

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held at the Nutrien Community Hall at 808 Francis Ave. Rocanville, Saskatchewan 12Dec2024**

The meeting was called to order at 0905 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.5 – Andrew Dick
	Division No.2 – Clint Birkenshaw	(Arrived at 0920hrs)
	Division No.3 – Joseph Frayn	Administrator – Andrea Smyth
Absent:	Division No.6 – Marcia Polvi	

Delegates:	0905-0945 hrs	Chad Selby	RM Foreman	Duty Review
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Reports

Selby arrived at the meeting as per listing.

Dick arrived at the meeting as per listing.

Selby departed the meeting as per listing.

Acknowledge Reports 2024-396	Birkenshaw: THAT the RM acknowledge the Administrator, Correspondence List, Council Committee, Council Division, and Foreman Reports as presented.	CARRIED
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PEST Rates 2024-397	Holland: THAT the RM approve D Goodon, PEST Officer, a rate of \$45.00/site visit raised from \$38.00/visit at his request.	CARRIED
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Minutes

Approve Minutes 2024-398	Frayn: THAT the Minutes of the Special Meeting of Council held on 14Nov2024 be approved as circulated.	CARRIED
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Financial Reports

Accounts for Approval 2024-399	Holland: THAT the accounts as presented, being cheques No. 11873-11912, and on-line payments 2024/0043-0046 totalling \$633,225.72 be approved as presented and attached to the minutes.	CARRIED
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Financial Statement 2024-400	Birkenshaw: THAT the Statement of Financial Activities for the month of October 2024 be accepted as presented.	CARRIED
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SARM HISA Transfer 2024-401	Dick: THAT the RM transfer the amount in the SARM High Interest Savings Account (HISA) in full to Conexus Credit Union Reserve.	CARRIED
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Bank Reconciliation 2024-402	Holland: THAT the Bank Reconciliation for the month of November 2024 be accepted as presented.	CARRIED
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Payroll Summary 2024-403 Fafard: THAT the Monthly Payroll Summary for the month of November 2024 totalling net of \$45,545.55 be accepted as presented. CARRIED

Addendum Payments 2024-404 Birkenshaw: THAT the RM pay the construction, or reimbursement items as per listing with applicable taxes:

C.K. Construction	719 Progressive Payment	124,983.27
Ravenshoe Outfitting	Survey Piles	1,627.50
RDARM	Membership / Convention	310.00
Shredded Mulching	74.5 hours	18,192.90
TTES	719	6,363.75
Western Municipal	BOR	262.50

CARRIED

S.S.F.R.C.C Sponsorship 2024-405 Fafard: THAT the RM sponsor the South Saskatchewan First Responder Conference Committee as a platinum sponsor in the amount of \$1,200.00 for their 23rd annual Emergency Medical Practitioners Development/ Recertification weekend. CARRIED

Birkenshaw left the meeting regarding a conflict of interest concerning payment of invoices at 1135 hrs.

C.B Excavating 2024-406 Frayn: THAT the RM pay C.B. Excavating for invoices as per below:

Div 4 S of SE 35-17-31 W1	Inv 384442 – Change Pipe	2,081.85
Div 6 W of 08-17-33 W1	Inv 384444 – Remove/Bury rocks	2,085.60

CARRIED

Birkenshaw returned to the meeting at 1139 hrs.

Proposed Payments 2024-407 Holland: THAT the List of Proposed Payments dated 11Dec2024 in the amount of \$48,726.32 be hereby approved for payment. CARRIED

Accounts Receivable 2024-408 Birkenshaw: THAT, pursuant to Sections 369 and 405 of the Municipalities Act, any amount of outstanding Accounts Receivables at Year End be added to and form part of the taxes for the Ratepayer. CARRIED

Year-End Accounts Payable 2024-409 Dick: THAT the Reeve and Administrator be hereby authorized to pay any 2024 accounts that are received in the office to clear up year-end accounts payable, with this resolution being Council's approval. CARRIED

Year-End Interest Transfer to Reserve 2024-410 Frayn: THAT Council authorizes the Administrator to make General Ledger entries as per amounts received from Conexus Credit Union, and CIBC SARM High Interest Savings Account, to Reserve Interest at Year-End. CARRIED

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Old Business

VL Carry-over
2024-411 Frayn: THAT the RM authorize employees to carry-over a max of 5 days of
Vacation Leave into 2025. CARRIED

308 Drainage
2024-412 Fafard: THAT the RM is in support of the efforts by the Ministry of Highways
taking the issue concerning the water drainage at Kilometer 5 & 7 along
Highway 308 and the CP to Transport Canada for further resolving of the
problem. CARRIED

New Business

Notice of Planned
Procurement
2024-413 Dick: THAT the RM authorize the Administrator to post an advert on
SaskTenders as per below:
The RM of Rocanville No 151 intends to participate in one or more
procurements offered through the Saskatchewan Association of Rural
Municipalities (SARM), between 01Jan2025 and 31Dec2025. For
Further information and access to SARM's REQUEST for Proposal (RFP)
notices, please review the Government of Saskatchewan website at
<https://sasktenders.ca/content/public/Search.aspx> CARRIED

Board of Revision
2024-414 Birkenshaw: THAT the RM appoint Western Municipal Consulting Ltd. to
manage the Board of Revision for 2025; remuneration as set out in the
Agreement Received 07Dec2023, with the following to serve as Members of
the Board:

Dave Gurnsey	Dave Thompson	Donna Rae Zadvorny
Gordon Parkinson	Jeff Hutton	Kevin Kleckner
Mike Waschuk	Farrah Ovans	Stew Demmans
Tim Lafreniere	Wayne Adams	Ken Friesen
Femi Ogunrinde	Fife Ogunde	Maureen Jicking
Jamie Tiessen	JayDee Mazier	John Krill
Christopher Blueman	Alan Sawatsky	Mike Meleca
Hany Amin	Kimberly Speers	Nick Coroluick
Jordan Boyes	Kenneth Tan	Tyler Shandro
Rick Leigh		

Further, THAT the RM appoints Nicolle Hoskins as the Secretary of the Board of
Revision for the same term. If N Hoskins is unable to perform secretarial
functions, Western Municipal Consulting may appoint a delegate to perform
administrative functions and may appoint a recording secretary for the
purposes of any hearing. Council gives authority for the Reeve and
Administration to enter into a Service Agreement as received 04Dec2024. CARRIED

January Regular
Meeting
2024-415 Dick: THAT the RM set the January Regular meeting to take place on 16Jan2025
at the Council Chambers, commencing at 0900hrs. CARRIED

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2025 Road Design RFP Award
2024-416

Dick: THAT the RM award the Request for Proposal for Road Design Engineering/Supervision for 2025 Road Projects to WSP Canada Inc. Engineering as received 09Dec2024 in the proposed amount of \$42,302.60, plus applicable taxes.

CARRIED

2025 Gravel Tender Award
2024-417

Holland: THAT the RM award the Gravel Crushing Tender: RM151-2024-001GCTan for 100,000 yards as per the summary below:

Company	WF Botkin Construction Ltd	Per Yd Amt	5.94
Received Tender	02Dec2025	Mobilization	8,000
Date of Crush	15May2025	Total Amt	\$602,000

Further, that Administration notifies bidding parties of the winning bid.

CARRIED

2025 Mowing Tender
2025-418

Fafard: THAT the RM award the Mowing Tender:RM151-025-003MOW as per the summary below:

Company	Silver Dirtworks Inc	Hourly Rate/mower	\$195.00
Received Tender	19Nov2024	Estimated total hrs	520
		Tender Bid Amt	\$101,400.00

CARRIED

Library 2025 Grant
2024-419

Dick: THAT the RM acknowledge the 2025 Municipal Grant Rate for the South East Regional Library at \$14.75/per capita.

CARRIED

Treaty Land Request
SW 12-18-33 W1
NE 32-17-31 W1
2024-420

Dick: THAT the RM does not approve the Treaty Land Entitlement Request to purchase as per the listed lands below:

SW 12-18-33 W1	0.86 acres	ISC 147204659
NE 32-17-31 W1	155.96 acres	ISC 108578111

CARRIED

Acknowledge APAS
2024-421

Birkenshaw: THAT the RM Acknowledge the 2023 Annual Financial Statement and Annual Meeting Minutes from the Agricultural Producers Association of Saskatchewan (APAS).

CARRIED

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Jul-Dec Indemnity : THAT the RM approve the payment of July to Dec 2024 Council Indemnity in
2024-422 the amounts summarized below, with the understanding that CPP be
deducted:

M Ruhland	11,742.65	E Holland	9,197.90
C Fafard	4,801.65	A Dick	1,304.00
C Birkenshaw	5,205.85	M Polvi	
J Frayn	0.00		

Further, that the RM authorize Administration to issue payment to Councillor
Polvi with Month End Payments.

CARRIED

Announcements

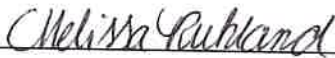
Next Regular Meeting The next meeting is set for 16Jan2024, commencing at 0900 hrs at the RM of Rocanville
Municipal Office Rocanville, Saskatchewan.

RDARM Convention RDARM Annual Convention will take place in Regina at the Atlas 9/10Jan2024

Adjournment

Adjourn (1404 hrs) Fafard: THAT this meeting adjourn.
2024-423

CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

Date Printed
2024-12-05 10:29 AM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00077 to 2024-00080

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Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11873	2024-11-14	Air Liquide Canada Inc.	78046210	Liquide Air	21.99	21.99
11874	2024-11-14	Borderland Co-op	179109	FUEL - 20241009	174.46	
			179269	FUEL - 20241016 &18	49.13	
			179400	FUEL - 20240922, 23 &24	213.97	
			179498	FUEL - 20241030&31	179.25	
			180190	FUEL - 20241104&06	49.97	666.78
11875	2024-11-14	Bumper to Bumper - Langenberg	307420	sockets, cable ties	55.01	
			307478	belt 07KW, air fresh, socket, screw	150.33	205.34
11876	2024-11-14	Bumper to Bumper - Langenberg	307901	lag screws, quick pin	17.35	17.35
11877	2024-11-14	DionCo Sales	29335	21" coupler, track jumper	591.32	591.32
11878	2024-11-14	EASYPAY	OR2025E1	EasyPay Software Update 2025	397.95	397.95
11879	2024-11-14	Flatlander Express Inc.	73158	Shipping Costs	54.57	54.57
11880	2024-11-14	Kalvin Leflar	November 12	2024 Coyote Bounty (1)	25.00	25.00
11881	2024-11-14	Loraas Disposal	0008128433	Recycle Waste	516.61	516.61
11882	2024-11-14	MLT AIKINS LLP	6508149	Disq of Councillor - OctFee	23,754.86	23,754.86
11883	2024-11-14	Munisoft	2024/25-02984	IT Services Premium	457.32	
			2024/25-02900	6 training units - JCalloway	1,282.05	1,739.37
11884	2024-11-14	North Saskatchewan River Basin Cour	23427	Pocket Guide - Invasive Plants Sa	178.49	178.49
11885	2024-11-14	OK Tire & Auto Service	IN125094	tractor tires & trailer tires/repair	4,922.06	4,922.06
11886	2024-11-14	Ottenbreit Sanitation Services	0000236510	Waste Collection	1,148.91	1,148.91
11887	2024-11-14	Pattison Agriculture	1016548	Tractor Oil Filter	98.45	98.45
11888	2024-11-14	Prairie Steel	102-8000257	Culverts RR 1315 (Green's)	14,982.29	14,982.29
11889	2024-11-14	Reliabil Truck Services Ltd.	839	07KW Cab filter	89.96	
			825	Water tank safety & repairs	765.35	855.31
11890	2024-11-14	Success Office Systems	INV433753	Photo Copier Maintenance	15.75	15.75
11891	2024-11-14	Supreme Office Products	68236265	Paper, Postits, Binding Cases, Fla	251.91	251.91
11892	2024-11-14	Text 2 Car	68Q-0245	Water FOBs	865.80	865.80


Initial

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00077 to 2024-00080

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
11893	2024-11-14	Town of Rocanville			
		Nov2024-Office	Nov01-Jan31 Office Water	185.00	
		Nov2024-LOADER	Nov01-Jan31 Loader Water	1,400.06	1,585.06
11894	2024-11-14	UFA			
		920171221	DIESEL - 10102024	9,463.81	
		919562176	DIESEL - 10172024	5,576.30	
		920556301	DIESEL - 11062024	11,992.33	27,032.44
11895	2024-11-14	World-Spectator, The			
		192200	Notice of Abandonment Ad	210.00	210.00
11896	2024-11-14	Brandt Tractor Ltd.			
		Oct/25 Backhoe	Purchase 2025 JD Backhoe	156,749.40	156,749.40
11897	2024-11-14	C.K. Construction & Repairs			
		20241031	719 Road Construction	217,822.12	217,822.12
11898	2024-11-14	Dufour, Brock			
		10-2024	Work boots	319.68	319.68
11899	2024-11-14	Edge Excavating			
		220	Culvert Installation	11,199.90	
		221	Culvert Installation	1,676.10	
		222	Culvert Installations	4,650.90	17,526.90
11900	2024-11-14	R.M. of Spy Hill No. 152			
		2024-00175	Contract Work Qu'Appelle Erosion	5,000.00	5,000.00
11901	2024-11-14	Echo Sash			
		2024-10-15	Oct 2024 Meeting Lunch	95.68	95.68
11902	2024-11-14	Silver Dirtworks			
		2024	RM Ditch Mowing 2024 (521.6 hou	101,320.80	101,320.80
11903	2024-11-14	Tebb, Floyd			
		Nov2024 Council	Nov2024 Council Rem Tebb	7,601.85	7,601.85
11904	2024-11-14	TTES Consulting Inc.			
		6643	RIRG719 Topo, layouts, sprv, ME	7,892.87	7,892.87
11905	2024-11-14	Village of Tantallon			
		Res#2024	Operating Grant	750.00	750.00
11906	2024-11-14	Welwyn Fire Department			
		Res#2024	Operating Grant	750.00	750.00
11907	2024-11-14	Wushke, Tim			
		Nov/24 Council	Nov/24 Council Rem. WUSHKE	52.55	52.55
11908	2024-11-30	MEPP			
		2024-11	Nov2024 Remittance	8,567.80	8,567.80
11909	2024-11-30	Ministry of Finance			
		Nov/2024 SECS	Nov/2024 SECPD 6177786	10,317.34	10,317.34
11910	2024-11-30	Ministry of Finance			
		Nov/2024 GSSD	Nov/2024 GSSD 6177794	106.85	106.85
11911	2024-11-30	Ministry of Finance			
		Nov/24 PVSD	Nov/24 PVSD 6177778	86.90	86.90
11912	2024-11-30	Receiver General			
		Nov/2024-01	Nov/24 Monthend Payroll	16,971.50	16,971.50
Total Computer Cheque:					632,069.85

ONLINE BANKING


Initial

Date Printed
2024-12-05 10:29 AM

RM of Rocanville
List of Accounts for Approval
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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0043	2024-11-14	Conexus Mastercard				
			Oct2024	Monthly CC Invoice	212.55	212.55
2024-0044	2024-11-30	SaskTel				
			Nov2024	online PAD - Nov2024	212.97	212.97
2024-0045	2024-11-30	SaskPower				
			1458-0090-0427	POWER SHOP+OFFICE Nov 202.	513.29	
			1755-0087-3567	Power for Brent's Well	161.47	674.76
2024-0046	2024-11-30	SaskEnergy				
			Nov2024Energy	online PAD - Nov2024	55.59	55.59
Total Online Banking:						1,155.87
Total AP-GEN:						633,225.72


Initial

RM of Rocanville
List of Accounts for Approval
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Bank Code - CC - Conexus Mastercard

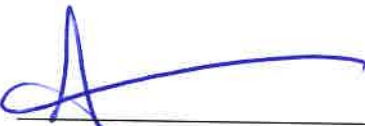
CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1	2024-11-14	TIM HORTONS				
		Sept24		Sept Meet Muffins	21.98	21.98
2	2024-11-14	Tom and Kitty's Diner				
		104593		Sept Meet Lunch	190.57	190.57
Total Credit Card:						212.55

Total CC: 212.55
Grand Total: 633,438.27

Certified Correct This 12Dec2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave. Rocanville, Saskatchewan 14Nov2024**

The meeting was called to order at 0803 hrs by Reeve Melissa Ruhland

Present: Reeve: Melissa Ruhland Division No.4 – Ernest Holland
 Division No.1 – Conrad Fafard Division No.5 – Andrew Dick
 Division No.2 – Clint Birkenshaw Division No.6 – Marcia Polvi
 Division No.3 – Joseph Frayn Administrator – Andrea Smyth

Delegates: 0803-0941 hrs Chad Selby RM Foreman Duty Review
 1005-1051hrs Martin Lacroix, Curtis Halborg, and WSP Spy Hill Bridge
 1051-1125 hrs Herb Park, and Steven Donald APAS Embankment
 1125-1205 hrs Alexander Udey, and Daniel Seigel SARM Bridge Group Annual Review
 Review of Projects

Reports

C Selby attended the meeting as per listing.

Widen Flares 2024-347 Holland: THAT the RM widen flares on Twp Rd 170 and Rg Rd 1305 intersection, and Twp Rd 170 and Rg Rd 1305 intersection for equipment turning. CARRIED

Bury Rocks in ROW 2024-348 Holland: THAT the RM give the ratepayer of SW 06-17-30 W1 authorization to remove and bury rock piles found along the ROW of Rg Rd 170. LOST

Culvert Order 2024-349 Birkenshaw: THAT the RM order culverts form Prairie Steel as per quote 151-406 as received 14Nov2024 in the amount of \$32,851.50 plus applicable taxes and shipping. CARRIED

Declaration of Election Results 2024-350 Polvi: THAT the RM acknowledge the Declaration of Election Results, Appendix C, following the Abandonment of Poll as provided by the Administrator and summarized below:

Melissa Ruhland	Reeve	Incumbent by Acclamation
Conrad Fafard	Division 1	Incumbent by Acclamation
Joseph Frayn	Division 3	Acclamation
Andrew Dick	Division 5	Acclamation

CARRIED

Declaration/Oath 2024-351 Frayn: THAT the RM note that prior to the start of the November Meeting, that Annual Public Disclosure Statements for all of Council were submitted to the Administrator. Further, that as this was an election year for Reeve, and Divisions 1,3, and 5 - Oaths of Office were read and submitted to the office. CARRIED

Minutes

Approve Minutes 2024-352 Fafard: THAT the Minutes of the Special Meeting of Council held on 15Oct2024 be approved as circulated. CARRIED

Initial 

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WSP, APAS and the SARM Bridge group attended the meeting as per listings.

Acknowledge Reports 2024-353 Polvi: THAT the RM acknowledge the Administrator, Correspondence List, Council Committee, Council Division, and Foreman Reports as presented. CARRIED

Financial Reports

Accounts for Approval 2024-354 Holland: THAT the accounts as presented, being cheques No. 11841-11872, and on-line payments 2024/0039-0042 totalling \$648,656.19 be approved as presented and attached to the minutes. CARRIED

Financial Statement 2024-355 Polvi: THAT the Statement of Financial Activities for the month of October 2024 be accepted as presented. CARRIED

Bank Reconciliation 2024-356 Frayn: THAT the Bank Reconciliation for the month of October 2024 be accepted as presented. CARRIED

Payroll Summary 2024-357 Dick: THAT the Monthly Payroll Summary for the month of October 2024 totalling net of \$51,010.39 be accepted as presented. CARRIED

M Ruhland left the meeting at 1329 hrs due to a perceived conflict of interest regarding culvert install.

Addendum Payments 2024-358 Birkenshaw: THAT the RM pay the construction, or reimbursement items as per listing with applicable taxes:

Brock Dufour	Boot Allowance	319.68
Echo Sash	Oct Meet Lunch	95.68
Edge Excavating	Pipe SE 30-16-31 W1	11,199.90
Edge Excavating	Pipe NW 09-18-32 W1	1,676.10
Edge Excavating	Pipe NW 29-16-31 W1 Pipe SW 23-16-31 W1 Pipe SW 08-16-33 W1	4,650.90
Vill of Tantallon	Operating Grant	750.00
Brandt Tractor	2025 JD Backhoe	156,749.40
Floyd Tebb	Jul-Nov Indemnity (-CPP)	7,601.85
Silver Dirtworks	2024 Mowing	101,320.80
Tim Wushke	Jul Indemnity (-CPP)	52.55
C.K. Construction	719 as of 31Oct2024	217,822.12
TTES	719 top/layouts/supr/ME	7,892.87
Wewlyn FD	Operating Grant	750.00
RM of Spy Hill	WSP River Washout	5,000.00

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
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Proposed Payments 2024-359 Holland: THAT the List of Proposed Payments dated 13Nov2024 in the amount of \$80,562.71 be hereby approved for payment. CARRIED

Old Business

Employee Reviews 2024-360 Polvi: THAT the RM authorize Councilors Polvi, Fafard, and Ruhland to hold a committee meeting for employee reviews at the Call of the Reeve in communication with the Foreman, to be reported to Council at the December Meeting. CARRIED

New Business

Arrears not Advertised 2024-361 Birkenshaw: THAT lands with arrears of less than one-half of one years' levy not be submitted to head of council, nor advertised in the local paper. CARRIED

List of Arrears 2024-362 Holland: THAT the list of lands in arrears as at 13Nov2024 as presented to head of council be accepted and advertised in the local paper if not paid prior to end of day 15Nov2024. CARRIED

Bear Creek Well Pump 2024-363 Birkenshaw: THAT the RM contract Kunkel's Water Cove to pull and place a 65 gallon per minute pump at the Bear Creek Well located at NW 33-16-32 W1. CARRIED

Deputy Reeve 2024-364 Fafard: THAT Councillor Birkenshaw be appointed as Deputy Reeve for the 2025 Council year. CARRIED

Appoint Administrator 2024-365 Polvi: THAT the R.M. appoint Andrea Smyth as the Administrator for the 2025 Council year. Further, that Temporary Assistant Administrator - Joelle Calloway will facilitate meetings as necessary. CARRIED

Regular Meetings 2024-366 Frayn: THAT Regular Meetings of the RM of Rocanville No 151 Council be held on the second Thursday of each month to be held in the Municipal Council Chambers located in Rocanville, SK. as listed below:

Season	Month	Time
Winter	November - April	0900 hrs
Summer	May-October	0800 hrs

CARRIED

Signing Authority 2024-367 Fafard: THAT the Administrator, Andrea Smyth and Reeve Melissa Ruhland shall sign all cheques and agreements on behalf of the RM of Rocanville No.151. In the absence of the Reeve, the Deputy Reeve, Clinton Birkenshaw shall sign. In the absence of the Administrator, Temporary Assistant Administrator Joelle Calloway shall sign. CARRIED

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Council Remuneration 2024-368 Frayn: THAT the RM approve Appendix A – Remuneration of Council for 2025, and that Appendix A be attached hereto and forming a part of these Minutes. CARRIED

Vet Board Dissolution 2024-369 Polvi: THAT the RM acknowledge the final disbursement of funds and dissolution of Agreement and the board of the Whitewood & District Veterinary Services Board as received 28Oct2024 in the amount of \$16,482.19. CARRIED

Board Appointments/
Standing Committees 2024-370 Fafard: THAT the RM approve Appendix B - 2025 Board and Committee Appointments and it be attached hereto and forming a part of these minutes. CARRIED

C Birkenshaw left the meeting due to a Conflict of Interest regarding Gravel rates at 1532hrs.

Fees and Charges 2024-371 Dick: THAT the RM approve Appendix C – Fees and Charges for 2025, and that it be attached hereto and forming a part of these Minutes. CARRIED

C Birkenshaw returned to the meeting at 1547 hrs.

SARM PSIP 2024-372 Dick: THAT the RM renew the Property Self-Insurance Program through SARM for 2025 as received 13Nov2024. CARRIED

SARM Liability Insurance 2024-373 Holland: THAT the RM renew the 2025 Liability Insurance with SARM for the basic three million dollars liability coverage with an extended \$12 million in excess of \$3 Million coverage, and \$2 Million Errors & Omissions Insurance. CARRIED

Council Group Coverage 2024-374 Fafard: THAT the RM renew SARM Group Coverage for Elected and Appointed Officials at \$50,000.00. CARRIED

SARM Employee Benefits 2024-375 Dick: THAT the RM renew SARM employee benefit plans as level 5: Health and Dental, and Level 5: Dental with \$200,000 Group Life Insurance. CARRIED

SARM Fidelity Bond 2024-376 Frayn: THAT the RM renew the Fidelity Bond through SARM Insurance in the amount of \$200,000 coverage, mail at \$150,000 and the Money and Securities at \$2,500 Coverage. CARRIED

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Revenue Sharing
2024-377

Polvi: THAT the RM of Rocanville No 151 Council confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
2. Are In Good Standing with respect to the reporting and remittance of Education Property Taxes;
3. Have adopted a Council Procedures Bylaw;
4. Have adopted an Employee Code of Conduct;
5. All members of Council have filed and annually updated their Public Disclosure Statements, as required.

Further, that the RM Council authorizes the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive the Municipal Revenue Sharing Grant.

CARRIED

Acknowledge 2024
Potash Report
2024-378

Fafard: THAT the RM acknowledge the Municipal Potash Tax Sharing Administration Board Report as received 16Oct2024.

CARRIED

Special Appointments
2024-379

Holland: THAT the RM appoint the Special Appointments for 2025 as per below:

Appointment	Name	Rate
Weed Control Officer	Chad Selby	NA
Pest Control Officer	Dean Godon	\$38/location visit
Fire Chief	Owen Wilson	NA
Emergency Measures Officer	Echo Sash	NA
Building Inspector	Darren Cuthill	\$150/hr

CARRIED

Xmas Employee Gift
2024-380

Fafard: THAT the RM give a \$150.00 gift card from the Co-Op for all Employees to be presented to Employees by Council or mailed at Employee wishes.

CARRIED

Party Budget /Paid Day
Off
2024-381

Fafard: THAT the RM authorize the Administrator to purchase door prizes for the RM Christmas Party with a budget of \$250. Further, that the RM grant full time workers an 8hr paid day off following the Christmas Party.

CARRIED

Near Miss Report
2024-382

Fafard: THAT the RM acknowledge the Near Miss Report as reported 17Oct2024 by B Dufour.

CARRIED

Westland Insurance
Licensing
2024-383

Dick: THAT the RM renew the Annual Licensure for vehicles and trailers from Westland Insurance for 2025 as received 01Nov2024

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave. Rocanville, Saskatchewan 14Nov2024**

Bridge Washout 2024-384	Fafard: THAT the RM approve the Transport Canada application Fee in the amount of \$770.00, to be cost shared with the RM of Spy Hill No. 152, for the External Submission 2024-613711 River Bank Rehabilitation.	CARRIED
Christmas Parade 2024-385	Polvi: THAT the RM authorize Transportation personnel to operate the RM equipment in the Christmas Parade on 29Nov2024. Further, that operators receive time off in lieu of this event.	CARRIED
MLDP Seminar 2024-386	Polvi: THAT the RM authorize all members of Council and Administration to attend the Municipal Leaders' Roles and Responsibilities Seminar on 05Dec2024 to be paid as per policy.	CARRIED
RDARM Convention 2024-387	Birkenshaw: THAT the RM authorize all members of Council and Administration to attend the Regina District Association of Rural Municipalities Convention on 09/10Jan2025 to be paid as per policy.	CARRIED
Ratify Mine Advert 2024-388	Frayn: THAT the RM ratify the fall mining feature in the World-Spectator for \$110.00 plus applicable taxes.	CARRIED
Subdivision Request SW 02-17-31 W1 2024-389	Frayn: THAT the RM approve proposed Residential Subdivision SUBD_003755-2024/24-03215 on Parcel A Plan 101186478 SW 02-17-31 W1 as received 17Oct2024.	CARRIED
Ratify Gravel Survey 2024-390	Birkenshaw: THAT the RM ratify contracting Ravenshoe Outfitting for Gravel Pile Surveying for 2024 Year End values.	CARRIED
Propane Delivery 2024-391	Holland: THAT the RM authorize Administration to issue overweight permits to the Co-Op for delivering propane within the RM for no fee with the understanding that the delivery not take place during Road Bans.	CARRIED
Map Glass 2024-392	Polvi: THAT the RM order a 60x66in clear 5mm glass to be installed over the map in the Council Chambers from Big Lou's Lumber, Esterhazy as per the quote received 23Nov2024 in the amount of \$497.37 plus applicable taxes.	CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave. Rocanville, Saskatchewan 14Nov2024**

APAS Resolution
2024-393

Dick: THAT the RM forward the following resolution to the Agricultural Producers Association of Saskatchewan (APAS) for the 2024 Annual General Meeting:

Whereas the Ministry of Agriculture is assigned the administrator of the bed and shore as provincial crown land pursuant to the Provincial Lands Act, 2016;

Whereas constructing fence across a non-navigable waterway requires permission from the administrator;

Be it resolved that APAS lobby the Ministry of Agriculture to no longer require landowners to receive permission from the Ministry of Agriculture to fence across non-navigable waterways.

CARRIED

Retain Auditor
2024-394

Fafard: THAT the RM retain Dudley & Company LLP, Chartered Professional Accountants for the 2024 Financial Audit.

CARRIED

Announcements

Next Regular Meeting The next meeting is set for 12Dec2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

SARM Convention SARM midterm Convention will take place in Saskatoon at TCU Place 20/21Nov2024.

RDARM Convention RDARM Annual Convention will take place in Regina at the Atlas 9/10Jan2024

Adjournment

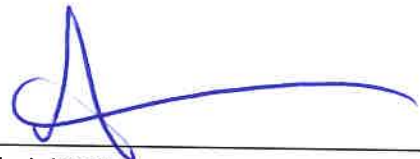
Adjourn (1646 hrs)
2024-395

Frayn: THAT this meeting adjourn.

CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

Appendix A – Remuneration of Council

Council: Res 2024-368

Duty	2024
Council Meetings	\$400.00/day or \$50.00/hour
Committee Meetings	\$400.00/day or \$50.00/hour
Public Works Supervision	\$400.00/day or \$50.00/hour
Convention	\$400.00/day or \$50.00/hour
Convention - Meals	\$150/day
Mileage	\$0.70/km
Communication Expense	\$40.00/month
Reeve Supervision of Office	\$400.00/day or \$50.00/hour
Reeve Remuneration	\$400/month

* Hourly rate is for a max of 8 hours/day

* No Meal Receipt required for meal allowance.

- Note: Gov of Canada Milage rate for 2023 is \$0.63/km

CLK
SNO

2025 Board & Committee Appointments**Council Committees:**

	2024
Banking & Financing	Melissa Ruhland & Clint Birkenshaw
Public Works & Fire Ranger	Council as a whole
Audit Committee	Melissa Ruhland & Clint Birkenshaw
Road Bans Committee (Winter Weight Restrictions)	Joe Frayn, Ernest Holland, Andrew Dick
Road Construction	*Reeve, Division Councillor, and two closest geographical Division Councillors

* Have the authority of the majority to make construction changes, and report back to Council as a whole. (res 2024-256)

Board Appointments:

Moosomin & District Health Care Foundation	Melissa Ruhland
Moosomin Airport Committee	Melissa Ruhland & Marcia Polvi
Nutrien Rocanville Community Hall	Joe Frayn
Regional Library	Marcia Polvi
Rocanville & District Museum Society	Marcia Polvi & Conrad Fafard
Rocanville Economic Development Org.	Clint Birkenshaw
Rocanville Fire Dept & EMO	Andrew Dick, Joe Frayn
Rocanville Pool Committee	Clint Birkenshaw,
Southeast Municipal Healthcare Corporation	Melissa Ruhland
Welwyn Centennial Regional Park	Conrad Fafard

* rotating members when necessary and communicated by listed Councilor.

Appendix C – 2023 Fees and Charges

Office Services and Supplies

R.M. Maps	\$10.00 /map – One free per year for ratepayers \$5.00 / sale – Shipping charge when necessary	
Meeting Minutes	\$5.00 / month or \$60.00 / year	
Photocopying	R.M. related material – no charge. Other copies \$0.30 per copy	
Mouse and Rat Poison	no charge to ratepayers \$2.00 per package for non-ratepayers	
Rozol -RTU	\$113.50/pail	
SAMA Records (WD)	\$15.00 per record	
Meeting Room	\$100.00/day	
Assessment Appeal	\$100.00-parcel	As of Bylaw 1-2009
Tax Certificate	\$10.00/Parcel	As of Bylaw 2-2001
ISC Print Title	\$12.00/ title	

Custom Rates

Equipment	2023 Ratepayer (RP) Rate/Hr
Grader	300
Tractor & Mower	185
Loader	200
Backhoe	175
Semi-tractor	200
Skid Steer	100

* Custom Work is dependant on time allowances.

Shop Supplies

Used Culverts	18in - \$5/foot 20in - \$7.50/foot 36in or larger - \$10/foot
Used Grader Blades	\$10 each
Geotextile Fabric	\$2.22/linear foot

Sale of Gravel and Pit Run

Item	Price / Yard	Hauling Charge	Maximum Request
Crushed Gravel	\$8.00	\$1.00/yd/mi	3 loads/residence
Pit Run	\$7.00	\$1.00/yd/mi	3 loads/residence

Land Damage Rates

Type	Amount / acre
Forage	\$700.00
Oil Seeds	\$900.00
Cereals	\$800.00
Pasture	\$500.00
Clay Purchased	\$2.00/cubic Yard

Other

Dust Control Ratepayers	\$350 per site
Snow Removal – Lanes	When done is at the Foreman's Discretion
Garbage Pits	Free
Employee Boot Allowance	\$350 every two years with Receipt
Employee Safety Glasses	\$300 every two years with Receipt

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00071 to 2024-00074

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11841	2024-10-15	Airmaster Sales Ltd.	INV-65556	4 Barricade lights	421.80	421.80
11842	2024-10-15	Air Liquide Canada Inc.	77909484	Liquide Air	21.35	21.35
11843	2024-10-15	Borderland Co-op	178270	FUEL - 20240925	164.31	164.31
11844	2024-10-15	Brandt Tractor Ltd.	4159600	0-40 oil - 205L	2,984.16	
			4160777	BH-teeth,pinfast,lock,hyd fl	1,047.54	4,031.70
11845	2024-10-15	Bumper to Bumper - Langenberg	306688	OIL FILTER	60.91	
			306124	PPTWL, GREASE, MIG WIRE, GL	244.61	
			306927	Fittings, hose&clamp, grease	85.53	391.05
11846	2024-10-15	Concrete Restoration Canada	639	Repair shop floor	56,878.18	56,878.18
11847	2024-10-15	Denray Tire	MIN070456	Cast End Dump -4tire replace	243.98	
			MIN070501	Repair	114.89	358.87
11848	2024-10-15	Flatlander Express Inc.	72512	Shipping Costs	148.52	148.52
11849	2024-10-15	Green Acres Consulting Ltd.	GAC24-1626	WEED SPRAYING 2024	21,947.64	21,947.64
11850	2024-10-15	Loraas Disposal	0008121094	Recycle Waste	517.05	517.05
11851	2024-10-15	MLT AIKINS LLP	6495678	Disqualification of Councillor - Sep	6,525.93	6,525.93
11852	2024-10-15	OK Tire & Auto Service	IN125108	Chad's Grader Tire Repair	390.50	390.50
11853	2024-10-15	Ottenbreit Sanitation Services	0000235076	Waste Collection	1,235.59	1,235.59
11854	2024-10-15	Reliabil Truck Services Ltd.	793	02KW- BATTERY	137.96	
			814	07KW- LEVELING VALVE REPLA	278.10	
			810	18LL Trailer & BELLY DUMP TRAI	274.95	691.01
11855	2024-10-15	Success Office Systems	INV430645	Photo Copier Maintenance	495.28	495.28
11856	2024-10-15	Town of Rocanville	2024-00501	Aug/Sept 2024 FD/CL/LB CC	2,669.12	2,669.12
11857	2024-10-15	UFA	919526119	DIESEL - 09122024	6,273.67	
			919532141	DIESEL - 09302024	12,205.55	18,479.22
11858	2024-10-15	World-Spectator, The	191749	NOTICE OF CALL FOR NOMINAT	351.75	351.75
11859	2024-10-15	University of Saskatchewan	1	Employee Hearing Screening(8)	784.00	784.00
11860	2024-10-15	C.K. Construction & Repairs	20240930	Road Construction	146,055.92	146,055.92


Initial

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00071 to 2024-00074

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11861	2024-10-15	Royal Canadian Legion				
		2024 Donation		Poppy Campaign	100.00	100.00
11862	2024-10-15	ANDREA SMYTH				
		3013818		1 CASE HANGING FOLDERS	257.49	257.49
11863	2024-10-15	Stars Saskatoon Base				
		2024 Donation		Donation	1,088.00	1,088.00
11864	2024-10-15	Town of Rocanville				
		RES#2024-332		Rocanville Recreation Grant	50,000.00	50,000.00
11865	2024-10-15	TTES Consulting Inc.				
		6493		RR1304 Final pay cert & prog	393.75	
		6556		RIRG 719 BorrPit,ME Rev,Culvert,	8,325.31	8,719.06
11866	2024-10-15	Webster Cemetery				
		20240924		Webster Cemetery	200.00	200.00
11867	2024-10-31	MEPP				
		2024-10		Oct/2024 Remittance	9,414.06	9,414.06
11868	2024-10-31	Ministry of Finance				
		Oct/2024 SECPD		Oct/2024 SECPD 6177786	45,814.54	45,814.54
11869	2024-10-31	Ministry of Finance				
		Oct/2024 GSSD		Oct/2024 GSSD 6177794	4,476.89	4,476.89
11870	2024-10-31	Ministry of Finance				
		Oct/24 PVSD		Oct/24 PVSD 6177778	784.12	784.12
11871	2024-10-31	Receiver General				
		Oct/2024		Oct/24 Monthend Payroll	20,230.22	20,230.22
11872	2024-10-31	SMHI				
		Oct/2024 SMHI		Oct/24 SMHI COLLECTIONS	238,935.45	238,935.45
Total Computer Cheque:						642,578.62

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0039	2024-10-15	Conexus Mastercard				
		Sept2024		Monthly CC Invoice	2,807.57	2,807.57
2024-0040	2024-10-31	SaskTel				
		Oct2024TelPAD		online PAD - Sept2024	211.33	211.33
2024-0041	2024-10-31	SaskPower				
		0699-0093-1587		POWER SHOP+OFFICE Oct 2024	198.73	198.73
2024-0042	2024-10-31	SaskEnergy				
		Oct2024Energy		online PAD - Oct2024	52.37	52.37
Total Online Banking:						3,270.00

Total AP-GEN: 645,848.62


Initial

Date Printed
2024-11-07 5:25 PM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00071 to 2024-00074

Page 3

Bank Code - CC - Conexus Mastercard

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-10-15	Les' Small Motors	17005	Husq Chainsaw & Chain	703.74	703.74
N/A	2024-10-15	Mazer Group	200-076243	Torque wrench & drill combo kit	1,190.63	1,190.63
N/A	2024-10-15	Pens.com	101034338	RM 151 pens	746.50	746.50
N/A	2024-10-15	Richard's Apollo Restaurant	3864	Aug 13 meeting supper	93.44	93.44
N/A	2024-10-15	World-Spectator, The	191556	Rec Ret Stamp	73.26	73.26
Total Credit Card:						2,807.57

Total CC: 2,807.57
Grand Total: 648,656.19

Certified Correct This 14Nov2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial

**Rural Municipality of
Rocanville No 151**

Post Office Box 298
Rocanville, SK. S0A 3L0
Ph: 306-645-2055
Email: rm151@sasktel.net

Notice of the First Meeting of Council

Please be advised that a First Meeting of Council for the RM of Rocanville No. 151 is to take place in the Council Chambers located at 1001 Railway Avenue, in Rocanville, SK. on:

14Nov2024 at 0800 Hrs.

Please Note: Council Members will be setting rates of Remuneration and Indemnity for Council Members, Committee Members and other bodies established by Council

(Dated this 12Nov2024)

2024 Election Declaration of Results

As per the 2024 Municipal Elections, I declare the results as per below:

Melissa Ruhland	Reeve	Incumbent by Acclamation
Conrad Fafard	Division 1	Incumbent by Acclamation
Joseph Frayn	Division 3	Acclamation
Andrew Dick	Division 5	Acclamation



Andrea Smyth,
Deputy Returning Officer

13 Nov 2024

Date

CUR AD

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Oct2024**

The meeting was called to order at 0806 hrs by Reeve Melissa Ruhland

Present: Reeve: Melissa Ruhland Division No.4 – Ernest Holland
 Division No.1 – Conrad Fafard Division No.5 – Floyd Tebb
 Division No.2 – Clinton Birkenshaw Division No.6 – Marcia Polvi
 Division No.3 – Vacant Administrator – Andrea Smyth

Delegates: 0806-0901 hrs Chad Selby Foreman Duty Review
 0901-0930 hrs Brian Waynert Lorass Annual Review

Selby arrived at the meeting as per listing.

