;
 - (b) Left at the usual place of business or residence of the member; or
 - (c) At the request of the member, provided or sent to the member by ordinary mail, telephone or voice mail, facsimile or electronic mail or similar method at the number or address specified by the member.
- 70.29 Notice to the public of a committee meeting is sufficient if the notice is posted at the municipal office.
- 70.30 Any unfinished business remaining at the time of the adjournment shall be considered at the next regular meeting of the committee or at a special meeting called for that purpose.
- 70.31 The Secretary shall record the minutes, without note or comment.
- 70.32 The minutes of the committee shall be distributed to each member at least twenty-four (24) hours' before the next committee meeting for consideration.
- 70.33 After the minutes have received approval of a majority of the members present, they shall be signed by the presiding member and secretary. Once signed, the original minutes shall be forwarded to the administrator for presentation to council and for safekeeping.
- 70.34 All minutes, once approved, shall be open for inspection by the public.
- 70.35 No member shall release or otherwise make public any information considered at a closed meeting, including discussion of the content of such a meeting with persons other than with members of council or with civic staff who are privy to that information:
- (a) unless authorized by council; or
 - (b) until the matter is included on a public agenda of council.
- 70.36 Every committee shall report to council, and no action of any committee shall be binding on the municipality unless:
- (a) power to take such action is expressly conferred on the committee by legislation, bylaw or resolution of council; or,
 - (b) council has considered the report of the committee and, shall become the resolve of council.
- 70.37 The conduct of delegations or the public at committee meetings, which they are entitled to attend, shall be subject to the requirements as set out in section 38 of this bylaw.
- 70.38 The conduct of members shall be subject to the requirements as set out in section 39 of this bylaw.
- 70.39 The chair may request any individual to be expelled from a meeting, in accordance with the guidelines as set out in section 40 of this bylaw.

PART VII – MISCELLANEOUS

71. Coming Into Force

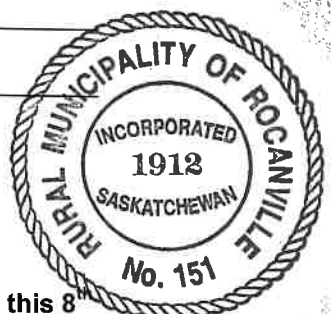
- 71.1 This bylaw shall come into force and take effect on April 8, 2016

Certified a true copy of Bylaw No. 2-2016.



Reeve
Anderson
Administrator

SEAL



Read a third time and adopted this 8
day of April, 2016.

Bylaw 2-2016
Form 1 – Request for a Special Meeting

Date: _____
To: _____, Administrator, Rural Municipality of Rocanville No.151

Pursuant to section 123 (2) of the Act, I / we hereby request you to call a special meeting of the Council of the R.M. of Rocanville No.151 to discuss the following matter(s):

1. _____
2. _____
3. _____

Meeting Details:

Location: 1001 Railway Avenue, Rocanville, Saskatchewan, S0A 3L0

Date: _____

Time: _____

Dated this ____ day of _____, 20____

SIGNED:

Name: _____
Name: _____
Name: _____
Name: _____

Name: _____
Name: _____
Name: _____

Office Use Only:

- ☐ Members provided notice pursuant to subsection 124 (1)(c) of the Act
☐ Notice not provided pursuant to subsection 124 (2) of the Act

Bylaw 2-2016
Form 2 – Request for Method of Providing Notice

Date: _____
To: _____, Administrator, Rural Municipality of Rocanville No.151
From: _____ (name of council member)

Pursuant to clause 124 (1)(c) of the Act, I hereby request notice of council or committee meetings be provided to me by the alternate means:

- ☐ By regular mail (provide address) _____
☐ By telephone or voice mail (provide telephone number) _____
☐ By facsimile (provide fax number) _____
☐ By email (provide email address) _____

Check one of the above

This request remains in force until the end of my current term of office unless sooner revoked by me in writing.

Dated this ____ day of _____, 20____

(Signature of member)

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, March 3, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland - Missing
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 9:00 a.m.

DELEGATION

Lorne Bailey attended Council Meeting updating on RM Happenings, Hauling gravel to Stock pile RM yard.
Regan Hoffart & Cody Hollenger from AECOM attended Council meeting discussing the Sash Hill Slide
and Transport Canada Railway Crossing. Grant Taylor do some channel clearing in Division 3.

MINUTES

52/16 **Fafard:** That the minutes of the regular meeting of council held on February 4, 2016, and
a Special Meeting held on October 28, 2015, which was missed, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

53/16 **Williamson:** That the Statement of Financial Activities and Bank Reconciliation for
February, 16 be approved as presented. **Carried.**

CORRESPONDENCE

54/16 **Wushke:** That the Correspondence as listed on Schedule A and attached to these
minutes be accepted as distributed and filed. **Carried.**

BYLAW 2-2016-COUNCIL PROCEDURE BYLAW

55/16 **Wushke:** That Bylaw 2-2016, being a Bylaw to Regulate the Proceeding of Municipal
Council's & Council's Committee Procedure Bylaw, be read for the Third time. **Carried.**

CONTRACTOR'S SAFETY BREAKFAST

56/16 **Birkenshaw:** That the Outside Employees are authorized to attend the 2016
Contractor's Safety Breakfast on April 19, 2016 Moosomin Convention Centre. **Carried.**

SAMA ANNUAL MEETING

57/16 **Parks:** That Sylvia Anderson attend the SAMA Annual Meeting on April 26, 2016 at the
Saskatoon Inn, Saskatoon, SK and training session on April 25, 2016 with regular expense
to be reimbursed as according to policy & furthermore that this office remain closed. **Carried.**

DOCTOR'S APPOINTMENTS

58/16 **Fafard:** That Sylvia Anderson have March 11, 2016 for doctor's appointments in Saskatoon
for eyes & Immunity tests. **Carried.**

DRAFT FINANCIAL STATEMENT

59/16 **Fafard:** That the Audited Draft Financial Statement has been approved. **Carried.**

HUMAN RESOURCES WORKSHOP

60/16 **Fafard:** That Sylvia Anderson attend the Human Resources Workshop offered by RMA
on April 21, 2016, in Regina, SK, with regular expenses to be reimbursed as according to
policy & that this office remain closed that day. **Carried.**

RESERVE ACCOUNT


61/16 **Birkenshaw:** That \$1,225.45 for February, 2016, get transferred to Future Reserve
Expenditure account. **Carried.**

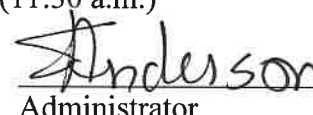
LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

62/16 **Holland:** That the accounts for payments as listed and attached hereto, forming part of
these minutes for \$31,793.17, be authorized for payment. **Carried.**

ADJOURNMENT

63/15 **Wushke:** That this meeting do now adjourn. (11:30 a.m.) **Carried.**

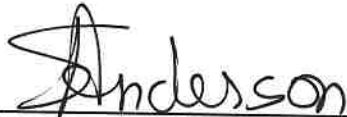

Reeve


Administrator

PUBLIC NOTICE

TAKE NOTICE THAT in accordance with *The Municipalities Act*, section 122, the Council of the Rural Municipality of Rocanville No. 151 will hold their April Regular Council Meeting at 1:00 p.m. on Friday, April 8, 2016 at the Municipal Office located at 1001 Railway Avenue, Rocanville, Saskatchewan.

**Dated this 21st day of March, 2016
at Rocanville, Saskatchewan**

A handwritten signature in black ink, appearing to read 'Anderson', written over a horizontal line.

**Sylvia Anderson
Administrator**

Waiver of Notice – Meeting Change

Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on March 10, 2016, commencing at 12:00 p.m. and has now been changed to be held on the 3rd day of March, 2016, commencing at 9:00 a.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

SIGNED:

Murray Reid:  Date: Mar.3, 2016

Conrad Fafard:  Date: Mar.3, 2016

Clint Birkenshaw:  Date: Mar.3, 2016

Tim Wushke:  Date: Mar.3, 2016

Ernest Holland:  Date: Mar.3, 2016

Daryl Williamson:  Date: Mar.3, 2016

Harold Parks:  Date: Mar.3, 2016

MINUTES of a Special Meeting of Council of the R.M. of Rocanville
No. 151 held on Tuesday, March 15, 2016 in the
Municipal Office at Rocanville, Saskatchewan.

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke - Missing
Division 4 - Ernest Holland - Missing
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 10:00 a.m.
Council signed a Waiver of Notice for Special Meeting.
Council interviewed Larry Hubick from Welwyn, SK

HIRE LARRY HUBICK

64/16 Parks: That Larry Hubick get hired at \$28.00/hour Seasonal employment and have a 3 month probation period, starting on March 16, 2016, with \$1,000 advance at mid-month. **Carried.**

SETPC MEETING


65/16 Fafard: That any councilor interested in attending the Southeast Transportation Planning committee held on March 22, 2016, in Kenosee Inn, in Moose Mountain Provincial Park, with regular expenses to be reimbursed as according to policy. **Carried.**


HIRE JAMES REAVIE & CALVIN PALMER

66/16 Birkenshaw: That James Reavie get hired part-time at \$30.00/hour whenever needed, and that Calvin Palmer get hired part-time at \$32.60/hour, whenever needed. **Carried.**

ADJOURNMENT

67/16 Fafard: That this meeting do now adjourn. (12:30 p.m.) **Carried.**


Reeve


Administrator

PUBLIC NOTICE

TAKE NOTICE THAT as required by Section 123(2) of *The Municipalities Act* the Rural Municipality of Rocanville No. 151 hereby give notice to the public that a Special Meeting of council will be held on Tuesday, March 15, 2016 at 10:00 a.m. in the municipal council chambers. The purpose of this meeting is to discuss:

Interview Outside Employee

**Dated at Rocanville, Saskatchewan
this 14th day of March, 2016.**

A handwritten signature in dark ink, appearing to read "Anderson", with a horizontal line drawn underneath it.

**Sylvia Anderson
Administrator**

WAIVER OF NOTICE

Rural Municipality of Rocanville No. 151

March 15, 2016

WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED UNDER AUTHORITY OF SUB-SECTION 123(3) OF THE MUNICIPALITIES ACT.

We, the undersigned members of the council of the Rural Municipality of Rocanville No.151, hereby waive notice of a special meeting of council to be held in the council chambers of the Rural Municipality of Rocanville No.151, at Rocanville, Saskatchewan on March 15, 2016, located at 1001 Railway Avenue and commencing at 10:00 a.m. for the purpose of discussing and acting upon the following items:

Interview Outside Employee

SIGNED:

Murray Reid:  Date: Mar.15, 2016

Conrad Fafard:  Date: Mar.15, 2016

Clint Birkenshaw:  Date: Mar.15, 2016

Tim Wushke:  Date: Mar.15, 2016

Ernest Holland:  Date: Mar.15, 2016

Daryl Williamson:  Date: Mar.15, 2016

Harold Parks:  Date: Mar.15, 2016

List of Accounts for Approval

As of 03/03/2016

Batch: 2016-00020 to 2016-00028

Report Date
02/03/2016 5:24 PM

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL


Computer Cheques:

5467	05/02/2016	SaskTel	Phone for Shop Office	287.01
5468	05/02/2016	Village of Welwyn	Operating Fire Grant	750.00
5469	05/02/2016	Welwyn Regional Park	Donation for Rec Centre	2,500.00
5470	28/02/2016	Borderland Co-op	Ruffdeck	33.58
5471	28/02/2016	Borderland Co-op	Diesel, Cardlock	253.00
5472	28/02/2016	SaskTel	Cell phone	51.42
5473	28/02/2016	SaskPower	Power, Energy for Shop/ Office	1,610.42
5474	28/02/2016	Town of Rocanville	Water for Shop/ Office	166.25
5475	28/02/2016	Town of Rocanville	Water for Tank Loader	691.12
5476	29/02/2016	Good Spirit S.D. No. 204	Remittance	59.29
5477	10/03/2016	Anderson, Sylvia	Mar/16 Mid-Month Advance	1,000.00
5478	10/03/2016	Baily, Lorne	Mar/16 Mid-Month Advance	2,000.00
5479	10/03/2016	Clark, Derrell	Mar/16 Mid-Month Advance	2,000.00
5480	03/03/2016	Anderson, Sylvia	Postage, Council Donuts	137.46
5481	03/03/2016	Borderland Co-op	Diesel Cardlock	235.63
5482	03/03/2016	Borderland Co-op	Gas / Diesel Cardlock	353.75
5483	03/03/2016	Borderland Co-op	Diesel Cardlock	261.50
5484	03/03/2016	Borderland Co-op	Diesel	3,705.31
5485	03/03/2016	Borderland Co-op	Plugs,Brushes,Tape,Polypipe	223.47
5486	03/03/2016	Bumper to Bumper - Langenberg	Rim Slip, Hammer	118.00
5487	03/03/2016	Greening, Carol	Janitorial Maintenance	75.00
5488	03/03/2016	Marquette Steamfitters Ltd.	6LC - EPS HRV	6,046.70
5489	03/03/2016	S.A.M.A.	2016 Annual Meeting/Workshop	60.00
5490	03/03/2016	South East Cornerstone S.D.	Remittance Due to School	231.65
5491	03/03/2016	Tom's Electric Ltd.	Repair Ballast back Shop	1,106.00
5492	03/03/2016	Tom's Electric Ltd.	Wire Air To Air Exchanger	947.05
5493	03/03/2016	Town of Rocanville	Medical Expenses	338.71
5494	03/03/2016	Town of Rocanville	Feb/16 Fire Dept. Expenses	3,387.20
5495	03/03/2016	Saskatchewan Workers'	WCB for Council & Employees	3,073.65
5496	03/03/2016	Workshop Fund, The	Registration Fee Workshop	90.00

Total for AP-GEN:	31,793.17
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Certified Correct This March 3, 2016


 Reeve


 Administrator

CORRESPONDENCE

March 3, 2016

-
1. SARM – Daniel Segal – is asking the RM to review the bridge inspection reports to ensure that the inspections are for the correct structures/ land location and that the inspections are completed in full.
 2. Environment Canada is seeking feedback on recovery for 3 endangered bats. Little brown myotis, northern myotis, and tri-colored bat.
 3. Text 2 Car – road maintenance fleet management GPS system designed for Rural Municipalities. \$799
 4. SARM Tax Loss Compensation – for TLE Trust Fund – \$158.01
 5. Owen Genert – wanting to develop a plan for spraying noxious weeds on Ministry owned property. He will work with the RM Weed Inspector.
 6. SaskAlta Environmental Solutions offers services such as hydrographic survey, dewatering, dredging, lagoon and pond desludging, residual hauling and pumping.
 7. District #5 ADD Board had a meeting to discuss the future of the ADD Board's future. Meeting was Feb.12 @ 2pm in RM of Silverwood.
 8. Municipal Waste Incineration – fact sheet outlining a few items that proponents should be aware of.
 9. Mike Nelson with Rocanville Fire Department has reached out to the Health Authority and if there is interest in Emergency Responders then they will come directly to Rocanville to do the training.
 10. Malignant Catarrhal Fever – which are carried by sheep but deadly to bison.
 11. Shawna Green – Poster contest for kids in Grade 5, 6, & 7.
 12. Prosperity through Partnerships Forum – Urban Reserve Creation Opportunity and Partnerships – workshop held in Saskatoon on March 16 & 17, 2016 focusing on creating wealth and opportunities through land claims and land development.
 13. Tridaron Construction Ltd.- brought in an advertisement for council to see. Equipment Rates and Sand and Gravel for sale.
 14. RVP Inspections – Fire Extinguisher Inspection, Suppression Systems Inspections and also care Smoke, Heat, Carbon Monoxide Detectors.
 15. RPS Boyd Petro Search – Completed Seismic operations on Hazel North Tanallon district
 - 16.

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Thursday, February 4, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 10:00 a.m.

DELEGATION

Lorne Baily attended Council Meeting updating on RM Happenings, Hauling gravel to Stock pile 7 mile.
Shawna Green attended the Council Meeting for Lower Qu'Appelle Agri Watershed Stewardship. Regan Hoffart from AECOM was not able to attend the Council meeting.

MINUTES

33/16 **Williamson:** That the minutes of the regular meeting of council held on January 5, 2016, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

34/16 **Parks:** That the Statement of Financial Activities and Bank Reconciliation for January, 16 be approved as presented. **Carried.**

CORRESPONDENCE

35/16 **Fafard:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

BYLAW 2-2016-COUNCIL PROCEDURE BYLAW

36/16 **Wushke:** That Bylaw 2-2016, being a Bylaw to Regulate the Proceeding of Municipal Council's & Council's Committee Procedure Bylaw, be read for the second time. **Carried.**

BYLAW 3-2016-EXCAVATION OF GRAVEL-1st READING

37/16 **Parks:** That Bylaw No.3-2016, being a Bylaw to Repeal the Prohibiting, Eliminating and Abating Noise, be introduced and read for the First time. Recorded Vote: For: None Against: R,1,2,3,4,5,6, **Lost.**

SCRAP TIRE PROGRAM

38/16 **Fafard:** That the RM of Rocanville No.151 participate in the one-time Free Scrap Tire Roundup in our municipality. **Carried.**

WELWYN REGIONAL PARK

39/16 **Fafard:** That this municipality donate to the Welwyn Regional Park for 2016 (\$2,500) **Carried.**

CHANGE LIGHT AT COMMUNITY WELL

40/16 **Williamson:** That the Light at the Community Well by Brent Strong's get changed by Tom's Electric. **Carried.**

HUDSON BAY ROUTE ASSOCIATION

41/16 **Parks:** That any councilor wishing to attend the Hudson Bay Route Association in Yorkton, SK on March 22 & 23, 2016, with regular expenses to be reimbursed as according to policy. **Carried.**

VILLAGE OF WELWYN

42/16 **Birkenshaw:** That the Village of Welwyn be paid \$750 for the 2016 Fire Operating Grant. **Carried.**


OIL WELL - SW-6-04-16-32-W1

43/16 **Birkenshaw:** That Tundra Oil & Gas may Develop an Oil Well on SW-6-04-16-32-W1 (Kent & Sandra McCutcheon) **Carried.**

SARM ANNUAL CONVENTION

44/16 **Holland:** That any councilor and administrator wishing to attend the SARM Annual Convention held in Regina, SK, on March 8-1-, 2016 with regular expenses to be reimbursed as according to policy; and that Murray and Daryl be this municipality's voting delegate representatives at the said convention. **Carried.**

Continue on Page 2

Reeve 

February 4, 2016

RM of Rocanville No.151

Page 2

SK MUNICIPAL HAIL

45/16

Wushke: That Tim Wushke be this municipality's voting delegate representative for the 2016 Annual Meeting of the SK Municipal Hail Association held at Evraz Place, on March 8, 2016.