Reports

Contracted Culverts Birkenshaw: THAT the RM contract Edge Excavating Ltd to remove and replace
 2024-321 culverts as per below:

S of SW 23-16-31 W1	Twp Rd 163	East of Co-Op road tracks
S of SE 08-16-33 W1	719 Grid	Whitewood Shortcut

CARRIED

Gravel Tender Polvi: THAT the RM authorize the Administrator to post tender for 80,000-
 2024-322 100,000 yards of 7/8 inch crushed gravel at the Tantallon Pit, located at NE 04-18-32 W1, with a crush deadline of March 2025. Further, that tenders be received in office by four p.m. 01Dec2024.

CARRIED

ROW Landscaping Birkenshaw: THAT the RM authorize ratepayer to remove higher area of ditch
 2024-323 located in the S of ROW N of NE 23-16-31 W1 to be completed with council/foreman supervision of works.

CARRIED

In House Culverts Fafard: THAT the RM authorize the foreman to place a new culvert located on
 2024-324 Range Road 1322 E of NE 27-16-32 W1.

CARRIED

Selby departed the meeting as per listing.

Waynert attended the meeting as per listing.

Administrator Reports Fafard: THAT the RM acknowledge the Administrator, Correspondence List,
 2024-325 Council Committee, Council Division, and Foreman Reports as presented.

CARRIED

Bank Transfer Tebb: THAT the RM ratify the transfer of \$500,000.00 with Conexus Credit
 2024-326 Union Tendered Chequing 89 to Tendered Chequing 01 as communicated by Council on 02October2024.

CARRIED

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Oct2024**

Minutes

Approve Minutes 2024-327 Polvi: THAT the Minutes of the Regular Meeting of Council held on 12Sep2024, and the Minutes of the Regular Meeting of Council held on 10Oct2024 be approved as circulated. CARRIED

Financial Reports

Accounts for Approval 2024-328 Holland: THAT the accounts as presented, being cheques No. 11800-11840, and on-line payments 0035-0038/2024 totalling \$9,651,070.35 be approved as presented and attached to the minutes. CARRIED

Financial Statement 2024-329 Birkenshaw: THAT the Statement of Financial Activities for the month of September 2024 be accepted as presented. CARRIED

Bank Reconciliation 2024-330 Polvi: THAT the Bank Reconciliation for the month of September 2024 be accepted as presented. CARRIED

Payroll Summary 2024-331 Fafard: THAT the Monthly Payroll Summary for the month of September 2024 totalling net of \$53,347.21 be accepted as presented. CARRIED

Addendum Payments 2024-332 Birkenshaw: THAT the RM pay the construction, reimbursement, or funding items as per listing with applicable taxes:

Andrea Smyth	1 case hanging file folders	\$257.49
TTES Consulting Ltd	Invoice 6493 – RR 1304 Final Pay Cert & Prog	\$393.75
TTES Consulting Ltd	Invoice 6556 – 719 Constr Management as of 30Sep2024	\$8325.31
Webster Cemetery	E. Stronski Donation to Forward	\$200.00
C.K. Construction & Repairs	719 Construction as of 30Sep2024	\$146,055.92
University of Saskatchewan	8 Employee Hearing Tests	\$784.00
Royal Canadian Legion	Poppy Campaign Donation	\$100.00
STARS	2024 Donation (\$2 x 544 pop)	\$1088.00
Town of Rocanville	2024 Recreation Grant	\$50,000.00

CARRIED

Golf Course Gravel 2024-333 Birkenshaw: THAT the RM donate two end dump loads gravel to the Rocanville Golf Course as delivered 03October2024 that would value in the amount of \$741.58. CARRIED

Proposed Payments 2024-334 Holland: THAT the List of Proposed Payments dated 10Oct2024 in the amount of \$121,334.01 be hereby approved for payment. CARRIED

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Oct2024**

Old Business

Agreement of Sale
Irvine Roadway
2024-335

Polvi: THAT the RM authorize the Reeve and Administrator to sign an Agreement of Sale with Wendy Irvine regarding the transfer of a 6-acre area of the current road allowance as listed on Title # 157686991, to receive a 0.99-acre area on Title # 146427745 connecting Township 182 to Range Road 1333 located on NE 09-18-33 W1, so that the Agreement of Sale attach to and form part of the minutes. Furthermore, that the RM clean up or mulch the old highway to allow grader winter access to ratepayer yard.

CARRIED

Clinic Common Costs
2024-336

Fafard: THAT the RM share the common costs of the Clinic installation and monthly cost of the internet upgrade through their established Agreement with the Town of Rocanville for the cost share of 45% to the RM.

CARRIED

2025 Road Projects
2024-337

Tebb: THAT the RM list the following for 2025 Road Projects with a Request for Proposal for the design of below listed projects:

Works	Legal Land Desc.	Road Name	Description	Distance
Clay Capping	S of Sec 33-16-31 W1	Twp Rd 165	Well Road	1 mile
Road Stabilizer	E of NW 28-17-30 W1, E of SE 29-17-30 W1, E 20/17-17-30 W1	Rg Rd 1304	Mine Hill Road	3.32 miles
Clay Capping	NE 27-17-32 W1	Twp Rd 174A	Spy Hill Bridge off Bear Creek Road	0.52 miles

CARRIED

New Business

Subdivision Request
2024-338

Holland: THAT the RM approve Subdivision Request SUBD-003628-2024 as received 19Sep2024 located on SW 22-17-31 W1.

CARRIED

Municipal Reserve
Subdivision Request
2024-339

Holland: THAT the RM require the applicant of Subdivision Request SUBD-003634-2024, as received 23Sep2024 located on SW 06-17-30 W1, to provide money in lieu of Municipal Reserve as per Section 186 of the *Planning and Development Act, 2007 (PDA)*. The RM requests that the homeowner not be penalized for the size of their subdivision and require Municipal Reserve for 10% of a standard 20-acre size yard site subdivision. Therefore, the reserve amount would be calculated as 2 acres at \$1,000.00 per acre. Further, that as Section 192(1) of the *PDA* the RM collect and transfer the above amount to Rocanville Noble Construction Skating Arena upon receipt.

CARRIED

Gravel Survey
2024-340

Birkenshaw: THAT the RM contract Steve Fortney to survey the RM gravel piles for year end audit for \$150/hr on site and \$50/hr processing or travel time at the request of the Foreman and Administrator.

CARRIED

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Oct2024**

Legion Remembrance 2024-341 Fafard: THAT the RM authorize the meal expenditure for the 2024 Legion Remembrance Day meal to be split with the Town of Rocanville. CARRIED

Weed Pocket Guides 2024-342 Tebb: THAT the RM order 15 pocket guide books for Noxious Weeds at \$10.00/book from the North Saskatchewan River Basin Council (NSRBC), to be distributed to Council, office and Weed Control Officer. CARRIED

Munisoft Training 2024-343 Polvi: THAT the RM contract Munisoft to provide computer program training to new Temporary Office Assistant as per the quote received 25Sep2024 in the amount of \$1,155.00 plus applicable taxes. CARRIED

End of Year Breakfast 2024-344 Polvi: THAT the RM authorize the Foreman to take the shop staff to an end of year Breakfast and incur the cost to the RM with a budget of \$500.00. CARRIED

SARM Midterm Convention 2024-345 Fafard: THAT the RM give authority for Administration and Council to attend the 2024 Midterm Convention in Saskatoon on 20/21Nov2024 to be paid as per policy. CARRIED

Announcements

Next Regular Meeting The next meeting is set for at the call of the administrator 14Nov2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

Adjourn (1421 hrs) 2024-346 Holland: THAT this meeting adjourn. CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00063 to 2024-00068

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11800	2024-09-12	Air Liquide Canada Inc.	77682199	Liquide Air	11.69	
			77789364	Liquide Air	21.99	33.68
11801	2024-09-12	Blueberry Kitchen	3750	Staff BBQ Salads&Dessert - Jul24	189.00	189.00
11802	2024-09-12	Borderland Co-op	5671	2 adjustable nozzles	44.38	
			7674	GROCERIES FOR STAFF BBQ	84.15	
			4455	August Meeting Pastries	31.72	
			176763	FUEL - 20240807 & 08	304.64	
			8506	Painter's Tape	11.09	
			176948	FUEL - 20240813 & 14	237.27	
			177193	FUEL - 20240827 & 30	156.79	
			31082024	co-op interest charge Aug2024	2.57	
			1396	Laundry Supplies, PT, TP, pinesol	74.41	
			9761	Mineral Spirits	22.63	
			177776	FUEL - 20240904	131.27	1,100.92
11803	2024-09-12	Brandt Tractor Ltd.	1100099	JD310SL - Tie Rod install(2)	2,041.41	2,041.41
11804	2024-09-12	Bumper to Bumper - Langenberg	305300	lights, sandpp, splug, pptwl, oil, filt	254.52	
			305329	Hand Cleaner, Airfresh, ret bulb	45.74	
			305342	Water Pump, Gloves	528.86	
			305348	1-1/2 x 1 Bushing	9.64	
			305361	Cable 1/4" x 1/4"	5.92	
			305371	07KW Hydr Hose for pump&couple	601.49	
			305410	AG Bearing	31.59	
			305441	Washer Fluid	37.82	
			305740	8.5" lug to lug cable (02KW)	42.35	
			305811	5/8 NC Coup Nut, WFluid	44.68	
			305935	Grease Gun Ends(2)	29.08	
			306079	Elbow pipe, adapter lube, gloves	88.84	1,720.53
11805	2024-09-12	Cornucopia Gardens	000245	Flower Pots (2) & Maintenance	277.50	277.50
11806	2024-09-12	Darren Cuthill Engineering LTD.	2024-08-14-002	Building Inspection Fees - LLamb	630.00	630.00
11807	2024-09-12	Denray Tire	MIN069905	Cast Belly Dump - 2 tire change &	121.99	121.99
11808	2024-09-12	Dyke's Water & Ice	9789	WATER JUGS FOR SHOP(2)	14.00	
			9800	WATER JUGS(2) FOR OFFICE	14.00	28.00
11809	2024-09-12	Finning International Inc.	PA000040311	4 pails hdy oil, filters	1,571.41	1,571.41
11810	2024-09-12	Flatlander Express Inc.	71872	Shipping Costs	148.52	148.52
11811	2024-09-12	Dean Godon	PestControl2024	Pest Control Services Rat 2024	10,134.60	10,134.60


Initial



RM of Rocanville
List of Accounts for Approval
Batch: 2024-00063 to 2024-00068

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
11812	2024-09-12	Loraas Disposal			
		0008112089	Recycle Waste	523.04	523.04
11813	2024-09-12	MLT AIKINS LLP			
		6487700	Disqualification of Councillor - Aug	12,870.87	12,870.87
11814	2024-09-12	Munisoft			
		2024/25-02230	WATCHGUARD ANTIVIRUS REN	96.57	
		2024/25-02369	RECEIPTS, TAX NOTICES	106.05	202.62
11815	2024-09-12	Ottenbreit Sanitation Services			
		0000231907	Waste Collection	1,151.99	
		0000233488	Waste Collection	1,118.74	2,270.73
11816	2024-09-12	Reliabl Truck Services Ltd.			
		766	07KW- dump pump	865.68	
		768	02KW- replace bearings idler pulle	110.25	
		775	07KW- Wire repair- 10Loadlin tire r	228.38	1,204.31
11817	2024-09-12	Rocanville Pharmacy			
		002-00064565	Hand Soap Refill	15.53	15.53
11818	2024-09-12	R.M. of Martin No.122			
		2024-00032	Pest Control Split Expenses(1/3)	909.03	909.03
11819	2024-09-12	Scale Solutions Inc.			
		10255	Scale Outside Display Replacemei	3,629.70	3,629.70
11820	2024-09-12	SGI			
		2024-REG-7	SGIreg - Various till year end 2023	2,998.38	2,998.38
11821	2024-09-12	Supreme Office Products			
		67241033	1 letter, 1 legal case paper	224.20	224.20
11822	2024-09-12	Town of Rocanville			
		2024-00421	Temp Assist Ad-Community Calenc	38.10	
		2024-00425	Jul 2024 FD/CL/LB CC	3,497.02	3,535.12
11823	2024-09-12	UFA			
		918669312	DIESEL - 08082024	12,421.72	
		919063009	DIESEL - 08212024	8,432.06	
		919125290	DIESEL - 08292024	8,895.74	
		919529900	DIESEL - 09062024	3,061.47	32,810.99
11824	2024-09-12	C.K. Construction & Repairs			
		20240901	719 Construction as of 31Aug2024	72,726.21	72,726.21
11825	2024-09-12	Crawford, Karlina			
		Sept-2024	Res# 2023-184 - Work Boots	150.00	150.00
11826	2024-09-12	Edge Excavating			
		219	Culvert Install-Div6-SW 14-17-33 \	7,129.50	7,129.50
11827	2024-09-12	Reavie, Lindsey			
		2024-01	Reimbursement Tax - Double Payr	238.03	238.03
11828	2024-09-12	Echo Sash			
		Sept-2024	Shipping Costs, Binding Machine	93.89	93.89
11829	2024-09-12	Scissors Creek Testing Inc.			
		1670	RR 1304 Compaction Testing and	498.75	498.75
11830	2024-09-12	ANDREA SMYTH			
		Sept-2024	Wall Clock&Ecovacs Deebot Soap	158.04	158.04
11831	2024-09-12	Southwest Paving 2006 Ltd.			
		2024-082	Contract Paving	82,728.30	82,728.30
11832	2024-09-12	Springer Construction			

Initial

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RM of Rocanville
List of Accounts for Approval
Batch: 2024-00063 to 2024-00068

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			20240822	RR1304-Aug1-22 Final Work - 15%	44,143.81	
			20240908	RR1304 - 15% Holdback	71,779.03	115,922.84
11833	2024-09-12	TTES Consulting Inc.				
			6392	RR1304 Bench marking, staking, ir	29,511.06	
			6410	RIRG 719 -IFC Drawings, Review&	670.13	
			6428	TWP163-Final Pay Cal, cr dam, bc	938.23	
			6457	RIRG 719 -Meet, stakes, BorrPit, M	13,928.21	45,047.63
11834	2024-09-30	MEPP				
			2024-09	Sept/2024 Remittance	9,812.90	9,812.90
11835	2024-09-30	Ministry of Finance				
			Sept/2024 SEC	Sept/2024 SECSO 6177786	5,136,072.59	5,136,072.59
11836	2024-09-30	Ministry of Finance				
			Sept/2024 GSSD	Sept/2024 GSSD 6177794	8,161.16	8,161.16
11837	2024-09-30	Ministry of Finance				
			Sept/24 PVSD	Sept/24 PVSD 6177778	1,196.58	1,196.58
11838	2024-09-30	Receiver General				
			Sept/2024	Sept/24 Monthend Payroll	23,065.22	23,065.22
11839	2024-09-30	SMHI				
			Sept/2024 SMHI	Sept/24 SMHI COLLECTIONS	71,326.33	71,326.33
11840	2024-09-30	Saskatchewan Potash Tax Share				
			Sept2024 Remit	2024 Remittance	3,997,550.30	3,997,550.30
Total Computer Cheque:						9,651,070.35

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0035	2024-09-12	Conexus Mastercard				
			Aug2024	Monthly CC Invoice	12.23	12.23
2024-0036	2024-09-30	SaskTel				
			Sep2024TelPAD	online PAD - Sept2024	214.07	214.07
2024-0037	2024-09-30	SaskPower				
			2184-0079-5992	POWER SHOP+OFFICE Sept 202	285.73	285.73
2024-0038	2024-09-30	SaskEnergy				
			Sept2024Energy	online PAD - Sept2024	52.37	52.37
Total Online Banking:						564.40

Total AP-GEN: 9,651,634.75

CLUR
Initial

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Date Printed
2024-10-08 11:48 AM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00063 to 2024-00068

Bank Code - CC - Conexus Mastercard

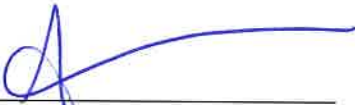
CREDIT CARD

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
N/A	2024-09-12	Canada Post			
		3042003	Registered Letter - File 2024-01	12.23	12.23
				Total Credit Card:	12.23

Total CC: 12.23
Grand Total: 9,651,646.98

Certified Correct This 15Oct2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial



***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office, 1001 Railway Avenue at Rocanville, Saskatchewan 10Oct2024***

Present:	Administrator – Andrea Smyth	Assistant Administrator – Echo Sash
Absent:	Reeve: Melissa Ruhland Division No.1 – Conrad Fafard Division No.2 – Clint Birkenshaw Division No.3 – VACANT	Division No.4 – Ernest Holland Division No.5 – Floyd Tebb Division No.6 – Marcia Polvi Administrator – Andrea Smyth

New Business

As per the Municipalities Act Chapter M-36.1, Sections 98(1) and 98(2) having no quorum of Council present for the Regularly Scheduled Council Meeting this meeting is cancelled, and no adjournment is necessary.

Announcements

Special Meeting A Special Meeting is set for 15Oct2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan, as called by the Reeve on 04Oct2024.



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024**

The meeting was called to order at 0757 hrs by Reeve Melissa Ruhland

Present: Reeve: Melissa Ruhland Division No.4 – Ernest Holland
Division No.1 – Conrad Fafard Division No.5 – Floyd Tebb
Division No.2 – Clinton Birkenshaw Division No.6 – Marcia Polvi
(departed at 1417 hrs) (arrived at 0800 hrs)
Division No.3 – Vacant Administrator – Andrea Smyth

Delegates:	0757-0815 hrs	Chad Selby	Foreman	Duty Review
	1020-1153 hrs			
	0816-0831 hrs	Brianne Gatzke-Hayden	Applicant	Job Applicant
	0850-0904 hrs	Joelle Calloway	Applicant	Job Applicant
	0935-0957 hrs	Shawna Sparrow	MLT Aikins	Lawyer Brief
		Milad Alishahi		

C Selby arrived at the meeting at 0757 hrs.

M Polvi arrived at the meeting at 0800 hrs.

Disciplinary Process 2024-251 M Ruhland: THAT the RM issue D Clark a written warning regarding punctual infractions in the month of August as per the Disciplinary Process: Step Two. CARRIED

C Selby departed the meeting at 0815 hrs.

B Gatzke-Hayden attended the meeting as per listing.

J Calloway attended the meeting as per listing.

S Sparrow and M Alishahi attended the meeting via telephone as per listing.

Temp Office Assistant 2024-252 C Fafard: THAT the RM offer Joelle Calloway the position of Temporary Office Assistant for the term of 01Oct2024-31Dec2025 with a four-day work week, with a hourly wage of \$24.00 per hour, with a three month probationary status. CARRIED

Certified Record of Court 2024-253 C Birkenshaw: THAT the RM authorize the Administrator to sign the Certified Record of Proceedings; Court File KBG-RG-01735-2024 with MLT Aikins, as received 09Sep2024. CARRIED

C Selby arrived at the meeting at 1020 hrs.

6170 Tire Quotation 2024-254 F Tebb: THAT the RM purchase 2 tires for the 6170 tractor as per the Quotation Q007223 from OK Tire Whitewood as received 15Aug2024 in the amount of \$3,208.90 plus applicable taxes. CARRIED

2024 Mulching 2024-255 M Polvi: THAT the RM hire Dean Crossen for the 2024 Mulching with a budget of \$50,000.00. CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

Road Committee
2024-256

M Polvi: THAT the RM appoint a Road Construction Committee comprised of the Reeve, Division Councillor, and two closest geographical Division Councillors where they have the authority of the majority to make construction changes, and report back to Council as a whole.

CARRIED

Acidize Brent Well
2024-257

C Fafard: THAT the RM accept the quote from Kunkel's Water Cove to acidize the well located at NW 33-16-32 W1 as per the quote received 15Aug2024 in the amount of \$850.00 plus applicable taxes, with the understanding that he will pull the pump for maintenance.

CARRIED

Ratify Beacon
Purchase
2024-258

F Tebb: THAT the RM ratify purchasing four solar powered barrier orange beacon lights for \$95.00 each plus applicable taxes and shipping.

CARRIED

C Birkenshaw left the meeting from 1131-1153 hrs.

Minutes

Approve Minutes
2024-259

C Fafard: THAT the Minutes of the Regular Meeting of Council held on 08Aug2024 be approved as circulated.

CARRIED

Ratify N Road Paving
2024-260

C Birkenshaw: THAT the RM ratify the 2024 paving of the North Road South of SW 28-16-31 W1 by South West Paving.

CARRIED

Financial Reports

Accounts for Approval
2024-261

E Holland: THAT the accounts as presented, being cheques No. 11757-11799, and on-line payments 0031-0034/2024 totalling \$745,544.58 be approved as presented and attached to the minutes.

CARRIED

Financial Statement
2024-262

F Tebb: THAT the Statement of Financial Activities for the month of August 2024 be accepted as presented.

CARRIED

Bank Reconciliation
2024-263

M Polvi: THAT the Bank Reconciliation for the month of August 2024 be accepted as presented.

CARRIED

Payroll Summary
2024-264

C Fafard: THAT the Monthly Payroll Summary for the month of August 2024 totalling net of \$51,541.53 be accepted as presented.

CARRIED

C Birkenshaw left the meeting at 1234 hrs.

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024**

Addendum Payments
2024-265

E Holland: THAT the RM pay the construction, or reimbursement items as per listing with applicable taxes:

C.K. Construction & Repairs	719 Progress payment as of 31 Aug 2024	\$72,726.21
TTES Consulting Ltd	719 Construction Management	\$13,264.95
TTES Consulting Ltd	Twp Rd 163 Contract Administration	\$893.55
TTES Consulting Ltd	719 Design	\$638.84
TTES Consulting Ltd	Rd Rd 1304 Contract Administration	\$28,105.75
Springer Construction	Rg Rd 1304 Final Payment	\$44,143.81
Springer Construction	Rg Rd 1304 15% Holdback	\$71,779.03
Edge Excavating	SW 14-17-33 W1 – Culvert Install @ Hermanson's	\$6,790.00
Scissors Creek Testing Inc	Rg Rd 1304 Independent Compaction Testing	\$475.00
Andrea Smyth	Reimburse Council Clock, vacuum soap	\$158.04
Echo Sash	Reimburse shipping of oil samples, binding machine	\$93.89
Karlina Crawford	Work boot reimbursement	\$150.00
Lindsey Reavie	Reimburse double tax payment as per 15 Aug 2024	\$238.03
SouthWest Paving	Paving of N Road S of SW 28-16-31 W1	\$82,728.30

CARRIED

Proposed Payments
2024-266

F Tebb: THAT the List of Proposed Payments dated 11 Sep 2024 in the amount of \$79,216.54 be hereby approved for payment.

CARRIED

Bylaw 2024-04
First Reading
2024-267

F Tebb: THAT Bylaw No 2024-04, being a Bylaw to Provide for Entering into an Agreement with the Welwyn Centennial Regional Park Authority Respecting the Provision of a Bylaw Respecting Buildings and the Bylaw to Establish Fees for Building Permits, referred to as the Welwyn Park Building Bylaw, be introduced and read the first time.

CARRIED

Bylaw 2024-04
Second Reading
2024-268

M Polvi: THAT Bylaw No 2024-04, be now read the second time.

CARRIED

Bylaw 2024-04.
Consent for Third
Reading
2024-269

C Fafard: THAT Bylaw No 2024-04, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-04
Third Reading
2024-270

E Holland : THAT Bylaw No 2024-04, being a Bylaw to Provide for Entering into an Agreement with the Welwyn Centennial Regional Park Authority Respecting the Provision of a Bylaw Respecting Buildings and the Bylaw to Establish Fees for Building Permits, be read and approved this third time.

CARRIED

Bylaw 2024-05
First Reading
2024-271

C Fafard: THAT Bylaw No 2024-05, being a Bylaw to Provide for the Entering into an Agreement with the Rural Municipality of Ellice-Archie for the Memorandum of Understand of Peacetime Emergency, referred to as the Ellice-Archie Peacetime Emergency Bylaw, be introduced and read the first time.

CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

Bylaw 2024-05 Second Reading 2024-272	F Tebb: THAT Bylaw No 2024-05, be now read the second time.	CARRIED
Bylaw 2024-05 Consent for Third Reading 2024-273	M Polvi: THAT Bylaw No 2024-05, be given three readings at this meeting.	CARRIED UNANIMOUSLY
Bylaw 2024-05 Third Reading 2024-274	E Holland: THAT Bylaw No 2024-06, being a Bylaw to Provide for the Entering into an Agreement with the Rural Municipality of Ellice-Archie for the Memorandum of Understand of Peacetime Emergency, be read and approved this third time.	CARRIED
Bylaw 2024-06 First Reading 2024-275	M Polvi: THAT Bylaw No 2024-06, being a Bylaw to Provide for the Destruction of Documents, referred to as the Destruction of Documents Bylaw, be introduced and read the first time.	CARRIED
Bylaw 2024-06 Second Reading 2024-276	C Fafard: THAT Bylaw No 2024-06, be now read the second time.	CARRIED
Bylaw 2024-06 Consent for Third Reading 2024-277	E Holland: THAT Bylaw No 2024-06, be given three readings at this meeting.	CARRIED UNANIMOUSLY
Bylaw 2024-06 Third Reading 2024-278	F Tebb: THAT Bylaw No 2024-06, being a Bylaw to Provide for the Destruction of Documents, be read and approved this third time.	CARRIED
Bylaw 2024-07 First Reading 2024-279	M Polvi: THAT Bylaw No 2024-07, being a Bylaw to Provide for the Entering into an Agreement with the Village of Tantallon Respecting the Provision of Fire Protection Services, referred to as the Tantallon Fire Bylaw, be introduced and read the first time.	CARRIED
Bylaw 2024-07 Second Reading 2024-280	C Fafard: THAT Bylaw No 2024-07, be now read the second time.	CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

Bylaw 2024-07
Consent for Third
Reading
2024-281

E Holland: THAT Bylaw No 2024-07, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-07
Third Reading
2024-282

F Tebb: THAT Bylaw No 2024-07, being a Bylaw to Provide for the Entering into an Agreement with the Village of Tantallon Respecting the Provision of Fire Protection Services, be read and approved this third time.

CARRIED

C Birkenshaw returned to the meeting at 1255 hrs.

Bylaw 2024-08
First Reading
2024-283

C Birkenshaw: THAT Bylaw No 2024-08, being a Bylaw to Provide for Fire Prevention and Protection, the Suppression of Fire and Assessing and Levying the Cost of the Same, referred to as the Fire Fees Bylaw, be introduced and read the first time. CARRIED

Bylaw 2024-08
Second Reading
2024-284

E Holland: THAT Bylaw No 2024-08, be now read the second time.

CARRIED

Bylaw 2024-08
Consent for Third
Reading
2024-285

F Tebb: THAT Bylaw No 2024-08, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-08
Third Reading
2024-286

M Polvi: THAT Bylaw No 2024-08, being a Bylaw to Provide for Fire Prevention and Protection, the Suppression of Fire and Assessing and Levying the Cost of the Same, be read and approved this third time.

CARRIED

Bylaw 2024-09
First Reading
2024-287

C Fafard: THAT Bylaw No 2024-09, being a Bylaw for the Purpose of Prohibiting, Eliminating and Abating Noise, also referred to as the Noise Bylaw be introduced and read the first time.

CARRIED

Bylaw 2024-09
Second Reading
2024-288

C Birkenshaw: THAT Bylaw No 2024-09, be now read the second time.

CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

Bylaw 2024-09
Consent for Third
Reading
2024-289

E Holland: THAT Bylaw No 2024-09, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-09
Third Reading
2024-290

F Tebb: THAT Bylaw No 2024-09, being a Bylaw for the Purpose of Prohibiting, Eliminating and Abating Noise, be read and approved this third time.

CARRIED

Bylaw 2024-10
First Reading
2024-291

M Polvi: THAT Bylaw No 2024-10, being a Bylaw to Provide for the Entering into an Agreement with the Village of Welwyn Respecting the Provision of Fire Protection Services, also referred to as the Welwyn Fire Bylaw be introduced and read the first time. CARRIED

Bylaw 2024-10
Second Reading
2024-292

C Fafard: THAT Bylaw No 2024-10, be now read the second time.

CARRIED

Bylaw 2024-10
Consent for Third
Reading
2024-293

C Birkenshaw: THAT Bylaw No 2024-10, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-10
Third Reading
2024-294

E Holland: THAT Bylaw No 2024-10, being a Bylaw to Provide for the Entering into an Agreement with the Village of Welwyn Respecting the Provision of Fire Protection Services, be read and approved this third time.

CARRIED

Bylaw 2024-11
First Reading
2024-295

F Tebb: THAT Bylaw No 2024-11, being a Bylaw to Establish a Municipal Emergency Measures Organization, also referred to as the EMO Plan Bylaw be introduced and read the first time.

CARRIED

Bylaw 2024-11
Second Reading
2024-296

M Polvi: THAT Bylaw No 2024-11, be now read the second time.

CARRIED

Bylaw 2024-11
Consent for Third
Reading
2024-297

C Fafard: THAT Bylaw No 2024-11, be given three readings at this meeting.

CARRIED UNANIMOUSLY

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

Bylaw 2024-11 Third Reading 2024-298	C Birkenshaw: THAT Bylaw No 2024-11, being a Bylaw to Establish a Municipal Emergency Measures Organization, be read and approved this third time.	CARRIED
Bylaw 2024-12 First Reading 2024-299	F Tebb: THAT Bylaw No 2024-12, being a Bylaw to Provide for Zoning Amending Bylaw, also referred to as the Zoning Amended Bylaw be introduced and read the first time.	CARRIED
Bylaw 2024-12 Second Reading 2024-300	M Polvi: THAT Bylaw No 2024-12, be now read the second time.	CARRIED
Bylaw 2024-12 Consent for Third Reading 2024-301	C Fafard: THAT Bylaw No 2024-12, be given three readings at this meeting.	CARRIED UNANIMOUSLY
Bylaw 2024-12 Third Reading 2024-302	E Holland: THAT Bylaw No 2024-12, being a Bylaw to Amend the Zoning Bylaw be read and approved this third time.	CARRIED
Bylaw 2024-13 First Reading 2024-303	F Tebb: THAT Bylaw No 2024-13, being a Bylaw to Amend the Basic Planning Statement, be introduced and read the first time.	CARRIED
Bylaw 2024-13 Second Reading 2024-304	M Polvi: THAT Bylaw No 2024-13, be now read the second time.	CARRIED
Bylaw 2024-13 Consent for Third Reading 2024-305	C Fafard: THAT Bylaw No 2024-13, be given three readings at this meeting.	CARRIED UNANIMOUSLY
Bylaw 2024-13 Third Reading 2024-306	E Holland: THAT Bylaw No 2024-13, being a Bylaw to Amend the Basic Planning Statement be read and approved this third time.	CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

Reports

Administrator Reports 2024-307 C Fafard: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented.

CARRIED

Scissors Line Painting 2024-308 E Holland: THAT the RM contract the Ministry of Highways to paint the centre line and shoulder line of the Scissors Creek Highway S of Sections 18/17-17-31 W1 as per the quote received 14Aug2024 in the amount of \$5,305.95 plus applicable taxes.

CARRIED

D Howes STD 2024-309 E Holland: THAT the RM provide D Howes, full time seasonal employee, a top-up of his received Short Term Disability Benefits through SARM, in the amount of \$1,230.70/pay cycle, with all applicable deductions for the months of his approved short term disability.

CARRIED

New Business

Returning Officer 2024-310 F Tebb: THAT Andrea Smyth be appointed as the Returning Officer for the 2024 RM of Rocanville No 151 Elections for Reeve, Divisions 1,3 and 5. Further, that the RM authorize the Administrator to appoint the Deputy Returning Officer and Poll Clerk, and that the above election workers be compensated at a rate of \$30.00 per hour after their regular work hours.

CARRIED

Polling Place 2024-311 M Polvi: THAT the polling place for the 2024 RM of Rocanville No 151 Elections for Reeve, Divisions 1,3 and 5 be the Rural Municipal office Council chambers in Rocanville, Saskatchewan.

CARRIED

Advance Poll 2024-312 M Polvi: THAT an advance poll be held for the 2024 Municipal Elections on Friday, November 1st, 2024 from 1300-2000 hrs. in the Municipal office Council Chambers, Rocanville, Saskatchewan, as necessary.

CARRIED

CCBF Funding Agreement 2024-313 F Tebb: THAT the RM authorize the Reeve and Administrator to sign the 2024 Municipal Funding Agreement Under the Canada Community-Building Fund Program (Formerly Gas Tax Program), and to note the 2025/26 amount to be \$34,598.40 annually.

Airport Media Meeting 2024-314 C Birkenshaw: THAT the RM authorize all members of Council and Admin to attend the Moosomin Airport Celebration event on 17Sep2024 at 11am at the Conexus Convention Centre to be paid as per policy.

CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Sep2024***

RPS Seismic Notice of Intent 2024-315 C Birkenshaw: THAT the RM acknowledge the Transmittal letter, Preliminary Plan map, land listing and Operations Plan received from Tetra Tech/RPS Energy as received 09Sep2024. Further, that the RM authorize the Administrator to sign the Notice of Intent for the 2024 Whitewood 3D Number 24P032 with the signing of a Road Maintenance Agreement. CARRIED

SAMA 2025 Revaluation Memo 2024-316 E Holland: THAT the RM acknowledge the Saskatchewan Assessment Management Agency's (SAMA) 2025 Revaluation Memo as received 28Aug2024. CARRIED

Irvine Bridge Testing 2024-317 M Polvi: THAT the RM have administration contact WSP Engineering regarding Irvine Bridge to confirm why they passed the Irvine Bridge when they had previously failed. CARRIED

C Birkenshaw departed the meeting at 1417 hrs.

Water Fob Quotation 2024-318 F Tebb: THAT the RM purchase 50 water fobs for the RM water well located in Rocanville as received 15Aug2024 in the amount of \$780.00 plus applicable taxes. CARRIED

Munisoft IT Package 2024-319 M Polvi: THAT the RM purchase the Premium Information Technology (IT) package from Munisoft as quoted 23Aug2024 in the amount of \$2,467.00 annually plus applicable taxes, per month. CARRIED

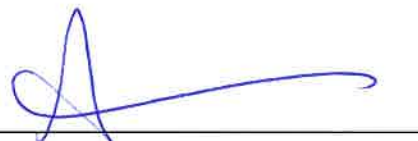
Announcements

Next Regular Meeting The next meeting is set for 10Oct2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

Adjourn (1510 hrs) 2024-320 F Tebb: THAT this meeting adjourn. CARRIED


Reeve – Melissa Ruhland


Administrator – Andrea Smyth

BYLAW NO. 2024-04

A Bylaw Of The Rural Municipality of Rocanville No. 151

**A BYLAW TO PROVIDE FOR THE ENTERING INTO AN AGREEMENT WITH THE
WELWYN CENTENNIAL REGIONAL PARK AUTHORITY RESPECTING THE
PROVISION OF BYLAW RESPECTING BUILDINGS AND THE BYLAW TO
ESTABLISH FEES FOR BUILDING PERMITS.**

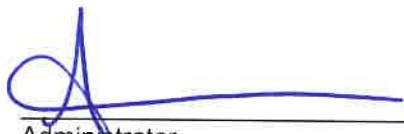
The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. The Rural Municipality of Rocanville No.151 is hereby authorized to enter into an agreement attached hereto and forming part of this bylaw, and identified as Exhibit "A", with the Welwyn Centennial Regional Park Authority for the purpose of the Welwyn Centennial Regional Park adopting the Rural Municipality of Rocanville's Building Bylaw and Building Permit Fees Bylaw.
2. The Reeve and Administrator of the Rural Municipality of Rocanville No.151 are hereby authorized to sign and execute the attached Agreement identified as Exhibit "A".
3. That this bylaw shall come into force and take effect immediately and shall remain in effect for that period of time as established in the agreement hereto.





Reeve



Administrator

Read a third time and adopted this 12th
day of September, 2024.

Exhibit "A" To Bylaw 2024-04

This Agreement Made This 11 Day of July, 2024

Between:

**The Rural Municipality of Rocanville No. 151
A municipal corporation in the Province of Saskatchewan**

And

**The Welwyn Centennial Regional Park
A region park in the Province of Saskatchewan**

WHEREAS:

- A. The Welwyn Centennial Regional Park is located within the boundaries of the Rural Municipality of Rocanville No. 151; and**
- B. The Rural Municipality of Rocanville No. 151 already has a Building Bylaw and Building Permit Fees Bylaw approved by Building and Technical Standards in the Province of Saskatchewan; and**
- C. The Welwyn Centennial Regional Park wishes to adopt the Rural Municipality of Rocanville No. 151 approved Building Bylaw and Building Permit Fees Bylaw in order to comply with changes to the *Construction Codes Act*.**

NOW THEREFORE THIS AGREEMENT WITNESSES:

Section 1: Term of Agreement

1.1 This agreement shall be of force and effect from the effective date, and shall continue in effect until terminated by either party in accordance with section 3.

1.2 The effective date shall be the date upon which the last Party executes this agreement, following ratification hereof by bylaw of the councils of each party.

Section 2: Amendments

2.1 If any changes need to be made to the bylaws in question, the RM of Rocanville No. 151 is to submit for approval to the Building and Technical Standards. Once approved, a copy of the new bylaw will be sent to the Welwyn Centennial Regional Park to ensure that it is updated.

2.2 Any changes that the Welwyn Centennial Regional Park wishes to make need to be sent to the RM of Rocanville No.151 first for approval, then upon approval the RM of Rocanville No. 151 will forward on to Building and Technical Standards for approval as per actions in Section 2.1.

Section 3: Termination

3.1 Either party may terminate this agreement upon thirty days (30) written notice to such effect delivered to the other party.

THIS AGREEMENT executed the day and date first written above by affixing of the appropriate signatures of both parties.

AP

Rural Municipality of
Rocanville No.151



Melissa Rickland
Reeve

[Signature]
Administrator

Welwyn Centennial
Regional Park

SEAL

Paul Hays

[Signature]

BYLAW NO. 2024-5

Rural Municipality of Rocanville No. 151

A BYLAW OF THE RURAL MUNICIPALITY OF ROCANVILLE NO. 151 TO PROVIDE FOR THE ENTERING INTO AN AGREEMENT WITH THE RURAL MUNICIPALITY OF ELLICE – ARCHIE FOR THE MEMORANDUM OF UNDERSTANDING OF PEACETIME EMERGENCY

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. The Rural Municipality of Rocanville No. 151 is hereby authorized to enter into a mutual aid memorandum of understanding with the Rural Municipality of Ellice – Archie, hereto attached and forming part of this bylaw, and identified as Schedule “A”, as Peacetime Emergency.
2. The Reeve and Administrator of the Rural Municipality of Rocanville No. 151 are hereby authorized to sign and execute the attached Mutual Aid Memorandum of Understanding.
3. That this bylaw shall come into force and take effect on the first day of January, 2024 and shall remain in effect for that period of time as established in the agreement hereto.
4. That Bylaw shall come into force and effective on the date of final passing thereof.
5. That Bylaw 2014-1 shall be repealed.




Reeve


Administrator

Read a third time and adopted this 12th
day of September, 2024.

MUTUAL AID MEMORANDUM OF UNDERSTANDING

BETWEEN:

THE RURAL MUNICIPALITY OF ELLICE – ARCHIE

AND

THE RURAL MUNICIPALITY OF ROCANVILLE

WHEREAS a peacetime emergency could affect any municipality or institution to such a degree that local municipal or institutional resources would be inadequate to cope with the situation.

AND WHEREAS in some situations it may be necessary to evacuate citizens from a municipality for health and safety reasons.

AND WHEREAS the above named municipal corporations wish to make pre-arrangements for speedy emergency action in support of each other when affected or threatened by a peacetime emergency and require assistance.

NOW THEREFORE BE IT RESOLVED THAT the above named parties agree as follows:

- (1) Any one of the parties to this agreement, if and when in need of help to combat a peacetime emergency, may request mutual aid from the other party, subject to the following conditions:
 - a. Any call for aid shall be made by a designated representative of the municipality and must be directed to a designated representative of the other party whose assistance is being sought.
 - b. Requests for mutual aid shall be restricted to facilities, equipment, personnel and resources owned or under the control of the Municipal Corporation.
 - c. On receipt of a call for aid, whether general or specific as to resources required, the extent of the assistance given will be at the discretion of the responding organization, having regard to its own local situation at the time.
 - d. The municipality receiving the assistance shall be responsible for the payment of costs incurred by the party providing assistance. Payment will be made in a timely fashion, once the disaster situation has been dealt with.
 - e. Any costs incurred in connection with the mobilization, movement and deployment of mutual aid resources will be billed to the municipality receiving the aid. Proper

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bookkeeping practices, along with invoices/receipts shall be maintained and provided in order to receive payment.