Carried.

RESERVE ACCOUNT

46/16

Birkenshaw: That \$19,359.34 get transferred to the Reserve Account : Gravel Excavation - \$5,830.59; Road Maintenance - \$ 13,528.75

Carried.

OPERATORS WORKSHOP

47/16

Wushke: That Lorne Baily attend the RM Operators Workshop Module 3 & 4, held in Double Tree Hotel, Regina, SK on March 7, 2016

Carried.

PSI TECHNOLOGIES INC.

48/16

Parks: That the RM of Martin No.122 & RM of Rocanville No.151, work together on the Same Road Haul agreement for PSI Transporting Aggregate through both Municipality's. Would like to list in the agreement: Speed limit reduced to 60 km/hr.; Elevation survey before and after haul; Trucks must be tarped at all times; PSI must provide a water truck and grader on the grid when necessary; PSI rebuilt grid road to pre elevation survey specifications.

Carried.

RESERVE ACCOUNT

49/16

Williamson: That \$1,272.97 for January, 2016, get transferred to Future Reserve Expenditure account.

Carried.

LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

50/16

Holland: That the accounts for payments as listed and attached hereto, forming part of these minutes for \$147,023.84, be authorized for payment.

Carried.

ADJOURNMENT


51/15

Wushke: That this meeting do now adjourn. (2:00 p.m.)

Carried.



Reeve



Administrator

PUBLIC NOTICE

TAKE NOTICE THAT in accordance with *The Municipalities Act*, section 122, the Council of the Rural Municipality of Rocanville No. 151 will hold their March Regular Council Meeting at 9:00 a.m. on Thursday, March 3, 2016 at the Municipal Office located at 1001 Railway Avenue, Rocanville, Saskatchewan.

**Dated this 1th day of March, 2016
at Rocanville, Saskatchewan**


A handwritten signature in dark ink, appearing to read "S. Anderson", is written over a horizontal line.

**Sylvia Anderson
Administrator**

PUBLIC NOTICE

TAKE NOTICE THAT in accordance with *The Municipalities Act*, section 122, the Council of the Rural Municipality of Rocanville No. 151 will hold their February Regular Council Meeting at 12:00 p.m. on Thursday, February 4, 2016 at the Municipal Office located at 1001 Railway Avenue, Rocanville, Saskatchewan.

**Dated this 8th day of January, 2016
at Rocanville, Saskatchewan**

A handwritten signature in dark ink, appearing to read "S. Anderson", is written over a horizontal line.