- f. The party affected or threatened by the emergency and calling for mutual aid shall implement its Peacetime Emergency Operations Plan or any part thereof and for the duration of the emergency operation will assume emergency operations direction over equipment and manpower contributed by other parties to this agreement.
- (2) The agreement comes into force on signing of this document and shall be reviewed. At the time of review, all parties may introduce changes or additions by way of a rider that shall become part of the agreement upon ratification. If there are no changes to this Memorandum of Understanding it may be extended by way of a Council Resolution.
- (3) Either party may withdraw from the Agreement by giving 30 days written notice of termination to the other party.

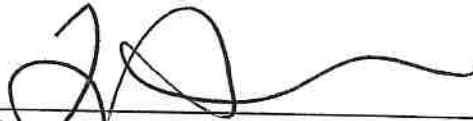
The Rural Municipality of Ellice – Archie

Date:

July 11/24



Barry Lowes, Reeve



Trisha Huberdeau, Chief Administrative Officer

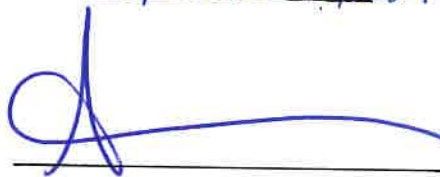
The Rural Municipality of Rocanville

Date:

September 12, 2024



Melissa Ruhland, Reeve



Andrea Smyth, Chief Administrative Officer

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BYLAW NO. 2024-06

RURAL MUNICIPALITY OF ROCANVILLE

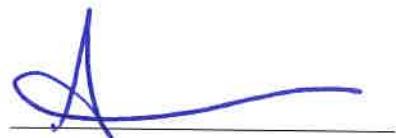
A BYLAW FOR THE DESTRUCTION OF DOCUMENTS

The Council of the R.M. of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. That a Records and Disposal Schedule for the Rural Municipality of Rocanville No. 151, attached hereto as "Appendix" and forming part of this bylaw, be adopted.
2. That the Administrator of the Municipality is here authorized to destroy all applicable documents of the Municipality in accordance with the Appendix.
3. That the Administrator contact the Saskatchewan Archives Board before the destruction of any records mentioned in Section 2 above and ensure that any documents requested by the Board for preservation in the Archives be deposited with the Board.
4. That Bylaw 1-2004 be hereby repealed.
5. This Bylaw shall come into force and take effect on final passing thereof.

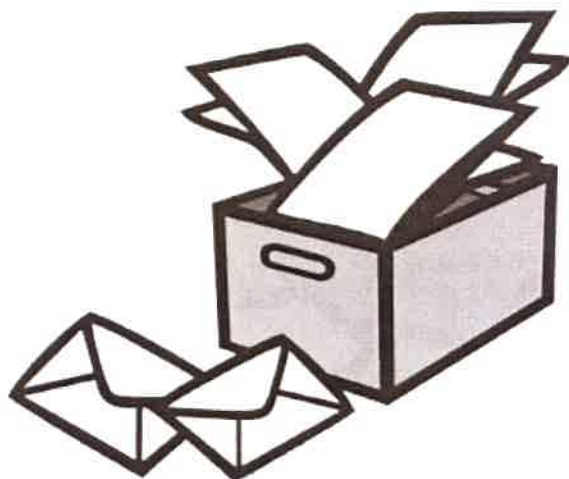



Reeve


Administrator

Read a Third Time and Adopted
This 12th day of September, 2024.

RECORDS RETENTION AND DISPOSAL GUIDE



May 2016

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INTRODUCTION

This records retention guide has been prepared to assist municipal administrators in making decisions regarding the retention and disposal of records. It has been developed by UMAAS, RMAA, SUMA and SARM, with the assistance of the Saskatchewan Archives Board (the Archives). It is applicable to the records of municipalities as well as any board, commission, association, etc. established by the council.

This guide has been developed in compliance with *The Municipalities Act*, *The Local Government Election Act, 2015*, *The Archives Act* and *The Local Authority Freedom of Information and Protection of Privacy Act*. Included retention periods are based on administrative, legal, and fiscal/financial values of the various records. The retention periods reflect the minimum length of time required to satisfy legal, fiscal and administrative requirements.

A draft bylaw has also been included for the convenience of those municipalities who wish to adopt this recommended schedule by bylaw.

RECORDS MANAGEMENT PROCEDURES

Background information

This document outlines some basic records management procedures to be followed by municipalities in order to manage municipal records in an effective and accountable manner. Please note that this document includes certain provisions that may have to be passed by council before they are adopted by municipal offices in Saskatchewan.

DEFINITION OF A RECORD

A record is defined by *The Local Authority Freedom of Information and Protection of Privacy Act* as "a record of information in any form and it includes information that is written, photographed, recorded or stored in any manner, but does not include computer programs or other mechanisms that produce records". This retention schedule is applicable to records that fall under the above definition regardless of format including paper, electronic, microfilm, etc.

Certain material has no evidential, fiscal, administrative or historical value and therefore, is not subject to this schedule. It can be destroyed when it is no longer needed without historical review by the Archives. This includes:

- extra copies created for convenience of reference
- publications i.e. books, magazines, catalogues, etc.
- blank forms
- transitory records, i.e. drafts that do not document significant steps in the development of a document or are summarized or produced in other form

This guide provides a schedule for **official records** which may be an original document, the only copy of a record retained by a municipality or any copy deemed to be the official record. The official record is retained to satisfy legal, fiscal and administrative retention requirements included in this schedule. Any additional copies of official records can be disposed of when they are no longer needed providing they contain identical information; an official record is identified; its completeness, authenticity and integrity is verified and it is retained for the period of time required by this schedule. The application of this provision and some associated requirements are further explained in the "Storage of Records and Records Format" section.

GENERAL CORRESPONDENCE

Correspondence should be classified in related categories and retained for the period of time assigned to the categories. For example, correspondence related to the establishment of bank accounts should be classified in the Bank Accounts category; correspondence regarding building permits should be classified in the Building Permits category.

STORAGE OF RECORDS AND RECORDS FORMAT

Records should be stored in an environment adequate for the storage medium they are recorded on. They should be properly maintained so they are retrievable for the period of time required by the schedule and until they are disposed of or transferred to the Archives. Any records of a confidential nature should be properly safeguarded and stored in a secure place with controlled access. Any personal information should be protected and handled in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*.

While **paper** remains the most widely-used medium for storing municipal records, other formats (i.e. microfilm or electronic files) are acceptable and are becoming more common. Such technologies can dramatically reduce the amount of physical space needed to warehouse records. Please note that each record created or received by a municipality has potential evidential value. Therefore, there are technical as well as legal considerations when deciding on a medium for storing official records, or if transferring records to a new storage medium (i.e. from paper to microfilm or electronic file).

If a **microfilm** or **electronic image** is chosen as an official record, it is necessary to comply with *The Saskatchewan Evidence Act* in order to make microfilm records or electronic images acceptable in a court of law. The microfilming/imaging process must be performed according to prescribed standards (i.e. "Microfilm and Electronic Images as Documentary Evidence" CAN/CGSB-72.11-93). Once imaged, source documents can be disposed of as additional copies. Ensure complete disposal documentation is retained showing how/when source records were destroyed and witness's signatures are included.

If **electronic records** are to be used as official records, it is necessary to comply with *The Evidence Act* and *The Electronic Information and Documents Act, 2000* as well as any standards that govern the management of electronic records. Procedures should be developed and approved regarding disposal of the original hard copies as additional records. Municipalities must manage electronic records in a manner that ensures their integrity and authenticity. Electronic records must remain accessible and retrievable until they are approved for disposal or transferred to the Archives. Migration and verification procedures should be developed and followed to ensure compatibility in case of any updates or changes to computer systems that are required to inspect the records. The migration process should include all official records retained electronically, not only those that are currently active. Records documenting the process should be retained.

PERMANENT RECORDS

Records listed for permanent retention are essential for both administrative and historical purposes. They should be kept in a secure and suitable environment, protected against accidental destruction or loss. For some permanent records a provision is included in the schedule for transfer to the Saskatchewan Archives Board upon their consent.

Permanent records need to be maintained properly in order to be accessible and retrievable at any time in a format that is cost effective and legally acceptable. Storage medium for long-term preservation has to be very carefully considered.

UNSCHEDULED RECORDS

This section includes a provision for disposal of records that have been not included in the retention guide. Unscheduled records that pertain to discontinued programs/functions and are no longer created in any form by the municipality and are 25 years or older can be disposed of upon approval of council and a historical review and approval by the Provincial Archivist. Ensure that the disposal process described further in this document is followed or contact the Archives for guidance. Any current (continuing) records which are not included can be added to the schedule with appropriate retention periods. Please consult the Archives in this regard. The amended schedule has to be approved by the council and the records are subject to the disposal procedures described below.

DISPOSAL OF RECORDS

All records as defined by *The Local Authorities Freedom and Information and Protection of Privacy Act* are subject to the following disposal procedures:

1. Preparing a records inventory listing including box identification (if files are in boxes), titles of records, dates, brief contents description, volume of records, location of records and any other information that may be helpful in identifying records.

2. Relating records to the schedule to determine if they meet retention periods. In order to be eligible for disposal, records must meet the retention requirements stated in the schedule. A reference to the Schedule designation for the record being disposed of should be included on the inventory, for example:

Box 1 - Payment Vouchers 1995 – 1.1 Accounts Payable

3. Approval by Council by means of a resolution authorizing the disposal of the specific records slated for destruction.

4. Historical appraisal by the Saskatchewan Archives Board

The Saskatchewan Archives Board has conducted an appraisal of the records included in the schedule and has identified the categories for which they wish to be contacted in order to review the records for a possible transfer to the Archive's permanent collection.

When records from these categories are eligible, a records inventory that has been approved by council should be forwarded to the Saskatchewan Archives Board. An Appraisal Archivist will analyze the inventory and advise in writing which records should be retained for physical appraisal or transferred to the Archives. This list should be sent to:

Provincial Archivist
Saskatchewan Archives Board
3303 Hillsdale Street
University of Regina
Regina, SK
S4S 0A2

The retention schedule contained in the appendix includes provisions for destruction of certain records without referral to the Saskatchewan Archives Board. These records contain "disposal" in the Disposal Recommendation Column and do not possess long-term historical significance. They can be destroyed once they meet retention periods in the schedule and are approved by the council (steps 1, 2 and 3). The remainder of the records are subject to an historical appraisal as described above in step 4.

Any questions regarding the retention guide or the above procedures could be forwarded to the Saskatchewan Archives Board through e-mail recordhelp@archives.gov.sk.ca or phone (306) 787-0734.

SECURE DESTRUCTION OF RECORDS

Given the personal and private nature of information that may be contained in many of the records in question, a municipality must ensure that the methods chosen to physically destroy the records are sufficient to protect privacy. Destruction methods must also be appropriate for the medium on which the record is stored.

For paper records, best practice dictates that cross-cut shredding – not merely single-strip shredding – is the preferred means of destruction. Since it is technically possible to reconstruct even cross-cut shredded documents, incineration or pulverization after records have been shredded may also be prudent if the information in those records is considered to be especially sensitive.

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Electronic records must somehow be rendered permanently irretrievable and unreadable. This is typically accomplished by physically damaging the storage medium. CDs, DVDs, USB drives, floppy discs, PDAs, flash memory cards, hard drives and other media can be appropriately destroyed by breaking them into pieces, hammering, pulverization or drilling holes through them. It must be noted that **simply erasing or reformatting a drive does not irreversibly wipe out any data** that was recorded on it and more elaborate measures are necessary to ensure privacy is maintained. If a municipality wishes to reuse a given piece of media (i.e. a hard drive), consider using a "wiping utility" which has been designed to ensure that all data on a drive is irreversibly erased before the drive is put back into service. Computer software vendors should be able to provide more information on suitable software solutions.

The destruction of records may be undertaken by a municipality "in house" by having staff members shred or otherwise destroy the records. However, when large volumes of records are slated for destruction, it may be desirable to engage the services of a company that specializes in the disposal/destruction of records. Companies should be asked to provide references and written details on how they will physically destroy records to ensure that they comply with the municipality's policies

Records Retention and Disposal Schedule For Rural and Urban Municipalities

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Records Retention and Disposal Schedule

1. ACCOUNTING AND FINANCE

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
1.1 Accounts Payable (includes billing, payments, overdue accounts, invoices, receipts, payment vouchers, receipt duplicates, related correspondence, etc.)	7 years	Dispose
1.2 Accounts Receivable (includes receipt records, write offs, invoices, vouchers, related correspondence, etc.)	7 years	Dispose
1.3 Annual Financial Statements	Permanent as per legislation	Permanent as per legislation
1.4 Audits and Compliance Reviews (auditor recommendations, reports, etc.)	7 years	Dispose
1.5 Bank Accounts (includes records related to termination and establishment of bank accounts, deposit slips, cancelled cheques, passbooks, bank statements, reconciliations, deposit books, cheques stubs/duplicates, etc.)	7 years	Dispose
1.6 Budget (as part of the minutes)	Permanent	Permanent
1.7 Budget Related Reports	7 years	DISPOSE
1.8 Cash Payments and Receipts (includes cash payments books, print-outs, cash reports and summaries, register tapes, etc.)	7 years	DISPOSE

Continued...

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1. ACCOUNTING AND FINANCE (cont'd)

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
1.9 Debentures/Loans (includes registers, coupons, etc.)	7 years after final payment	DISPOSE
1.10 Federal/Provincial Remittance	7 years	DISPOSE
1.11 Grants (includes applications and supporting documentation)	7 years after completion of project, activity, task, etc. or rejection of application	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
1.12 Investment Records	7 years after maturity of financial instruments	DISPOSE
1.13 Ledgers/Journals (includes general ledgers, subsidiary ledgers, ledger cards, reports, journals, etc.)	7 years	DISPOSE
1.14 Local Improvement Roll	7 years after completion of project	DISPOSE
1.15 Monthly Financial Statements	7 years	DISPOSE
1.16 Requisition/Purchase Orders	7 years	DISPOSE
1.17 Tax Roll/Assessment Roll (i.e. hard copy of year-end print out)	Permanent as per Legislation	PERMANENT as per Legislation
1.18 Utility Documents (includes water and sewer cards and ledgers, utilities tax roll, etc.)	7 years	DISPOSE

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2. ADMINISTRATION

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
2.1 Agreements/Contracts and Supporting Documentation (pertaining to land, buildings, properties, structures, etc. owned by the municipality including construction agreements/contracts, etc.)	10 years after disposition of building, property or structure	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
2.2 Agreements/Contracts and Supporting Documentation (not related to land, buildings, properties, etc.)	7 years after termination of agreement/contract	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
2.3 Appeals (under the Planning and Development Act, 1983)	7 years after final decision rendered	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
2.4 Celebrations and Events	3 years after concluded	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
2.5 Cemetery Records	Permanent as per Legislation	Permanent as per Legislation
2.6 Change of Ownership Documents	7 years	DISPOSE
2.7 First Nations Consultations	Permanent	Permanent
2.8 Inquiries (under Local Authority Freedom of Information and Protection of Privacy Act)	7 years	DISPOSE
2.9 Insurance Policies – Liability (may be required if there is a liability claim in the future)	Permanent	Permanent

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2. ADMINISTRATION (cont'd)

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
2.10 Insurance Policies – Property (includes insurance claims)	7 years after termination/cancellation of policy	DISPOSE
2.11 Photographs	When obsolete contact the Archives	Contact the Archives. Dispose <u>only</u> upon the Archives recommendation
2.12 Public Notice Documentation	2 years after event for which notice was given	DISPOSE
2.13 Records Disposal Documentation	Permanent	Permanent
2.14 Tax Assessment Appeals	7 years after final decision rendered	DISPOSE
2.15 Tax Assessment Records (assessor's valuation records, reassessment sheets, etc.)	3 years after superseded by new assessment or obsolete	DISPOSE
2.16 Tax Certificates	7 years	DISPOSE
2.17 Tax and Assessment Undelivered Notices (Where a notice is undelivered or returned due to an unknown address the notice shall be retained) (Section 216 & 268 <i>The Municipalities Act</i>)	7 years	DISPOSE
2.18 Tax Enforcement Records (includes tax lien withdrawals, etc.)	7 years after tax title property sold or property disposed of in any other manner	DISPOSE
2.19 Other Enforcement Records (Includes weed control & pest control records)	7 years after settlement	DISPOSE
2.20 Water Analysis and Reports (may be required if there is a liability claim in the future)	25 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation

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3. ELECTION

Records included in this section are governed by *The Local Government Election Act, 2015* and *The Municipalities Act*. Where specific retention requirements are identified in the legislation, relevant sections in the acts are indicated. **Unless otherwise specified, all records are retained for “after election day” plus number indicated below.**

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
3.1 Ballots	3 months (142 Local Government Election Act, 2015-LGEA)	DISPOSE
3.2 Disclosure of Holdings (includes public disclosure statements)	Term of Office (4 years)	DISPOSE
3.3 Declaration of Agent/Friend	3 months	DISPOSE
3.4 Declaration of Polls	3 months (142 LGEA)	DISPOSE
3.5 Deputy Returning Officer Statement of Results	Permanent	Permanent
3.6 Nominations and Receipts	Term of Office (4 years) (69(6) LGEA)	DISPOSE
3.7 Oaths of Office	Term of Office	DISPOSE
3.8 Returning Officer's Summary of Results	Permanent or contact the Archives	Permanent or contact the Archives
3.9 Poll Books	3 months (142 LGEA)	DISPOSE
3.10 Voters' Lists	Contact the Archives	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
3.11 Voters' Registration Forms	3 months (142 LGEA)	DISPOSE
3.12 Ballot Box Contents (includes ballots, registration forms, etc.)	3 months (142 LGEA)	DISPOSE
3.13 List of Assessed Owners (Rural Municipalities Only)	Until replaced pursuant to Section 40 LGEA	DISPOSE

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4. EMPLOYEE – EMPLOYER

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
4.1 Employee Records (includes time cards, pay records, etc.)	10 years after termination of employment	Dispose
4.2 Income Tax (T4s, TD1s, etc.)	7 years	Dispose

5. LEGAL

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
5.1 Minister's Orders	Permanent as per Legislation	PERMANENT as per Legislation
5.2 Claims (includes notices of claim, statements of claim, etc.)	10 years after settlement	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
5.3 Petitions	7 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
5.4 Writs	10 years after expiration or completion	DISPOSE

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6. LICENCES AND PERMITS

6.1 Licenses and Permits Issued By Municipalities

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
6.1.1 Building Permits (includes supporting documentation)	after rejection of permit or life of building/structure plus 10 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
6.1.2 Development Permits (includes supporting documentation)	25 years after superseded	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
6.1.3 Development Permits – Denied	10 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
6.1.4 Development Permits – Register	Permanent	PERMANENT
6.1.5 Other Permits (not related to land, buildings, structures, development projects)	3 years after expiration/termination or rejection of permit	DISPOSE
6.1.6 Licenses (includes supporting documentation)	7 years after termination/expiration or rejection of license	DISPOSE

6.2 Licenses and Permits Issued To Municipalities

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
6.2.1 Licenses and Permits (related to land, buildings, structures, properties)	Upon rejection of permit/license or life time of structure, building, property plus 10 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
6.2.2 Licenses and Permits (not related to land, buildings, structures and development projects)	7 years after expiration/termination or rejection of license or permit	DISPOSE

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7. MAPS, PLANS AND SURVEYS

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
7.1 Architect's Drawings (buildings, park sites, structures, etc.)	Life time of facility/structure plus 10 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
7.2 Municipal Maps and Plans	Original or one selected copy to be retained permanently	Permanent or contact the Archives Dispose copies <u>only</u> upon the Archives recommendation
7.3 Road Surveys	7 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
7.4 Land Surveys Certificates/Surveyor's Reports	7 years	DISPOSE

8. MINUTES AND BYLAWS

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
8.1 Council Minutes (includes original bylaws, active and repealed)	Permanent as per legislation	PERMANENT as per Legislation
8.2 Repealed Bylaws (includes certified copies that may be retained in Repealed Bylaw Registers)	7 years	DISPOSE
8.3 Bylaw Registers (active and repealed)	Permanent	PERMANENT

AD
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9. REPORTS AND STATISTICS

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
9.1 Reports of Boards and Committees established by Council (not forming part of council minutes)	7 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation
9.2 Vital Statistics	7 years	DISPOSE

10. ROADS AND STREETS

RECORDS	RETENTION PERIOD	DISPOSAL RECOMMENDATION
10.1 Road Maintenance Records (includes reports) (may be required if there is a liability claim in the future)	25 years	Contact the Archives Dispose <u>only</u> upon the Archives recommendation

BYLAW NO. 2024-07

Rural Municipality of Rocanville No. 151

**A BYLAW OF THE RURAL MUNICIPALITY OF ROCANVILLE NO.151 TO
PROVIDE FOR THE ENTERING INTO AN AGREEMENT WITH THE VILLAGE
OF TANTALLON RESPECTING THE PROVISION OF FIRE PROTECTION
SERVICES.**

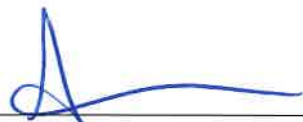
The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. The Rural Municipality of Rocanville No.151 is hereby authorized to enter into an agreement attached hereto and forming part of this bylaw, and identified as Exhibit "A", with the Village of Tantallon for the purpose of providing Fire Protection Service.
2. The Reeve and Administrator of the Rural Municipality of Rocanville No.151 are hereby authorized to sign and execute the attached Agreement identified as Exhibit "A".
3. That this bylaw shall come into force and take effect on the 12th day of September, 2024 and shall remain in effect for that period of time as established in the agreement hereto.
4. Exhibit "A" be updated and form part of this bylaw, 07-2024, and remain as the agreement date of 08 October, 2020.
5. That Bylaw 5-2020 be hereby repealed.



Read a Third Time and Adopted
This 12th day of September, 2024.


Reeve


Administrator

This is Exhibit "A" referred to in Bylaw No. ⁵~~3~~-2020

MEMORANDUM OF AGREEMENT MADE THIS 8th DAY OF October 2020.

Between: The Village of Tantallon, in the Province of Saskatchewan.,

and

The Rural Municipality of Rocanville No. 151, and the Town of
Rocanville, in the Province of Saskatchewan,

This Indenture Witnessed as follows:

1. That the Rocanville Fire Brigade, agrees to provide fire protection services for the Village of Tantallon.
2. That the Rural Municipality of Rocanville No.151 will charge the Village of Tantallon, a fee for service, for each fire attended by the Rocanville Fire Department for the fire coverage. The Fee shall be four hundred (\$400.00) dollars for the first hour, plus two hundred and fifty (\$250.00) dollars for each hour thereafter.
3. The Rocanville Fire Brigade shall have precedence over calls received from the 911 System for the Village of Tantallon, in the Rural Municipality of Spy Hill No.152.
4. Notwithstanding anything to the contrary in this agreement, the Rocanville Fire Brigade, or it's Municipal Government creators shall under no circumstances be liable for any damages or injury for failing to respond to any call or for delay in responding to any call or as a result of the failure of the equipment to attend to the incident scene if the circumstances are beyond our control. Each party agrees to remise and release the other party in respect of damage to or loss of property and in respect of personal injury (including death) occurring in the course of requesting or providing assistance under this agreement, and each expressly waives any right or cause of action in respect of such loss or injury as against the other party, whomsoever arising.
5. Other than for breach of the written agreement, no action or other proceeding lies or shall be instituted against the Rocanville Fire Brigade or it's municipal government creator or a person assisting in firefighting for any loss or damage suffered by reason of anything in good faith done, caused, permitted or authorized to be done, attempted to be done or admitted to be done, by any of them, in the course of firefighting under the within agreement.
6. The Rocanville Fire Chief or Deputy Fire Chief shall have absolute discretion as to the number of men and type of equipment to be utilized on calls within the Village of Tantallon limits.
7. The parties to this agreement agree that the sponsoring government agencies and the Rocanville Fire Brigade will provide fire protection services within the boundaries of the fire coverage territorial limits, for a retainer fee of Five Hundred (\$500.00) Dollars to the Rural Municipality of Rocanville No.151.
8. It is understood and agreed that this agreement shall be continuous but the agreement may be terminated by either party to the agreement, giving 90 days' notice in writing.

[Handwritten initials and signature]



VILLAGE OF TANTALLON

[Signature]
Mayor

Susan Mangatuk
Administrator



RURAL MUNICIPALITY OF ROCANVILLE
NO.151

[Signature]
Reeve

Anderson
Administrator



TOWN OF ROCANVILLE,

Daryl Ingas
Mayor

[Signature]
Administrator

BYLAW NO. 2024-08

Rural Municipality of Rocanville No. 151

A BYLAW TO PROVIDE FOR FIRE PREVENTION AND PROTECTION, THE SUPPRESSION OF FIRE AND ASSESSING AND LEVYING THE COST OF SAME.

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

Definitions:

1. For the purpose of this Bylaw:
 - a) "local assistant" means any Fire Chief or designate as defined in The Fire Prevention Act, 1992;
 - b) "Rural Municipality" means the Rural Municipality of Rocanville No.151.

Prohibitions:

2. No Person shall:
 - a) start any outdoor fire for any purpose without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
 - b) start any outdoor fire for any purpose when weather conditions are conducive to a fire's readily escaping control;
 - c) fail to take reasonable steps to control a fire for the purpose of preventing it from spreading;
 - d) deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in a fire's spreading;
 - e) conduct any activity that involves the use of a fire or that might reasonably be expected to cause a fire to spread, unless he exercises reasonable care to prevent a fire from occurring;
 - f) leave the place where he has started an outdoor fire without fully extinguishing the fire.

Fire Hazards:

3.
 - a) Where a local assistant finds conditions which, in his opinion, constitute a fire hazard endangering life or property, he may order the owner or occupant of the land to reduce or remove the hazard within a fixed period and in any manner that the local assistant prescribes in writing.
 - b) Where a local assistant finds that the order made pursuant to subsection (1) has not been carried out, he may enter upon the land with any equipment and persons that he considers necessary and may perform the required work to reduce or remove the fire hazard.
 - c) The owner or occupant of the land on which work is performed pursuant to subsection (2) shall, on demand, reimburse the department for the cost of the work performed as a fire fighting service.

Powers Re: Extreme Fire Hazards:

4. (1) Where, in the opinion of the local assistant, an extreme fire hazard exists or the safety of persons or property is endangered by a prairie fire or forest fire, the local assistant may, by order, do any or all of the following:
 - a) prohibit the setting or propagation of any fire or type of fire within a specified area;
 - b) require the evacuation of any area; or
 - c) prohibit entry into or occupation of any area.
- (2) The local assistant shall cause an order made pursuant to subsection (1) to be:
 - a) published in a daily or weekly newspaper that is widely circulated in the vicinity of the area; and
 - b) posted in one or more conspicuous places in the vicinity of the area;
 - c) no person shall fail to comply with an order made pursuant to subsection (1).

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Fire Fighting:

5. Where a fire is burning in the Rural Municipality, the Rural Municipality any, subject to the availability of personnel and equipment, take any action that is necessary to control and extinguish the fire.

Assessing and Levying Costs:

6. The cost of the firefighting services, including fire prevention and fire suppression, provided by the Rural Municipality shall be assessed and levied, at the discretion of Council;
- a) throughout the Rural Municipality
 - b) in part throughout the Rural Municipality, or in any specified area of the Rural Municipality, and in part to persons who receive the service, or
 - b) directly on persons who receive the service.
7. For the purpose of assessing and levying costs of firefighting services, the person who owns or occupies land upon which a fire originated shall be deemed to be a person who receives the firefighting services to control and extinguish the fire.
8. Any amount with respect to firefighting services provided to a person within the Rural Municipality pursuant to paragraph 6 hereof that remains unpaid at the end of the year in which the service was provided shall at the end of that year be added to the form part of the taxes on any land, improvement or business owned by that person.

Penalty:

9. Any person who contravenes any provision of this bylaw is guilty of an offence and liable on summary conviction to a fine of not more than:
- a) \$2,000.00 in the case of an individual;
 - b) \$5,000.00 in the case of a corporation;
 - c) \$500.00 per day in the case of a continuing offense.
10. Fines levied pursuant to paragraph 8 hereof may be paid to the Administrator within 30 days of notice thereof and, on payment so provided, the person contravening the bylaw shall not be liable to prosecution for the offense.
11. That Bylaw 4-2016 be hereby repealed.



Melissa Rubland

Reeve

[Signature]

Administrator

Read a Third Time and Adopted
This 12th day of September, 2024.

[Handwritten initials]

BYLAW NO. 2024-09

Rural Municipality of Rocanville No. 151

**A BYLAW FOR THE PURPOSE OF PROHIBITING,
ELIMINATING AND ABATING NOISE**

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan, enacts as follows:

1. This Bylaw may be cited as "**The Noise Bylaw**".
2. In this Bylaw, including this section:
 - (a) "**Municipality**" means the Municipality of Rocanville No. 151
 - (b) "**Holiday**" means any statutory holiday as defined in The Interpretation Act, and amendments thereto or any holiday proclaimed as such by the Municipality.
 - (c) "**Motor Vehicle**" means "motor vehicle" as defined in The Highway Traffic Act.
 - (d) "**Residential Building**" means a building which is constructed as a dwelling for human beings.
 - (e) "**Signaling Device**" means a horn, gong, bell klaxon, siren or other device producing an audible sound for the purpose of drawing people's attention to an approaching vehicle including a bicycle.
 - (f) "**Weekday**" means any day other than a Sunday or Holiday.
 - (g) "**Occupant**" shall mean the owners, occupant or licensee of the premises or any person found on the premises at or around the time when the noise or sound issues from the premises.
 - (h) "**Premises**" shall mean the area contained within the boundaries of any lot and includes any building situated within such boundaries, provided, however, that where any building contains more than one dwelling unit, each dwelling unit, or common area of such building and the land surrounding the building within the boundaries of the lot shall be deemed to be separate premises.

Construction Noises

3. Special Permit, attached as Exhibit "A", has to be applied for when a Contractor wants to crush 24/7 during the winter months and at Council's Discretion.
4. The Dumping of Rocks will **only** be done during daytime hours, between the hours of 6:00 a.m. to 10:00 p.m.
5. Except in an emergency, no person shall operate or allow to be operated a gravel crusher, screening of gravel or a riveting machine, an air or steam compressor, generators, and a jack-hammer or pneumatic drill of a noise nature. Have Noise arrest system on ALL equipment and generators (ex: mufflers) A person shall be allowed to operate between the hours of 6:00 a.m. to 10:00 p.m. **ONLY**

Exceptions

4. The provisions of this Bylaw shall not apply to:
 - (a) The ringing of bells in churches, religious establishments and schools;
 - (b) The sounding of a general or a particular alarm or warning to announce a fire or other emergency or disaster;
 - (c) The sounding of a factory whistle and similar devices at normal appropriate times;
 - (d) The sounding of police whistles or the sirens on any vehicle used by the police or fire department or on any ambulance or public service vehicle;
 - (e) Any use of sound amplification equipment used by the police, fire department or any ambulance service or public service;
 - (f) Any sounding of farm equipment for the general purpose of the farming operations.

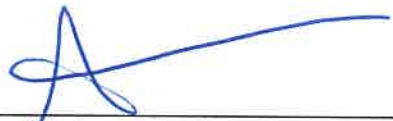
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Penalties

5. Any person who contravenes any provisions of this Bylaw is guilty of an offence and is liable on summary conviction to a minimum fine of One Thousand Dollars (\$1000.00) and a maximum fine not in excess of Five Thousand Dollars (\$5000.00) or in default of payment of the fine and cost, To imprisonment for a period not exceeding 30 days.
6. The provisions of this Bylaw shall apply within the limits the Rural Municipality of Rocanville No. 151.
7. This Bylaw shall come into force and take effect on final passing thereof.
8. Bylaw No. 3-2016 is hereby repealed.




Reeve


Administrator

Read a Third Time and adopted this 12th day
Of September, 2024.



Exhibit A
Bylaw 2024-09

Special Event Permit Application
Rural Municipality of Rocanville No.151

The undersigned hereby requests the Rural Municipality of Rocanville to consider this application for an exemption from certain provisions contained within Bylaw ~~3-2016~~ known as The Noise Bylaw.

The undersigned certifies the information contained herein, on which this application is based, to be true and the owner is aware of this exemption request.

1. Applicant / Property Owner
Applicant: _____
Address: _____ Postal Code: _____
Phone: _____ Fax: _____
2. Legal Land Description for Event:
All/ Part _____ ¼ Section _____ Twp _____ Rge. _____ Meridian _____
3. Type of Event: _____
4. Description of Noise anticipated and the source(s) of the noise: _____

5. Time of day noise anticipated: _____
6. Date (s) for which an exemption is being sought for: _____
7. Name and Mobile Phone Number for person in charge during event: _____
8. The Names of nearby residents and businesses which may be affected, their telephone numbers and a summary of their questions and comments shall be attached to this Application form.
- Signature of Applicant _____ Date: _____

Applicants must be received at least 15 business days prior to the proposed date of the event.

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BYLAW NO. 2024-10

Rural Municipality of Rocanville No. 151

**A BYLAW OF THE RURAL MUNICIPALITY OF ROCANVILLE NO.151 TO
PROVIDE FOR THE ENTERING INTO AN AGREEMENT WITH THE VILLAGE OF
WELWYN RESPECTING THE PROVISION OF FIRE PROTECTION SERVICES.**

The Council of the Rural Municipality of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. The Rural Municipality of Rocanville No.151 is hereby authorized to enter into an agreement attached hereto and forming part of this bylaw, and identified as Schedule "A", with the Village of Welwyn for the purpose of providing and/or receiving Fire Protection Service.
2. The Reeve and Administrator of the Rural Municipality of Rocanville No.151 are hereby authorized to sign and execute the attached Agreement identified as Schedule "A".
3. That this bylaw shall come into force and take effect on the 12th day of September, 2024 and shall remain in effect for that period of time as established in the agreement hereto.
4. Schedule "A" be updated to this bylaw, 2024-10, and remain the agreement date of the 12th day of December, 2013.
5. That Bylaw No. 3-2013 is hereby repealed.



Melissa Rubland
Reeve

[Signature]
Administrator

Read a Third Time and Adopted This 12th
day of September, 2024.

SCHEDULE "A" TO BYLAW No. 271/13

THIS AGREEMENT MADE IN DUPLICATE THIS DAY OF DECEMBER 2013

BETWEEN:

THE VILLAGE OF WELWYN, hereinafter called the "Village" of the first part.

AND

THE RURAL MUNICIPALITY OF ROCANVILLE NO. 151, hereinafter called the "Municipality" of the second part.

WHEREAS by *The Urban Municipality Act*, 1984 Section 36(1) the Village is empowered to provide protection from fire and

WHEREAS by virtue of *The Urban Municipality Act*, 1984 Sub-section 2(a) and (b) and *The Rural Municipality Act*, 1989 Sub-section 214.1(2)(a), the Village is empowered to enter into a contract with the Municipality upon such terms and conditions as may be agreed upon for the use of the fire-fighting equipment in extinguishing fires within the municipality and

WHEREAS the Village and the Municipality have agreed to carry out the intent and purpose of the foregoing;

1. The Village agrees to provide fire protection service to the ratepayers of the municipality, namely those situated on Sections 1 to 15 inclusive and Sections 22, 23 and 24, all in Township 16 Range 30, West of the Principal Meridian.
2. The Village may also provide fire protection to anywhere else in the municipality as requested by the Rocanville Fire Department.
3. The Rocanville Fire Department and pumper truck may be used as a backup unit to provide fire protection services to the above mentioned areas.
4. A call for the Village fire truck, equipment and brigade to fight fire within the territorial limits of the Village shall always take precedence over a call for its use within the territorial limits of the Municipality.
5. The Municipality agrees to pay the Village, a grant of Seven Hundred and Fifty Dollars (\$750.00) annually for providing fire protection services to the municipality.
6. There shall be a charge to the property owner for a response from the Welwyn Fire Department for fire-fighting service. The rate to be charged shall be \$500.00 for call out plus \$200.00 for each additional hour. The charging and collection of the fees shall be the responsibility of the Village.
7. This agreement will take effect the first day of January 2014, and will remain in force until terminated by either party. All the above terms are open to negotiations every year if requested.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals under the hands of their proper officers duly authorized in that behalf.

THE VILLAGE OF WELWYN

THE R.M. OF ROCANVILLE NO. 151

.....*Joe Spitzer*.....Mayor

.....*M. M. M.*.....Reeve

.....*W. H. H.*.....Administrator

.....*Anderson*.....Administrator

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BYLAW NO. 2024-11

Rural Municipality of Rocanville No. 151

A BYLAW TO ESTABLISH A MUNICIPAL EMERGENCY MEASURES ORGANIZATION

WHEREAS the council of the Rural Municipality of Rocanville No.151 is responsible for the direction and control of its emergency response and is required under the Emergency Planning Act 1989, to appoint an Emergency Planning Committee and to Establish and maintain an Emergency Measures Organization; and

WHEREAS it is desirable in the public interest, and in the interest of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Planning Act:

NOW, THEREFORE THE COUNCIL OF THE RURAL MUNICIPALITY OF ROCANVILLE NO. 151 DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the Emergency Measures Organization Bylaw.
2. In this Bylaw,
 - a. "Act" means the Emergency Planning Act;
 - b. "Council" means the Council of the Rural Municipality of Rocanville No. 151;
 - c. "Disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of the people, or in a widespread damage to property;
 - d. "Emergency Planning Committee" means the committee established under this Bylaw;
 - e. "Emergency" means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of the people or to limit damage to property;
 - f. "Minister" means the Minister responsible for the Act;
 - g. "Emergency Measures Organization" (EMO) means the agency established under this Bylaw; and
 - h. "Municipal Emergency Plan" means the emergency plan prepared by the EMO Co-ordinate response to an emergency or disaster.
 - i. "Municipality" means the Rural Municipality of Rocanville No. 151.
3. There is hereby established an Emergency Planning Committee to advise council on the development of emergency plans and programs.
4. There is hereby established an Emergency Measures Organization to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this Bylaw.
5. Council shall:
 - a. by resolution appoint 3 (three) of its members to serve on the Emergency Planning Committee'
 - b. Provide for the payment of expenses of the members of the Emergency Planning Committee.
 - c. by resolution, on the recommendation of the Committee, appoint a chairperson;
 - d. ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the municipality;
 - e. approves the Rural Municipality of Rocanville No 151's emergency

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- plans and programs at least once each year.
6. Council may:
 - a. by Bylaw borrow, levy, appropriate and expend, without the consent of the electors, all sums required of the operation of the Emergency Measures Organization; and
 - b. enter into agreements with and make payments or grants, or both, to persons or organizations for provisions of services in the development or implementation of the emergency plans or programs, including mutual aid plans and programs.
 7. The Emergency Planning Committee shall:
 - a. review the Municipal Emergency Plan and related plans and programs on a regular basis;
 - b. advise Council, duly assembled, on the status of the Municipal Emergency Plan and related plans and programs at least once a year.
 8. The Municipal EMO shall be comprised of one or more of the following;
 - a. The EMO Coordinator
 - b. The Deputy Coordinator
 - c. The Manager, Administrator, Clerk or other administrative staff member(s) of the Municipality;
 - d. The Police Chief or designate or the N.C.O. in charge, Royal Canadian Mounted Police or designate;
 - e. The Fire Chief or designate;
 - f. The Public Information Officer or designate;
 - g. The Public Works Foreman or designate;
 - h. The Ambulance Service manager or designate;
 - i. The Community Development Manager or designate;
 - j. The Health Unit Manager or designate;
 - k. The Hospital Director or designate;
 - l. The Recreational Director or designate;
 - m. The School Board Chairman;
 - n. The Social Service Manager;
 - o. Representative(s) from adjacent communities which have entered into mutual aid agreements;
 - p. Representative(s) from local business or business associations;
 - q. Representative(s) from the railway if applicable;
 - r. Anyone else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Plan.
 9. The EMO Coordinator shall:
 - a. Prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the municipality;
 - b. Act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Plan to act, on behalf of the local EMO; and
 - c. Co-ordinate all emergency services and other resources used in an emergency; or
 - d. Ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b) and (c).
 10. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this Bylaw, and the requirement specified in Section 15 of this Bylaw, are hereby delegated to a committee comprised of any three members of Council. This committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
 11. When a state of local emergency is declared, the person or persons making the declaration shall:
 - a. Ensure that the declaration identifies the nature of the emergency and area of the municipality in which it exists;
 - b. Cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the

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- area affected;
 - c. Notify Saskatchewan Emergency Planning (SEP), as soon as is reasonably practicable; and
 - d. Forward a copy of the declaration to the Minister forthwith through SEP.
12. Subject to Section 15, when a state of local emergency is declared, the person or persons making the declaration may;
- a. Cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - b. Acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c. Authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - d. Control or prohibit travel to or from any area of the municipality;
 - e. Provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the municipality;
 - f. Cause the evacuation of person and the removal of livestock and personal property from any area of the municipality that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of personal property;
 - g. Authorize the entry into any building or on any land, without warrant by any person in the course of implementing an emergency plan or program;
 - h. Cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i. Procure to fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources, or equipment with the municipality for the duration of the state of emergency;
 - j. Authorize the conscription of persons needed to meet an emergency; and
 - k. Authorize any persons at any time, in the operation of the Municipal Emergency Plan and related plans or programs any power specified in Paragraph (b) through (k) in relation to any part of the municipality affected by a declaration of a state of local emergency.
13. When a state of local emergency is declared:
- a. Neither Council nor any member of Council;
 - b. No person appointed by Council to carry out measures relating to emergencies or disasters; is liable to respect of damage caused through any action taken under this Bylaw, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.
14. Notwithstanding Section 13:
- a. Council and any member of Council, and
 - b. Any person acting under the direction or authorization of Council, is liable for gross negligence in carrying out their duties under this Bylaw.
15. When in the opinion of the person or persons declaring the state of local emergency, and emergency no longer exists in relation to which the declaration was made, they shall, by resolution terminate the declaration.
16. A declaration of the state of local emergency is considered terminated and ceases to be of any force or effect when:
- a. A resolution is passed under Section 15;
 - b. A period of seven days lapsed since it was declared, unless it is renewed by resolution;
 - c. The Lieutenant Governor on Council makes an order for a state of emergency under the Act, relating to the same area; or
 - d. The Minister cancels the state of local emergency.