**Sylvia Anderson
Administrator**

Payment #	Date	Vendor Name	Reference	Payment Amount
5407	05/01/2016	Ottenbreit Sanitation Services	Waste Collection	1,313.24
5408	05/01/2016	Rocanville Curling Club	Donation to Farmers Bonspiel	300.00
5409	05/01/2016	S.A.R.M.	Legal Fees	250.26
5410	08/01/2016	Darcy Leib	Snow pusher	2,585.00
5411	25/01/2016	Anderson, Sylvia	Jan/16 Monthend Wages	2,514.21
5412	25/01/2016	Baily, Lorne	Jan/15 Monthend Payroll	3,274.11
5413	25/01/2016	Clark, Derrell	Jan/15 Monthend Payroll	2,832.05
5414	25/01/2016	Maintenance Enforcement Office	Garnishee -Derrell Clark	220.00
5415	25/01/2016	M.E.P.P.	Jan-16 Remittance	3,234.50
5416	25/01/2016	Palmer, Calvin	Jan/16 Monthend Payroll	920.39
5417	25/01/2016	Receiver General	Jan-16 Remittance	8,002.11
5418	25/01/2016	SaskTel	Cell, Office, Shop Phone	332.81
5419	25/01/2016	SaskPower	Power for Shop/ Office	1,293.41
5420	31/01/2016	Good Spirit S.D. No. 204	Remittance	71.50
5421	31/01/2016	S.M.H.I.	Remittance	1,836.19
5422	31/01/2016	South East Cornerstone S.D.	Remittance	1,441.49
5423	04/02/2016	Anderson, Sylvia	Mid-Month Advance	1,000.00
5424	04/02/2016	Baily, Lorne	Mid-Month Advance	2,000.00
5425	04/02/2016	Clark, Derrell	Mid-Month Advance	2,000.00
5426	25/02/2016	Anderson, Sylvia	Feb/16 Monthend Wages	2,514.21
5427	25/02/2016	Baily, Lorne	Feb/15 Monthend Payroll	2,936.91
5428	25/02/2016	Clark, Derrell	Feb/15 Monthend Payroll	2,388.61
5429	25/02/2016	Maintenance Enforcement Office	Garnishee -Derrell Clark	220.00
5430	25/02/2016	M.E.P.P.	Feb-16 Remittance	3,642.28
5431	25/02/2016	Receiver General	Feb-16 Remittance	9,154.24
5432	04/02/2016	Borderland Co-op	Diesel	2,272.84
5433	04/02/2016	Borderland Co-op	Diesel	2,549.53
5434	04/02/2016	Borderland Co-op	Employee Gift Cards	250.00
5435	04/02/2016	Borderland Co-op	Diesel for Dodge Truck	73.00
5436	04/02/2016	Borderland Co-op	Gas for Ford 1/2 Ton	55.99
5437	04/02/2016	Bradley Directories	Printing of RM Maps	184.00
5438	04/02/2016	Bumper to Bumper - Langenberg	Blades, Pins, Housing	235.66
5439	04/02/2016	Bumper to Bumper - Langenberg	Cable,LED,Bolts,airblaster	715.55
5440	04/02/2016	C.B. Excavating & Spraying	Hauling & Spraying	1,333.50
5441	04/02/2016	Clark, Derrell	Jan/16 Boot Allowance	76.81
5442	04/02/2016	Denray Tire	Tire Repair	1,046.04
5443	04/02/2016	Ficek Transport Ltd.	Freight on 2 Chemical pails	62.65
5444	04/02/2016	Goodman Steel Ltd.	Steel Tubing	133.32
5445	04/02/2016	Greening, Carol	Janitorial Maintenance	75.00
5446	04/02/2016	Kentrax Transport Ltd.	Cat work, scraper @ F.Becker	3,228.75
5447	04/02/2016	Maple Farm Equipment	Filters for Grader, Tractor	5,691.57
5448	04/02/2016	Ottenbreit Sanitation Services	Waste Collection	1,264.94
5449	04/02/2016	S.A.M.A.	Municipal Requisition	9,584.00
5450	04/02/2016	Santer's Transport Welwyn	Semi Truck Repair / Parts	257.22
5451	04/02/2016	S.A.R.M.	Health & Dental Benefits Plan	4,618.97
5452	04/02/2016	S.A.R.M.	Admin Insurance Plan	102.63
5453	04/02/2016	S.A.R.M.	Excess Liability Insurance	1,663.00
5454	04/02/2016	S.A.R.M.	Long Term Disability Plan	2,774.70
5455	04/02/2016	SaskPower	Energy for Shop/ office	130.54
5456	04/02/2016	SaskPower	Well - Brent's Place	176.85
5457	04/02/2016	SGI	Kenworth Vehicle License	3,664.00
5458	04/02/2016	SGI	2013 Castleton Trailer License	242.00
5459	04/02/2016	SGI	2013 Dodge Ram Truck License	1,207.00
5460	04/02/2016	Success Office Systems	Photo Copier Maintenance	310.53
5461	04/02/2016	Swayze Concrete Ltd.	Gravel Crushing 1 1/2" Actual	24,796.80
5462	04/02/2016	Town of Rocanville	2015 Medical Expense	273.83
5463	04/02/2016	Town of Rocanville	Dec/15 Fire Expense	6,419.38
5464	04/02/2016	Saskatchewan Workers'	Council Benefits	180.37
5465	04/02/2016	Wilson,S. Contruction Ltd.	Bush Clearing-Division 4	7,554.25
5466	04/02/2016	Wilson,S. Contruction Ltd.	Bush Clearing - Division 4	7,541.10
Total for AP-GEN:				147,023.84

Certified Correct This February 4, 2016

Reeve

Administrator

CORRESPONDENCE

February 4, 2016

1. Crop Production Services sent a diesel fuel tender for the RM of Rocanville, Delivered from Yorkton @ \$0.9671 per litre
2. SARM – Carmen Sterling – is asking for your vote as vice president on the SARM Annual Convention in March/2016.
3. SARM – Larry Grant – is seeking re-election of District 3 at March Annual Convention.
4. SARM – Judy Harwood is seeking re-election of District 5, at March Annual Convention.
5. RCMP Report – From October 1, 2015 to December 31, 2015 for the RM of Rocanville No.151 – 31 in total.
6. Moosomin & District Music Festival is looking for a donation.
7. Children's Hospital Foundation – looking for a donation for Children's Hospital in Saskatoon.
8. Moosomin & District Health Care Foundation is thanking the RM for the support provided to date.
9. Capital I Industries – Have a new product out – Gravel Reclaimer/Sloper that you attach to the Grader
10. Southeast Regional College- have Safety Training courses available First Aid / CPR / AED Training, H2S Alive, Global Ground Disturbance, and Confined Space. From Jan.20 to May 25, 2016.
11. SARM – Federal Priorities for Rural Saskatchewan
12. Kuemper Construction – Company from Craik, SK looking for work.
13. SPWA – announced a Tony Marceca Scholarship for members of SPWA, sons & daughters are eligible to apply.
14. Ombudsman Saskatchewan – on November 19, 2015, changes to the act, gave Ombudsman the investigate and resolve public complaints about the administrative decisions and actions of municipal entities and council members.
15. SAMA – 2016 Municipal Requisition for Municipality's with a 3% cost of living adjustment will be applied evenly to all municipalities.
16. Blue Hill Excavating Inc.- looking for work to crush gravel, & culvert repairs.
- 17.

Waiver of Notice – Meeting Change

Municipality of Rocanville No. 151

Waiver of Notice of Change to Council or Council Committee Meeting

We, the undersigned member of council of the R.M. of Rocanville No.151, hereby waive notice of the change of the regular council meeting that was to be held in R.M. of Rocanville No. 151, Council Chambers, at Rocanville, Saskatchewan on February 11, 2016, commencing at 12:00 p.m. and has now been changed to be held on the 4th day of February, 2016, commencing at 12:00 p.m., at the R.M. of Rocanville No. 151, Council Chambers at Rocanville, Saskatchewan.

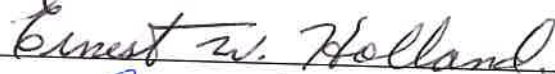
SIGNED:

Murray Reid:  Date: Feb.4, 2016

Conrad Fafard:  Date: Feb.4, 2016

Clint Birkenshaw:  Date: Feb.4, 2016

Tim Wushke:  Date: Feb.4, 2016

Ernest Holland:  Date: Feb.4, 2016

Daryl Williamson:  Date: Feb.4, 2016

Harold Parks:  Date: Feb.4, 2016

MINUTES of a regular meeting of Council of the R.M. of Rocanville
No. 151 held on Tuesday, January 5, 2016 in the
Municipal Office at Rocanville, Saskatchewan

PRESENT: Reeve - Murray Reid
Division 1 - Conrad Fafard
Division 2 - Clint Birkenshaw
Division 3 - Tim Wushke
Division 4 - Ernest Holland
Division 5 - Daryl Williamson
Division 6 - Harold Parks
Administrator - Sylvia Anderson

CALL TO ORDER

Reeve Reid called this meeting to order at 12:00 p.m. Noon.

DELEGATION

Lorne Baily attended Council Meeting updating on RM Happenings, Hauled in Culverts, Stock piling Gravel in Yard, End Dump trailer from Kentrax Bruce Dodd & Herb Park – APAS Attended Council meeting on APAS Happenings.

MINUTES

1/16 **Birkenshaw:** That the minutes of the regular meeting of council held on December 10, 2015, be approved as read. **Carried.**

STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATION

2/16 **Fafard:** That the Statement of Financial Activities and Bank Reconciliation for December /15 be approved as presented. **Carried.**

CORRESPONDENCE

3/16 **Holland:** That the Correspondence as listed on Schedule A and attached to these minutes be accepted as distributed and filed. **Carried.**

BYLAW 1-2016-EXCAVATION OF GRAVEL-1st READING

4/16 **Parks:** That Bylaw No.1-2016, being a Bylaw to License Excavation of Gravel from Gravel Pits, be introduced and read the first time. **Carried.**

BYLAW 1-2016 – EXCAVATION OF GRAVEL-2nd READING

5/16 **Williamson:** That Bylaw No.1-2016, being a Bylaw to License Excavation of Gravel from Gravel Pits, be read a second time. **Carried.**

BYLAW 1-2016-EXCAVATION OF GRAVEL-3rd READING

6/16 **Holland:** That Bylaw No.1-2016, being a Bylaw to License Excavation of Gravel from Gravel Pits, be given third reading at this meeting. **Unanimously Carried.**

BYLAW 1-2016-EXCAVATION OF GRAVEL-ADOPTED

7/16 **Wushke:** That Bylaw No.1-2016, being a Bylaw to set out to License Excavation of Gravel from Gravel Pits, be read a third time and adopted. **Carried.**

BYLAW 2-2016-COUNCIL PROCEDURE BYLAW

8/16 **Wushke:** That Bylaw 2-2016, being a Bylaw to Regulate the Proceeding of Municipal Council's & Council's Committee Procedure Bylaw, be introduced and read for the first time. **Carried.**

AIR EXCHANGER

9/16 **Williamson:** That Rick Hill install an Air Exchanger in the Back Shop for \$5,500 Plus Tax and Tom's Electric wire the Exchanger, Approximately \$500 + Taxes. **Carried.**

SNOW PUSHER

10/16 **Williamson:** That the RM of Rocanville No.151, purchase a Snow Pusher for the Bobcat for \$2,350 Plus Taxes from Darcy Leib, Craven, SK **Carried.**

LANDS BRANCH-EXEMPTION

11/16 **Birkenshaw:** That Vacant Lands Branch Land – PT SW-12-18-33-W1 Roll # 1287 – Exempt Taxable Assessment. **Carried.**

WORKERS' COMPENSATION-COUNCIL

12/16 **Parks:** That the Council for the RM of Rocanville No.151, be covered in the amount of \$31,723 each under the Workers' Compensation Board. **Carried.**

January 5, 2016

RM of Rocanville No.151

Page 2

- 13/16 CURLING CLUB
Wushke: That \$300 be donated to the Rocanville Curling Club Farmers' Bonspiel.
Carried.
- 14/16 SETPC MEMBERSHIP
Holland: That the RM of Rocanville No.151, join the South East Transportation Planning Committee for 2016 - \$600.
Carried.
- 15/16 SOUTHEAST REGIONAL LIBRARY
Birkenshaw: That the Southeast Regional Library be paid their Library Fee of \$5,809.70 in 2 installments.
Carried.
- 16/16 BOARD OF REVISION
Wushke: That Scott Norton, Herb Park, & George Duce be appointed for this Municipality Board of Revision, Remuneration be set at \$20/hr. plus mileage be set as provincial mileage rates.
Carried.
- 17/16 DEVELOPMENT APPEAL BOARD
Wushke: That Scott Norton, Herb Park, & George Duce be appointed as members of the Development Appeal Board. Purpose of this board is to resolve disagreements over the administration of the Zoning Bylaw. Remuneration be set at \$20/hr. plus mileage to be set as provincial mileage rates.
Carried.
- 18/16 SECRETARY OF BOARD OF REVISION
Fafard: That the RM of Rocanville No.151, pay Monica Pethick as Secretary of the Board of Revision a Retainer fee of \$50 in addition to regular fees as set out in Bylaw 4-20
Carried.
- 19/16 POLLING STATION
Parks: That the Polling Station for this Municipality be held at the Municipal Office located at 1001 Railway Avenue, Rocanville, SK.
Carried.
- 20/16 EXCESS LIABILITY INSURANCE
Williamson: That the RM of Rocanville No.151, increase the Excess Liability Insurance \$1,663, a Premium for \$5 Millions & Excess of \$3 Million.
Carried.
- 21/16 TIPS GRANT
Holland: That the Population Allocation for TIPS Grant be set as follows: Rocanville - 3 Wapella - 46; Welwyn - 46; Tantallon - 46.
Carried.
- 22/16 FUTURE EXPENDITURES
Birkenshaw: That \$61,927.76 get Transferred to the Reserve Account; Gravel - \$9,671.0 Road Maintenance - \$42,459.14; Fire Department - \$9,797.60.
Carried.
- 23/15 FUTURE RESERVE EXPENDITURES
Fafard: That \$1,164.33 for December/15, get transferred to Future Reserve Expenditures account.
Carried.
- 24/16 BEAVER CONTROL PROGRAM
Fafard: That the RM of Rocanville No.151, participate in the Beaver Control Program by SARM & Ministry of Agriculture for 2016.
Carried.
- 25/16 CITY OF PRINCE ALBERT 911
Parks: That City of Prince Aobert get paid \$666.25 for Dispatch Services for 2016. \$1.25/ Capita of 533.
Carried.
- 26/16 SARM MEMBERSHIP
Wushke: That the RM of Rocanville No.151, join SARM Membership for 2016 for \$2,761.99.
Carried.
- 27/16 RMAAS MEMBERSHIP
Holland: That the Rural Administrators Association of Saskatchewan be paid \$400 for 2016 Membership.
Carried.