17. When a declaration of a state of local emergency has been terminated, the persons or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected and shall notify Saskatchewan Emergency Planning as soon as is reasonably practicable.
18. That Bylaw 4-2008 be hereby repealed.



Melissa Rubland
Reeve

[Signature]
Administrator

Adopted by resolution of Council on the
12th day of September, 2024.

ppp
CWR

BYLAW NO. 2024-12

Rural Municipality of Rocanville No. 151

Zoning Amended Bylaw

A Bylaw to amend Bylaw No.2-2005, the Municipality's Zoning Bylaw. The Council of the Rural Municipality of Rocanville No.151, in the Province of Saskatchewan enacts:

(1) To amend Bylaw No.2-2005 as follows:

- a) By adding the following definitions at the appropriate alphabetical location in Part II.

Definitions:

"Dwelling: a building or part of a building that may be used as a Residence as defined in this Bylaw."

"Dwelling, Dormitory: a series of dwelling units contained together in a single story, residential dwelling either as an agricultural, accessory use or for the temporary accommodation of employees who are constructing a major commercial or industrial development for which a Permit has been issued in conformity with this Bylaw," and,

"Mobile Home Park: a site under one ownership, which has been planned, divided into mobile home lots and improved for the placement of mobile homes for residential use on a lease or rental basis."

- b) By adding "or **Dormitory Dwelling**": to the definition of "Residence" in Part II – Definitions, following the words "single detached dwelling";
- c) By deleting the definition of "Farmstead" in Part II – Definitions and replacing it with the following: **"Farmstead:** a single site which includes the residence or dormitory dwelling of the farm operator and those buildings or facilities which are related to the farm operation, and may include cropland and pastures."
- d) By adding "(including a dormitory dwelling)" following the word "farmstead" in Section 5.2(2)(a) of the Agricultural District,
- e) By adding "(c) Mobile Home Park" and "(d) a single detached dwelling which may be allowed at Council's discretion on the existing Parcel A Plan No. 101177603 – Extension 52 (NE-22-17-32-1) in the former hamlet of Bear Creek" as new Discretionary Uses in Section 5.2(2) of the Agricultural District.

By adding the following as a new Section 3.14:

"3.14 Regulations for Mobile Home Parks

In addition to the development standards, which may be contained in the required Discretionary Use Permit for a Mobile Home Park, the following regulations shall apply to the review and approval of Mobile Home Park applications.

- (1) The applicant shall provide the Development Officer with drawings of the lots, private roads, sewer and water services and accessory buildings proposed in the Mobile Home Park that have been approved by the Architect or Engineer that is licensed to practice with the Province of Saskatchewan.
- (2) The following accessory building and uses shall be permitted:
- a) An administration office for the mobile home park;
 - b) One dwelling unit for the owner or operator;
 - c) Recreational buildings and uses servicing only the park's residents;
 - d) Laundry facilities for the use of the residents; and
 - e) Other service and storage buildings accessory to the operation of the park.
- (3) In Mobile Home Parks, only 1 accessory building shall be permitted within each mobile home lot, such accessory building shall not exceed 30m².
- (4) Each lot within a mobile home park shall:
- a) Access an internal, private road and have a driveway with a minimum width of 4.5m.
 - b) Be clearly identified with permanent address.
 - c) Have a minimum lot area of 375m² with a minimum width of 9m.

AME
AS

d) Requirements for a mobile home lot are:

- A minimum of 1.5m side yard from any adjacent mobile home lot;
- A minimum of 3m rear or side yard from the mobile home park boundary;
- A minimum of 3 m front yard from any internal road; and
- A minimum of 15m from any mobile home lot or permanent park accessory structure located on the opposite side of an internal road.

(5) Mobile Home Parks shall provide a minimum of 10% of the total area, in a suitable location for the recreational use and the enjoyment of the park residents.

g) By deleting Subsection 5.3.2(1)(c) and replacing it with the following:

"(c) A residential site shall not be less than 0.8 hectares (2 acres) or more than 16 hectares (40 acres) in size".

h) By adding the following as a new Section 5.3.2.(l)(f):

"(f) At the request of the current owner of the site proposed to be subdivided as referred to in subsection (d) above, Council may use its discretion to vary only the maximum site size requirement up to a new maximum of 32 ha. (80 acres). In such cases, the minimum remaining size of the Quarter Section (as defined by this Bylaw) shall not be less than 32 ha (80 acres). As well, the requested change must be either:

i) requested to include additional land required for water supply or waste disposal systems which exist on or are proposed for the site; or
ii) requested to include or facilitate any existing or proposed landscaping, buildings, structures or natural features on the proposed site; or

iii) must not unnecessarily reduce, or negatively affect the existing use, size, servicing of, or access to the balance of the quarter section (or equivalent as defined in this Bylaw); and

iv) must not negatively affect the existing use, servicing of, or access to any neighboring land."

2) That the Administrator do such other things necessary to effect the intent of this Bylaw;

3) That this Bylaw shall take effect on the date it is approved by the Minister of Municipal Affairs.

4) That Bylaw 2-2008 be hereby repealed.





Reeve


Administrator

Adopted by resolution of Council on the
12th day of September, 2024.

APD
CUR

BYLAW NO. 2024-13

RURAL MUNICIPALITY OF ROCANVILLE

A BYLAW TO AMEND THE BASIC PLANNING STATEMENT

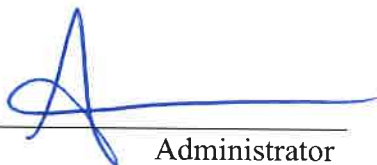
A Bylaw to Amend Bylaw No.1-2005, the Municipalities Basic Planning Statement, known as the Official Community Plan. The Council of the Rural Municipality of Rocanville No. 151, in the Province of Saskatchewan enacts:

1. To amend Bylaw No 1-2005 as follows:
 - a. By adding a new Section 5.3.6 as follows:

“5.3.6 Mobile Home Parks
Mobile Home Parks shall be listed as Discretionary Uses only in the Agricultural Zoning District and may only be allowed at Council’s Discretion, subject to the requirements of Subsection 3.3(2) and Section 3.14 of the Zoning Bylaw.”
2. That the Administrator do such other things necessary to effect the intent of this Bylaw;
3. That this Bylaw shall take effect on the date it is approved by the Minister of Municipal Affairs.
4. That Bylaw No 1-2008 be hereby repealed.




Reeve


Administrator

Read a Third Time and Adopted
This 12th day of September, 2024.



RM of Rocanville
List of Accounts for Approval
Batch: 2024-00055 to 2024-00062

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11757	2024-08-08	Airmaster Sales Ltd.	INV-64895	20 Weight Restriction Signs	818.43	818.43
11758	2024-08-08	Air Liquide Canada Inc.	77602679	Liquide Air	101.84	101.84
11759	2024-08-08	Borderland Co-op	7679	GROCERIES FOR STAFF BBQ	53.53	
			6298	Paint Brushes	23.29	
			0751	6 BAGS OF ICE FOR STAFF BBQ	14.94	
			175789	FUEL - 20240716	127.17	
			175935	FUEL - 20240722x2, 20240725	231.05	
			176019	FUEL - 20240731x2	187.28	
			176423	FUEL - 20240802	13.78	651.04
11760	2024-08-08	Brandt Tractor Ltd.	1200219	JD310SL - Rear Differential Repair	19,576.11	19,576.11
11761	2024-08-08	Bumper to Bumper - Langenberg	304110	Paint for Scale (1gal)	499.50	
			304136	Grease	66.76	
			304169	9005 bulb	11.84	
			304299	1/4 self driving screws, nutsetter	22.80	
			304886	Water Pump, Grease	622.32	1,223.22
11762	2024-08-08	Denray Tire	MIN069416	Cast Belly Dump - tire patch&plug	83.20	83.20
11763	2024-08-08	DionCo Sales	28359	18" culvert (20x6m), 18" couplers (	10,841.70	10,841.70
11764	2024-08-08	Jeannot Electric	10582	Bus Rental for Day	280.39	280.39
11765	2024-08-08	Loraas Disposal	0008101963	Recycle Waste	523.66	523.66
11766	2024-08-08	Manetain Your Liquor Store	RMROC-Aug06/24	BBQ - Beverages	108.29	108.29
11767	2024-08-08	OK Tire & Auto Service	IN123666	2 Tires for JD6170 Tractor	6,328.22	6,328.22
11768	2024-08-08	Ottenbreit Sanitation Services	0000230348	Waste Collection	1,095.33	1,095.33
11769	2024-08-08	Reliabilt Truck Services Ltd.	711	07KW- dump pump airshift, stock s	231.40	
			727	07KW-replace clutch brake	114.87	
			730	02KW- Oil Cooler replace&safety	5,000.61	
			736	02KW- Light Terminal Replace, va	117.29	
			744	07KW- safety and repairs	1,192.56	6,656.73
11770	2024-08-08	SARM	BEN131471	SARM BENEFITS/LTD/EHD 2024	1,642.39	1,642.39
11771	2024-08-08	Success Office Systems	INV424505	Paper Folder Sensor Replacement	253.41	
			INV424231	Black Toner Shipping	15.75	269.16
11772	2024-08-08	UFA				

CHP
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RM of Rocanville
List of Accounts for Approval
Batch: 2024-00055 to 2024-00062

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			918124526	DIESEL - 07102024	12,851.81	
			917706859	DIESEL - 07252024	14,166.41	27,018.22
11773	2024-08-08	World-Spectator, The	00190671	Temp Admin Ad&web	703.50	703.50
11774	2024-08-08	20/20 Geomatics Ltd.	3782	Road Survey TWP182,TAC&Notic	6,825.54	6,825.54
11775	2024-08-08	Carnoustie Operating Ltd.	956922	Replace Culvert - RR1330 - E24-1	19,099.50	19,099.50
11776	2024-08-08	Dairy Queen	01AUG2024	2024 Classroom Sponsorship (2)	258.28	258.28
11777	2024-08-08	DC Asphalt Repair	268958	Crack Sealing of Scissor's Creek I	30,785.85	30,785.85
11778	2024-08-08	D.J.Miller & Sons Construction	20240801	TWN 163-Road Cons as of 31Jul2	60,063.06	60,063.06
11779	2024-08-08	Godwin, Daryl	Jul2024 Tail	Beaver Tails (30@30LT)	900.00	900.00
11780	2024-08-08	Ministry of Finance	RP-2024-268	Policing Services	32,181.68	32,181.68
11781	2024-08-08	MLT AIKINS LLP	6480975	Disqualification of Councillor	3,663.63	3,663.63
11782	2024-08-08	Poelzer Brothers Ltd.	CD2024-2	Crop Dam - SW/SE20-16-32 - 4.8c	4,800.00	4,800.00
11783	2024-08-08	Rocanville Tigers Sn Hock Club	RES#2024-237	GOLD SPONSOR - GOLF CLASS	1,000.00	1,000.00
11784	2024-08-08	Ruhland, Alfons & Irene	Clay2024-2	clay-NW18-16-32W1(23725.2yd)T	47,450.32	
			CD2024-3	Crop Dam - NW18-16-32 - 5.7ac I	3,990.00	51,440.32
11785	2024-08-08	Springer Construction	20240801	RR1304-End of July 31/24	244,871.74	244,871.74
11786	2024-08-08	Strong, Brent D. & Christine	Clay2024-3	clay-NE17-16-32W1(212.8yd)TWF	425.62	
			CD2024-5	Crop Dam - NE17-16-32 - 0.5ac O	500.00	925.62
11787	2024-08-08	Village of Tantallon	2024DONATION	2024TANTALLON DUCK DERBY I	500.00	500.00
11788	2024-08-08	Town of Rocanville	Aug2024-LOADER	Aug01-Oct31 Loader Water	2,841.25	
			Aug2024-Office	Aug01-Oct31 Office Water	185.00	3,026.25
11789	2024-08-08	TTES Consulting Inc.	6339	TWP163-ME quantities, clay, crop	11,436.77	11,436.77
11790	2024-08-08	Watson, Shane & Fletcher, Sandra	CD2024-4	Crop Dam - NE18-16-32 - 0.05ac C	50.00	50.00
11791	2024-08-08	VOID - Incorrect amount				
11792	2024-08-08	D.J.Miller & Sons Construction	20240801-02	TWN 163-15%holdback +tax	108,792.52	108,792.52
11793	2024-08-31	VOID - Cheque Printing				
11794	2024-08-31	MEPP	2024-08	Aug/2024 Remittance	9,221.78	9,221.78

Initial

Jul 20

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00055 to 2024-00062

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11795	2024-08-31	Ministry of Finance	Aug/2024 SECS	Aug/2024 SECS 6177786	28,398.44	28,398.44
11796	2024-08-31	Ministry of Finance	Aug/2024 GSSD	Aug/2024 GSSD 6177794	2,305.19	2,305.19
11797	2024-08-31	Ministry of Finance	Aug/24 PVSD	Aug/24 PVSD 6177778	1,420.46	1,420.46
11798	2024-08-31	Receiver General	Aug/2024	Aug/24 Monthend Payroll	23,783.59	23,783.59
11799	2024-08-31	SMHI	AUG/2024 SMHI	AUG/24 SMHI COLLECTIONS	16,926.16	16,926.16
Total Computer Cheque:						740,597.81

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0031	2024-08-08	Conexus Mastercard	July2024	Monthly CC Invoice	2,100.30	2,100.30
2024-0032	2024-08-31	SaskTel	Aug2024TelPAD	online PAD - Aug2024	214.53	214.53
2024-0033	2024-08-31	SaskPower	2283-0076-5567	POWER SHOP+OFFICE Aug 2024	325.57	479.27
			1326-0086-2856	Power for Brent's Well	153.70	
2024-0034	2024-08-31	SaskEnergy	Aug2024Energy	online PAD - Aug2024	52.37	52.37
Total Online Banking:						2,846.47

Total AP-GEN: 743,444.28

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Date Printed
2024-09-05 12:42 PM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00055 to 2024-00062

Page 4

Bank Code - CC - Conexus Mastercard

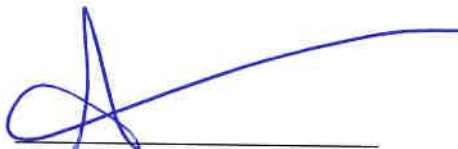
CREDIT CARD

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
N/A	2024-08-08	Ecovacs Robotics 142162729349758	Deebot Robot Vacuum and Mop	1,775.99	1,775.99
N/A	2024-08-08	Highway #8 Gas Bar Inc. 1085454	Bottled Water	11.66	11.66
N/A	2024-08-08	New Oil Can Diner 000166	MEETING LUNCH - Jun132024	91.91	91.91
N/A	2024-08-08	SGI 2024-REG-5	SGIreg 2013 Heil Trailer	89.90	
		2024-REG-6	SGIreg-1971 Firetruck	90.38	180.28
N/A	2024-08-08	TIM HORTONS Jun2024-02	Jun Meet Muffins	26.47	
		Jul2024	Jul Road Tour Meet Muffins	13.99	40.46
Total Credit Card:					2,100.30

Total CC: 2,100.30
Grand Total: 745,544.58

Certified Correct This 12Sep2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator

Initial



**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 08Aug2024**

The meeting was called to order at 0804 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.3 – Vacant
	Division No.1 – Conrad Fafard	Division No.4 – Ernest Holland
	Division No.2 – Clint Birkenshaw	Division No.6 – Marcia Polvi
	(Attended 0804-1247hrs)	Administrator – Andrea Smyth
Absent:	Division No.5 – Floyd Tebb	

Delegates:	0804-1030 hrs	Chad Selby	Foreman	Duty Review
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C Selby attended the meeting at 0804 hrs.

M Ruhland left the meetings for a perceived conflict of interest concerning culvert replacement at 0941 hrs.

Tantallon Culvert NE 09-18-32 W1 & Culvert East of NE 06- 17-31 W1 2024-228	C Birkenshaw: THAT the RM contract Edge Excavating Ltd. to install a replacement culvert on the South End of Main Street from Tantallon, located NE 09-18-32 W1, as per the quoted amount of \$1660.00 + applicable taxes. Further that the RM hire Edge Excavating Ltd. to install a replacement culvert on Range Road 1315 East of NE 06-17-31 W1 as per the quoted amount of \$10,600.00 + applicable taxes.	CARRIED
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M Ruhland returned to the meeting at 0943 hrs.

Culvert Install NE 30- 16-31 W1 2024-229	C Birkenshaw: THAT the RM hire Edge Excavating to install used pipe in rail bed on NE 30-16-31 W1 with a budget of \$5,000.00.	CARRIED
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C Selby left the meeting at 1030hrs.

Minutes

Approve Minutes 2024-230	M Polvi: THAT the Minutes of the Regular Meeting of Council held on 11Jul2024 be approved as circulated.	CARRIED
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Financial Reports

Accounts for Approval 2024-231	C Birkenshaw: THAT the accounts as presented, being cheques No. 11722-11756, and on-line payments 0027-0030/2024 totalling \$462,086.82 be approved as presented and attached to the minutes.	CARRIED
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Financial Statement 2024-232	E Holland: THAT the Statement of Financial Activities for the month of July 2024 be accepted as presented.	CARRIED
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**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 08Aug2024**

Bank Reconciliation
2024-233

C Fafard: THAT the Bank Reconciliation for the month of July 2024 be accepted as presented.

CARRIED

Payroll Summary
2024-234

C Birkenshaw: THAT the Monthly Payroll Summary for the month of July 2024 totalling net of \$51,077.81 be accepted as presented.

CARRIED

Addendum Payments
2024-235

E Holland: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments - Invoices, plus applicable tax as necessary:

2020 Geomatics	Irvine Bridge Survey	6,825.54
Carnoustie Operating	Culvert E of Sec 24-17-33 W1	19,099.50
DC Asphalt Repair	Crack Seal Scissors Creek Road	30,785.85
Ministry of Policing	2024 (jan-mar=58.31/apr-dec=59.44 per capita)	32,181.68
MLT Aikins	Professional Services: Disqualification of Councillor	3,663.63
Daryl Godwin	30 beaver tails	900.00
TTES	Twp Rd 163 Contract Admin / Surveying	11,436.77
D.J. Miller & Sons Construction Ltd.	Twp Rd 163 Final Payment	60,063.06
D.J. Miller & Sons Construction Ltd.	Twp Rd 163 Payment of 15% Holdback	98,011.29
Springer Construction	Rg Rd 1304 Final Payment	244,871.74
Town of Rocanville	Loader Water	2,841.25
Town of Rocanville	Office Water	185.00

CARRIED

M Ruhland left the meeting regarding a perceived Conflict of Interest regarding clay and crop damages at 1134 hrs.

Twp 163 Clay and
Damages
2024-236

C Birkenshaw: THAT the RM pay for Crop damages and clay purchases as reported by TTES Consulting and summarized as per the graphs below:

Land Owner	Location / Amount / Crop	Price/ac	Amount
A & I Ruhland	NW 18-16-32 W1 5.7ac Hay Damage	700	3,990.00
S Watson/ S Fletcher	NE 18-16-32 W1 0.05ac Canola Damage	1000	50.00
Poelzer Brothers Ltd.	SW/SE 20-16-32 W1 4.8ac Canola Damage	1000	4,800.00
B & C Strong	NE 17-16-32 W1 0.5ac Canola Damage	1000	500.00

Land Owner	Location / Amount of Clay	Price/yd	Amount
A & I Ruhland	NW 18-16-32 W1 23,725.2 yards clay	2	47,450.32
B & C Strong	NE 17-16-32 W1 212.8 yards clay	2	425.62

CARRIED

M Ruhland returned to the meeting at 1136 hrs.

Funding Payments
2024-237

C Fafard: THAT the RM provide sponsorship as per the graph below:

Group	Description	Amount
Moosomin Dairy Queen	Jim Pattison Children's Hospital	258.28
Village of Tantallon	Duck Derby Donation	500.00
Rocanville Tiger's	14 th Annual Memorial Golf Classic 21Sep2024	1000.00

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 08Aug2024**

Proposed Payments 2024-238 E Holland: THAT the List of Proposed Payments dated 07Aug2024 in the amount of \$82,122.03 be hereby approved for payment. CARRIED

Reports

Administrator Reports 2024-239 M Polvi: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented. CARRIED

Old Business

KCH Billing 2024-240 M Polvi: THAT the RM note that Resolution 2024-198 contracting KCH Operating Ltd. to replace culvert East of Sec 24-17-33 W1 that the invoice be paid to Carnoustie Operating Ltd. as they are undergoing a name change at this time. CARRIED

Ratify Hiring Lawyer 2024-241 M Polvi: THAT the RM ratify hiring MLT Aikins regarding file number 0169594.00001. Further that authorization be ratified giving Administration authorization to sign a letter of retainer as received 24Jul2024. CARRIED

Letter to T Wushke 2024-242 E Holland: THAT the RM authorize Administration to send a letter to T Wushke regarding Council's written reasons for passing Resolution 2024-194/195 on 11Jul2024 Meeting as per the draft received at this meeting. CARRIED

Public Notice 2024-243 M Polvi: THAT the RM authorize administration to post Public Notice as per below:

On July 11, 2024 at the Regular Meeting of Council for the Rural Municipality of Rocanville No. 151 (RM) passed resolution 2024-194 confirming the disqualification of Councillor Timothy Wushke from Council in accordance with s. 147(1)(e)(ii) and (iv) of *The Municipalities Act* (Act) as a result of a number of breaches of the conflicts of interest and unauthorized expenditures provisions of the Act, namely ss. 144 and 192 respectively. Mr. Wushke was offered an opportunity to resign pursuant to s. 148(2)(a) of the Act. The nature and extent of the breaches of ss. 144 and 192 are posted within the meeting minutes for July 11, 2024 Regular Meeting of Council.

Subsequent to the July 11, 2024 Regular Meeting of Council, Mr. Wushke filed a legal proceeding with the Court of King's Bench against the RM seeking, among other things, to quash or set aside resolutions 2024-194/195, a declaration that he is not disqualified from Council and legal costs against the RM.

The RM has retained external legal counsel to respond to the proceeding commenced by Mr. Wushke. CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 08Aug2024**

Legal Committee
2024-244

M Polvi: THAT the RM appoint a legal committee made of the whole of council to meet at the call of the Reeve.

CARRIED

C Birkenshaw left the meeting at 1247 hrs.

New Business

CTP Increase
2024-245

M Polvi: THAT the RM acknowledge the Clearing the Path (CTP) funding increase to \$300.00/km for 2024/2025 program years.

CARRIED

SkPwr File 20446620
2024-246

M Polvi: THAT the RM approve the install of new underground cable to serve SaskPower customer located NW 36-17-33 W1 as per file 20446620 received on 25Jul2024.

CARRIED

Nutrien Drilling
2024-247

E Holland: THAT the RM approve Development Permit by Vertex Professional Services Ltd. on behalf of Nutrien Mine for Rocanville Drilling Program 2024 on NE 20-17-33 W1. Further, that they be authorized to build and maintain an approach as necessary during the 2024 Drilling Program.

CARRIED

Merchandise Order
2024-248

C Fafard: THAT the RM authorize Administration to order bulk "RM of Rocanville No 151" merchandise pens with a budget of \$1000.00.

CARRIED

Sept Regular Meeting
2024-249

M Polvi: THAT the September Regular Meeting be set at the call of the Reeve.

CARRIED

Announcements

Next Regular Meeting

The next meeting is set for 12Sep2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

Adjourn (1318 hrs)
2024-250

C Fafard: THAT this meeting adjourn.

CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

P.O. Box 298
Rocanville, SK. S0A 3L0

Rural Municipality of

Rocanville No. 151

Ph:(306)645-2055
Fx:(306)645-2697
Email: rm151@sasktel.net

08Aug2024

RE: Public Notice

Please be advised that, at a Regular Meeting of Council for the R.M. of Rocanville No. 151 held on 08Aug2024, the following resolution being #2024-243 was passed by Council:

THAT the RM authorize administration to post Public Notice as per below:

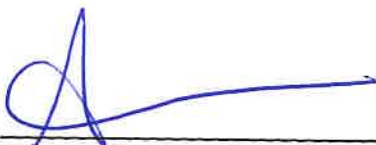
On July 11, 2024 at the Regular Meeting of Council for the Rural Municipality of Rocanville No. 151 (RM) passed resolution 2024-194 confirming the disqualification of Councillor Timothy Wushke from Council in accordance with s. 147(1)(e)(ii) and (iv) of The Municipalities Act (Act) as a result of a number of breaches of the conflicts of interest and unauthorized expenditures provisions of the Act, namely ss. 144 and 192 respectively. Mr. Wushke was offered an opportunity to resign pursuant to s. 148(2)(a) of the Act. The nature and extent of the breaches of ss. 144 and 192 are posted withing the meeting minutes for July 11, 2024 Regular Meeting of Council.

Subsequent to the July 11, 2024 Regular Meeting of Council, Mr. Wushke filed a legal proceeding with the Court of King's Bench against the RM seeking, among other things, to quash or set aside resolutions 2024-194/195, a declaration that he is not disqualified from Council and legal costs against the RM.

The RM has retained external legal counsel to respond to the proceeding commenced by Mr. Wushke.

CARRIED

Certified Copy of Resolution #2024-243
Dated at Rocanville, Saskatchewan, this 08Aug2024.



Andrea Smyth, Administrator
R.M. of Rocanville No. 151



Date Printed
2024-08-06 1:50 PM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00048 to 2024-00054

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Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11722	2024-07-11	Airmaster Sales Ltd.	INV-64571	24Respect Private Property Signs	835.15	
			INV-64572	CULVERT MARKERS(100)	2,824.95	3,660.10
11723	2024-07-11	Borderland Co-op	132	Pop, Pplates. Swiffers	73.17	
			174600	FUEL - 20240613	137.32	
			5052	PaintBrush & Rollers for Scale Pai	66.41	
			174753	FUEL - 20240619x2	124.16	401.06
11724	2024-07-11	Bumper to Bumper - Langenberg	303086	Pptwl, Grease, Air Freshners	239.19	
			303292	Wire Brush attachments, face shie	167.21	
			303293	Paint for Scale (1gal)	832.50	
			303474	Hook Clevis	12.13	
			303684	Ball Bearing, 6pole Diecast Plug	25.20	1,276.23
11725	2024-07-11	Canora Weaving & Tarp Manufacturing	2391	Tarp System, Motor, Conversion D	3,998.56	3,998.56
11726	2024-07-11	Denray Tire	MIN069167	Belly Dump Trailer - Tire Change	243.98	
			MIN069165	02KW - Tire Change(4)	2,127.62	2,371.60
11727	2024-07-11	DionCo Sales	28073	200 Grader Blades	31,710.00	31,710.00
11728	2024-07-11	Hall's Fire Safety Ltd	2413	2024 Fire Extinguisher Inspection	924.08	924.08
11729	2024-07-11	Jay's Group of Companies	S25669044	Freight on Culvert Couplers	100.65	100.65
11730	2024-07-11	KCH Operating Ltd.	7296	Flat Deck Trailer Rental	262.50	262.50
11731	2024-07-11	Loraas Disposal	0008093382	Recycle Waste	520.40	520.40
11732	2024-07-11	Mazer Group	200-073716	screws, washers - JUN2024	18.99	
			200-073908	WASHERS - Jun2024	7.99	26.98
11733	2024-07-11	Pattison Agriculture	450194	JD6170M - Cooler Replacement	5,294.59	
			06192024	Def Fluid Tote	1,047.90	6,342.49
11734	2024-07-11	Prairie Steel	IN-158955	Couplers (3-600mmx12", 2-450mn	310.88	310.88
11735	2024-07-11	Reliabl Truck Services Ltd.	672	Belly Dump - Valve Replacement	445.58	445.58
11736	2024-07-11	SARM	BEN131103	SARM EHD ADJUSTMENT 2024	1,478.61	1,478.61
11737	2024-07-11	Success Office Systems	INV422032	Photo Copier Maintenance	205.75	205.75
11738	2024-07-11	Supreme Office Products	66801518	Paper, Highlighters	102.09	
			66859599	1000 Self Seal Window Envelopes	339.39	441.48
11739	2024-07-11	UFA				

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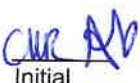
RM of Rocanville
List of Accounts for Approval
Batch: 2024-00048 to 2024-00054

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			9172333217	DIESEL - 06132024	6,531.61	
			916885770	DIESEL - 06172024	11,192.14	
			917731935	DIESEL - 06272024	7,988.39	25,712.14
11740	2024-07-11	C.K. Construction & Repairs				
		7/7/88		N 4-17-30W1 TWP171 Culvert Ins	6,682.20	6,682.20
11741	2024-07-11	VOID - Incorrect Amount				
11742	2024-07-11	D.J.Miller & Sons Construction				
		20240701		Road Construction	214,439.26	214,439.26
11743	2024-07-11	c/o Amanda Baumgartner				
		2024FallMeet		2024 RMAA Div 1 Fall Meet Reg	60.00	60.00
11744	2024-07-11	R.M. of Spy Hill No. 152				
		2024-00118		WSP-Engineering-River Washout I	7,500.00	7,500.00
11745	2024-07-11	Echo Sash				
		July-2024		SARM Kipling, Shipping Costs	145.45	145.45
11746	2024-07-11	ANDREA SMYTH				
		July-2024		Employee Lunch, Flag Poles	388.84	388.84
11747	2024-07-11	Town of Rocanville				
		2024-00324		May 2024 FD/CL/LB CC	4,728.84	
		2024-00349		Jun 2024 FD/CL/LB CC	2,572.30	7,301.14
11748	2024-07-11	Triple S Transport Inc.				
		1382		2024 Dust Control	56,479.80	56,479.80
11749	2024-07-11	TTES Consulting Inc.				
		6283		RIRG 719 -Borrows, IFC Drawings	1,326.35	
		6264		TWP163-supervision, design, stak	15,939.80	17,266.15
11750	2024-07-11	Clark, Derrell				
		09072024		Res#2023-183 - Reimbursement C	201.52	201.52
11751	2024-07-31	MEPP				
		2024-07		Jul/2024 Remittance	9,497.78	9,497.78
11752	2024-07-31	Ministry of Finance				
		Jul/2024 SECSD		JUL/2024 SECSD 6177786	11,639.55	11,639.55
11753	2024-07-31	Ministry of Finance				
		Jul/2024 GSSD		Jul/2024 GSSD 6177794	181.34	181.34
11754	2024-07-31	Ministry of Finance				
		Jul/24 PVSD		Jul/24 PVSD 6177778	40.66	40.66
11755	2024-07-31	Receiver General				
		Jul/2024		Jul/24 Monthend Payroll	27,202.22	27,202.22
11756	2024-07-31	SMHI				
		JUL/2024 SMHI		JUL/24 SMHI COLLECTIONS	17,102.48	17,102.48
Total Computer Cheque:						456,317.48

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0027	2024-07-11	Conexus Mastercard				
		June2024		Monthly CC Invoice	2,683.11	2,683.11
2024-0028	2024-07-31	SaskTel				
		Jul2024TelPAD		online PAD - July2024	216.20	216.20


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RM of Rocanville
List of Accounts for Approval
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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
2024-0029	2024-07-31	SaskPower 198600808224	POWER SHOP+OFFICE July 202.	95.70	95.70
2024-0030	2024-07-31	SaskEnergy Jul2024Energy	online PAD - July2024	91.22	91.22
Total Online Banking:					3,086.23

Total AP-GEN: 459,403.71


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RM of Rocanville
List of Accounts for Approval
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Bank Code - CC - Conexus Mastercard

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-07-11	Delta Regina	306417	RMMA Regina 13-16May2024	1,237.17	
			306246	RMMA Regina 14-16May2024	498.90	1,736.07
N/A	2024-07-11	McDonald's	1LNMJ7555P	Employee Meal(2) - Backhoe Dem	40.81	40.81
N/A	2024-07-11	SGI	2024-REG-4	SGIreg-2023PrecisionTrailer	118.34	118.34
N/A	2024-07-11	Staples	00014001432899	2 Office Chairs, 2 Blotters	761.42	761.42
N/A	2024-07-11	TIM HORTONS	Jun2024	Jun Budget Meet Muffins	26.47	26.47
Total Credit Card:						2,683.11

Total CC: 2,683.11
Grand Total: 462,086.82

Certified Correct This 08Aug2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator

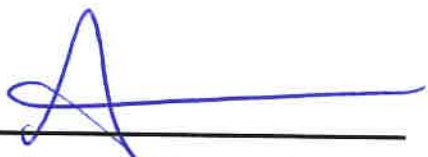

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R.M of Rocanville No 151
P.O. Box 298
1001 Railway Avenue
Rocanville, SK S0A 3L0
Phone: 306-645-2055
Fax: 306-645-2697
Email: rm151@sasktel.net

July 22nd, 2024

**I, Andrea Smyth, confirm the mailing of the
2024 Tax Notices as mailed on 22Jul2024.**



Andrea Smyth
Administrator

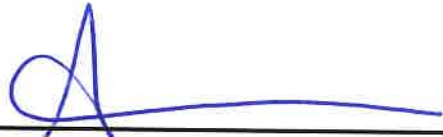


R.M of Rocanville No 151
P.O. Box 298
1001 Railway Avenue
Rocanville, SK. S0A 3L0
Phone: 306-645-2055
Fax: 306-645-2697
Email: rm151@sasktel.net

July 23nd, 2024

Note: The tax mailing as dated 22Jul2024 did not calculate the discount rate properly. Therefore, along with Munisoft the Levy of taxes for that date was restored prior – and the Levy reran on the 23Jul2024.

I, Andrea Smyth, confirm the mailing of the 2024 Tax Notices as mailed on 23Jul2024.


Andrea Smyth
Administrator

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Jul2024**

The meeting was called to order at 0802 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.5 – Floyd Tebb
	Division No.2 – Clint Birkenshaw	Division No.6 – Marcia Polvi
	Division No.3 – Tim Wushke	Administrator – Andrea Smyth
	(0802-0850 hrs)	

Delegates:	0901-1010 hrs	Chad Selby	Foreman	Duty Review
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Minutes

T Wushke left the meeting at 0806 hrs.

Disqualification of
Member of Council
2024-194

M Ruhland: THAT the RM disqualify Timothy Wushke from Council as per the *Municipalities Act* (MA) Section 147(1)(e)(ii) and (iv) as listed for the following contraventions:

- 1) MA Sec 144 – Failure to Disclose Conflict of Interest
 - Financial Interest in Repair Road/Fence to Vendor #WUS003 from 2014-2020 in the amount of \$47,330.00.
 - Financial Interest in Clay purchase for Powerline Road Project 2023 in the amount of \$86,079.00.
- 2) MA Sec 192(5) – Non-Authorized Expenditures
 - the 2024 Beaver Dam Removal SE 10-16-33 W2 in the amount of \$677.25.
 - Quote overages on 2021 Road Construction (Williamsons Road) due to unauthorized hauling of dirt to low spots in field. To which Council passed Resolution 290/21 on 09Dec2021 for Conflict of Interest Training.
 - Unauthorized Culvert Repairs on Roadway E of Sec 15-16-33 W1.

Further, that as per the MA section 147(2)(a) and 192(5) that Timothy Wushke not be eligible to be nominated or elected in an election in any municipality for a period of 12 years following the date of disqualification.

CARRIED

T Wushke Returned to the meeting at 0818 hrs.

T Wushke left the meeting at 0850 hrs.

Enforcement of
Disqualification
2024-195

R Ruhland: THAT the RM declare the office of Division three vacant as per MA Section 148(2)(a). Further, that it be noted that the RM discussed and offered Timothy Wushke the opportunity to Resign prior to his departure.

CARRIED

M Ruhland left the meeting at 0859 hrs.

C Selby attended the meeting at 0901 hrs.

M Ruhland returned to the meeting at 0910 hrs.

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Jul2024**

M Ruhland left the meeting for a perceived conflict of interest regarding culvert installation at 0939 hrs.

W29-16-32 W1 Culvert 2024-196 C Birkenshaw: THAT the RM order a 60 x 6ft culvert from Prairie Steel Culverts as per the quotation 151-404 for \$8,013.60 plus shipping and taxes to be placed at W of sec 29-16-31 W1. CARRIED

M Ruhland returned to the meeting at 0943 hrs.

Tantallon Dust Control 2024-197 F Tebb: THAT the RM blade, gravel and have dust control applied for NW 09-18-33 W1 into Tantallon. CARRIED

F Tebb left the meeting at 1009 hrs.

E24-17-33 W1 Culvert 2024-198 M Polvi: THAT the RM contract KCH Operating Ltd. to replace culvert East of Sec 24-17-33 W1 in the quoted amount of \$12,300 plus applicable taxes. CARRIED

S14-17-33 W1 Culvert 2024-199 M Polvi: THAT the RM contract Edge Excavating Ltd to replace culvert South of SW 14-17-33 W1 in the amount of \$6,540.00 plus applicable taxes. CARRIED

C Selby departed the meeting at 1011 hrs.

F Tebb returned to the meeting at 1015 hrs.

Approve Minutes 2024-200 C Birkenshaw: THAT the Minutes of the Regular Meeting of Council held on 13Jun2024 be approved as circulated. CARRIED

Whitewood 4-H Donation 2024-201 M Polvi: THAT the RM ratify the donation of \$400.00 to the 2024 Whitewood 4-H Show and Shine. CARRIED

Financial Reports

Accounts for Approval 2024-202 F Tebb: THAT the RM Void cheque Number 11701 in the amount of \$677.25, and that the List of Accounts as presented, being cheques No. 11681-11700, 11702-11721, and on-line payments 0023-0026/2024 totalling \$302,109.18 be approved as amended and attached to the minutes. CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Jul2024**

Financial Statement 2024-203 M Polvi: THAT the Statement of Financial Activities for the month of June 2024 be accepted as presented. CARRIED

Transfer Funds 2024-204 E Holland: THAT the RM transfer \$500,000.00 from Cheq 01 to Cheq 89 with Conexus Credit Union. CARRIED

Bank Reconciliation 2024-205 M Polvi: THAT the Bank Reconciliation for the month of June 2024 be accepted as presented. CARRIED

Payroll Summary 2024-206 C Birkenshaw: THAT the Monthly Payroll Summary for the month of June 2024 totalling net of \$49,174.57 be accepted as presented. CARRIED

Addendum Payments 2024-207 E Holland: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments, plus applicable tax as necessary:

C.K. Construction	Culvert install & road build up N 4-17-30 W1 – TWP 171	\$6,682.20
D.J. Miller & Sons	June End Progress	\$214,439.26
Triple S Transport	2024 Dust Control	\$56,479.80
RM of Spyhill	50% Engineering Costs – River Washout	\$7,500.00
RMAA	Div 1 & 2 Fall Meeting - Regina	\$60.00
Echo Sash	Div 1 Meet Kipling, Shipping	\$145.45
Town of Rocanville	Fire Department – May	\$3,472.14
Town of Rocanville	Fire Department – June	\$423.18
Town of Rocanville	Clinic – May	\$506.44
Town of Rocanville	Clinic – June	\$357.57
Town of Rocanville	Library – May	\$750.26
Town of Rocanville	Library – June	\$1,791.55
TTES Consulting	719 – Topography for Borrows	\$1,326.35
TTES Consulting	TWP 163 – Various Work	\$15,939.80
Andrea Smyth	Employee Lunch, Flag poles	\$388.84
Derrell Clark	PPE Clothing Allowance	\$201.52

CARRIED

Proposed Payments 2024-208 E Holland: THAT the List of Proposed Payments dated 10Jul2024 in the amount of \$85,555.31 be hereby approved for payment. CARRIED

Reports

Reports 2024-209 C Birkenshaw: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented. CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Jul2024***

Old Business

Used Axle JD Backhoe 2024-210	C Fafard: THAT the RM ratify the order of a used differential axle for the JD Backhoe for \$12,500.00 plus applicable fees and tax.	CARRIED
08-05-40 Road Name Change 2024-211	F Tebb: THAT the RM ratify the Letter of Endorsement sent to the Ministry of Highways on 26Jun2024, and further more agree to the proposed name change of the 08-05-40 Highway to 8A brought forward by Nutrien and the Rocanville Fire Department.	CARRIED
New Hire 2024-212	C Birkenshaw: THAT the RM ratify hiring Jayme Glasman as a seasonal operator, effective 27Jun2024, at a wage of \$35.00/hour and receive \$40/month cell phone allowance, on a three-month probationary period.	CARRIED
Scale Display 2024-213	C Birkenshaw: THAT the RM order a new display screen for the weigh scale from Scale Solutions for \$1,950.00 as per quote received on 10Jun2024.	CARRIED
Well Pump Cleanout 2024-214	C Fafard: THAT the RM give authority to Foreman C Selby to contract for servicing the water well located on NE 33-16-32 W1 with a budget of \$2,000.00.	CARRIED
WSP Bridge Inspection 2024-215	M Polvi: THAT the RM acknowledges the Bridge Inspection Report for the 133-18-09 E #2 bridge which took place on 27Apr2024. Further that the RM keep the bridge restricted at secondary weights as per the report.	CARRIED
20/20 Geomatics Road Survey 2024-2016	M Polvi: THAT the RM accept the preliminary road plan prepared by 20/20 Geomatics on 03Jul2024. Further that the RM approves for the proposed plan to be submitted to ISC by 20/20 Geomatics.	CARRIED
Plastic Culvert Order 2024-217	C Fafard: THAT the RM authorize C Selby to order 20 lengths of 18in plastic culverts, plus couplers, from Dionco Sales Ltd for 10,789.00 taxes included.	CARRIED
SaskPower Spraying 2024-218	F Tebb: THAT the RM authorize Davey Tree Expert on behalf of SaskPower to spray patches of brush with chemical and land locations as per email received from Davey Tree Expert on 20Jun2024.	CARRIED
Weather Stripping 2024-219	M Polvi: THAT the RM accepts Absolute Door Services quote for weather stripping and installation for \$3,073.59 plus applicable tax as per quote received on 05Jul2024.	CARRIED

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RM of Rocanville
List of Accounts for Approval
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Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11681	2024-06-13	Air Liquide Canada Inc.				
			77282836	Liquide Air	44.31	
			77443028	Liquide Air	445.32	489.63
11682	2024-06-13	Borderland Co-op				
			3441	GARBAGE BAGS	16.08	
			173330	FUEL - 20240509	153.70	
			102626	Rebar(5) - Bump Signs	55.45	
			173496	DIESEL - 20240513	342.97	
			103830	Office Mop	71.03	
			173640	DIESEL - 20240524 x 2	591.22	
			103543	2 - 2x6 (12ft) treated lumbar	45.49	
			173754	DIESEL-20240527 x 2, Fuel-20240	663.99	1,939.93
11683	2024-06-13	Bumper to Bumper - Langenberg				
			301894	Light, Grommet, grease, airline, fu	104.40	
			301932	BATTERY (CORE EX) - Hotsy	169.06	
			302082	Bolts, Nuts, Washers	3.75	
			302120	Plastic Wisk Broom	8.49	
			302303	5/16" Threaded Ball Join	22.91	
			302511	A/C refridgerant (3)	34.60	
			302567	Lag screws, bolts, nuts, washers	23.45	
			302797	12v mini bulb	5.06	
			303031	ORB O-Ring	5.92	377.64
11684	2024-06-13	Dudley & Company				
			42076	Audit Fees	13,042.50	13,042.50
11685	2024-06-13	Dyke's Water & Ice				
			7328	water for Office(1), shop(2)	21.00	21.00
11686	2024-06-13	Goodman Steel Ltd.				
			74861	Skid Shoe Wear Plates-Box Gr	666.00	666.00
11687	2024-06-13	G.W.P. Rodent Products				
			12952	Rat Poison	7,059.60	7,059.60
11688	2024-06-13	Loraas Disposal				
			0008085343	Recycle Waste	521.01	521.01
11689	2024-06-13	Ministry of Finance				
			T105119	Mineral Rights Tax Assessment	511.51	511.51
11690	2024-06-13	Munisoft				
			2024/25-01235	100RM maps, Wall Map, shipping	821.19	821.19
11691	2024-06-13	Ottenbreit Sanitation Services				
			0000227250	Waste Collection	1,035.70	
			0000228784	Waste Collection	1,138.94	2,174.64
11692	2024-06-13	Pattison Agriculture				
			937545	Engine Coolant(9.46L)	70.40	70.40
11693	2024-06-13	Prairie Steel				
			IN-158897	Culverts & Couplers	32,009.19	32,009.19
11694	2024-06-13	Reliablilt Truck Services Ltd.				


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RM of Rocanville
List of Accounts for Approval
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			645	02KW-Trans Temp Sensor, Tranny	190.66	
			646	10Cast - Replace Brake Pot Lines	179.29	
			652	02KW- Tranny Replacement	10,016.71	
			658	02KW- A/C repair	1,248.65	11,635.31
11695	2024-06-13	Town of Rocanville				
		2024-00264		Apr 2024 FD/CL/LB CC	2,226.12	2,226.12
11696	2024-06-13	UFA				
		916594450		DIESEL - 05132024	6,522.93	
		916573560		DIESEL - 05172024	6,138.50	
		917100948		DIESEL - 05272024	6,759.05	
		915198990		DIESEL - 05312024	5,717.23	
		917219864		DIESEL - 06072024	6,586.71	31,724.42
11697	2024-06-13	Westcan Bulk Transport Ltd.				
		137-0001111		02KW wash tokens	105.00	105.00
11698	2024-06-13	Agriculture Health & Safety				
		2024 Membership		Membership	892.20	892.20
11699	2024-06-13	Becker, Kyle				
		June2024-Beaver		Beaver Tails	1,260.00	1,260.00
11700	2024-06-13	Birkenshaw, Clint				
		Jun2024 Council		Jun2024 Council Remuneration Bir	6,933.30	6,933.30
11701	2024-06-13	Edge Excavating				
		212		Beaver Dam Removal SE10-16-33	677.25	677.25
11702	2024-06-13	Fafard, Conrad				
		Jun2024 Council		Jun2024 Council Rem FAFARD	6,611.00	6,611.00
11703	2024-06-13	Hermanson, Curtis A.				
		2024Coyote		2024 Coyote Bounty - 6	150.00	150.00
11704	2024-06-13	Hillchar Seed Farm				
		4133		Grass Seed for Construction	2,326.50	2,326.50
11705	2024-06-13	Holland, Ernest				
		Jun2024 Council		Jun2024 Council Remuneration Hc	7,475.40	7,475.40
11706	2024-06-13	Perante, Rhose				
		2024-03		OFFICE CLEANING FOR May 202	100.00	
		2024-04		OFFICE CLEANING FOR JUNE 21	100.00	200.00
11707	2024-06-13	Polvi, Marcia				
		Jun2024 Council		Council Remuneration - POLVI	5,032.00	5,032.00
11708	2024-06-13	Ruhland, Melissa				
		Jun2024 Council		Jun2024 Council Rem RUHLAND	11,315.00	11,315.00
11709	2024-06-13	R.M. of Moosomin #121				
		2024-308		RM Portion of Hwy# 308	14,000.00	14,000.00
11710	2024-06-13	R.M. of Moosomin #121				
		2024 Airport Do		2024 Airport Donation	70,000.00	70,000.00
11711	2024-06-13	Echo Sash				
		May-2024		RMAA Regina, Munisoft Moosomir	553.80	553.80
11712	2024-06-13	Selby, Chad				
		06-2024		CSelby-Beaver Tails&Clothing Allc	249.01	249.01
11713	2024-06-13	ANDREA SMYTH				
		May-2024		RMAA, Firetruck Cover, Drawer, S	1,089.72	1,089.72
11714	2024-06-13	Tebb, Floyd				
		Jun2024 Council		June2024 Council Rem Tebb	5,376.00	5,376.00

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RM of Rocanville
List of Accounts for Approval
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
11715	2024-06-13	TTES Consulting Inc. 6193	RIRG 719 -IFC Drawings, Review&	1,418.97	1,418.97
11716	2024-06-13	Wushke, Tim Jun2024 Council	Jun2024 Council Rem. WUSHKE	9,432.00	9,432.00
11717	2024-06-30	MEPP 2024-06	Jun/2024 Remittance	11,494.50	11,494.50
11718	2024-06-30	Ministry of Finance Jun/2024 SECSD	Jun/2024 SECSD 6177786	405.18	405.18
11719	2024-06-30	Ministry of Finance Jun/2024 GSSD	Jun/2024 GSSD 6177794	981.89	981.89
11720	2024-06-30	Receiver General Jun/2024	Jun/24 Monthend Payroll	30,368.54	30,368.54
11721	2024-06-30	Whitewood 4-H Regional 2024Donation	2024 Show & Sale Donation	400.00	400.00
Total Computer Cheque:					294,037.35

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
2024-0023	2024-06-13	Conexus Mastercard May2024	Monthly CC Invoice	3,871.89	3,871.89
2024-0024	2024-06-30	SaskTel Jun2024TelPAD	online PAD - June2024	212.52	212.52
2024-0025	2024-06-30	SaskPower 162300869427	POWER SHOP+OFFICE June 202	552.61	552.61
2024-0026	2024-06-30	SaskEnergy Jun2024Energy	online PAD - June2024	240.17	240.17
Total Online Banking:					4,877.19

Total AP-GEN: 298,914.54


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Date Printed
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RM of Rocanville
List of Accounts for Approval
Batch: 2024-00042 to 2024-00045

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Bank Code - CC - Conexus Mastercard

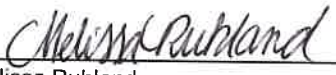
CREDIT CARD

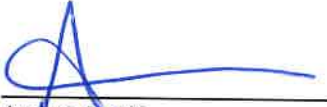
Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
N/A	2024-06-13	Canada Post			
		2663586	Postage	2,415.00	2,415.00
N/A	2024-06-13	SGI			
		2024-REG-3	SGIreg-02KW & 11PJTrail	1,416.94	1,416.94
N/A	2024-06-13	TIM HORTONS			
		Apr2024	Apr Meet Muffins	15.98	
		May2024	May Meet Muffins	23.97	39.95
			Total Credit Card:		3,871.89

Total CC: 3,871.89
Grand Total: ~~302,786.43~~

ab *CMR* **302,109.18**

Certified Correct This 11Jul2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator

CMR *AP*
Initial

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 13Jun2024**

The meeting was called to order at 0803 hrs by Reeve Melissa Ruhland

Present: Reeve: Melissa Ruhland Division No.4 – Ernest Holland
Division No.1 – Conrad Fafard Division No.6 – Marcia Polvi
Division No.2 – Clint Birkenshaw Administrator – Andrea Smyth
Division No.3 – Tim Wushke
Absent: Division No.5 – Floyd Tebb

Delegates:	0803-1005 hrs (First Listing)	Chad Selby	Foreman	Duty Review
	1238-1308 hrs (Second Listing)			
	0905-0927 hrs	Tyler Lakeman	Finning	Salesman
	1238-1250 hrs	Grant Lacaille	Brandt	Salesman

Minutes

C Selby arrived at the meeting as per first listing.

719/601 Extra Work 2024-166	T Wushke: THAT the RM contract C.K. Construction to dig out soft spots on the 601 grid SW 16-15-33 W1 and build an approach on the westside of Section 26-16-33 W1 off the 719 grid in the amount of \$13,300.00 plus applicable taxes with the understanding that TTES Contracting will measure the clay between jobs and give a separate listing.	CARRIED
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T Lakeman attended the meeting as per listing.

Scissors Creek Asphalt 2024-167	E Holland: THAT the RM contract DC Asphalt to clean and crack seal Scissors Creek Road in the amount of \$27,735 plus applicable taxes, as per the quote received 31May2024.	CARRIED
------------------------------------	--	---------

C Selby departed the meeting as per first listing.

Approve Minutes 2024-168	C Fafard: THAT the Minutes of the Regular Meeting of Council held on 13May2024, and the Minutes of the Special Meeting of Council held on 04Jun2024, be approved as circulated.	CARRIED
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Financial Reports

Accounts for Approval 2024-169	T Wushke: THAT the accounts as presented, being cheques No. 11648-11680, and on-line payments 0019-0022/2024 totalling \$119,068.83 be approved as presented and attached to the minutes.	CARRIED
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Financial Statement 2024-170	E Holland: THAT the Statement of Financial Activities for the month of May 2024 be accepted as presented.	CARRIED
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**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 13Jun2024**

Bank Reconciliation 2024-171 C Birkenshaw: THAT the Bank Reconciliation for the month of May 2024 be accepted as presented. CARRIED

Payroll Summary 2024-172 C Fafard: THAT the Monthly Payroll Summary for the month of May 2024 totalling net of \$44,525.51 be accepted as presented. CARRIED

Addendum Payments 2024-173 C Fafard: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments, plus applicable tax as necessary:

Kyle Becker	42 beaver tails	1,260.00
Edge Excavating	Remove dam – SE 10-16-33 W1	622.25
Curtis Hermanson	6 coyotes on bounty	150.00
Rose Perhante	09May/12May office cleaning	200.00
E Sash	RMAA, Munisoft training	553.00
C Selby	Clothing allowance, 4 beaver tails	249.01
A Smyth	RMAA, Firetruck cover, desk drawer, open sign, keyboard tray	1,089.72
Town of Rocanville	FD Common Costs – Apr	1,784.58
Town of Rocanville	Clinic Common Costs – Apr	326.16
Town of Rocanville	Library Common Costs – Apr	115.38
TTES Consulting	Inv 6193 – 719 IFC Drawings	1,418.97

CARRIED

Ag Health & Safety 2024-174 T Wushke: THAT the RM pay membership to the Agricultural Health and Safety Network for 2024 in the amount of \$4.60 per farm family, calculated as 107 families in the total amount of \$892.20. CARRIED

E Holland left the meeting due to a conflict of interest regarding grass seed purchase at 1026 hrs.

Grass Seed Purchase 2024-175 T Wushke: THAT the RM pay invoice 4133 to Hillchar Seed Farm for ten 55lb bags of ditch blend grass seed in the amount of \$2,326.50 CARRIED

E Holland returned to the meeting at 1027 hrs.

Proposed Payments 2024-176 E Holland: THAT the List of Proposed Payments dated 12Jun2024 in the amount of \$113,138.87 be hereby approved for payment. CARRIED

Culvert Install 2024-177 E Holland: THAT the RM contract C.K. Construction to install a culvert and build up Township Road 171 from washout N of Section 04-17-30 W1 in Division Four in the amount of \$6,020.00 plus applicable taxes. CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 13Jun2024**

Reports

Reports 2024-178	C Birkenshaw: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented.	CARRIED
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Old Business

Saskpower Permit 2024-179	T Wushke: THAT the RM approve SaskPower work Permit Number 11902311 MO 20392213 as received 10Jun2024, noting the change to eliminate trenching cable in the Road Allowance on Map 21(Page 41).	CARRIED
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New Business

Worker Advert 2024-180	M Polvi: THAT THE RM authorize Administration to post a worker advert as per below:							
	<table border="0"> <tr> <td style="text-align: center;"><u>Position</u></td> <td style="text-align: center;"><u>Timeframe</u></td> </tr> <tr> <td style="text-align: center;">Seasonal Truck Driver /Labourer</td> <td style="text-align: center;">Start immediately</td> </tr> <tr> <td style="text-align: center;">Administration Assistant</td> <td style="text-align: center;">01Oct2024-31Dec2025</td> </tr> </table>	<u>Position</u>	<u>Timeframe</u>	Seasonal Truck Driver /Labourer	Start immediately	Administration Assistant	01Oct2024-31Dec2025	CARRIED
<u>Position</u>	<u>Timeframe</u>							
Seasonal Truck Driver /Labourer	Start immediately							
Administration Assistant	01Oct2024-31Dec2025							

Moosomin Airport 2024-181	T Wushke: THAT the RM pay the RM of Moosomin No 121 \$70,000.00 as the first payment of Resolution 2023-339 for the Airport Development Project.	CARRIED
------------------------------	--	---------

July RM BBQ 2024-182	C Fafard: THAT the RM host an Employee and Councillor Bus Tour (tentatively 10Jul2024) and Supper at C Birkenshaw's farm (11Jul2024), with spouses invited to attend the supper. Further, that employees receive the following Friday off with pay.	CARRIED
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Acknowledge Holidays 2024-183	M Polvi: THAT the RM acknowledge the following holidays:									
	<table border="0"> <tr> <td style="text-align: center;">C Selby</td> <td style="text-align: center;">01-05Jul 02,19-23,30Aug</td> </tr> <tr> <td style="text-align: center;">D Clark</td> <td style="text-align: center;">05-09Aug</td> </tr> <tr> <td style="text-align: center;">E Sash</td> <td style="text-align: center;">26Jul 09,30Aug</td> </tr> <tr> <td style="text-align: center;">A Smyth</td> <td style="text-align: center;">22-25Jul 12-16Aug</td> </tr> </table>	C Selby	01-05Jul 02,19-23,30Aug	D Clark	05-09Aug	E Sash	26Jul 09,30Aug	A Smyth	22-25Jul 12-16Aug	CARRIED
C Selby	01-05Jul 02,19-23,30Aug									
D Clark	05-09Aug									
E Sash	26Jul 09,30Aug									
A Smyth	22-25Jul 12-16Aug									

Weight Restriction Signs 2024-184	C Fafard: THAT the RM order 20 aluminum signs from Airmaster signs for \$33.85 per sign, plus applicable taxes as per the quote received 10Jun2024.	CARRIED
---	---	---------

308 Maintenance Agreement 2024-185	C Fafard: THAT the RM pay the RM of Moosomin No 121 \$14,000.00 as their half of the 308 Maintenance Agreement received from the Department of Highways.	CARRIED
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2025 Library Increase 2024-186	M Polvi: THAT the RM acknowledge the Southeast Regional Library \$1.00 per capita increase for 2025.	CARRIED
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**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 13Jun2024**

G Lacille and C Selby (second listing) attended the meeting as per listing.

June Indemnity
2024-187

C Fafard: THAT the RM pay Council Indemnity for Jan-Jun2024 as per below:

M Ruhland	11,315.00	E Holland	7,475.40
C Fafard	6,611.00	F Tebb	5,376.00
C Birkenshaw	6,933.30	M Polvi	5032.00
T Wushke	9,432.00		

CARRIED

2024 Cash Budget
2024-188

M Polvi: THAT the 2024 Cash Budget at 11 mills be approved and attached to these minutes.

CARRIED

2024 Accrual Budget
2024-189

E Holland: THAT the 2024 Accrual Budget at 11 mills be approved and attached to these minutes.

CARRIED

Capital Works Plan
2024-190

C Birkenshaw: THAT the Five Year Capital Works Plan 2024-2028 be approved and attached to these minutes.

CARRIED

Mill Rate
2024-191

T Wushke: THAT the municipal mill rate for 2024 be 11 mills. With notation of the Mill Rate Factors from Bylaw 2023-01 as below:

Agriculture	0.82
Residential	0.6
Commercial	0.9

CARRIED

Robot Vacuum
2024-192

M Polvi: THAT the RM purchase an Ecovac Deebot T30s combo vacuum for \$1,600 plus applicable taxes and shipping.

CARRIED

Announcements

Next Regular Meeting

The next meeting is set for 11Jul2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

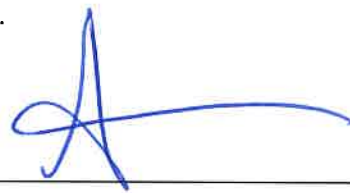
Adjournment

Adjourn (1423 hrs)
2024-193

T Wushke: THAT this meeting adjourn.

CARRIED


Reeve – Melissa Ruhland


Administrator – Andrea Smyth

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RM of Rocanville
List of Accounts for Approval
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Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11648	2024-05-09	Airmaster Sales Ltd.	INV-64099	Assorted signs (166) Res#2024-1C	7,827.51	7,827.51
11649	2024-05-09	Air Liquide Canada Inc.	77220192	Liquide Air	87.64	87.64
11650	2024-05-09	Borderland Co-op	172227	DIESEL - 20240410 x2	576.28	
			172378	FUEL - 20240419	122.41	
			172519	FUEL - 20240425	115.12	
			172589	FUEL - 20240430	148.67	
			1895	Rebar(20) - Bump Signs	221.78	
			10832	GarBags, HydOil	734.81	1,919.07
11651	2024-05-09	Brandt Tractor Ltd.	4152642	JDLoader-Steering Shock	455.96	455.96
11652	2024-05-09	Bumper to Bumper - Langenberg	300973	Grease Gun Bare Tool & Broom	259.34	
			301071	Welding Compound, clamp, suction	75.88	
			301147	Rock Rake-shaft&tube assem, bearing	609.73	
			301313	Dodge - Universal Joints	123.81	
			301325	Grease	46.13	
			301610	Gloves	28.33	
			301688	Rock Rake - 2-7/16" Bearing	165.29	
			301756	Bolts, Nuts, Washers	14.99	
			301838	20L Anti-Freeze	87.32	1,410.82
11653	2024-05-09	Capital I Industries	159964	Transf Quick Attach V-Plow to CAT	3,310.42	3,310.42
11654	2024-05-09	Cole EnviroAir Solutions	625	Office Air Duct Cleaning	1,254.30	1,254.30
11655	2024-05-09	Finning International Inc.	PA000026076	2 pails 50W TDTO oil	338.77	338.77
11656	2024-05-09	Flatlander Express Inc.	68412	Shipping Costs	57.15	57.15
11657	2024-05-09	Glasser's T.V. Service Ltd.	8000051340	Projector, Screen and Install	3,365.75	3,365.75
11658	2024-05-09	H & S Repairs Ltd	HSRLTD4696	JD BH -Rear Windshield Replace	1,520.06	1,520.06
11659	2024-05-09	Loraas Disposal	0008075721	Recycle Waste	524.36	524.36
11660	2024-05-09	Mazer Group	200-071069	NUTS, WASHERS, SCREWS - AF	44.96	
			200-071107	Oil Absorb, Rustchk&Lubricant	133.60	178.56
11661	2024-05-09	Munisoft	2024/25-00870	Unlock Digital Map	94.35	94.35
11662	2024-05-09	Ottenbreit Sanitation Services	0000225787	Waste Collection	1,201.13	1,201.13
11663	2024-05-09	Minister of Finance	250657	Assessment Roll Advert 2024	30.00	30.00
11664	2024-05-09	Reliabil Truck Services Ltd.				

Initial

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RM of Rocanville
List of Accounts for Approval
Batch: 2024-00036 to 2024-00039

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			613	02KW- injector replacement	2,227.87	
			596	CAT check valve - 02KW	72.11	2,299.98
11665	2024-05-09	Safety Source	53320	First Aid (CSelby, BDufour)	330.75	330.75
11666	2024-05-09	Town of Rocanville	May2024-LOADER	May01-Jul31 Loader Water	902.90	
			May2024-Office	May01-Jul31 Office Water	185.00	1,087.90
11667	2024-05-09	UFA	915501172	DIESEL - 04112024	7,182.97	
			916447703	DIESEL - 04232024	6,772.43	
			916568902	DIESEL - 04262024	5,503.07	
			916575952	DIESEL - 05062024	6,436.25	25,894.72
11668	2024-05-09	Westcan Bulk Transport Ltd.	137-0000892	Wand wash x2 - Graders	189.00	189.00
11669	2024-05-09	World-Spectator, The	00188780	ASSESSMENT NOTICE AD 2024	204.75	204.75
11670	2024-05-09	Dufour, Brock	05-2024	PPE Clothing, First Aid Meals	334.73	334.73
11671	2024-05-09	Irontown Mfg. Inc	2818	Office Logo Layered Sign	2,553.00	2,553.00
11672	2024-05-09	Rocanville Dance Club	2024-Donation	2024-Solo Sponsorship	75.00	75.00
11673	2024-05-09	Echo Sash	05-2024	EMO(04-19) Reim ESash	363.99	363.99
11674	2024-05-09	Selby, Chad	05-2024	CSelby- First Aid Meals&Beaver T:	160.00	160.00
11675	2024-05-09	TTES Consulting Inc.	6101	RR1304 Tender rev,surveys, test r	6,130.43	
			6102	RIRG 719 - rev borr, design, tende	5,868.44	11,998.87
11676	2024-05-09	Saskatchewan Workers'	WCB2023-01	Council Benefits	9,913.88	9,913.88
11677	2024-05-31	MEPP	2024-05	May/2024 Remittance	10,422.34	10,422.34
11678	2024-05-31	Ministry of Finance	May/2024 SECD	May/2024 SECD 6177786	270.49	270.49
11679	2024-05-31	Ministry of Finance	May/2024 GSSD	May/2024 GSSD 6177794	106.85	106.85
11680	2024-05-31	Receiver General	May/2024	May/24 Monthend Payroll	26,440.10	26,440.10
					Total Computer Cheque:	116,222.20

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0019	2024-05-09	Conexus Mastercard	Apr2024	Monthly CC Invoice	703.27	703.27
2024-0020	2024-05-31	SaskTel	May2024TelPAD	online PAD - May2024	217.80	217.80

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RM of Rocanville
List of Accounts for Approval
Batch: 2024-00036 to 2024-00039

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Bank Code - CC - Conexus Mastercard

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-05-09	Montana's BBQ & Bar	3855	Employee SARM Conv Lunch(2)	96.29	96.29
N/A	2024-05-09	Rocanville Pharmacy	002-00047415	Office Supplies	13.30	13.30
N/A	2024-05-09	SGI	2024-REG-2	SGIreg-18Loadline&10CastTrailer	339.90	339.90
N/A	2024-05-09	Sask Polytech Regina	mvt1052248478	Industrial Sprayer Course (Forema	160.00	160.00
N/A	2024-05-09	Tom and Kitty's Diner	104300	Apr Meet Lunch	93.78	93.78
Total Credit Card:						703.27

Total CC: 703.27
Grand Total: 119,068.83

Certified Correct This 13Jun2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
TAXES					
410-110-100 - General Municipal Levy	1,054,190	1,054,045	1,058,690	4,645	0.44
410-120-100 - Abatements and Adjustments	23,360	(24,876)	3,360	28,236	113.51-
410-130-100 - Discount on Municipal Tax - Property	(44,000)	(42,892)	(42,890)	2	
410-200-100 - Potash Tax Share	1,535,300	1,535,296	1,737,140	201,844	13.15
410-400-210 - Penalty on Mun Taxes Arrears - Property	5,000	2,597	3,000	403	15.52
Total TAXES:	2,573,850	2,524,170	2,759,300	235,130	
FEES AND CHARGES					
420-100-100 - F&C - Custom Work	13,000	14,091	13,000	(1,091)	7.74-
420-100-130 - F&C - Custom Work - Water Sales		1,573		(1,573)	
420-100-140 - F&C - Custom Work - Weed Spraying	1,500		1,500	1,500	100.00-
420-200-100 - F&C - Sale of Gravel	30,000	18,179	25,000	6,821	37.52
420-200-200 - F&C - Sale of Supplies - Office	200		570	570	100.00-
420-200-210 - F&C - Sale of Grader Blades - Used	300	220	200	(20)	9.09-
420-200-300 - F&C - Sale of R.M. Maps	170	316	200	(116)	36.71-
420-200-500 - F&C - Sale of Culvert	3,000	2,858	600	(2,258)	79.01-
420-200-800 - F&C - Sale of Supplies - Materials	670	2,898	600	(2,298)	79.30-
420-200-910 - F&C - Dust Control Fees Collected	6,300	19,007	8,000	(11,007)	57.91-
420-300-100 - F&C - Potash Royalties	4,240	3,088	4,000	912	29.53
420-300-105 - F&C - Potash Monuments	19,700	19,700	9,900	(9,800)	49.75-
420-300-110 - F&C - Rentals - Equip. Well Key	200	220	220		
420-400-300 - F&C - Fire Fees	10,000	7,640	10,000	2,360	30.89
420-700-100 - F&C - Building Permits		50	200	150	300.00
420-700-200 - F&C - Licenses - Gravel Excavation	6,000	11,962	12,000	38	0.32
420-700-220 - F&C - Licenses - Vehicle Rebate	400				
420-710-100 - F&C - Road Permits	300	450	1,600	1,150	255.56
420-800-100 - F&C - Tax Certificate	200	310	310		
420-850-120 - F&C - Waste Collection Fees	6,600	4,951	6,600	1,649	33.31
Total FEES AND CHARGES:	102,780	107,513	94,500	(13,013)	
UTILITY REVENUE					
UNCONDITIONAL					
450-105-100 - Unconditional Provincial Grants	14,000	14,000	14,000		
450-110-100 - Unconditional - Revenue Sharing	178,740	178,672	210,410	31,738	17.76
Total UNCONDITIONAL:	192,740	192,672	224,410	31,738	

CHP 40

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
CONDITIONAL GRANTS					
450-200-070 - Conditional - Federal	32,000	34,172	32,550	(1,622)	4.75-
450-300-050 - Conditional - Provincial	34,370	60,619	534,370	473,751	781.52
450-335-100 - Conditional - Prov - Bridges		26,415		(26,415)	
450-350-100 - Conditional - Prov - Pest Control	3,500	3,497	5,540	2,043	58.42
Total CONDITIONAL GRANTS:	69,870	124,703	572,460	447,757	
GRANTS IN LIEU OF TAXES					
450-610-100 - GIL - Prov - Grants	7,470	7,093	7,470	377	5.32
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss	(1,500)	(71,286)	200,000	271,286	380.56-
Total GRANTS IN LIEU OF TAXES:	5,970	(64,193)	207,470	271,663	
LAND SALES					
INVESTMENT INCOME AND COMMISSIONS					
470-100-100 - Interest Revenue - Cheq 89	30,000	107,029	107,030	1	
470-100-101 - Interest Revenue - Cheq 01	83,000	137,047	137,050	3	
470-100-102 - Interest Revenue - SARM High Int Acct	50,000	36,277	50,000	13,723	37.83
470-120-100 - Dividends Revenue - Co-Op	300	356	360	4	1.12
470-130-100 - Commission Revenue - SMHI	1,140	1,159	1,160	1	0.09
470-900-100 - Road Maint Revenue	52,130	33,055	40,000	6,945	21.01
470-900-105 - Delivery of Gravel Revenue		28,829	28,830	1	
470-900-110 - Other Investment Revenue - SMHC	11,000	12,516	12,520	4	0.03
Total INVESTMENT INCOME AND COMMISSIONS:	227,570	356,268	376,950	20,682	
OTHER REVENUES					
480-130-100 - Insurance Revenue		27,093		(27,093)	
480-170-100 - TransGas Mitigation Payment	2,720	2,717	2,720	3	0.11
Total OTHER REVENUES:	2,720	29,810	2,720	(27,090)	
INTERNAL TRANSFERS					
490-100-100 - Transfer from Reserves	1,000,000	500,000	1,000,000	500,000	100.00
490-130-100 - Transfer from Allowances		20,000		(20,000)	
Total INTERNAL TRANSFERS:	1,000,000	520,000	1,000,000	480,000	
Revenue Totals:	4,175,500	3,790,943	5,237,810	1,446,867	

CHK 925

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
GENERAL GOV'T. SERVICE					
GG - WAGES					
510-110-110 - GG - Council - Indemnity - Meetings	40,000	37,000	40,000	3,000	8.11
510-110-120 - GG - Council - Indemnity - Office Sup	7,800	4,000	4,000		
510-110-140 - GG - Council - Indemnity - Committee Mtg	15,000	10,400	15,000	4,600	44.23
510-110-150 - GG - Council - Indemnity - Convention	2,400		5,000	5,000	100.00-
510-110-230 - GG - Salaries - Administration	144,130	147,322	155,760	8,438	5.73
Total GG - WAGES:	209,330	198,722	219,760	21,038	
GG - BENEFITS					
510-120-110 - GG - Benefits WCB	10,000	8,156	9,920	1,764	21.63
510-130-230 - GG - SARM Benefits - Administion	11,590	11,584	13,800	2,216	19.13
510-130-231 - GG - Benefits - CPP - Employer	6,590	6,447	7,140	693	10.75
510-130-232 - GG - Benefits - EI - Employer	1,780	2,090	2,000	(90)	4.31-
510-130-233 - GG - Benefits - MEPP - Employer	12,970	12,971	14,020	1,049	8.09
510-130-236 - GG - Benefits - CPP - Council		5,814	3,000	(2,814)	48.40-
510-150-530 - GG - Benefits - Other		(2,728)		2,728	
Total GG - BENEFITS:	42,930	44,334	49,880	5,546	
GG - PROF/CONTRACT SERVICES					
510-200-110 - GG - Cont. - Legal	10,000	250	500	250	100.00
510-200-130 - GG - Cont. - Audit/Accounting	12,210	11,660	12,000	340	2.92
510-200-150 - GG - Cont. - Assessment - SAMABOR	13,000	12,576	13,650	1,074	8.54
510-200-151 - GG - Cont. - Munisoft Software	4,730	4,855	930	(3,925)	80.84-
510-200-160 - GG - Cont - CMPT Services	440	969	970	1	0.10
510-200-170 - GG - Cont. - Advertising	2,500	1,285	2,000	715	55.64
510-200-200 - GG - Cont. - RM Maps	1,500	3,156	1,250	(1,906)	60.39-
510-210-100 - GG - Council - Reim - Meet Mileage	2,000	1,616	2,000	384	23.76
510-210-120 - GG - Council - Reim - Off Sup Mileage	700	544	700	156	28.68
510-210-130 - GG - Council - Reim - Communication	3,360	3,360	3,360		
510-210-140 - GG - Council - Reim - Comm Meet Mileage	1,000	638	1,000	362	56.74
510-210-150 - GG - Council - Reim - Convention Meals	1,000	55	1,500	1,445	###.##
510-210-155 - GG - Council - Reim - Convention Mileage	500		1,000	1,000	100.00-
510-210-160 - GG - Council - Meeting Lunches	5,000	2,847	3,000	153	5.37
510-210-165 - GG - Council - Training		140	300	160	114.29
510-210-170 - GG - Admin. - Training, Travel & Meals	10,000	14,198	6,000	(8,198)	57.74-
510-230-100 - GG - Cont. - Insurance - General & Bond	35,000	15,767	20,000	4,233	26.85
510-240-100 - GG - Cont. - Memberships & Subscriptions	20,000	17,441	16,800	(641)	3.68-
510-260-100 - GG - Cont. - Tax Enforcement/Collection	100				
510-260-150 - GG - Cont. - Elections			1,350	1,350	100.00-
510-270-150 - GG - Cont. - Office Repairs(not used)	6,000				

CNR 9/15

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
GG - UTILITIES					
510-300-110 - GG - Utility - SkEnergy	4,200	4,557	5,010	453	9.94
510-300-120 - GG - Utility - SKPower	6,000	5,343	5,880	537	10.05
510-300-130 - GG - Utility - Water	740	862	950	88	10.21
510-300-140 - GG - Utility - SKTel	3,260	2,504	2,750	246	9.82
Total GG - UTILITIES:	14,200	13,266	14,590	1,324	
GG - MAINTENANCE MATERIALS AND SUPPLIES					
510-400-110 - GG - Maint. - Postage	1,430	1,211	2,300	1,089	89.93
510-410-140 - GG - Maint. - Office Supplies	2,620	2,674	2,670	(4)	0.15-
510-420-100 - GG - Maint. - Janitor Maintenance	2,010	1,255	2,800	1,545	123.11
510-480-100 - GG - Maint. - Long Service Awards	2,080	2,196	2,760	564	25.68
510-490-100 - GG - Maint. - Office Repairs & Maint.	7,500	6,954	1,000	(5,954)	85.62-
Total GG - MAINTENANCE MATERIALS AND SUPPLIES:	15,640	14,290	11,530	(2,760)	
GG - GRANTS AND CONTRIBUTIONS					
510-500-110 - GG - Grants and Contributions	6,510	711	510	(201)	28.27-
Total GG - GRANTS AND CONTRIBUTIONS:	6,510	711	510	(201)	
Total GENERAL GOV'T. SERVICE:	417,650	362,680	384,580	21,900	
GG - AMORTIZATION					
GG - CAPITAL EXPENDITURES					
510-600-399 - GG - Amort - Machinery & Equipment	2,630	2,628		(2,628)	
Total GG - CAPITAL EXPENDITURES:	2,630	2,628		(2,628)	
GG - INTEREST					
510-700-110 - GG - Bank Charges	100	533	500	(33)	6.19-
510-700-115 - GG - Safety Deposit Box	100		100	100	100.00-
510-700-120 - GG - Debit Machine Fees		269	800	531	197.40
Total GG - INTEREST:	200	802	1,400	598	
GG - ALLOWANCE FOR UNCOLLECTIBLES					
510-800-110 - GG - Allowance for Uncollectibles	3,000	1,400	500	(900)	64.29-
Total GG - ALLOWANCE FOR UNCOLLECTIBLES:	3,000	1,400	500	(900)	
GG - OTHER					
Total GG - AMORTIZATION:	5,830	4,830	1,900	(2,930)	
POLICE PROTECTION					
PS - POLICE - WAGES AND BENEFITS					
PS - POLICE - PROF/CONTRACT SERVICES					
520-210-110 - PS - Police - Contracted Services	30,200	31,277	31,880	603	1.93

CAR 2024

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
PS - POLICE - UTILITIES					
PS - POLICE - MAINT. MAT. AND SUPPLIES					
PS - POLICE - GRANTS AND CONTRIBUTIONS					
520-510-110 - PS - Police - Grants and Contributions	200	200	200		
Total PS - POLICE - GRANTS AND CONTRIBUTIONS:	200	200	200		
Total PS - POLICE - PROF/CONTRACT SERVICES:	30,200	31,277	31,880	603	
PS - POLICE - AMORTIZATION					
PS - POLICE - CAPITAL EXPENDITURES					
PS - POLICE - INTEREST					
PS - POLICE - OTHER					
FIRE PROTECTION					
PS - FIRE - WAGES					
PS - FIRE - BENEFITS					
PS - FIRE - PROF/CONTRACT SERVICES					
525-210-100 - PS - Fire - EMO		670	500	(170)	25.37-
525-210-110 - PS - Fire - Common Fire Costs	60,000	45,799	60,000	14,201	31.01
Total PS - FIRE - PROF/CONTRACT SERVICES:	60,000	46,469	60,500	14,031	
PS - FIRE - UTILITIES					
PS - FIRE - MAINT. MAT. AND SUPPLIES					
PS - FIRE - GRANTS AND CONTRIBUTIONS					
525-520-110 - PS - Fire - Grants and Contributions	1,700	2,790	750	(2,040)	73.12-
Total PS - FIRE - GRANTS AND CONTRIBUTIONS:	1,700	2,790	750	(2,040)	
Total FIRE PROTECTION:	61,700	49,259	61,250	11,991	
PS - FIRE - AMORTIZATION					
PS - FIRE - CAPITAL EXPENDITURES					
PS - FIRE - INTEREST					
PS - FIRE - ALLOWANCE FOR UNCOLLECTIBLES					
PS - FIRE - OTHER					
MAINTENANCE					
TS - MAINT. - WAGES					
530-110-110 - TS - Maint.- Council - Indemnity- Super	40,000	34,800	40,000	5,200	14.94
530-110-120 - TS - Maint. - Public Works Salaries	555,000	565,381	585,000	19,619	3.47
Total TS - MAINT. - WAGES:	595,000	600,181	625,000	24,819	
TS - MAINT. - BENEFITS					