Continue on Page 3

Reeve 

SCHOOL ADVERTISEMENT

28/16

Fafard: That the Rocanville School Yearbook Committee get paid \$90 for ½ page advertisement.
Carried.

ADMINISTRATOR BOND

29/16

Birkenshaw: That Administrator's Bond be approved as presented to Council.**Carried.**

SYLVIA HOLIDAYS

30/16

Fafard: That Sylvia Anderson have ½ day off for doctor's appointment on January 18, furthermore that Sylvia take February 8th to 26th inclusive off as holidays & that this office remain closed those days.
Carried.

LIST OF ACCOUNT FOR PAYMENTS BE APPROVED

31/16

Fafard: That the accounts for payments as listed and attached hereto, forming part of these minutes for \$262,324.08, be authorized for payment.
Carried.

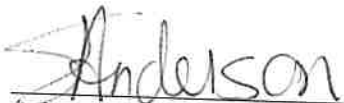
ADJOURNMENT

32/15

Wushke: That this meeting do now adjourn. (2:15 p.m.)

Carried.


Reeve


Administrator

R.M. of Rocanville No.151
PUBLIC NOTICE

Public Notice is hereby given that Council for the RM of Rocanville No.151, intends to review the Bylaw No.2-2016, known as the Bylaw to Regulate the Proceedings of Municipal Council & Council's Committees.

INTENT:

The bylaw in concern is to give sufficient time for Ratepayers and Councilors to review the Council Proceedings of Committees & Meetings.

EXPLANATION:

This bylaw is being reviewed as The Procedure Bylaw, to establish a clear, transparent, consistent and accessible rules for conducting business at meeting, for council members, administration and the public to follow and participate in governing the municipality and for Council in establishing council committees.

PUBLIC HEARING:

Council will hold a public hearing on Thursday, February 4, 2016 @ 1:00 p.m. at the RM of Rocanville No.151 Council Chambers to hear any person or group that wants to comment on the public notice. Council will also consider written comments received at the hearing or delivered to the undersigned at the municipal office before the hearing.

Issued at the RM of Rocanville No.151 this 8th day of January, 2015.
Sylvia Anderson, Administrator

BYLAW NO. 1-2016

RURAL MUNICIPALITY OF ROCANVILLE

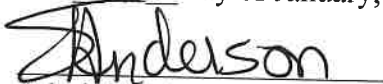
BYLAW TO LICENSE EXCAVATION OF GRAVEL FROM GRAVEL PITS

The Council of the R.M. of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:


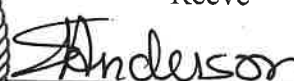
1. This Bylaw shall be referred to as the Gravel Licensing Bylaw.
2. In this Bylaw:
 - (a) "Administrator" means the administrator of the Municipality, and includes an acting administrator;
 - (b) "Council" means the council of the Municipality;
 - (c) "Excavation" means the removal of gravel from a premise;
 - (d) "Gravel" includes rock, stone, sand and other material in excess of 105 microns in diameter;
 - (e) "Licensee" means a person who has been issued a license to excavate gravel within the Municipality in accordance with this Bylaw;
 - (f) "Municipality" means the R.M. of Rocanville No. 151;
 - (g) "Person" includes a firm or corporation; and
 - (h) "Premise" includes any pit, site or location within the Municipality in which gravel is naturally situated.
3. No person shall:
 - (a) excavate any gravel from any premise; or
 - (b) operate or offer for hire within the Municipality any machine, tractor, truck or other appliance used in the excavation of gravel, without having obtained a license to do so from the Municipality for the applicable calendar year in accordance with this Bylaw.
4. Any person applying for a license pursuant to this Bylaw shall:
 - (a) apply to the Administrator in a form acceptable to the Administrator;
 - (b) provide the Administrator with an estimate of the quantity of gravel the person will excavate from premises within the Municipality in the calendar year, reporting each and every month;
 - (c) comply with any terms and conditions imposed by the Administrator; and
 - (d) pay the fee provided for under section 6 of this Bylaw as a pre-extraction fee based on the estimate of the quantity of gravel to be excavated multiplied by the rate prescribed in section 6 of this Bylaw, to a maximum of the fee applicable to the excavation of 10,000 cubic yards of gravel.
5. As a condition of issuing a license, the Administrator may impose any terms and conditions that it considers appropriate.
6. Each person who excavates gravel from any premise shall pay to the Municipality the amount of \$0.122 per cubic yard or \$0.16 per cubic metre, or \$0.086 per cubic tonne, or \$0.080 per ton, for the gravel excavated.
7. Upon cessation of excavation of gravel in each calendar year, payment will be made each month of the calendar year, each licensee:
 - (a) shall make a return under oath to the Administrator (in the form attached as Schedule "A" to this Bylaw) showing the quantity of gravel excavated from premises within the Municipality during the calendar year; and
 - (b) shall pay to the Municipality the prescribed fee set out in section 6 of this Bylaw respecting the quantity of gravel excavated by the person, less the amount of any pre-extraction fee paid concurrently with the person's license application under section 4(d) of this Bylaw.

8. Upon receipt of a licensee's return under section 7(a), the Municipality shall refund to that licensee any pre-extraction fees collected under this bylaw for estimated quantities of gravel not excavated from premises within the Municipality within the calendar year.
9. Subject to the right of the Council to suspend or revoke any license under this Bylaw as provided for in the *Municipalities Act*, every license issued under this Bylaw shall remain in force and effect until and including the 31st day of December of the year in which such license was issued.
10. No licensee shall fail to comply with any term or condition of the license.
11. Any person who violates section 3, 6, 7 or 10 of this Bylaw shall be liable on summary conviction to the penalties provided for in the Municipality's General Penalty Bylaw.
12. Bylaw No. 2-2012 is hereby repealed.

A certified copy of Bylaw No. 1/16
read a third time and adopted
this 5th day of January, 2016.