CWR 9/10

Final Budget

Scenario 1 - Cash Budget

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
530-120-121 - TS - Maint. - Benefits - CPP-Employer	23,000	22,112	23,000	888	4.02
530-120-122 - TS - Maint. - Benefits - EI - Employer	8,000	7,034	8,000	966	13.73
530-120-123 - TS - Maint. - Benefits - MEPP - Employer	45,450	44,095	46,000	1,905	4.32
530-120-126 - TS - Maint. - Benefits - Cell Phones	3,720	3,466	3,700	234	6.75
530-130-130 - TS - Maint. - Benefits - SARM/EHD/LTD	43,560	43,991	51,000	7,009	15.93
530-140-140 - TS - Maint. - Benefits - PPE Allowance	1,200	1,901	2,500	599	31.51
Total TS - MAINT. - BENEFITS:	124,930	122,599	134,200	11,601	
TS - MAINT. - PROF/CONTRACT SERVICES					
530-210-120 - TS - Maint. - Contract - Contracted Work	300,000	344,703	300,000	(44,703)	12.97-
530-250-100 - TS - Maint. - Empl Train'g Travel & Meals	3,000		3,000	3,000	100.00-
530-250-110 - TS - Maint. - Council-Mileage-Supervision	3,000	2,137	3,000	863	40.38
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	20,000	15,730	20,000	4,270	27.15
Total TS - MAINT. - PROF/CONTRACT SERVICES:	326,000	362,570	326,000	(36,570)	
TS - MAINT. - UTILITIES					
530-300-150 - TS - Maint. - Utility -Radio Communication	460	790	500	(290)	36.71-
Total TS - MAINT. - UTILITIES:	460	790	500	(290)	
TS - MAINT. - MATERIALS AND SUPPLIES					
530-400-130 - TS - Maint. - Materials	6,000	3,696	6,000	2,304	62.34
530-410-100 - TS - Maint. - Shop Supplies	10,000	8,044	10,000	1,956	24.32
530-410-120 - TS - Maint. - Building Maint/Repair	25,000	10,288	61,000	50,712	492.92
530-410-130 - TS - Maint. - Small Tools	5,000	1,156	5,000	3,844	332.53
530-420-100 - TS - Maint. - Repair/Parts/Semi-trucks	40,000	20,908	40,000	19,092	91.31
530-420-101 - TS - Maint. - Repair/Parts/Tractors	40,000	19,864	40,000	20,136	101.37
530-420-102 - TS - Maint. - Repair/Parts/ Graders	40,000	29,992	40,000	10,008	33.37
530-420-103 - TS - Maint. - Repair/Parts/Trailers	40,000	19,245	40,000	20,755	107.85
530-420-104 - TS - Maint. - Repair/Parts/Work Trucks	3,000	3,226	3,000	(226)	7.01-
530-420-105 - TS - Maint. - Repair/Parts/LoaderBackhoe	15,000	15,032	15,000	(32)	0.21-
530-420-106 - TS - Maint. - Repair/Parts/Mowers	1,000	10,085	1,000	(9,085)	90.08-
530-420-107 - TS - Maint - Repair/Parts/Firetruck		370	2,000	1,630	440.54
530-425-110 - TS - Maint. - Diesel Fuel	300,000	218,214	300,000	81,786	37.48
530-425-111 - TS - Maint. - Oil/Grease/Fluid/Filters	17,500	33,274	35,000	1,726	5.19
530-425-113 - TS - Maint. - Gas Fuel	10,000	3,293	5,000	1,707	51.84
530-430-120 - TS - Maint. - Grader - Blades	10,000	5,578	35,000	29,422	527.47
530-430-130 - TS - Maint. - Mower - Blades	1,400	491	1,000	509	103.67
530-440-100 - TS - Maint. - Gravel/Sand	200,000	242,561		(242,561)	
530-450-100 - TS - Maint. - Culverts/Drainage	110,000	98,735	50,000	(48,735)	49.36-
530-460-100 - TS - Maint. - Asphalt/Surfacing Material	50,000	88	50,000	49,912	###.##
530-460-110 - TS - Maint. - Dust Control	35,000	35,231	45,000	9,769	27.73

CJR AD

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
530-470-100 - TS - Maint. - Road/Street Signs	20,000	3,517	20,000	16,483	468.67
530-470-110 - TS - Maint. - Clay / Land Damage	10,000	1,880	10,000	8,120	431.91
Total TS - MAINT. - MATERIALS AND SUPPLIES:	988,900	784,768	814,000	29,232	
TS - MAINT. - GRANTS AND CONTRIBUTIONS					
Total MAINTENANCE:	2,035,290	1,870,908	1,899,700	28,792	
TS - MAINT. AMORTIZATION					
TS - MAINT. - CAPITAL EXPENDITURES					
530-600-140 - TS - Purchase of Cap Assets - Equipment			456,240	456,240	100.00-
530-600-190 - TS - Purchase of Cap Assets - Infrastruc			1,963,380	1,963,380	100.00-
530-600-299 - TS - Maint. - Amort - Bldgs/Impr&Eng Str	18,770	18,774		(18,774)	
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt	225,820	172,892		(172,892)	
530-600-499 - TS - Maint. - Amort - Vehicles	24,040	24,043		(24,043)	
530-600-699 - TS - Maint. - Amort - Infrastructure	383,730	383,054		(383,054)	
Total TS - MAINT. - CAPITAL EXPENDITURES:	652,360	598,763	2,419,620	1,820,857	
TS - MAINT. - INTEREST					
TS - MAINT.-ALLOWANCE FOR UNCOLLECTIBLES					
TS - MAINT. - OTHER					
Total TS - MAINT. AMORTIZATION:	652,360	598,763	2,419,620	1,820,857	
CONSTRUCTION					
TS - CONST. - WAGES					
TS - CONST. - BENEFITS					
TS - CONST. - PROF/CONTRACT SERVICES					
TS - CONST. - UTILITIES					
TS - CONST. - MAINT. MAT. AND SUPPLIES					
TS - CONST. - GRANTS AND CONTRIBUTIONS					
TS - CONST - AMORTIZATION					
TS - CONST. - CAPITAL EXPENDITURES					
TS - CONST. - INTEREST					
TS - CONST-ALLOWANCE FOR UNCOLLECTIBLES					
TS - CONST. - OTHER					
SNOW REMOVAL					
TS - SNOW REMOVAL - WAGES					
TS - SNOW REMOVAL - BENEFITS					
TS - SNOW REMOVAL - MAINT. MAT & SUPPLY					

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Account # / Description

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
TS - SNOW REMOVAL - AMORTIZATION					
TS - SNOW REMOVAL - CAPITAL EXPENDITURES					
TS - SNOW REMOVAL - INTEREST					
TS - SNOW REMOVAL - OTHER					
ENVIRONMENT HEALTH SERVICES					
EH - WAGES & BENEFITS					
EH - PROF/CONTRACT SERVICES					
540-200-110 - EH - Cont.-Waste Collection/Disposal	19,000	19,788	21,800	2,012	10.17
540-200-115 - EH - Cont - Transfer Station	8,600	10,176	10,000	(176)	1.73-
540-210-100 - EH - Cont. - Pest Control - Beaver Tails	3,000	1,110	3,000	1,890	170.27
540-210-110 - EH - Cont. - Pest Control - Rats	6,570	10,535	10,500	(35)	0.33-
540-210-200 - EH - Cont. - Weed Control- Service	10,000	18,170	20,000	1,830	10.07
Total EH - PROF/CONTRACT SERVICES:	47,170	59,779	65,300	5,521	
EH - UTILITIES					
EH - MAINT. MATERIAL AND SUPPLIES					
540-420-100 - EH - Maint. - Pest Control Supplies	8,940	4,126	5,000	874	21.18
Total EH - MAINT. MATERIAL AND SUPPLIES:	8,940	4,126	5,000	874	
EH - GRANTS AND CONTRIBUTIONS					
Total ENVIRONMENT HEALTH SERVICES:	56,110	63,905	70,300	6,395	
EH&W - AMORTIZATION					
EH - CAPITAL EXPENDITURES					
EH - INTEREST					
EH - ALLOWANCE FOR UNCOLLECTIBLES					
EH - OTHER					
PUBLIC HEALTH AND WELFARE SERVICES					
H&W - WAGES & BENEFITS					
H&W - PROF/CONTRACT SERVICES					
550-200-120 - H&W - Cont. - Clinic Common Costs	8,000	5,174	8,000	2,826	54.62
Total H&W - PROF/CONTRACT SERVICES:	8,000	5,174	8,000	2,826	
H&W - UTILITIES					
H&W - MAINT. MATERIAL AND SUPPLIES					
H&W - GRANTS AND CONTRIBUTIONS					
550-500-110 - H&W - Grants and Contributions	13,200	19,568	90,000	70,432	359.93
Total H&W - GRANTS AND CONTRIBUTIONS:	13,200	19,568	90,000	70,432	
H&W - CAPITAL EXPENDITURES					
H&W - INTEREST					

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
H&W - ALLOWANCE FOR UNCOLLECTIBLES					
H&W - OTHER					
550-900-110 - H&W - SMHC Investment	9,850	13,584	14,000	416	3.06
Total H&W - OTHER:	9,850	13,584	14,000	416	
Total PUBLIC HEALTH AND WELFARE SERVICES:	31,050	38,326	112,000	73,674	
PLANNING AND DEVELOPMENT SERVICES					
P&D - WAGES & BENEFITS					
P&D - PROF/CONTRACT SERVICES					
P&D - UTILITIES					
P&D - MAINT. MATERIAL AND SUPPLIES					
P&D - GRANTS AND CONTRIBUTIONS					
P&D - AMORTIZATION					
P&D - CAPITAL EXPENDITURES					
P&D - INTEREST					
P&D - ALLOWANCE FOR UNCOLLECTIBLES					
P&D - OTHER					
RECREATION, CULTURAL EXPENDITURES					
R&C - WAGES					
R&C - BENEFITS					
R&C - PROF/CONTRACT SERVICES					
R&C - UTILITIES					
R&C - MAINT. MATERIAL AND SUPPLIES					
570-430-170 - R&C - Bldg Mat/Supply - Other		407	9,000	8,593	###.##
Total R&C - MAINT. MATERIAL AND SUPPLIES:		407	9,000	8,593	
R&C - GRANTS AND CONTRIBUTIONS					
570-500-110 - R&C - Grants and Contributions	200,500	196,550	60,000	(136,550)	69.47-
570-500-130 - R&C - Grants - Library/Museum	11,000	10,896	10,900	4	0.04
Total R&C - GRANTS AND CONTRIBUTIONS:	211,500	207,446	70,900	(136,546)	
Total RECREATION, CULTURAL EXPENDITURES:	211,500	207,853	79,900	(127,953)	
R&C - AMORTIZATION					
R&C - CAPITAL EXPENDITURES					
R&C - INTEREST					
R&C - ALLOWANCE FOR UNCOLLECTIBLES					
R&C - OTHER					

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
UTILITIES - WATER					
UT - WATER - WAGES & BENEFITS					
UT - WATER - PROF/CONTRACT SERVICES					
UT - WATER - UTILITY					
580-300-120 - UT - Water - Brents NW.33.16.32.W1	1,500	2,307	750	(1,557)	67.49-
580-300-130 - UT - Water - Treated Water Fr Town	6,500	4,894	6,500	1,606	32.82
Total UT - WATER - UTILITY:	8,000	7,201	7,250	49	
Total UTILITIES - WATER:	8,000	7,201	7,250	49	
UT - WATER - MAINT. MAT. AND SUPPLIES					
UT - WATER - GRANTS AND CONTRIBUTIONS					
UT - WATER - AMORTIZATION					
UT - WATER - CAPITAL EXPENDITURES					
580-600-699 - UT - Water - Amort - Infrastructure	1,300	674		(674)	
Total UT - WATER - CAPITAL EXPENDITURES:	1,300	674		(674)	
UT - WATER - INTEREST					
UT - WATER - ALLOWANCE FOR UNCOLLECTIBLE					
UT - WATER - OTHER					
UT - SEWER - WAGES & BENEFITS					
UT - SEWER - PROF/CONTRACT SERVICES					
UT - SEWER - UTILITY					
UT - SEWER - MAINT. MAT. AND SUPPLIES					
UT - SEWER - GRANTS AND CONTRIBUTIONS					
Total UT - WATER - AMORTIZATION:	1,300	674		(674)	
UT - SEWER - AMORTIZATION					
UT - SEWER - CAPITAL EXPENDITURES					
UT - SEWER - INTEREST					
UT - SEWER - ALLOWANCE FOR UNCOLLECTIBLE					
UT - SEWER - OTHER					
TRANSFERS					
590-110-100 - Transfer to Reserves	163,000	173,324	175,000	1,676	0.97
Total TRANSFERS:	163,000	173,324	175,000	1,676	
Expense Totals:	3,674,190	3,409,200	5,243,580	1,834,380	
Net Surplus (Deficit):	501,310	381,743	(5,770)	(387,513)	

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RM of Hockanville
Final Budget
Scenario 1 - Cash Budget

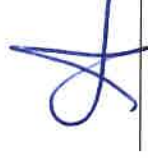
Account # / Description

Accounts Printed: 156

Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
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Approved By Council This 13th Day of June, 2024


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Administrator

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
TAXES					
410-110-100 - General Municipal Levy	1,054,190	1,054,045	1,058,690	4,645	0.44
410-120-100 - Abatements and Adjustments	23,360	(24,876)	3,360	28,236	113.51-
410-130-100 - Discount on Municipal Tax - Property	(44,000)	(42,892)	(42,890)	2	
410-200-100 - Potash Tax Share	1,535,300	1,535,296	1,737,140	201,844	13.15
410-400-210 - Penalty on Mun Taxes Arrears - Property	5,000	2,597	3,000	403	15.52
Total TAXES:	2,573,850	2,524,170	2,759,300	235,130	
FEES AND CHARGES					
420-100-100 - F&C - Custom Work	13,000	14,091	13,000	(1,091)	7.74-
420-100-130 - F&C - Custom Work - Water Sales		1,573		(1,573)	
420-100-140 - F&C - Custom Work - Weed Spraying	1,500		1,500	1,500	100.00-
420-200-100 - F&C - Sale of Gravel	30,000	18,179	25,000	6,821	37.52
420-200-200 - F&C - Sale of Supplies - Office	200		570	570	100.00-
420-200-210 - F&C - Sale of Grader Blades - Used	300	220	200	(20)	9.09-
420-200-300 - F&C - Sale of R.M. Maps	170	316	200	(116)	36.71-
420-200-500 - F&C - Sale of Culvert	3,000	2,858	600	(2,258)	79.01-
420-200-800 - F&C - Sale of Supplies - Materials	670	2,898	600	(2,298)	79.30-
420-200-910 - F&C - Dust Control Fees Collected	6,300	19,007	8,000	(11,007)	57.91-
420-300-100 - F&C - Potash Royalties	4,240	3,088	4,000	912	29.53
420-300-105 - F&C - Potash Monuments	19,700	19,700	9,900	(9,800)	49.75-
420-300-110 - F&C - Rentals - Equip. Well Key	200	220	220		
420-400-300 - F&C - Fire Fees	10,000	7,640	10,000	2,360	30.89
420-700-100 - F&C - Building Permits		50	200	150	300.00
420-700-200 - F&C - Licenses - Gravel Excavation	6,000	11,962	12,000	38	0.32
420-700-220 - F&C - Licenses - Vehicle Rebate	400				
420-710-100 - F&C - Road Permits	300	450	1,600	1,150	255.56
420-800-100 - F&C - Tax Certificate	200	310	310		
420-850-120 - F&C - Waste Collection Fees	6,600	4,951	6,600	1,649	33.31
Total FEES AND CHARGES:	102,780	107,513	94,500	(13,013)	
UTILITY REVENUE					
UNCONDITIONAL					
450-105-100 - Unconditional Provincial Grants	14,000	14,000	14,000		
450-110-100 - Unconditional - Revenue Sharing	178,740	178,672	210,410	31,738	17.76
Total UNCONDITIONAL:	192,740	192,672	224,410	31,738	

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CONDITIONAL GRANTS					
450-200-070 - Conditional - Federal	32,000	34,172	32,550	(1,622)	4.75-
450-300-050 - Conditional - Provincial	34,370	60,619	534,370	473,751	781.52
450-335-100 - Conditional - Prov - Bridges		26,415		(26,415)	
450-350-100 - Conditional - Prov - Pest Control	3,500	3,497	5,540	2,043	58.42
Total CONDITIONAL GRANTS:	69,870	124,703	572,460	447,757	
GRANTS IN LIEU OF TAXES					
450-610-100 - GIL - Prov - Grants	7,470	7,093	7,470	377	5.32
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss	(1,500)	(71,286)	55,300	126,586	177.57-
Total GRANTS IN LIEU OF TAXES:	5,970	(64,193)	62,770	126,963	
LAND SALES					
INVESTMENT INCOME AND COMMISSIONS					
470-100-100 - Interest Revenue - Cheq 89	30,000	107,029	107,030	1	
470-100-101 - Interest Revenue - Cheq 01	83,000	137,047	137,050	3	
470-100-102 - Interest Revenue - SARM High Int Acct	50,000	36,277	50,000	13,723	37.83
470-120-100 - Dividends Revenue - Co-Op	300	356	360	4	1.12
470-130-100 - Commission Revenue - SMHI	1,140	1,159	1,160	1	0.09
470-900-100 - Road Maint Revenue	52,130	33,055	40,000	6,945	21.01
470-900-105 - Delivery of Gravel Revenue		28,829	28,830	1	
470-900-110 - Other Investment Revenue - SMHC	11,000	12,516	12,520	4	0.03
Total INVESTMENT INCOME AND COMMISSIONS:	227,570	356,268	376,950	20,682	
OTHER REVENUES					
480-130-100 - Insurance Revenue		27,093		(27,093)	
480-170-100 - TransGas Mitigation Payment	2,720	2,717	2,720	3	0.11
Total OTHER REVENUES:	2,720	29,810	2,720	(27,090)	
INTERNAL TRANSFERS					
490-100-100 - Transfer from Reserves	1,000,000	500,000	1,000,000	500,000	100.00
490-130-100 - Transfer from Allowances		20,000		(20,000)	
Total INTERNAL TRANSFERS:	1,000,000	520,000	1,000,000	480,000	
Revenue Totals:	4,175,500	3,790,943	5,093,110	1,302,167	

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
GENERAL GOV'T. SERVICE					
GG - WAGES					
510-110-110 - GG - Council - Indemnity - Meetings	40,000	37,000	40,000	3,000	8.11
510-110-120 - GG - Council - Indemnity - Office Sup	7,800	4,000	4,000		
510-110-140 - GG - Council - Indemnity - Committee Mtg	15,000	10,400	15,000	4,600	44.23
510-110-150 - GG - Council - Indemnity - Convention	2,400		5,000	5,000	100.00-
510-110-230 - GG - Salaries - Administration	144,130	147,322	155,760	8,438	5.73
Total GG - WAGES:	209,330	198,722	219,760	21,038	
GG - BENEFITS					
510-120-110 - GG - Benefits WCB	10,000	8,156	9,920	1,764	21.63
510-130-230 - GG - SARM Benefits - Administion	11,590	11,584	13,800	2,216	19.13
510-130-231 - GG - Benefits - CPP - Employer	6,590	6,447	7,140	693	10.75
510-130-232 - GG - Benefits - EI - Employer	1,780	2,090	2,000	(90)	4.31-
510-130-233 - GG - Benefits - MEPP - Employer	12,970	12,971	14,020	1,049	8.09
510-130-236 - GG - Benefits - CPP - Council		5,814	3,000	(2,814)	48.40-
510-150-530 - GG - Benefits - Other		(2,728)		2,728	
Total GG - BENEFITS:	42,930	44,334	49,880	5,546	
GG - PROF/CONTRACT SERVICES					
510-200-110 - GG - Cont. - Legal	10,000	250	500	250	100.00
510-200-130 - GG - Cont. - Audit/Accounting	12,210	11,660	12,000	340	2.92
510-200-150 - GG - Cont. - Assessment - SAMA/BOR	13,000	12,576	13,650	1,074	8.54
510-200-151 - GG - Cont. - Munisoft Software	4,730	4,855	930	(3,925)	80.84-
510-200-160 - GG - Cont - CMPT Services	440	969	970	1	0.10
510-200-170 - GG - Cont. - Advertising	2,500	1,285	2,000	715	55.64
510-200-200 - GG - Cont. - RM Maps	1,500	3,156	1,250	(1,906)	60.39-
510-210-100 - GG - Council - Reim - Meet Mileage	2,000	1,616	2,000	384	23.76
510-210-120 - GG - Council - Reim - Off Sup Mileage	700	544	700	156	28.68
510-210-130 - GG - Council - Reim - Communication	3,360	3,360	3,360		
510-210-140 - GG - Council - Reim - Comm Meet Mileage	1,000	638	1,000	362	56.74
510-210-150 - GG - Council - Reim - Convention Meals	1,000	55	1,500	1,445	###.##
510-210-155 - GG - Council - Reim - Convention Mileage	500		1,000	1,000	100.00-
510-210-160 - GG - Council - Meeting Lunches	5,000	2,847	3,000	153	5.37
510-210-165 - GG - Council - Training		140	300	160	114.29
510-210-170 - GG - Admin. - Training, Travel & Meals	10,000	14,198	6,000	(8,198)	57.74-
510-230-100 - GG - Cont. - Insurance - General & Bond	35,000	15,767	20,000	4,233	26.85
510-240-100 - GG - Cont. - Memberships & Subscriptions	20,000	17,441	16,800	(641)	3.68-
510-260-100 - GG - Cont. - Tax Enforcement/Collection	100				
510-260-150 - GG - Cont. - Elections					
510-270-150 - GG - Cont. - Office Repairs(not used)	6,000		1,350	1,350	100.00-

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
GG - UTILITIES					
510-300-110 - GG - Utility - SkEnergy	4,200	4,557	5,010	453	9.94
510-300-120 - GG - Utility - SKPower	6,000	5,343	5,880	537	10.05
510-300-130 - GG - Utility - Water	740	862	950	88	10.21
510-300-140 - GG - Utility - SKTel	3,260	2,504	2,750	246	9.82
Total GG - UTILITIES:	14,200	13,266	14,590	1,324	
GG - MAINTENANCE MATERIALS AND SUPPLIES					
510-400-110 - GG - Maint. - Postage	1,430	1,211	2,300	1,089	89.93
510-410-140 - GG - Maint. - Office Supplies	2,620	2,674	2,670	(4)	0.15-
510-420-100 - GG - Maint. - Janitor Maintenance	2,010	1,255	2,800	1,545	123.11
510-480-100 - GG - Maint. - Long Service Awards	2,080	2,196	2,760	564	25.68
510-490-100 - GG - Maint. - Office Repairs & Maint.	7,500	6,954	1,000	(5,954)	85.62-
Total GG - MAINTENANCE MATERIALS AND SUPPLIES:	15,640	14,290	11,530	(2,760)	
GG - GRANTS AND CONTRIBUTIONS					
510-500-110 - GG - Grants and Contributions	6,510	711	510	(201)	28.27-
Total GG - GRANTS AND CONTRIBUTIONS:	6,510	711	510	(201)	
Total GENERAL GOV'T. SERVICE:	417,650	362,680	384,580	21,900	
GG - AMORTIZATION					
GG - CAPITAL EXPENDITURES					
510-600-399 - GG - Amort - Machinery & Equipment	2,630	2,628	3,630	1,002	38.13
Total GG - CAPITAL EXPENDITURES:	2,630	2,628	3,630	1,002	
GG - INTEREST					
510-700-110 - GG - Bank Charges	100	533	500	(33)	6.19-
510-700-115 - GG - Safety Deposit Box	100		100	100	100.00-
510-700-120 - GG - Debit Machine Fees		269	800	531	197.40
Total GG - INTEREST:	200	802	1,400	598	
GG - ALLOWANCE FOR UNCOLLECTIBLES					
510-800-110 - GG - Allowance for Uncollectibles	3,000	1,400	500	(900)	64.29-
Total GG - ALLOWANCE FOR UNCOLLECTIBLES:	3,000	1,400	500	(900)	
GG - OTHER					
Total GG - AMORTIZATION:	5,830	4,830	5,530	700	
POLICE PROTECTION					
PS - POLICE - WAGES AND BENEFITS					
PS - POLICE - PROF/CONTRACT SERVICES					
520-210-110 - PS - Police - Contracted Services	30,200	31,277	31,880	603	1.93

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Total PS - POLICE - PROF/CONTRACT SERVICES:	30,200	31,277	31,880	603	
PS - POLICE - UTILITIES					
PS - POLICE - MAINT. MAT. AND SUPPLIES					
PS - POLICE - GRANTS AND CONTRIBUTIONS					
520-510-110 - PS - Police - Grants and Contributions	200	200	200		
Total PS - POLICE - GRANTS AND CONTRIBUTIONS:	200	200	200		
Total PS - POLICE - GRANTS AND CONTRIBUTIONS:	30,400	31,477	32,080	603	
Total PS - POLICE - GRANTS AND CONTRIBUTIONS:					
PS - POLICE - AMORTIZATION					
PS - POLICE - CAPITAL EXPENDITURES					
PS - POLICE - INTEREST					
PS - POLICE - OTHER					
FIRE PROTECTION					
PS - FIRE - WAGES					
PS - FIRE - BENEFITS					
PS - FIRE - PROF/CONTRACT SERVICES					
525-210-100 - PS - Fire - EMO		670	500	(170)	25.37-
525-210-110 - PS - Fire - Common Fire Costs	60,000	45,799	60,000	14,201	31.01
Total PS - FIRE - PROF/CONTRACT SERVICES:	60,000	46,469	60,500	14,031	
PS - FIRE - UTILITIES					
PS - FIRE - MAINT. MAT. AND SUPPLIES					
PS - FIRE - GRANTS AND CONTRIBUTIONS					
525-520-110 - PS - Fire - Grants and Contributions	1,700	2,790	750	(2,040)	73.12-
Total PS - FIRE - GRANTS AND CONTRIBUTIONS:	1,700	2,790	750	(2,040)	
Total PS - FIRE - GRANTS AND CONTRIBUTIONS:	61,700	49,259	61,250	11,991	
PS - FIRE - AMORTIZATION					
PS - FIRE - CAPITAL EXPENDITURES					
PS - FIRE - INTEREST					
PS - FIRE - ALLOWANCE FOR UNCOLLECTIBLES					
PS - FIRE - OTHER					
MAINTENANCE					
TS - MAINT. - WAGES					
530-110-110 - TS - Maint.- Council - Indemnity- Super	40,000	34,800	40,000	5,200	14.94
530-110-120 - TS - Maint. - Public Works Salaries	555,000	565,381	585,000	19,619	3.47
Total TS - MAINT. - WAGES:	595,000	600,181	625,000	24,819	
TS - MAINT. - BENEFITS					

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Scenario 2 - Accrual Budget

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
530-120-121 - TS - Maint. - Benefits - CPP-Employer	23,000	22,112	23,000	888	4.02
530-120-122 - TS - Maint. - Benefits - EI - Employer	8,000	7,034	8,000	966	13.73
530-120-123 - TS - Maint. - Benefits - MEPP - Employer	45,450	44,095	46,000	1,905	4.32
530-120-126 - TS - Maint. - Benefits - Cell Phones	3,720	3,466	3,700	234	6.75
530-130-130 - TS - Maint. - Benefits - SAR/M/ EHD/LTD	43,560	43,991	51,000	7,009	15.93
530-140-140 - TS - Maint. - Benefits - PPE Allowance	1,200	1,901	2,500	599	31.51
Total TS - MAINT. - BENEFITS:	124,930	122,599	134,200	11,601	
TS - MAINT. - PROF/CONTRACT SERVICES					
530-210-120 - TS - Maint. - Contract - Contracted Work	300,000	344,703	300,000	(44,703)	12.97-
530-250-100 - TS - Maint. - Empl Train'g Travel &Meals	3,000		3,000	3,000	100.00-
530-250-110 - TS - Maint- Council-Mileage-Supervision	3,000	2,137	3,000	863	40.38
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	20,000	15,730	20,000	4,270	27.15
Total TS - MAINT. - PROF/CONTRACT SERVICES:	326,000	362,570	326,000	(36,570)	
TS - MAINT. - UTILITIES					
530-300-150 - TS - Maint.-Utility -Radio Communication	460	790	500	(290)	36.71-
Total TS - MAINT. - UTILITIES:	460	790	500	(290)	
TS - MAINT. - MATERIALS AND SUPPLIES					
530-400-130 - TS - Maint. - Materials	6,000	3,696	6,000	2,304	62.34
530-410-100 - TS - Maint. - Shop Supplies	10,000	8,044	10,000	1,956	24.32
530-410-120 - TS - Maint. - Building Maint/Repair	25,000	10,288	61,000	50,712	492.92
530-410-130 - TS - Maint. - Small Tools	5,000	1,156	5,000	3,844	332.53
530-420-100 - TS - Maint. - Repair/Parts/Semi-trucks	40,000	20,908	40,000	19,092	91.31
530-420-101 - TS - Maint. - Repair/Parts/Tractors	40,000	19,864	40,000	20,136	101.37
530-420-102 - TS - Maint. - Repair/Parts/ Graders	40,000	29,992	40,000	10,008	33.37
530-420-103 - TS - Maint. - Repair/Parts/Trailers	40,000	19,245	40,000	20,755	107.85
530-420-104 - TS - Maint. - Repair/Parts/Work Trucks	3,000	3,226	3,000	(226)	7.01-
530-420-105 - TS - Maint. - Repair/Parts/LoaderBackhoe	15,000	15,032	15,000	(32)	0.21-
530-420-106 - TS - Maint. - Repair/Parts/Mowers	1,000	10,085	1,000	(9,085)	90.08-
530-420-107 - TS - Maint - Repair/Parts/Firetruck		370	2,000	1,630	440.54
530-425-110 - TS - Maint. - Diesel Fuel	300,000	218,214	300,000	81,786	37.48
530-425-111 - TS - Maint. - Oil/Grease/Fluid/Filters	17,500	33,274	35,000	1,726	5.19
530-425-113 - TS - Maint. - Gas Fuel	10,000	3,293	5,000	1,707	51.84
530-430-120 - TS - Maint. - Grader - Blades	10,000	5,578	35,000	29,422	527.47
530-430-130 - TS - Maint. - Mower - Blades	1,400	491	1,000	509	103.67
530-440-100 - TS - Maint. - Gravel/Sand	200,000	242,561	220,440	(22,121)	9.12-
530-450-100 - TS - Maint. - Culverts/Drainage	110,000	98,735	50,000	(48,735)	49.36-
530-460-100 - TS - Maint. - Asphalt/Surfacing Material	50,000	88	50,000	49,912	###.##
530-460-110 - TS - Maint. - Dust Control	35,000	35,231	45,000	9,769	27.73

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530-470-100 - TS - Maint. - Road/Street Signs	20,000	3,517	20,000	16,483	468.67
530-470-110 - TS - Maint. - Clay / Land Damage	10,000	1,880	10,000	8,120	431.91
Total TS - MAINT. - MATERIALS AND SUPPLIES:	988,900	784,768	1,034,440	249,672	
TS - MAINT. - GRANTS AND CONTRIBUTIONS					
	2,035,290	1,870,908	2,120,140	249,232	
TS - MAINT. AMORTIZATION					
TS - MAINT. - CAPITAL EXPENDITURES					
530-600-299 - TS - Maint. - Amort - Bldgs/Impr&Eng Str	18,770	18,774	19,570	796	4.24
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt	225,820	172,892	209,740	36,848	21.31
530-600-499 - TS - Maint. - Amort - Vehicles	24,040	24,043	24,040	(3)	0.01-
530-600-699 - TS - Maint. - Amort - Infrastructure	383,730	383,054	400,380	17,326	4.52
Total TS - MAINT. - CAPITAL EXPENDITURES:	652,360	598,763	653,730	54,967	
TS - MAINT. - INTEREST					
TS - MAINT.-ALLOWANCE FOR UNCOLLECTIBLES					
TS - MAINT. - OTHER					
	652,360	598,763	653,730	54,967	
Total TS - MAINT. AMORTIZATION:					
CONSTRUCTION					
TS - CONST. - WAGES					
TS - CONST. - BENEFITS					
TS - CONST. - PROF/CONTRACT SERVICES					
TS - CONST. - UTILITIES					
TS - CONST. - MAINT. MAT. AND SUPPLIES					
TS - CONST. - GRANTS AND CONTRIBUTIONS					
TS - CONST - AMORTIZATION					
TS - CONST. - CAPITAL EXPENDITURES					
TS - CONST. - INTEREST					
TS - CONST-ALLOWANCE FOR UNCOLLECTIBLES					
TS - CONST. - OTHER					
SNOW REMOVAL					
TS - SNOW REMOVAL - WAGES					
TS - SNOW REMOVAL - BENEFITS					
TS - SNOW REMOVAL - MAINT. MAT & SUPPLY					
TS - SNOW REMOVAL - AMORTIZATION					
TS - SNOW REMOVAL - CAPITAL EXPENDITURES					

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TS - SNOW REMOVAL - INTEREST					
TS - SNOW REMOVAL - OTHER					
ENVIRONMENT HEALTH SERVICES					
EH - WAGES & BENEFITS					
EH - PROF/CONTRACT SERVICES					
540-200-110 - EH - Cont.-Waste Collection/Disposal	19,000	19,788	21,800	2,012	10.17
540-200-115 - EH - Cont - Transfer Station	8,600	10,176	10,000	(176)	1.73-
540-210-100 - EH - Cont. - Pest Control - Beaver Tails	3,000	1,110	3,000	1,890	170.27
540-210-110 - EH - Cont. - Pest Control - Rats	6,570	10,535	10,500	(35)	0.33-
540-210-200 - EH - Cont. - Weed Control- Service	10,000	18,170	20,000	1,830	10.07
Total EH - PROF/CONTRACT SERVICES:	47,170	59,779	65,300	5,521	
EH - UTILITIES					
EH - MAINT. MATERIAL AND SUPPLIES					
540-420-100 - EH - Maint. - Pest Control Supplies	8,940	4,126	5,000	874	21.18
Total EH - MAINT. MATERIAL AND SUPPLIES:	8,940	4,126	5,000	874	
EH - GRANTS AND CONTRIBUTIONS					
Total ENVIRONMENT HEALTH SERVICES:	56,110	63,905	70,300	6,395	
EH&W - AMORTIZATION					
EH - CAPITAL EXPENDITURES					
EH - INTEREST					
EH - ALLOWANCE FOR UNCOLLECTIBLES					
EH - OTHER					
PUBLIC HEALTH AND WELFARE SERVICES					
H&W - WAGES & BENEFITS					
H&W - PROF/CONTRACT SERVICES					
550-200-120 - H&W - Cont. - Clinic Common Costs	8,000	5,174	8,000	2,826	54.62
Total H&W - PROF/CONTRACT SERVICES:	8,000	5,174	8,000	2,826	
H&W - UTILITIES					
H&W - MAINT. MATERIAL AND SUPPLIES					
H&W - GRANTS AND CONTRIBUTIONS					
550-500-110 - H&W - Grants and Contributions	13,200	19,568	90,000	70,432	359.93
Total H&W - GRANTS AND CONTRIBUTIONS:	13,200	19,568	90,000	70,432	
H&W - CAPITAL EXPENDITURES					
H&W - INTEREST					
H&W - ALLOWANCE FOR UNCOLLECTIBLES					
H&W - OTHER					

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
550-900-110 - H&W - SMHC Investment	9,850	13,584	14,000	416	3.06
	9,850	13,584	14,000	416	
Total H&W - OTHER:	31,050	38,326	112,000	73,674	
Total PUBLIC HEALTH AND WELFARE SERVICES:					
PLANNING AND DEVELOPMENT SERVICES					
P&D - WAGES & BENEFITS					
P&D - PROF/CONTRACT SERVICES					
P&D - UTILITIES					
P&D - MAINT. MATERIAL AND SUPPLIES					
P&D - GRANTS AND CONTRIBUTIONS					
P&D - AMORTIZATION					
P&D - CAPITAL EXPENDITURES					
P&D - INTEREST					
P&D - ALLOWANCE FOR UNCOLLECTIBLES					
P&D - OTHER					
RECREATION, CULTURAL EXPENDITURES					
R&C - WAGES					
R&C - BENEFITS					
R&C - PROF/CONTRACT SERVICES					
R&C - UTILITIES					
R&C - MAINT. MATERIAL AND SUPPLIES					
570-430-170 - R&C - Bldg Mat/Supply - Other		407	9,000	8,593	###.##
Total R&C - MAINT. MATERIAL AND SUPPLIES:		407	9,000	8,593	
R&C - GRANTS AND CONTRIBUTIONS					
570-500-110 - R&C - Grants and Contributions	200,500	196,550	60,000	(136,550)	69.47-
570-500-130 - R&C - Grants - Library/Museum	11,000	10,896	10,900	4	0.04
Total R&C - GRANTS AND CONTRIBUTIONS:	211,500	207,446	70,900	(136,546)	
Total RECREATION, CULTURAL EXPENDITURES:	211,500	207,853	79,900	(127,953)	
R&C - AMORTIZATION					
R&C - CAPITAL EXPENDITURES					
R&C - INTEREST					
R&C - ALLOWANCE FOR UNCOLLECTIBLES					
R&C - OTHER					
UTILITIES - WATER					
UT - WATER - WAGES & BENEFITS					

CHP

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
UT - WATER - PROF/CONTRACT SERVICES					
UT - WATER - UTILITY					
580-300-120 - UT - Water - Brents NW .33.16.32.W1	1,500	2,307	750	(1,557)	67.49-
580-300-130 - UT - Water - Treated Water Fr Town	6,500	4,894	6,500	1,606	32.82
	8,000	7,201	7,250	49	
Total UT - WATER - UTILITY:					
Total UTILITIES - WATER:	8,000	7,201	7,250	49	
UT - WATER - MAINT. MAT. AND SUPPLIES					
UT - WATER - GRANTS AND CONTRIBUTIONS					
UT - WATER - AMORTIZATION					
UT - WATER - CAPITAL EXPENDITURES					
580-600-699 - UT - Water - Amort - Infrastructure	1,300	674		(674)	
Total UT - WATER - CAPITAL EXPENDITURES:	1,300	674		(674)	
UT - WATER - INTEREST					
UT - WATER - ALLOWANCE FOR UNCOLLECTIBLE					
UT - WATER - OTHER					
UT - SEWER - WAGES & BENEFITS					
UT - SEWER - PROF/CONTRACT SERVICES					
UT - SEWER - UTILITY					
UT - SEWER - MAINT. MAT. AND SUPPLIES					
UT - SEWER - GRANTS AND CONTRIBUTIONS					
Total UT - WATER - AMORTIZATION:	1,300	674		(674)	
UT - SEWER - AMORTIZATION					
UT - SEWER - CAPITAL EXPENDITURES					
UT - SEWER - INTEREST					
UT - SEWER - ALLOWANCE FOR UNCOLLECTIBLE					
UT - SEWER - OTHER					
TRANSFERS					
590-110-100 - Transfer to Reserves	163,000	173,324	175,000	1,676	0.97
Total TRANSFERS:	163,000	173,324	175,000	1,676	
Expense Totals:	3,674,190	3,409,200	3,701,760	292,560	
Net Surplus (Deficit):	501,310	381,743	1,391,350	1,009,607	

CHP
2/26

Report Date
2024-06-18 2:49 PM

RM of Tecumseh
Final Budget
Scenario 2 - Accrual Budget

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over		% Change
				Last Year	Last Year	

Adopted By Council This 13th Day of June, 2024

Malinda Richmond

Reeve



Administrator

FIVE YEAR CAPITAL WORKS PLAN

2024 to 2028

FOR THE RURAL MUNICIPALITY OF ROCANVILLE NO. 151

INSTRUCTIONS:

In completing this form, list each of your municipality's planned capital projects by year for five years. Provide a description, expenditure code, estimated project cost, and a breakdown of the sources of funding for each project, as well as source of financing codes where applicable. When making a contribution toward the project of another municipality or organization, your estimated project cost should be the amount of your municipality's contribution to the project.

FOR FURTHER INFORMATION OR CLARIFICATION, Call (306)787-2655 (Regina)

EXPENDITURE CODES:

Select one 3 digit expenditure code that most accurately describes each project. Expenditure codes are listed on the reverse side of this form.

SOURCE OF FINANCING CODES:

Municipal sources

- 21 Long term borrowing
- 22 Capital trust fund withdrawals
- 23 Disposal of land or assets
- 24 Charges for local improvements
- 25 Current operations-general
- 26 Current operations-surpluses/reserve

Federal assistance

- 27 Current operations-utilities
- 28 Other municipal sources (specify)
- 11 Canada Mortgage & Housing Corp.
- 12 PFRA
- 13 Other (specify)

Provincial assistance

- 01 Sask Municipal Government
- 02 Sask Highways & Transportation
- 03 Sask Water Corporation
- 04 Sask Housing Division
- 09 Other (specify)

Other sources

- 31 Donations from organizations
- 32 Donations from individuals
- 33 Grants of contributions from other municipalities
- 34 Fund raising

Year	Description of Project	Expenditure Code	\$ Estimated Project Cost	ESTIMATED SOURCES OF FINANCING								
				\$ Borrowing Code 21	\$ Capital Trust Fund Withdrawals Code 22	\$ Disposal of Land or Assets Code 23	\$ Charges for Local Improvements Code 24	\$ Current Operations Codes 25-27 (specify)	\$ Other Municipal Sources Code 28	\$ Provincial Assistance Codes 01-09 (specify)	\$ Federal Assistance Codes 11-13 (specify)	\$ Other Sources Codes 31-34 (specify)
2024	Purchase of Heavy Equipment	301	150,000		50,000	50,000		50,000				
	Reconstruction of Road	324	150,000					150,000				
	Bridge Savings	326	25,000					25,000				
2025	Purchase of Heavy Equipment	301	150,000		50,000	50000		50,000				
	Reconstruction of Road	324	150,000					150,000				
	Bridge Savings	326	25,000					25,000				
2026	Purchase of Heavy Equipment	301	150,000		50,000	50000		50,000				
	Reconstruction of Road	324	150,000					150,000				
	Bridge Savings	326	25,000					25,000				
2027	Purchase of Heavy Equipment	301	150,000		50,000	50000		50,000				
	Reconstruction of Road	324	150,000					150,000				
	Bridge Savings	326	25,000					25,000				
2028	Purchase of Heavy Equipment	301	150,000		50,000	50000		50,000				
	Reconstruction of Road	324	150,000					150,000				
	Bridge Savings	326	25,000					25,000				
			325,000	0	50,000	50,000	0	225,000	0	-	-	0

Chisholm

Reeve

[Signature]

Administrator

**Rural Municipality of
Rocanville No. 151**

Post Office Box 298
Rocanville, SK. S0A 3L0
Ph: 306-645-2055
Fx: 306-645-2697
Email: rm151@sasktel.net

Notice of Special Meeting of Council

Please be advised that the RM of Rocanville No. 151 Council will meet for a Special Meeting to take place in the RM Office located at Rocanville, Saskatchewan on:

04June2024 at 0800 Hrs.

Items to be discussed:

Budget

- Please see the administrator for 24hr Waiver concerning notice of a Special Meeting.

(Dated this 03Jun2024)

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 04Jun2024**

The meeting was called to order at 0800 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.6 – Marcia Polvi
	Division No.3 – Tim Wushke	Administrator – Andrea Smyth
Absent:	Division No.2 – Clint Birkenshaw	
	Division No.5 – Floyd Tebb	

Announcements

Next Regular Meeting The next meeting is set for 13Jun2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

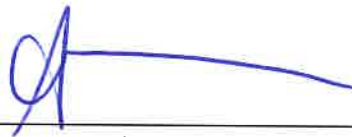
Adjournment

Adjourn (1150 hrs) T Wushke: THAT this meeting adjourn.
2024-165

CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 09May2024**

The meeting was called to order at 0800 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland		
	Division No.1 – Conrad Fafard	Division No.5 – Floyd Tebb		
	Division No.2 – Clint Birkenshaw	Division No.6 – Marcia Polvi		
	Division No.3 – Tim Wushke	Administrator – Andrea Smyth		
Delegates:	0800-1008 hrs	Chad Selby	Foreman	Duty Review
	0910-0921 hrs	Jason Grose	Mine Liaison	Nutrien Potash Mine
	1008-1039 hrs	Dale McCauley	SETPC	308 Drainage Review
		Cesar Perez-Valdivia		

Minutes

C Selby arrived at the meeting as per listing.

Backhoe Brakes 2024-142	F Tebb: THAT the RM authorize the Foreman to contract Brandt Tractor to fix the brakes on the backhoe.	CARRIED
----------------------------	--	---------

C Birkenshaw left the meeting due to a Conflict of Interest regarding backhoe work at 0806hrs.

Replace Culvert 2024-143	E Holland: THAT the RM hire C.B. Excavating Ltd to replace a 50ft culvert at SE 35-17-31 W1.	CARRIED
-----------------------------	--	---------

C Birkenshaw returned to the meeting at 0810hrs.

Grader Blade Order 2024-144	C Fafard: THAT the RM order 200 curved grader blades for a max of \$140.00 per blade.	CARRIED
--------------------------------	---	---------

Community Days 2024-145	C Fafard: THAT the RM authorize the Foreman to operate the firetruck for Community Days with time in lieu.	CARRIED
----------------------------	--	---------

J Grose attended the meeting as per listing.

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 09May2024**

Animal Bounty
2024-146

E Holland: THAT the RM open bounty for animals as per below:

Wild Boar	25.00
Coyotes	25.00

With the understanding that the above bounty would indicate the price for 4 paws/hooves to be given to a councillor along with the land location of the kill, and that the bounty only be open for ratepayers from the municipality.

CARRIED

C Selby left the meeting as per listing.

D McCauley and C Perez-Valdivia attended the meeting as per listing.

Approve Minutes
2024-147

C Fafard: THAT the Minutes of the Regular Meeting of Council held on 11Apr2024 be approved as circulated.

CARRIED

Financial Reports

Accounts for Approval
2024-148

E Holland: THAT the accounts as presented, being cheques No. 11611-11647, and on-line payments 0015-0018/2024 totalling \$307,659.79 be approved as presented and attached to the minutes.

CARRIED

Financial Statement
2024-149

M Polvi: THAT the Statement of Financial Activities for the month of April 2024 be accepted as presented.

CARRIED

Transfer from Reserve
2024-150

T Wushke: THAT the RM transfer \$500,000.00 from Chequing 01 into Chequing 89 with Conexus Credit Union.

CARRIED

Bank Reconciliation
2024-151

C Birkenshaw: THAT the Bank Reconciliation for the month of April 2024 be accepted as presented.

CARRIED

Payroll Summary
2024-152

C Fafard: THAT the Monthly Payroll Summary for the month of April 2024 totalling net of \$36,925.60 be accepted as presented.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 09May2024**

Addendum Payments 2024-153 F Tebb: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments, plus applicable tax as necessary:

B Dufour	4 shirts/ First Aid meals	334.73
E Sash	EMO travel and Business cards	363.99
C Selby	2 beaver/ First Aid meals	160.00
TTES Consulting Inc	Inv 6101 - Rg Rd 1304	6,130.43
TTES Consulting Inc	Inv 6102 - Grid Rd 719	5,868.44
Rocanville Dance Club	Donation; Solo Sponsorship	75.00
Workers Compensation Board	Invoice 2024/2023 adjustment	9,913.88
Irontown Manufacturing Ltd.	Invoice for logo sign	2,553.00

CARRIED

Proposed Payments 2024-154 E Holland: THAT the List of Proposed Payments dated 08May2024 in the amount of \$54,989.49 be hereby approved for payment.

CARRIED

Reports

Administrator Reports 2024-155 C Birkenshaw: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented.

CARRIED

Old Business

Large Sign Order 2024-156 M Polvi: THAT the RM order a 60x66" large print map for \$34.50 and 100 print maps for \$6.48 each from Munisoft.

CARRIED

Private Property Signs 2024-157 C Birkenshaw: THAT the RM order 24 Private Property signs from Airmaster Sales Ltd. as per the quotation received 16Apr2024 in the amount of \$588.00 plus applicable taxes.

CARRIED

New Business

SAMA Annual Report 2024-158 C Birkenshaw: THAT the RM acknowledge the Saskatchewan Assessment Management Agency's (SAMA) 2023 Annual Report.

CARRIED

Common Cost Quotes 2024-159 T Wushke: THAT the RM is in favour of fixing/replacing the Medical Centre's Back door as per the direction of the Town of Rocanville.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 09May2024**

Prairie Steel Culvert 2024-160 F Tebb: That the RM order large culverts from Prairie Steel Culverts as per Quotation 151-401 in the amount of \$27,206.40 plus applicable shipping and taxes, as received 02May2024. CARRIED

UFA Equity 2024-161 F Tebb: THAT the RM authorize Administration to apply on behalf of the RM for equity to the United Federation of Alberta (UFA). CARRIED

Reject Sand 2024-162 C Birkenshaw: THAT the RM ratify the Council decision to allow the Nutrien Mine to use 150 yards of reject sand from the mine pit. Further, that Administration be authorized to send a letter to the mine to discuss that reject sand will be charged as per policy in the future. CARRIED

SARM Div 1 Meeting 2024-163 F Tebb: THAT the RM authorize Council and Administration to attend the SARM Division one meeting in Kipling on 12Jun2024, and to be paid as per policy. CARRIED

Announcements

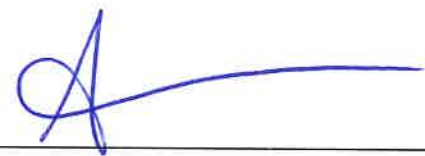
Next Regular Meeting The next meeting is set for 13Jun2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

Adjourn (1346 hrs) 2024-164 T Wushke: THAT this meeting adjourn. CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

Date Printed
2024-05-06 9:44 AM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00029 to 2024-00033

Page 1

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11611	2024-04-11	Airmaster Sales Ltd.	INV-64045	RGE RD Sign (missed 1)	77.49	77.49
11612	2024-04-11	Air Liquide Canada Inc.	77020600	Liquide Air	42.27	
			77165692	Liquide Air	45.05	87.32
11613	2024-04-11	Borderland Co-op	5732	OFFICE KEYS(2)	6.42	
			9994	TOILET PAPER & GARBAGE BAC	43.26	49.68
11614	2024-04-11	Brandt Tractor Ltd.	1198479	JD872 Replaced Def Injector	2,777.09	
			4151395	BH - Thermostat	60.12	2,837.21
11615	2024-04-11	Bumper to Bumper - Langenberg	300280	2 O-Rings	6.37	
			300490	Washer Fluid, Antifreeze	162.16	
			300892	AC refridgerant(3)	34.60	203.13
11616	2024-04-11	Denray Tire	MIN067826	Cast Belly Dump - 4tire replaceme	415.92	415.92
11617	2024-04-11	Loraas Disposal	0008061295	Recycle Waste	519.87	
			0008068100	Recycle Waste	519.25	1,039.12
11618	2024-04-11	Munisoft	2024/25-00475	Moosomin Refresher Classx2	503.94	503.94
11619	2024-04-11	Ottenbreit Sanitation Services	0000224334	Waste Collection	1,083.36	1,083.36
11620	2024-04-11	Pattison Agriculture	438257	JD6170M Inspection&Repair	10,300.52	
			437297-01	JD 6175M-INSPECT&REPAIR CR	-209.00	10,091.52
11621	2024-04-11	Reliablit Truck Services Ltd.	574	10Cast Trailer - Saf&Rep	3,220.94	
			577	13Cast Trailer - Saf&Rep	3,393.06	
			583	07KW-repairs (mount,rollpin,ptocaj	575.59	7,189.59
11622	2024-04-11	VOID - Mastercard Payment				
11623	2024-04-11	Safety Source	53005	First Aid (DCClark, LBaily)	330.75	330.75
11624	2024-04-11	SARM	CONV24-1512	2024 SARM CONV Event Reg(1)	55.50	
			CONV24-1513	2024 SARM CONV REG ASmyth,1	499.50	555.00
11625	2024-04-11	Success Office Systems	INV413470	Photo Copier Maintenance	148.65	148.65
11626	2024-04-11	Supreme Office Products	65904963	Hanging Folders(1 case)	221.89	
			66015935	3 hole-hole puncher	37.73	259.62
11627	2024-04-11	Text 2 Car	68P-9903	Water FOB System	799.20	799.20
11628	2024-04-11	UFA				


Initial

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00029 to 2024-00033

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			915032050	DIESEL - 03082024	5,757.39	
			915855417	DIESEL - 03272024	6,346.00	
			915441367	DIESEL - 03182024	5,585.83	17,689.22
11629	2024-04-11	Baily, Lorne				
		Boot/Meals-2024		Res#2023-183-Reimbursement, F,	376.97	376.97
11630	2024-04-11	C.B. Excavating & Spraying				
		985924		Rd Allow Clear N of sec 21-17-33V	3,762.00	3,762.00
11631	2024-04-11	Clark, Derrell				
		Meals-First Aid		11/12 Mar First Aid Course - Meals	100.00	100.00
11632	2024-04-11	Moosomin&District Assc. of Churches				
		11Apr2024		Donation to Project	50.00	50.00
11633	2024-04-11	Moosomin& District Health Care				
		2024 Donation		2024 Donation	2,000.00	2,000.00
11634	2024-04-11	VOID - wrong amount				
11635	2024-04-11	Prairie Steel				
		IN-158725		Culverts&Couplers	94,608.02	94,608.02
11636	2024-04-11	Ruhland, Melissa				
		Mar/24 SARM		SARM CON-Mileage,meals,hotel	1,636.18	1,636.18
11637	2024-04-11	Echo Sash				
		PDAP&EMAP-2024		PDAP(02/22)&EMAP(03/27) Reim	452.20	452.20
11638	2024-04-11	Selby, Chad				
		PME-03-2024		CSelby- 4 Safety Tees	79.84	79.84
11639	2024-04-11	ANDREA SMYTH				
		83302588		Mar 25/24-Audit Lunch	103.33	
		PDAP&EMAP-2024		PDAP(02/22)&EMAP(03/27) Reim	471.80	575.13
11640	2024-04-11	Springer Construction				
		20240411		RR1304-Gravel Crush Costs as of	117,732.29	117,732.29
11641	2024-04-11	Town of Rocanville				
		2024-00154		Feb 2024 FD/CL/LB CC	4,992.59	4,992.59
11642	2024-04-11	Wushke, Tim				
		Mar/24 SARM		SARM CON-Mileage,meals,hotel	2,392.87	2,392.87
11643	2024-04-11	Perante, Rhose				
		2024-01		OFFICE CLEANING FOR Mar&Ap	150.00	150.00
11644	2024-04-30	MEPP				
		2024-04		Apr/2024 Remittance	9,979.28	9,979.28
11645	2024-04-30	Ministry of Finance				
		Apr/2024 SECSD		Apr/2024 SECSD 6177786	518.78	518.78
11646	2024-04-30	Ministry of Finance				
		Apr/2024 GSSD		Apr/2024 GSSD 6177794	106.85	106.85
11647	2024-04-30	Receiver General				
		Apr/2024		Apr/24 Monthend Payroll	22,429.66	22,429.66
Total Computer Cheque:						305,303.38

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0015	2024-04-11	Conexus Mastercard				

Initial

Date Printed
2024-05-06 9:44 AM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00029 to 2024-00033

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ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Mar2024	Monthly CC Invoice	572.04	572.04
2024-0016	2024-04-30	SaskTel				
			Apr2024TelPAD	online PAD - Apr2024	218.15	218.15
2024-0017	2024-04-30	SaskPower				
			1755-0083-3779	POWER SHOP+OFFICE Apr 2024	180.58	180.58
2024-0018	2024-04-30	SaskEnergy				
			Apr2024Energy	online PAD - Apr2024	813.60	813.60
Total Online Banking:						1,784.37
Total AP-GEN:						307,087.75


Initial

Date Printed
2024-05-06 9:44 AM

RM of Rocanville
List of Accounts for Approval
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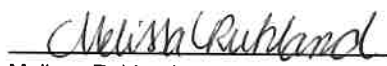
Bank Code - CC - Conexus Mastercard

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-04-11	Holiday Inn Express & Suites	22465260	2 Nights - Foreman Training	337.90	337.90
N/A	2024-04-11	New Oil Can Diner	46001	MEETING LUNCH - Feb152024	91.90	91.90
N/A	2024-04-11	TIM HORTONS	Feb2024	Feb Meet Muffins	26.48	
			Mar2024	Mar Meet Muffins	21.98	48.46
N/A	2024-04-11	Tom and Kitty's Diner	104187	Mar Meet Lunch	93.78	93.78
Total Credit Card:						572.04

Total CC: 572.04
Grand Total: 307,659.79

Certified Correct This 09May2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Apr2024**

The meeting was called to order at 805hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.6 – Marcia Polvi
	Division No.2 – Clint Birkenshaw	Administrator – Andrea Smyth (0900-1227hrs)
	Division No.3 – Tim Wushke	Admin Assistant – Echo Sash (1226-1501hrs)
Absent:	Division No.5 – Floyd Tebb	

Delegates:	0805-0908 hrs	Chad Selby	Foreman	Duty Review
	0909-0946 hrs	Alexander Park	Ratepayer	Scissors Creek Fencing
		Herb Park		
		Jordan Kingdon		
	1000-1016 hrs	John Krysak	Auditor	2023 Audit Review
		(via phone)		
	1039-1105 hrs	Tayo Adegeye	SARM Division 1	Plant Health Advisor

C Selby arrived at the meeting as per listing.

Culvert Installation 2024-108	T Wushke: THAT the RM authorize the hiring of Edge Excavating to change the culvert south of 8-16-33 W1 and south of 26-16-31 W1 if the foreman feels the job can not be completed in house.	CARRIED
----------------------------------	--	---------

Backhoe Window 2024-109	M Polvi: THAT the RM authorize the Foreman to replace the front window of the backhoe.	CARRIED
----------------------------	--	---------

C Birkenshaw left the meeting at 0900hrs due to conflict of interest on sale of gravel pricing.

Reject Sand 2024-110	E Holland: THAT the RM set the sale of reject sand at \$10/yard.	CARRIED
-------------------------	--	---------

C Birkenshaw returned to meeting at 0905hrs.

C Selby left the meeting at 0908hrs.

A Park, H Park & J Kingdon attending the meeting as per listing.

J Krysak attending the meeting as per listing via phone.

2023 Audited Financial Statement 2024-111	C Birkenshaw: THAT the RM approve the 2023 Consolidated Financial Statement as presented by John Krysak with Dudley and Company, LLP and authorize the Reeve and Administrator to sign on behalf of the RM.	CARRIED
---	---	---------

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Apr2024**

C Selby returned to meeting at 1035hrs

T Adegeye attended the meeting as per listing.

Gopher Control
2024-112

C Fafard: THAT the RM cover 50% of the cost (not including the tax) of Rozul Ramik Green or Burrow Oat Bait upon receipts purchased by ratepayers received by 01July2024.

CARRIED

719 Tender Award
2024-113

T Wushke: THAT the RM award Contract Number RMRocanville 2024-01 Clay Capping and Culvert Replacement on 5miles of Grid Road 719 to CK Construction for the tendered amount of \$645,090.00. Further, that it be noted that the RM received seven tender submissions for this project.

CARRIED

Employee Disciplinary
Process
2024-114

M Polvi: THAT the RM implement a disciplinary process for incidents in a revolving year system with:

- 1.) Verbal Reprimand
- 2.) Written Reprimand
- 3.) Suspension with no pay
- 4.) Dismissal

CARRIED

Admin Assistant
Meeting Continuation
2024-115

C Fafard: THAT the RM have assistant E Sash continue duties of the meeting.

CARRIED

E Sash attended meeting as per listing

A Smyth left meeting as per listing.

Shop Cement Floor
2024-116

C Birkenshaw: THAT the RM contract Martin Decorby with Concrete Restoration Canada to crack repair, undergo joint work, and lay 16ft of epoxy and polish/hone an additional 13ft along the west wall of the shop to correct draining issues as per the quote received in the amount of \$61,847.65 taxes included.

CARRIED

C Selby left the meeting at 1300hrs.

Minutes

Approve Minutes
2024-117

C Birkenshaw: THAT the Minutes of the Special Meetings of Council held on 12mar2024 and 19Mar2024 be approved as circulated.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Apr2024**

Financial Reports

Accounts for Approval 2024-118 T Wushke: THAT the accounts as presented, being cheques No. 11585-11610, and on-line payments 0011-0014/2024 totalling \$90,069.47 be approved as presented and attached to the minutes. CARRIED

Financial Statement 2024-119 E Holland: THAT the Statement of Financial Activities for the month of March 2024 be accepted as presented. CARRIED

Bank Reconciliation 2024-120 C Fafard: THAT the Bank Reconciliation for the month of March 2024 be accepted as presented. CARRIED

Payroll Summary 2024-121 C Birkenshaw: THAT the Monthly Payroll Summary for the month of March 2024 totalling net of \$31,307.82 be accepted as presented. CARRIED

Addendum Payments 2024-122 C Fafard: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments, plus applicable tax:

L Baily	Work boots/First Aid Meals	376.97
D Clark	First Aid Meals	100.00
E Sash	PDAP/EMAP training	452.20
C Selby	Safety Shirts	79.84
A Smyth	PDAP/EMAP	471.80
A Smyth	Auditor Lunch	103.33
Town of Rocanville	FD/Clinic/Library Fees for Feb	4,992.59
Prairie Steel	Annual Culvert Order	85,232.45
Friday Night Live	Donation	50.00
Moosomin & District Health Care Foundation	Donation	2000.00

CARRIED

M Ruland and T Wushke left the meeting regarding a Conflict of Interest regarding remuneration for convention at 1331hrs.

Reimburse Convention 2024-123 E Holland: THAT the RM reimburse as per below for SARM Convention remuneration:

M Ruhland	1,636.18
T Wushke	2,392.87

CARRIED

M Ruhland and T Wushke returned to the meeting at 1332hrs.

C Birkenshaw left the meeting regarding a Conflict of Interest regarding remuneration for Rock work at 1332hrs.

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Apr2024***

CB Excavating
2024-124 M Polvi: THAT the RM pay invoice 985924 to CB Excavating & Spraying to clear road allowance of rocks N of Sec 21-17-33 W1 in the amount of \$3,400.00 plus applicable taxes. CARRIED

C Birkenshaw returned to the meeting at 1334hrs.

Proposed Payments
2024-125 E Holland: THAT the List of Proposed Payments dated 10Apr2024 in the amount of \$44,504.80 be hereby approved for payment. CARRIED

Reports

Administrator Reports
2024-126 C Fafard: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented. CARRIED

Old Business

Road Surveyor Hire
2024-127 C Fafard: THAT the RM accept 20/20 Geomatics survey quote for NE 09-18-33 W1 for \$5,950 +applicable taxes and fees. CARRIED

RR1304 Project
Payment
2024-128 E Holland: THAT the RM pay Springer Construction as per TTES Contracting Inc summary dated 11Apr2024 for a March-April progress payment for gravel crushing completed for the RR 1304 road project in the amount of \$106,065.13 plus applicable taxes. CARRIED

Office Décor to Reeve
2024-129 M Polvi: THAT the RM authorize the Reeve and administration to purchase office décor and office chairs for administration with a budget of \$4,000.00. CARRIED

New Business

SMHI 2023 Audit
2024-130 T Wushke: THAT the RM acknowledge the Saskatchewan Municipal Hail Insurance 2023 Audited Financial Statement. CARRIED

Janitor Hourly Rate
2024-131 T Wushke: THAT the RM pay Rhose Perante \$25.00/hr starting Apr 2024. Further, that invoice 2024-01 be paid in the amount of \$150.00. CARRIED

Near Miss Reports
2024-132 M Polvi: THAT the RM acknowledge the received near miss reports from C Selby and D Clark as received 25Mar and 10Apr respectively. CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Apr2024**

2024 School Mill Rates C Birkenshaw: THAT the RM acknowledge the 2024 School Mill Rates received from the Ministry of Government Relations as of 25Mar2024 as listed below:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial and Industrial Property	6.86 mills
Resource Property	9.88 mills

CARRIED

Emergency Planner C Fafard: THAT the RM authorize E Sash to attend the Emergency Planners Course in Estevan on 19Apr2024, to be paid as per policy.

CARRIED

2024 Gas Tax C Fafard: THAT the RM authorize the administrator to apply for a Canada Community Building Fund – Infrastructure Investment Plan (IIP) for the clay capping of TWP 163 for 5 miles.

CARRIED

Whitewood Vet Board M Polvi: THAT the RM is in agreeance with the Whitewood Vet Board to sell the Building Sale Whitewood Veterinary Building located in Whitewood as presented.

CARRIED

Budget Meeting M Polvi: THAT the RM hold a Special Council Meeting to discuss the 2024 Budget at the call of the Reeve at the Municipal Office located at 1001 Railway Avenue, Rocanville, Saskatchewan.

CARRIED

2024 CTP Reallocation E Holland: THAT the RM acknowledge receipt of the Rural Integrated Roads for Growth (RIRG) Clearing the Path correspondence received on 01Apr2024 regarding the loss of allocation for the road N of 12-16-31 W1 in the amount of \$1,650 annually.

CARRIED

2024 CTP Application M Polvi: THAT the RM authorize Administration to apply for Clearing the Path funding for the 719 Grid from north of Rocanville to the RM of Willowdale No 153 border.

CARRIED

Admin Lunch C Fafard: THAT the RM authorize Administration to purchase a meal for Administration and outside personnel 23Apr2024 to celebrate Administrator Appreciation Day.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 11Apr2024**

Announcements

Next Regular Meeting The next meeting is set for 09May2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

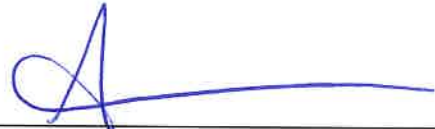
Adjournment

Adjourn (1501 hrs) T Wushke: THAT this meeting adjourn.
2024-141

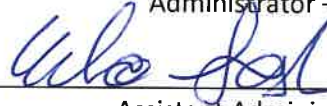
CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth



Assistant Administrator – Echo Sash

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00023 to 2024-00026

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11585	2024-03-07	Borderland Co-op				
		107824		Painters Tape	22.18	
		107873		Paint - Firetruck	16.91	
		170231		DIESEL - 20240214	1,495.66	
		109672		Weatherstripping (doors)	24.41	
		170728		FUEL - 20240301	106.14	1,665.30
11586	2024-03-07	Brandt Tractor Ltd.				
		4150623		FLUID ANALYSIS KITS (10)	578.31	578.31
11587	2024-03-07	Brenda's Enterprises				
		24--1015		Construction Clean of Office	808.50	808.50
11588	2024-03-07	Bumper to Bumper - Langenberg				
		299733		Ball valve, nipples, hose, clamp	108.84	
		299750		paint, gloves, oring, flap wheel	118.18	
		299770		ballvalve,nipple, clamp,paint, flapw	94.78	
		299955		grwh, zpcbld, pptwl,oil,grease, filter	330.60	
		300026		Spray Bottle	8.82	
		300029		tow strap, mender, vacuum hose	1,053.90	1,715.12
11589	2024-03-07	Denray Tire				
		MIN067472		4 SKIDSTEER TIRES	1,759.10	
		MIN067624		Tire&Tube replace-one way snowp	179.18	1,938.28
11590	2024-03-07	DionCo Sales				
		27118		Blades, bolts, nuts, carbit teeth,wa	3,360.95	3,360.95
11591	2024-03-07	Finning International Inc.				
		PA000020778		2 pails 0w20 oil	437.32	437.32
11592	2024-03-07	Information Services Corp.				
		192987877		Acct # 100041129	15.00	15.00
11593	2024-03-07	Receiver General For Canada				
		20240034687		100000094185 ANNUAL LICENSE	471.33	471.33
11594	2024-03-07	Jay's Group of Companies				
		R32003143		Freight on Oil	96.83	96.83
11595	2024-03-07	Pattison Agriculture				
		3/1/2024		Glass Cleaner	34.94	34.94
11596	2024-03-07	Reliabilty Truck Services Ltd.				
		565		07KW-repairs (studs, manifold)	2,604.79	2,604.79
11597	2024-03-07	SARM				
		BEN129634		BENEFITS/LTD/LINS ADJ	5,051.70	
		PSIP24151-2		PSIP 2024 - Grader&Snowblower	526.57	5,578.27
11598	2024-03-07	Supreme Office Products				
		65784642		rubber bands, hanging folders	22.18	22.18
11599	2024-03-07	UFA				
		915068012		DIESEL - 02152024	6,851.21	
		914867763		DIESEL - 02282024	6,658.86	13,510.07
11600	2024-03-07	Westcan Bulk Transport Ltd.				
		137-0000491		07KW wash tokens	210.00	210.00
11601	2024-03-07	World-Spectator, The				
		00187700		Seasonal Operator Ad&web	373.95	373.95
11602	2024-03-12	Ag In The Classroom Sask Inc.				

Initial

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00023 to 2024-00026

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11603	2024-03-12	RMAA (Membership)	2024 Sponsorshi	Ag In The Classroom - 2024 Spon	500.00	500.00
			2024CONV-01	2024 Convention Registration Fee	50.00	
11604	2024-03-12	Selby, Chad	2024CONV-02	2024 Convention Registration Fee	50.00	100.00
			Res#2024-	Leadership course, km, meals	633.20	633.20
11605	2024-03-12	Town of Rocanville	2024-00143	Jan 2024 FD/CL CC, LB CC	11,721.06	11,721.06
11606	2024-03-12	TTES Consulting Inc.	6051	RIRG 719 - Test holes for clay	3,605.28	3,605.28
11607	2024-03-31	MEPP	2024-03	Mar/2024 Remittance	9,218.66	9,218.66
11608	2024-03-31	Ministry of Finance	Mar/2024 SECS	Mar/2024 SECS 6177786	476.55	476.55
11609	2024-03-31	Ministry of Finance	Mar/2024 GSSD	Mar/2024 GSSD 6177794	106.85	106.85
11610	2024-03-31	Receiver General	Mar/2024	Mar/24 Monthend Payroll	20,372.91	20,372.91
Total Computer Cheque:						80,155.65

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0011	2024-03-07	Conexus Mastercard	Feb2024	Monthly CC Invoice	4,103.99	4,103.99
2024-0012	2024-03-31	SaskTel	Mar2024TelPAD	online PAD - Mar2024	222.02	222.02
2024-0013	2024-03-31	SaskPower	1557-0085-5150	POWER SHOP+OFFICE Mar 2024	789.96	789.96
2024-0014	2024-03-31	SaskEnergy	Mar2024Energy	online PAD - Mar2024	693.86	693.86
Total Online Banking:						5,809.83

Total AP-GEN: 85,965.48


Initial

Date Printed
2024-04-03 2:35 PM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00023 to 2024-00026

Page 3

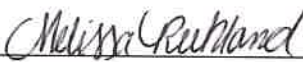
Bank Code - CC - Conexus Mastercard

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-03-07	SGI	2024-REG	SGIreg-13CastletonTrailer,Ram,07	3,411.74	3,411.74
N/A	2024-03-07	Saskatchewan Construction Safety As	Leadership2024	Foreman-LeadershipforSafety Cla:	555.00	555.00
N/A	2024-03-07	TIM HORTONS	Jan2024-01	Jan MEETING MUFFINS	26.48	
			Jan2024-02	Spec. Meet Muffins	16.99	43.47
N/A	2024-03-07	Tom and Kitty's Diner	103968	Jan Meet Lunch	93.78	93.78
Total Credit Card:						4,103.99

Total CC: 4,103.99
Grand Total: 90,069.47

Certified Correct This 11Apr2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 19Mar2024**

The meeting was called to order at 1425 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.5 – Floyd Tebb
	Division No.2 – Clint Birkenshaw	<i>Via telephone</i>
	Division No.3 – Tim Wushke	Division No.6 – Marcia Polvi
	<i>Via telephone</i>	Administrator – Andrea Smyth

RGE RD 1304 Construction: 2024-106	M Ruhland: That an email be sent to TTES to instruct TTES to send Springer Construction an apology for email correspondence sent to them without informing the RM of Rocanville first. Further that Springer Construction be notified that clay incorporated via rotovator must meet the original specs of the RGE RD 1304 tender.
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CARRIED

Announcements

Next Regular Meeting The next meeting is set for 11Apr2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

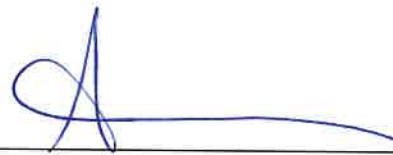
Adjournment

Adjourn (1502 hrs) C Birkenshaw: THAT this meeting adjourn.
2024-107

CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

**Rural Municipality of
Rocanville No. 151**

Post Office Box 298
Rocanville, SK. S0A 3L0
Ph: 306-645-2055
Fx: 306-645-2697
Email: rm151@sasktel.net

Notice of Special Meeting of Council

Please be advised that the RM of Rocanville No. 151 Council will meet for a Special Meeting to take place in the RM Office located at Rocanville, Saskatchewan on:

19Mar2024 at 1300 Hrs.

Items to be discussed:

RGE RD 1304

- Please see the administrator for 24hr Waiver concerning notice of a Special Meeting.

(Dated this 19Mar2024)

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Mar2024**

The meeting was called to order at 0903 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.5 – Floyd Tebb
	Division No.2 – Clint Birkenshaw	Division No.6 – Marcia Polvi
	Division No.3 – Tim Wushke	(Arrived at 0937hrs)
		Administrator – Andrea Smyth

Delegates:	0903-1002hrs	Chad Selby	Foreman	Monthly Review of Duties
	1055-1225hrs	Jeff Tait	TTES Consulting	Draft 719 Tender
		Glenn Jackson		
	1058-1121hrs	Jason Springer	Springer Construction	Range Road 1304 Project

C Selby arrived at the meeting as per listing.

Seasonal Callback 2024-86	C Birkenshaw: THAT the RM authorize the Reeve and Foreman to call seasonal employee D. Howes as needed.	CARRIED
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Weed Spraying 2024-87	C Fafard: THAT the RM authorize the Foreman to contract Owen Wilson to weed spray the RM yard as necessary.	CARRIED
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C Selby left the meeting as per listing.

Minutes

Approve Minutes 2024-88	T Wushke: THAT the Minutes of the Regular Meeting held on 15Feb2024 and the Regular Meeting held on 07Mar2024 be approved as circulated.	CARRIED
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Financial Reports

Accounts for Approval 2024-89	E Holland: THAT the accounts as presented, being cheques No. 11552-11584, and on-line payments 0006-0010/2024 totalling \$481,557.15 be approved as presented and attached to the minutes.	CARRIED
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Financial Statement 2024-90	M Polvi: THAT the Statement of Financial Activities for the month of February 2024 be accepted as presented.	CARRIED
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Bank Reconciliation 2024-91	E Holland: THAT the Bank Reconciliation for the month of February 2024 be accepted as presented.	CARRIED
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**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Mar2024**

Payroll Summary 2024-92 C Birkenshaw: THAT the Monthly Payroll Summary for the month of January 2024 totalling net of \$29,144.87 be accepted as presented. CARRIED

Addendum Payments 2024-93 M Polvi: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments:

Town of Rocanville	Clinic Common Costs	853.20
	Fire Department Costs	9,908.91
	Library Common Costs	958.95
C Selby	Reimburse Travel/meals-Safety Training	633.10
TTES Consulting Inc	719 Clay Drilling (inv 6051)	3,605.28
Ag in the Classroom	2024 Donation Request	500.00

CARRIED

Proposed Payments 2024-94 E Holland: THAT the List of Proposed Payments dated 14Feb2024 in the amount of \$41,629.12 be hereby approved for payment. CARRIED

Reports

Administrator Reports 2024-95 M Polvi: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented. CARRIED

TTES Consulting arrived at meeting as per listing.

Jason Springer arrived at meeting as per listing.

Jason Springer left meeting as per listing.

TTES Consulting left meeting as per listing.

Old Business

Mowing Tender 2024-96 C Fafard: THAT the RM award the Mowing Tender RM151-2024-001MOW to Silver Dirtworks Inc as per the below received Tenders:

Company	Equipment	Commencing	Per Hour/mower	Assumed hours	Annual Tender
Silver Dirtworks Inc	7 tractors	01Sep-15Oct	185.00	590hrs	109,150.00
Paul Dueck	3 tractors	Beg of Oct	205.00	145hrs	29,725.00

CARRIED

New Business

SARM 2023 2024-97 T Wushke: THAT the RM acknowledge the 2023 SARM Financial Statement and Annual Report. CARRIED

RMAA Registration 2024-98 E Holland: THAT the RM authorize Administration to attend the RMAA Convention in Regina from 13-16May2024 with registration, meals and travel paid as per policy. CARRIED

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 12Mar2024**

Loraas Disposal 2024-99	C Fafard: THAT the RM authorize the Administrator to sign a annual renewal service agreement with Loraas Disposal regarding recycling bins for the transfer station.	CARRIED
Admin Holiday 2024-100	C Birkenshaw: THAT Council acknowledge Administer Holidays on 15-18 April 2024.	CARRIED
Weed Inspector 2024-101	C Fafard: THAT the RM authorize C Selby to take the Industrial Vegetation recert through Saskpolytec including course fees and time in lieu.	CARRIED
Projector Purchase 2024-102	T Wushke: THAT the RM purchase an Epson Powerlite 992 LCD Projector, ceiling mount kit, ceiling tile, 120in manual projector screen from Glasser's T.V. Service Ltd for the quote of \$3,030.96 plus applicable taxes, as received on 06Mar2024.	CARRIED
Airmaster Quotation 2024-103	C Fafard: THAT the RM order signs from Airmaster Sales Ltd. as per the quote 15058 received 23Feb2024 in the amount of \$6,724.51 plus applicable taxes.	CARRIED
Flower Pots 2024-104	M Polvi: THAT the RM order 2 deluxe pots in the amount of \$75 for 2024.	CARRIED
Fire Department Budget 2024-105	C Birkenshaw: THAT the RM acknowledge the 2024 Rocanville Fire Department Budget.	CARRIED

Announcements

Next Regular Meeting The next meeting is set for 11Apr2024, commencing at 0800 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

Adjourn (1418 hrs) T Wushke: THAT this meeting adjourn.

2024-106

CARRIED


Reeve – Melissa Ruhland


Administrator – Andrea Smyth

Date Printed
2024-03-05 11:48 AM

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00014 to 2024-00022

Page 1

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11552	2024-02-15	Air Liquide Canada Inc.	76915376	Cylinder Lease	39.19	39.19
11553	2024-02-15	Borderland Co-op	169225	FUEL - 20240110&15	105.56	
			16688	lockers - coat hooks	6.43	
			16728	Fuel Tank - Paint for stairs	33.83	145.82
11554	2024-02-15	Bumper to Bumper - Langenberg	299501	clean, airfresh,hose heat,washer,fi	248.71	
			299433	Air Filters (2)Doosan Loader	237.97	
			299434	M18 5Amp Batt and freight	337.12	
			299361	Polishes, cutting pad, backing	108.21	
			298987	oring hy fitt, coup, 2-W hose	69.36	
			298990	adapter, oring, hyd hose	136.01	
			299015	Zipcut Blade, Zipcut Disc	28.36	
			299126	Shackle Anchor, Clevis, Tow Strap	744.40	
			299142	Returned tow strap	-661.51	
			299154	Heat Gun Kit & Starting Fluid	88.55	
			299272	Pptwl, Grinder, Nylon Flag	471.15	
			299273	PrewaxCleaner, Wax, Gas Can	127.77	
			299292	10lb rags	23.14	
			299579	Chrome Paint	36.43	1,995.67
11555	2024-02-15	DionCo Sales	27038	21" couplers (3)	218.90	218.90
11556	2024-02-15	Goodman Steel Ltd.	74276	Grating for Fuel Tank Steps	191.81	191.81
11557	2024-02-15	Loraas Disposal	0008051880	Recycle Waste	515.29	515.29
11558	2024-02-15	Mazer Group	200-068260	2024 FILTER SALE	1,119.52	
			N59137	Credit from 2023 Filter Sale	-260.00	859.52
11559	2024-02-15	VOID - Online Banking Payment				
11560	2024-02-15	Ottenbreit Sanitation Services	0000222904	Waste Collection	1,059.41	1,059.41
11561	2024-02-15	Reliabil Truck Services Ltd.	528	02KW-safety&repairs	683.48	
			529	18LL Trailer - Saf&Rep	831.03	1,514.51
11562	2024-02-15	SARM	PSIP24151-1	PSIP 2024 - Grader&Sidearm Adj	1,094.86	
			BR2401-003	Legal Fees - NE9-18-33 Bridge Inc	33.60	
			22501	Legal Issues as per Reeve	254.75	1,383.21
11563	2024-02-15	Town of Rocanville	Feb2024-Office	Feb01-Apr30 Office Water	178.72	
			Feb2024-LOADER	Feb01-Apr30 Loader Water	869.18	1,047.90
11564	2024-02-15	UFA	912182735	DIESEL - 01292024	6,726.96	6,726.96
11565	2024-02-15	Capital I Industries				

Initial

CHP
AB

RM of Rocanville
List of Accounts for Approval
Batch: 2024-00014 to 2024-00022

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11566	2024-02-15	Carnoustie Cemetery	159685	Quick attach - CAT Grader	15,762.00	15,762.00
11567	2024-02-15	Community Recreation	20240214	Ratepayer Donation	100.00	100.00
11568	2024-02-15	Envirosafe Chemicals Canada	2024 Operation	2024 Operating Grant	750.00	750.00
11569	2024-02-15	Finning International Inc.	E-2594	Gravel Slip for Semi-trailers	777.56	777.56
11570	2024-02-15	Flaman Sales Ltd.	R6065501	Lorne's New Cat Grader(2023-150	357,046.88	357,046.88
11571	2024-02-15	Poelzer Brothers Ltd.	M261038	Schulte Snow Blower	28,749.00	28,749.00
11572	2024-02-15	Rocanville Regional Library	Res#2024-0056	Crop Dam - NW/NE13-16-33 - 1.6'	1,288.00	1,288.00
11573	2024-02-15	Rocanville X-Country Ski Club	2024-OperGrant	Library Grant	1,980.00	1,980.00
11574	2024-02-15	SAMA	2024-DONATION	2024 - Donation R. Ski Club	6,000.00	6,000.00
11575	2024-02-15	Saskatchewan Crime Stoppers	2024558	Municipal Requisition	13,648.00	13,648.00
11576	2024-02-15	Echo Sash	Feb 2024 Don	Crime Stoppers Contribution	200.00	200.00
11577	2024-02-15	SaskTip Inc.	022024	ESash - Notary Stamps	88.28	88.28
11578	2024-02-15	South East Transportation	2024 Membership	Grant	100.00	100.00
11579	2024-02-15	Town of Rocanville	2024 Membership	Membership Grant	726.00	726.00
11580	2024-02-15	Wheatland Wild Association	RES#2024-083	COMMUNITY DAYS DONATION 2	1,000.00	1,000.00
11581	2024-02-29	MEPP	2024 Sponsor	Wheatland Wild AAA Sponsorship	100.00	100.00
11582	2024-02-29	Ministry of Finance	2024-02	Feb/2024 Remittance	8,420.78	8,420.78
11583	2024-02-29	Ministry of Finance	Feb/2024 SECS	Feb/2024 SECS 6177786	500.80	500.80
11584	2024-02-29	Receiver General	Feb/2024 GSSD	Feb/2024 GSSD 6177794	106.85	106.85
			Feb/2024	Feb/24 Monthend Payroll	18,150.22	18,150.22
Total Computer Cheque:						471,192.56

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0006	2024-02-15	Conexus Mastercard	Jan2024	Monthly CC Invoice	4,138.09	4,138.09
2024-0007	2024-02-29	SaskTel	Feb2024TelPAD	online PAD - Feb2024	215.46	215.46

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RM of Rocanville
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ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0008	2024-02-29	SaskPower	1656-0083-1091	POWER SHOP+OFFICE Feb 2024	1,095.51	1,095.51
2024-0009	2024-02-29	SaskPower	2745-0069-7296	Power for Brent's Well	161.39	161.39
2024-0010	2024-02-29	SaskEnergy	Feb2024Energy	online PAD - Feb2024	616.05	616.05
Total Online Banking:						6,226.50
Total AP-GEN:						477,419.06

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Bank Code - CC - Conexus Mastercard

CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-02-15	Borderland Co-op	105017	Dec/23 Employee Gift Cards(4)	600.00	
			105016	Dec/23 Employee Gift Cards(6)	900.00	1,500.00
N/A	2024-02-15	Canadian Tire	41	Tool Kits for Individual Machinery	777.31	777.31
N/A	2024-02-15	Prairie Battery	677108	2 Grader Batteries (36month warr)	1,723.17	1,723.17
N/A	2024-02-15	TIM HORTONS	Dec2023	DEC MEETING MUFFINS	28.47	
			Jan2024	Employee Review Muffins	16.99	45.46
N/A	2024-02-15	Tom and Kitty's Diner	103925	Employee Review Lunch	92.15	92.15
Total Credit Card:						4,138.09

Total CC: 4,138.09
Grand Total: 481,557.15

Certified Correct This 07Mar2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator

Initial



***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office, 1001 Railway Avenue at Rocanville, Saskatchewan 07Mar2024***

Present: Assistant Administrator – Echo Sash

Absent: Reeve: Melissa Ruhland
Division No.1 – Conrad Fafard
Division No.2 – Clint Birkenshaw
Division No.3 – Tim Wushke
Division No.4 – Ernest Holland
Division No.5 – Floyd Tebb
Division No.6 – Marcia Polvi
Administrator – Andrea Smyth

New Business

As per the Municipalities Act Chapter M-36.1, Sections 98(1) and 98(2) having no quorum of Council present for the Regularly Scheduled Council Meeting this meeting is cancelled, and no adjournment is necessary.