Administrator




Reeve

Administrator



Report Date
05/01/2016 9:06 AM

RM of Rocanville
List of Accounts for Approval
As of 05/01/2016
Batch: 2015-00147 to 2016-00004

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP-GEN - ACCOUNTS PAYABLE GENERAL				
Computer Cheques:				
5350	10/12/2015	Reid, Murray	Dec/15 Christmas Cheer	62.36
5351	10/12/2015	Blueberry Kitchen	Christmas Meal	483.13
5352	10/12/2015	J&R Excavating Ltd.	Road Construction	90,000.00
5353	10/12/2015	Mannerfeldt, Wade	7 Beaver Tails	210.00
5354	23/12/2015	Anderson, Sylvia	Dec/15 Monthend Wages	2,924.21
5355	23/12/2015	Baily, Lorne	Dec/15 Monthend Payroll	4,416.15
5356	23/12/2015	Clark, Derrell	Dec/15 Monthend Payroll	2,360.39
5357	23/12/2015	Maintenance Enforcement Office	Garnishee -Derrell Clark	220.00
5358	23/12/2015	M.E.P.P.	Dec-15 Remittance	3,139.58
5359	23/12/2015	Palmer, Calvin	Dec/15 Monthend Payroll	3,918.05
5360	23/12/2015	Reavie, James	Dec/15 Monthend Payroll	3,408.34
5361	23/12/2015	Receiver General	Dec-15 Remittance	10,935.34
5362	31/12/2015	Anderson, Sylvia	Postage, Meeting supplies	108.56
5363	31/12/2015	Bradley Directories	Printing of RM Maps	183.00
5364	31/12/2015	Bumper to Bumper - Langenberg	O-Ring Trigger Nozzle	412.95
5365	31/12/2015	Crosson, Max	Beaver Tails	60.00
5366	31/12/2015	Edge Excavating	Construction Work	4,473.00
5367	31/12/2015	Envirosafe Chemicals Canada	Gravel Slip for Semi-trailers	276.32
5368	31/12/2015	Luthala, Dave	Pest Control	300.00
5369	31/12/2015	Maple Farm Equipment	Parts for JD Tractor & Mower	299.01
5370	31/12/2015	Queen's Printer Revolving Fund	M Release	136.50
5371	31/12/2015	Rocanville Super Thrifty	Office Supplies	98.00
5372	31/12/2015	Santer's Transport Welwyn	Semi Truck Repair / Parts	1,470.30
5373	31/12/2015	SaskTel	Dec/15 Cell Phone	50.41
5374	31/12/2015	SaskPower	Power for Shop	18.29
5375	31/12/2015	SaskPower	Wnergy for shop/ office	97.83
5376	31/12/2015	Town of Rocanville	Library Expense	266.28
5377	31/12/2015	Borderland Co-op	Shop/ Office Supplies	536.15
5378	31/12/2015	Borderland Co-op	Dec/15 Diesel	7,421.87
5379	31/12/2015	Minister of Finance	PST Payable	970.24
5380	31/12/2015	Dancsok, Linda	Purchase of Clay	9,662.00
5381	31/12/2015	Parks, Doreen & Harol	Purchase of Clay	11,669.00
5382	31/12/2015	Good Spirit S.D. No. 204	Remittance	2,538.16
5383	31/12/2015	Prairie Valley S.D. No. 208	Remittance	251.40
5384	31/12/2015	S.M.H.I.	Remittance	36,231.75
5385	31/12/2015	South East Cornerstone S.D.	Remittance	25,182.05
5386	05/01/2016	Agricultural Producers Assoc..	APAS Membership	10,035.71
5387	05/01/2016	City of Prince Albert	Dispatch Services	666.25
5388	05/01/2016	Greening, Carol	Janitorial Maintenance	75.00
5389	05/01/2016	Hudson Bay Route Association	Membership Transportation	300.00
5390	05/01/2016	Metal Mart	Antenna Kit for Shop Doors	615.98
5391	05/01/2016	Munisoft	Annual Support AP,GL,TX,Hail	3,331.90
5392	05/01/2016	Munisoft	Monitor, Battery pak, desktop	294.80
5393	05/01/2016	Pethick, Monica	Board of Revision Retention	50.00
5394	05/01/2016	Ritchie, Kevin	RMAA Membership	400.00
5395	05/01/2016	Rocanville School Yearbook	Advertise in Yearbook	90.00
5396	05/01/2016	S.A.R.M.	Liability Self-Insurance	1,777.38
5397	05/01/2016	S.A.R.M.	Membership Fee	2,761.99
5398	05/01/2016	S.A.R.M.	Fidelity Bond	275.00
5399	05/01/2016	S.A.R.M.	SARM Benefits Plan	3,924.10
5400	05/01/2016	S.A.R.M.	Building & Equipment Insurance	6,252.00
5401	05/01/2016	South East Transportation	Membership Grant	600.00
5402	05/01/2016	Southeast Regional Library	Library Fees	2,904.85
5403	05/01/2016	World-Spectator, The	Public Notice	178.50
5404	05/01/2016	Anderson, Sylvia	Mid-Month Advance	1,000.00
5405	05/01/2016	Baily, Lorne	Mid-Month Advance	1,000.00
5406	05/01/2016	Clark, Derrell	Mid-Month Advance	1,000.00

Certified Correct This January 5, 2016

Total for AP-GEN: 262,324.08

Reeve

Administrator

CORRESPONDENCE**January 5, 2016**

1. Potash Corporation of Saskatchewan sent a Christmas Card with all signing the card.
2. Envirotec – Onsite container collection fee is implemented as of January 1, 2016, for used oil, filters and pails.
3. Harvey Malanowich is seeking Vice-President position on the SARM Board of Directors in the March Annual Convention @ Regina, SK.
4. Stacey Wiebe – Christmas Card from Finning, Merry Christmas & all the best of you and your families, Thank-you for your business.
5. Dionco – Advertising to purchase Blue Lights for Snow Plowing Equipment - \$267 each. Santer's charged us \$139.95 each.
6. FCM – Looking for membership from the RM - \$175.95.
- 7.