Announcements

Special Meeting A Special Meeting is set for 12Mar2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan, as called by the Reeve on 07Mar2024.


Reeve – Melissa Ruhland


Assistant Administrator – E Sash

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Feb2024**

The meeting was called to order at 0900 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.5 – Floyd Tebb
	Division No.2 – Clint Birkenshaw	Administrator – Andrea Smyth
	(Arrived at 0912hrs)	
	Division No.3 – Tim Wushke	
Absent:	Division No.6 – Marcia Polvi	

Delegates:	0900-1040 hrs	Terry Daniel	Nutrien Mine	Mine Update
		Jason Grose		
		Jalisa Miller		
	1050-1011 hrs	Brian Brewer	Mayor of Tantallon	Road Review
	1103-1126 hrs	Levi Schutz	NSC Minerals	Access Road Project

Minutes

T Daniel, J Grose, and J Miller arrived at the meeting as per listing.

C Birkenshaw arrived at the meeting as per listing.

T Daniel, J Grose, and J Miller departed the meeting as per listing.

B Brewer attended the meeting as per listing.

Approve Minutes 2024-50	C Birkenshaw: THAT the Minutes of the Special Meetings of Council held on 18Jan2024 and 29Jan2024 be approved as circulated.	CARRIED
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Financial Reports

Accounts for Approval 2024-51	F Tebb: THAT the accounts as presented, being cheques No. 11502-11551, and on-line payments 0001-0005/2024 totalling \$566,924.64 be approved as presented and attached to the minutes.	CARRIED
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Financial Statement 2024-52	F Tebb: THAT the Statement of Financial Activities for the month of January 2024 be accepted as presented.	CARRIED
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Bank Reconciliation 2024-53	T Wushke: THAT the Bank Reconciliation for the month of January 2024 be accepted as presented.	CARRIED
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Payroll Summary 2024-54	C Fafard: THAT the Monthly Payroll Summary for the month of January 2024 totalling net of \$30,643.44 be accepted as presented.	CARRIED
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**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Feb2024**

Addendum Payments 2024-55 F Tebb: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments:

E Sash Notary Stamp Reimb	88.28
Finning CAT Grader	357,046.88
Flaman Sales Snow Blower	28,749.00
Capital I Quick Attach for Grader	15,762.00
Carnoustie Cemetery Received Donation	100.00

CARRIED

Crop Damage Payment 2024-56 T Wushke: THAT the RM pay Poelzer Brother's for Crop Damages in the amount of \$800/acre cereal crop for work completed on the TWP 163 Road Project for 1.61 acres.

CARRIED

SaskTip Membership 2024-57 F Tebb: THAT the RM pay the 2024 Annual Membership for SaskTip Inc. in the amount of \$100.00.

CARRIED

2024 SAMA Invoice 2024-58 C Birkenshaw: THAT the RM acknowledge receipt and pay the Saskatchewan Assessment Management Agency (SAMA) for the 2024 Municipal Invoice #2024558 in the amount of \$13,648.00 for the Annual Inspection.

CARRIED

SETPC Membership 2024-59 C Birkenshaw: THAT the RM pay the 2024 Annual Membership for the South East Transportation Planning Committee (SETPC) in the amount of \$726.00

CARRIED

Crime Stoppers Grant 2024-60 T Wushke: THAT the RM donate \$200.00 to the Saskatchewan Crime Stoppers for a 2024 Grant.

CARRIED

Library Grant 2024-61 C Fafard: THAT the RM donate \$1,980.00 to the Rocanville Regional Library for the 2024 Operating Grant.

CARRIED

Cross Country Ski-Club 2024-62 C Birkenshaw: THAT the RM donate to the Cross-Country Ski Club \$6000.00 for 2024.

CARRIED

AAA Sponsorship 2024-63 C Birkenshaw: THAT the RM sponsor the AAA Saskatchewan Wheatland Wild Hockey Team in the amount of \$100.00.

CARRIED

CROW Donation 2024-64 C Fafard: THAT the RM donate \$750.00 to the Community Recreation of Welwyn (CROW) as a 2024 Donation.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Feb2024**

Proposed Payments 2024-65 C Fafard: THAT the List of Proposed Payments dated 14Feb2024 in the amount of \$23,974.37 be hereby approved for payment. CARRIED

Mower Blades 2024-66 C Fafard: THAT the RM authorize the Foreman to order six sets of Mower Blades from Dionco for \$50.00 per blade plus applicable taxes. CARRIED

L Schutz attended the meeting as per listing.

Reports

Administrator Reports 2024-67 E Holland: THAT the RM accept the Administrator, Correspondence, Council Committee, Council Division, and Foreman Reports as presented. CARRIED

Old Business

T Wushke left the meeting for a Conflict of Interest regarding office tender items at 1229hrs.

Office Equip Tender 2024-68 C Fafard: THAT the RM accept the listed tenders below, and authorize the highest bidders to pick up their items upon payment being received.

Item Listing	Amount
Beige Desk with Drawers	
Brown Desk with Drawers	40.00
Brown Table	
Light Fixtures	
Door Frame with Glass Doors	525.00

Further, that the above noted items having not received a bid, be given away on a first come, first served basis. CARRIED

T Wushke returned to the meeting at 1231hrs.

New Hire 2024-69 C Birkenshaw: That the RM of Rocanville No.151, hire Karlina Crawford as a seasonal operator, effective at the call of the Reeve, at a wage of \$30.00/hour and receive \$40/month cell phone allowance, on a three-month probationary period. CARRIED

Mowing Tender 2024-70 T Wushke: THAT the RM authorize the administrator to post on Sasktenders, and FB, Mowing Tender: RM151-2024-001MOW. Further, that tenders are to be received on 04Mar2024 at 3pm to be awarded by the end of March. CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Feb2024***

Notation of Resolution 2024-71	F Tebb: THAT the RM makes notation that prior to and during subsequent discussion surrounding resolution 2023-411 from 07Nov2023 Meeting, that A. Smyth had left the meeting.	CARRIED
Gravel Slip 2024-72	E Holland: THAT the RM pay invoice E-2594 to Envirosafe Chemicals for gravel slip in the amount of 777.56.	CARRIED
Embankment Erosion Quote 2024-73	E Holland: THAT the RM of Rocanville accepts the RM of Spyhill's quote from WSP for engineering design/supervision and environmental services in the amount of \$23,179.00 for environmental and \$25,000 for engineering design/supervision for a total of \$48,179.00 +applicable taxes; for the embankment erosion taking place nearby the 600 bridge on a cost sharing basis.	CARRIED
Office Cleaning 2024-74	F Tebb: THAT the RM ratify acceptance of Brenda McCloud's quote for a thorough office cleaning for the quoted amount of \$35 per person per hour.	CARRIED
New Business		
Loraas Road Ban Approval 2024-75	F Tebb: THAT the RM deny road ban approval to Loraas for the 2024 season, and further require Loraas to apply for an overweight permit for uninterrupted hauling within the RM of Rocanville.	CARRIED
SaskPower Road Ban 2024-76	C Birkenshaw: THAT the RM give approval to SaskPower to operate for general matters/emergencies for the 2024 season during road bans.	CARRIED
SaskPower Overhead 2024-77	F Tebb: THAT the RM authorize SaskPower to build approximately 34km of 14.4 kv overhead power line in the road allowance as per file number 11902311-MO 20392213 received on 29Jan2024.	CARRIED
Admin Training 2024-78	C Fafard: THAT the RM approve administration to attend the 1-day refresher class on May 21, 2024 in Moosomin, SK for the amount of \$454.00 +applicable taxes. Further that mileage and meals be paid as per policy.	CARRIED
EMAP Training - 2024-79	C Birkenshaw: THAT the RM ratify approval for Administration to attend the Enhanced Municipal Administrator Program Training in Melville on 27Mar2023 to be paid as per policy.	CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 15Feb2024**

Transfer to Reserve 2024-80 C Fafard: THAT the RM transfer funds with Conexus Credit Union from the Tendered Account 01 to the Tendered Account 89 in the amount of \$6,096.00 due to payment withdrawn from the incorrect account. CARRIED

Transfer from Reserve 2024-81 T Wushke: THAT the RM transfer funds with Conexus Credit Union from the Tendered Account 01 to the Tendered Account 89 in the amount of \$500,000.00 to offset operating expenses prior to the 2024 Tax Levy. CARRIED

Community Days 2024-82 C Birkenshaw: THAT the RM donate \$1,000.00 to the Town of Rocanville for the Community Days 2024 Celebration. CARRIED

Acknowledge SMHC 2024-83 F Tebb: THAT the RM acknowledge the SMHC 2023 Annual Financial Report. CARRIED

Mar Reg Meeting 2024-84 C Fafard: THAT the RM move the March regular meeting to take place on 07Mar2024 at 0900hrs at the RM Council Chambers at 1001 Railway Avenue, Rocanville Saskatchewan. CARRIED

Announcements

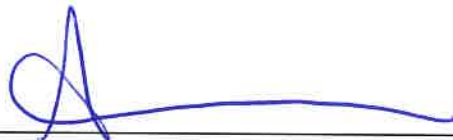
Next Regular Meeting The next meeting is set for 07Mar2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

Adjourn (1423 hrs) 2024-85 T Wushke: THAT this meeting adjourn. CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

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Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11502	2024-01-18	Air Liquide Canada Inc.	76783289	Accrual Cylinder Lease (3)	39.19	39.19
11503	2024-01-18	Borderland Co-op	1814	Accrual Xmas-plates, cups, napkins	41.69	
			1862	Accrual Xmas-beverage supplies	20.24	
			1904	Accrual xmas- 3 bags ice	7.47	
			15370	Accrual extension cord, plug ins	144.22	
			16026	Lockers-bolt,latch,hing,screw,woor	272.90	
			168867	FUEL - 20240102	117.71	
			106215	lockers-paint, paint brushes	104.56	
			106290	lockers-paint	59.65	768.44
11504	2024-01-18	Brandt Tractor Ltd.	1197220	Accrual BH - Repair Axle Leak (Left)	1,169.24	1,169.24
11505	2024-01-18	Bumper to Bumper - Langenberg	298191	Accrual Adapter imp skt	35.64	
			298221	Accrual oring, fitting, hose	59.47	
			298328	Accrual Butt Con, Metric 10.9 fastener	20.21	
			298625	muffler, strt pipe, tapping screws	285.63	
			298807	muffler pieces(install),wheel, clean	562.38	
			298943	Exhaust tip, cut oil	170.83	
			298923	sp plug, carb clean, air fresh, grea:	125.44	1,259.60
11506	2024-01-18	Capital I Industries	159644	Repairs to V-Plow	3,402.60	3,402.60
11507	2024-01-18	Celebration Ford Sales	RO98377	22 F350 SUPER DUTY OIL CHAN	145.60	145.60
11508	2024-01-18	Classic Steam Ltd	33978	Clean- FireTruck Fuel Tank	315.00	315.00
11509	2024-01-18	Denray Tire	MIN067008	Accrual 02KW-Tire Change (2)	1,550.28	
			MIN067009	Accrual 07KW-2steer & 4 drive tires chang	3,032.82	4,583.10
11510	2024-01-18	DionCo Sales	26888	48" Culvert(24.384m)	19,873.66	
			26904	21" CULVERT (5 - 6M)	3,097.57	22,971.23
11511	2024-01-18	Dyke's Water & Ice	4832	water for Office(2), shop(2)	28.00	28.00
11512	2024-01-18	Finning International Inc.	R6052201	Accrual Derrell's New Cat Grader(2023-15)	229,396.88	229,396.88
11513	2024-01-18	Jay's Group of Companies	S22055876	FREIGHT ON GRAVEL SLIP	151.44	151.44
11514	2024-01-18	Kentrax Transport Ltd.	202520	Accrual Truck Wash Tokens	210.00	210.00
11515	2024-01-18	Loraas Disposal	0008043185	Accrual Recycle Waste - Dec 2023	479.00	479.00
11516	2024-01-18	Manetain Your Liquor Store	RMROC-Dec/23	Accrual Xmas Party - Beverages	96.31	96.31
11517	2024-01-18	Munisoft				

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			2023/24-04430	EQUIPMENT MAINTENANCE 202	969.03	
			2023/24-05317	10 LAMINATED MAP BOOKS	443.55	1,412.58
11518	2024-01-18	New Fortune Inn Resturant				
		2849648	Accrual	Xmas Supper (26x\$25)	721.50	721.50
11519	2024-01-18	NRG Signs				
		23145		RM Decal-Vehicles(8)	583.68	583.68
11520	2024-01-18	OK Tire & Auto Service				
		IN119312	Accrual	Derrell's Grader Tire Repair	586.03	
		IN119380	Accrual	Lorne's Grader Tire Repair	475.59	1,061.62
11521	2024-01-18	Ottenbreit Sanitation Services				
		0000221474	Accrual	Waste Collection - Dec 2023	120.65	120.65
11522	2024-01-18	Pattison Agriculture				
		893302	Accrual	JD6170&6175 filter, aircleaner&be	977.74	
		437297		JD 6175M-INSPECT&REPAIR	5,195.48	6,173.22
11523	2024-01-18	Reliabil Truck Services Ltd.				
		525		10LL Trailer - Saf&Rep	1,999.47	
		526		07KW-safety&repairs	5,722.68	7,722.15
11524	2024-01-18	Rocanville Pharmacy				
		002-00038327	Accrual	Xmas cards	7.76	
		002-00041038		Batteries(AA&AAA)	29.75	37.51
11525	2024-01-18	SARM				
		BEN128540		SARM BENEFITS/LTD/EHD 2024	59,052.90	
		PSIP24151-0		SARM PSIP 2024	13,561.05	
		LIA24151		SARM LSIP 2024	3,016.26	
		EXC240151		SARM EXCESS LIABILITY 2024	5,680.54	
		BON24151		SARM FIDELITY BOND 2024	344.50	
		MEM2024151		SARM Membership 2024	4,544.39	86,199.64
11526	2024-01-18	Success Office Systems				
		INV404373	Accrual	Photo Copier Maintenance	125.49	125.49
11527	2024-01-18	Supreme Office Products				
		65300417		Hanging Folders, (2) Paper	399.46	399.46
11528	2024-01-18	TKO Diesel Services				
		190		CAT-alt replace&repair	4,678.65	4,678.65
11529	2024-01-18	Tom's Electric Ltd.				
		35135	Accrual	Light Installation for Wells	1,747.85	1,747.85
11530	2024-01-18	Town of Rocanville				
		2023-00693	Accrual	Nov 2023 FD/CL CC	1,264.57	
		2023-00714	Accrual	2023 OFFICE RENO - 2nd inspect	88.75	
		2024-00045	Accrual	Dec 2023 FD/CL CC, LB CC	2,460.52	3,813.84
11531	2024-01-18	UFA				
		914046222	Accrual	DIESEL - 12222023	5,857.86	
		SOINV5480752	Accrual	10000L fuel tank	20,913.51	
		912854341		DIESEL - 01152024	4,447.79	31,219.16
11532	2024-01-18	Uline Canada Corporation				
		13431842	Accrual	4 Lateral File Cabinets	6,848.08	6,848.08
11533	2024-01-18	World-Spectator, The				
		00186675	Accrual	2-ASmyth Notary Stamps	140.16	140.16
11534	2024-01-18	Agricultural Producers Assoc..				
		31000		APAS Membership 2024	9,934.34	9,934.34


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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11535	2024-01-18	Edge Excavating				
		207		Accrual Channel Clear SW09-16-32	4,047.75	4,047.75
11536	2024-01-18	Federation Canadian Municipal				
		INV-38634-R2Z7K		FCM Membership 2024	271.87	271.87
11537	2024-01-18	Rene Halliday				
		23OfficeReno-4		2023 Office Renos Final w/Extras	72,848.95	72,848.95
11538	2024-01-18	Moosomin & District				
		2024 Donation		2024 Donation	200.00	200.00
11539	2024-01-18	RDARM				
		2024-01-18		2024 Membership	200.00	200.00
11540	2024-01-18	RMAA (Membership)				
		2024MEMBERSHIP		ASmyth Administrator Membership	425.00	
		2024MEMBERSHIP2		ESash Associate Membership 202	175.00	600.00
11541	2024-01-18	Echo Sash				
		2023-12-14		Accrual Dec2023 - Mtg Lunch	91.90	91.90
11542	2024-01-18	ANDREA SMYTH				
		CA3R53I1H7II		Accrual 3 Light Ceiling Fixture	44.39	
		CA33COQXNHCI		Accrual 4 pack smart bulbs	95.34	139.73
11543	2024-01-18	Southeast Regional Library				
		2024SELIB		Library Fees	7,480.00	7,480.00
11544	2024-01-18	Town of Rocanville				
		FDCI2023		Accrual FD COMMON INCOME 2023	2,437.21	2,437.21
11545	2024-01-18	TTES Consulting Inc.				
		6003		Accrual RIRG 719-Test holes,testing,review	5,515.92	
		6019		Accrual RIRG 719-Culverts, design, quanti	3,233.89	8,749.81
11546	2024-01-23	Provincial Sales Tax				
		Dec 2023		Accrual Remittance of PST 2023	2,000.38	2,000.38
11547	2024-01-31	MEPP				
		2024-01		Jan/2024 Remiltance	8,969.68	8,969.68
11548	2024-01-31	Ministry of Finance				
		Jan/2024 SECSD		Jan/2024 SECSD 6177786	1,931.28	1,931.28
11549	2024-01-31	Ministry of Finance				
		Jan/2024 GSSD		Jan/2024 GSSD 6177794	271.79	271.79
11550	2024-01-31	Receiver General				
		Jan/2024		Jan/24 Monthernd Payroll	19,667.76	19,667.76
11551	2024-01-31	RMAA (Workshop Fund)				
		2024EMAP-SPR		RMAA EMAP WORKSHOP(2)	200.00	200.00
Total Computer Cheque:						558,063.32

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0001	2024-01-18	Conexus Mastercard				
		DEC2023		Accrual Monthly CC Invoice	547.69	547.69
2024-0002	2024-01-29	Receiver General				
		2022CPP-01		Accrual CPP Deductions 2023	6,069.00	6,069.00
2024-0003	2024-01-31	SaskTel				
		Jan2024TelPAD		online PAD - Jan2024	323.02	323.02


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ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0004	2024-01-31	SaskPower	2184-0075-4778	POWER SHOP+OFFICE Jan 2024	643.13	643.13
2024-0005	2024-01-31	SaskEnergy	Jan2024Energy	online PAD - Jan2024	730.79	730.79
Total Online Banking:						8,313.63
Total AP-GEN:						566,376.95


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Batch: 2024-00004 to 2024-00012

Bank Code - CC - Conexus Mastercard

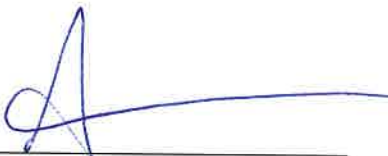
CREDIT CARD

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
N/A	2024-01-18	Commissioner for Oaths/Notary Public				
		2023-12-06		Accrual ASmyth Notary Public	200.00	200.00
N/A	2024-01-18	Manetain Hair Lounge and Gift Shoppe				
		FLOWERS2023-02		Accrual Flowers - administrator	74.37	74.37
N/A	2024-01-18	Mullet's Home Hardware				
		1005688		Accrual Xmas Door Prizes	273.32	273.32
Total Credit Card:						547.69

Total CC: 547.69
Grand Total: 566,924.64

Certified Correct This 15Feb2024


Melissa Ruhland
Reeve


Andrea Smyth
Administrator


Initial

**Minutes of a Special Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 29Jan2024**

The meeting was called to order at 0937 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.6 – Marcia Polvi
	Division No.2 – Clint Birkenshaw	Administrator – Andrea Smyth
	Division No.3 – Tim Wushke	
Absent:	Division No.5 – Floyd Tebb	

Minutes

TTES Test Holes 2024-046	T Wushke: THAT the RM contract TTES Contracting Inc to bore more clay test holes along the western portion of the 719 Claycapping project, in sections: NE 21-16-33 W1, SE27-16-33 W1, NE 22-16-33 W1, NW 23-16-33 W1.	CARRIED
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Poelzer Hill Burrow 2024-047	T Wushke: THAT the RM accepts Rene Poelzer's of Poelzer Brothers Ltd. Offer of using the hill area for a landscape burrow to obtain clay without purchase in exchange for the RM of Rocanville No 151 not utilizing a burrow pit on ROW, during the 2024 construction season. Further, that a Land Access Authorization Agreement be signed to this nature.	CARRIED
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Service Truck Usage 2024-048	C Fafard: THAT the RM give authorization for the Service truck to be used for Council and Staff to attend a Funeral in Moosomin, SK. on 29Jan2024.	CARRIED
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Announcements

Next Regular Meeting	The next meeting is set for 15Feb2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.
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Adjournment

Adjourn (1117hrs) 2024-049	T Wushke: THAT this meeting adjourn.	CARRIED
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Reeve – Melissa Ruhland


Administrator – Andrea Smyth

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 18Jan2024**

The meeting was called to order at 0900 hrs by Reeve Melissa Ruhland

Present:	Reeve: Melissa Ruhland	Division No.4 – Ernest Holland
	Division No.1 – Conrad Fafard	Division No.6 – Marcia Polvi
	Division No.2 – Clint Birkenshaw	(Departed at 1515 hrs)
	Division No.3 – Tim Wushke	Administrator – Andrea Smyth
Absent:	Division No.5 – Floyd Tebb	

Delegates:	0900-0925 hrs	Darrell Clark	Grader Operator	Annual Review
	0900-0940 hrs	Chad Selby	Foreman	Foreman Report/Annual Review
	0950-1050 hrs	Echo Sash	Assistant Admin	Annual Review
	1330-1404 hrs	Wendy Irvine	Ratepayer	Bridge Review

Minutes

Skid Steer Tires 2024-001	C Fafard: THAT the RM order skid steer tires as per Denray Moosomin tire quotation MQ030993 in the amount of \$1,507.80 plus applicable taxes as received 17Jan2024.	CARRIED
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Approve Minutes 2024-002	C Birkenshaw: THAT the Minutes of the Regular Meetings of Council held on 14Dec2023 and 11Jan2024 be approved as circulated.	CARRIED
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Financial Reports

Accounts for Approval 2024-003	M Polvi: THAT the accounts as presented, being cheques No. 11448-11501, and on-line payments 0042-0045 totalling \$378,127.82 be approved as presented and attached to the minutes.	CARRIED
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Financial Statement 2024-004	T Wushke: THAT the Statement of Financial Activities for the month of Dec 2023 be accepted as presented.	CARRIED
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Bank Reconciliation 2024-005	E Holland: THAT the Bank Reconciliation for the month of Dec 2023 be accepted as presented.	CARRIED
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Payroll Summary 2024-006	C Fafard: THAT the Monthly Payroll Summary for the month of Dec 2023 totalling net of \$31,508.57 be accepted as presented.	CARRIED
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Addendum Payments 2024-007	C Birkenshaw: THAT the RM pay amounts as per the graph below with Meeting Addendum Payments:
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E Sash Dec Meeting Lunch Reim	91.90
Edge Excavating SW 09-16-32 Channel Clearing Inv 207	4,047.75
TTES 719 Geo Investigating Inv 6003	5,515.92
TTES 719 Design Inv 6019	3,233.89
Halliday Office Reno Final Payment	\$72,848.95
A Smyth Ceiling Light and smart lights	139.73

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 18Jan2024**

APAS Membership 2024-008 C Fafard: THAT the RM pay the 2024 Annual Membership for the Agricultural Producers Association of Saskatchewan (APAS) in the amount of \$9,934.34. CARRIED

FCM Membership 2024-009 C Birkenshaw: THAT the RM pay the 2024 Federation of Canadian Municipalities (FCM) in the amount of \$271.87. CARRIED

RMAA Membership 2024-010 T Wushke: THAT the RM pay 2024 Membership for the Rural Municipal Administrators Association as below:

A Smyth	Regular Member	\$425.00	
E Sash	Associate Member	\$175.00	CARRIED

RDARM Membership 2024-011 M Polvi: THAT the RM pay the 2024 Annual Membership for the Regina District Association of Rural Municipalities (RDARM) in the amount of \$200.00. CARRIED

SE Library Grant 2024-012 C Fafard: THAT the RM pay the 2024 South East Regional Library voluntary levy of \$13.75 per capita for a total of \$7,780.00. CARRIED

Musical Festival 2024-13 M Polvi: THAT the RM make a donation to the Moosomin & District Music Festival for 2024 in the amount of \$200.00. CARRIED

SARM Annual 2024-014 E Holland: THAT the RM pay to the Saskatchewan Association of Rural Municipalities (SARM) as per below, with Meeting Payments:

MEM2024151	2024 Annual Membership	4,544.39
BEN128540	Employee Benefits 55EHD/LTD	59,052.90
PSIP24151-0	Property Self Insurance Plan Building/Contents and EDP Equipment - Coverage of \$2,126,504 Unlicensed Mobile Equipment - Coverage of \$2,585,985	13,561.05
LIA24151	Liability Self Insurance Plan (Basic) - Coverage of \$3,000,000	3,016.26
EXC240151	Excess Liability - Coverage of \$12,000,000 Errors & Omissions - Coverage of \$2,000,000	5,680.54
BON24151	Fidelity Bond – Coverage of \$200,000 Registered Mail – Coverage of \$50,000 Money & Securities – Coverage of \$25,000	344.50

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 18Jan2024**

Proposed Payments 2024-015 E Holland: THAT the List of Proposed Payments dated 17Jan2024 in the amount of \$418,568.56, plus the credit card payments in the amount of \$547.67, be hereby approved for payment. CARRIED

Reports

Administrator Reports 2024-016 C Fafard: THAT the RM accept the Administrator, Correspondence, and Council Committee, and Council Division Reports as presented. CARRIED

Old Business

Group Life Insurance 2024-017 M Polvi: THAT the RM apply for Group Life Insurance in the coverage amount of \$200,000 per employee with a start date of 01Jan2024. CARRIED

Seasonal Advert 2024-018 M Polvi: THAT the RM authorize Administration to advertise for Seasonal Employees for the 2024 season. CARRIED

Cab Extension 2024-019 T Wushke: THAT the RM authorize the foreman to order and have installed a cab extension on the red Kenworth as per Reliabil Truck Services quotation #527 received on 15Jan2024 in the amount of \$8,914.12 plus applicable taxes. CARRIED

W Irvine attended the meeting as per listing.

Office Wall Logo 2024-020 C Fafard: THAT the RM order a layered aluminum composite sign from IronTown Mfg. Inc, Yorkton with a budget of \$2,300 plus applicable taxes. CARRIED

New Business

Sk Lotteries Grant Allocation 2024-021 C Birkenshaw: THAT the transfer the RM population of 544, as seen in the table below for the 2025 Saskatchewan Lotteries Community Grant Program.

Location	Population	Amount
Town of Rocanville	397	\$3,156.15
Town of Wapella	49	\$389.55
RM of Moosomin No 123 (Former Town of Welwyn)	49	\$389.65
Town of Tantallon	49	\$389.65

CARRIED

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 18Jan2024***

2024 SARM/SMHI Attendance 2024-022	C Fafard: THAT the RM designate T Wushke and M Ruhland to be the voting Council delegates for the 2024 SARM Annual Convention on 13-15Mar2024 in Regina, Saskatchewan with Administration and delegates to be paid as per policy. Further, that the RM designate T Wushke as the Saskatchewan Municipal Hail Insurance delegate for the 2024 SARM Annual Convention.	CARRIED
FD Annual Income 2024-023	E Holland: THAT the RM pay the Town of Rocanville 35% of the Fire Department Annual Shared Income as received in 2023 in the amount of \$2,437.21.	CARRIED
PDAP Training 2024-024	T Wushke: THAT the RM authorize Administration to attend the one-day Provincial Disaster Assistance Program (PDAP) held by the Saskatchewan Public Safety Agency's (SPSA) in Estevan 21 or 22Feb2024 with mileage and meals to be paid as per policy.	CARRIED
<i>A Smyth left the Meeting at 1455 hrs and returned after wage negotiation discussions at 1504 hrs.</i>		
Wage Negotiations 2024-025	T Wushke: THAT the RM grant Employees remuneration wages for 2024 as per Appendix A. Further, that the RM correct Resolution 2023-390 from the 07Nov2023 Meeting and appoint A Smyth as Administrator for the 2024 year.	CARRIED
Firecall Interest 2024-026	T Wushke: THAT the RM wave the interest earned from the Firecall on 21Dec2023 and its subsequent addition to Taxes at Year End Processing.	CARRIED
2023 PST Remit 2024-027	E Holland: THAT the RM authorize the Reeve and Administrator to pay the 2023 PST Remit prior to January Month End Payments, to which they will be approved with the Approved Payments at the February Meeting.	CARRIED
WCB Council Coverage 2024-028	C Fafard: THAT the RM list Council at the minimum rate for Workers Compensation Coverage for 2024 for coverage of \$40,382 per Council Member.	CARRIED
<i>M Polvi departed the meeting as per listing.</i>		
Bylaw 2024-01 First Reading 2024-029	C Fafard: THAT Bylaw No 2024-01, being a Bylaw to License Excavation of Gravel from Gravel Pits, referred to as the Gravel Licensing Bylaw, be introduced and read the first time.	CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 18Jan2024**

Bylaw 2024-01
Second Reading
2024-030

C Birkenshaw: THAT Bylaw No 2024-01, be now read the second time.

CARRIED

Bylaw 2024-01.
Consent for Third
Reading
2024-031

T Wushke: THAT Bylaw No 2024-01, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-01
Third Reading
2024-032

E Holland: THAT Bylaw No 2024-01, being a Bylaw to License Excavation of Gravel from Gravel Pits, referred to as the Gravel Licensing Bylaw, be read and approved this third time.

CARRIED

Bylaw 2024-02
First Reading
2024-033

C Fafard: THAT Bylaw No 2024-02, being a bylaw to Repeal Various Bylaws, be introduced and read the first time.

CARRIED

Bylaw 2024-02
Second Reading
2024-034

C Birkenshaw: THAT Bylaw No 2024-02, be now read the second time.

CARRIED

Bylaw 2024-02
Consent for Third
Reading
2024-035

T Wushke: THAT Bylaw No 2024-02, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-02
Third Reading
2024-036

E Holland: THAT Bylaw No 2024-02, being a bylaw to Repeal Various Bylaws, be read and approved this third time.

CARRIED

Bylaw 2024-03
First Reading
2024-037

C Fafard: THAT Bylaw No 2024-03, being a bylaw to Enter Into an Agreement with the Town of Whitewood for the Purpose of a Fire Service Mutual Aid, be introduced and read the first time.

CARRIED

Bylaw 2024-03
Second Reading
2024-038

C Birkenshaw: THAT Bylaw No 2024-03, be now read the second time.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office at 1001 Railway Ave., Rocanville, Saskatchewan 18Jan2024**

Bylaw 2024-03
Consent for Third
Reading
2024-039

T Wushke: THAT Bylaw No 2024-03, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 2024-03
Third Reading
2024-040

E Holland: THAT Bylaw No 2024-03, being a bylaw to Enter into an Agreement with the Town of Whitewood for the Purpose of a Fire Service Mutual Aid, be read and approved this third time.

CARRIED

Foreman Training
2024-041

C Fafard: THAT the RM authorize the Foreman to attend the 2-day Leadership for Safety Excellence training from the Saskatchewan Construction Safety Association in Regina 14/15Feb2024 with wages, meals, board and milage paid as per policy.

CARRIED

SaskPower Lines
2024-042

T Wushke: THAT the RM authorize SaskPower to build approximately 17.5km of 14.4 kv overhead power line in the road allowance as per file number 11902310-MO 20392215 received on 17Jan2024.

CARRIED

Special Meeting
2024-043

T Wushke: THAT the RM call a Special Meeting for Monday 29Jan2024 at 0900 hrs to take place at the RM Council Chambers at 1001 Railway Avenue, Rocanville Saskatchewan to discuss the 719 Road Project.

CARRIED

Feb Reg Meeting
2024-044

C Birkenshaw: THAT the RM move the February Regular meeting to take place on 15Feb2024 at 0900 hrs at the RM Council Chambers at 1001 Railway Avenue, Rocanville Saskatchewan.

Announcements

Special Meeting

A Special Meeting is called for 29Jan2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Next Regular Meeting

The next meeting is set for 15Feb2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan.

Adjournment

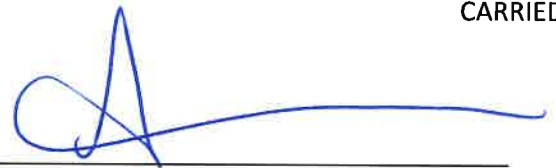
Adjourn (1606 hrs)
2024-045

T Wushke: THAT this meeting adjourn.

CARRIED



Reeve – Melissa Ruhland



Administrator – Andrea Smyth

Appendix A

	2023 Wage	2024 Wage
C Selby	46.53/hr	48.03/hr
L Baily	41.52/hr	42.77/hr
D Clark	39.29/hr	40.42/hr
B Dufour	39.29/hr	40.79/hr
J Reavie	36.79/hr	37.92/hr
D Howes	35.00/hr	36.25/hr
J Hilts	31.02/hr	32.27/hr
A Smyth	96,425/year	100,764/year
E Sash	47,705/year	55,000/year


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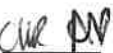
RM of Rocanville
List of Accounts for Approval
Batch: 2023-00095 to 2023-00100

Page 1

Bank Code - AP-GEN - ACCOUNTS PAYABLE GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11448	2023-12-14	Air Liquide Canada Inc.				
		76564688		Blueshield Gas	143.20	
		76649099		ACETYLENE AND OXYGEN GAS	368.57	
		76649107		oxygen gas	95.14	
		76688154		CYLINDER LEASE (3)	22.45	629.36
11449	2023-12-14	Borderland Co-op				
		167157		FUEL - 20231114	116.24	
		167282		FUEL - 20231124	41.01	
		103813		waterproofer, paint	30.79	
		103676		4 Patio Blocks (shop door)	71.00	
		104211		DOOR KNOB&LOCK FOR SHOP	188.68	447.72
11450	2023-12-14	Brandt Tractor Ltd.				
		4144316		0/40 oil-1, hydraulic-3, trans/hydr-1	5,914.12	
		4144825		JD872 gas opener	336.86	
		1196161		JD872 WAR. travel (PST)	83.40	
		4145382		15/40 oil - 1000L	7,826.61	
		4146488		BH - teeth, pin fast, lock	332.46	
		4147007		BH - TIE ROD	784.51	
		4145278		JD872 GAS OPENER	336.86	
		4145207		JD872 GAS OPENER REFUND	-336.86	15,277.96
11451	2023-12-14	Bumper to Bumper - Langenberg				
		297074		24V BULB, LIGHT	72.54	
		297194		LAG SCREWS	8.86	
		297385		CARBCL, RETURN CORE, IMPAC	66.12	
		297411		wires, cleaner, fitt, screws, gloves	93.25	
		297441		CARB CLEANER, LAG SCREWS	45.28	
		297472		GREASE, LIGHT BULB	71.93	
		297525		AIR FRESHNERS (8)	18.12	
		297671		CARB KIT(FT), SCREWS	85.42	
		297676		HYDRAULIC COUPLER	8.81	
		297716		LIGHT, FHOSE&BARB, GL, BATT	256.55	
		297761		TPIPE, HOSEBARB, FITT, VALVE	194.75	
		297768		4L BRAKE FLUID	52.93	
		297789		SYNTHETIC OIL	234.71	
		297996		Mini Light Bulbs - Firetruck	15.30	
		298098		Fuel Filters(4), 25 amp breaker	46.04	
		298097		pptwl,cast alum,stwl,cleaners,ex sq	214.42	1,485.03
11452	2023-12-14	Cal's Lock & Key Service				
		23264		Change front and safe locks and k	343.05	343.05
11453	2023-12-14	Copper Ridge Construction Inc.				
		130949		Replacement Scale Shack	14,354.52	
		130950		labor-removal of scale house	1,332.00	15,686.52
11454	2023-12-14	DionCo Sales				
		26564		Curved Carbide Blades(8)	5,286.45	
		26565		Packer Bushings	1,261.71	6,548.16
11455	2023-12-14	Green Acres Consulting Ltd.				
		GAC23-1416		NE26/SE35/13/24-17-33,24-16-33	3,213.00	3,213.00


Initial

RM of Rocanville
List of Accounts for Approval
Batch: 2023-00095 to 2023-00100

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11456	2023-12-14	Jay's Group of Companies	R31340226	Freight on Tote	678.03	678.03
11457	2023-12-14	Kentrax Transport Ltd.	201569	Grader and Equip Wash	210.00	210.00
11458	2023-12-14	Loraas Disposal	0008026611	Recycle Waste	488.18	
			0008036077	Recycle Waste	489.39	977.57
11459	2023-12-14	Munisoft	2023/24-03819	SOFTWARE MAINTENANCE 202.	5,210.34	5,210.34
11460	2023-12-14	Nutrien Rocanville Community Hall	2542	Conexus Room Rental (8hour)	63.00	63.00
11461	2023-12-14	OK Tire & Auto Service	IN119034	grader & backhoe tire repair	635.88	635.88
11462	2023-12-14	Ottenbreit Sanitation Services	0000218554	Waste Collection	1,103.82	
			0000220033	Waste Collection	1,606.22	2,710.04
11463	2023-12-14	Prairie Mobile Communications	RUMANOE4753	Radio to permanent frequency	354.09	354.09
11464	2023-12-14	Russell / Langenburg Redi Mix	1120604-02	2023 Gravel Crushing - taxes	36,458.28	36,458.28
11465	2023-12-14	Reliabl Truck Services Ltd.	486	LIGHTS FOR KW	343.35	343.35
11466	2023-12-14	Rocanville Seniors Club	20231214	Hall Rental	100.00	100.00
11467	2023-12-14	R.M. of Fertile Belt No. 183	09-2023	Matthewson & Co. admin/council tre	210.00	210.00
11468	2023-12-14	SARM	MID23-151	SARM Mid Con Reg(2)	115.50	
			PSIP23151-11	SARM PSIP 2023 - ADJ	19.64	135.14
11469	2023-12-14	Scale Solutions Inc.	9901	Scale Repair, printer replacement	5,666.28	5,666.28
11470	2023-12-14	SGI	2023ComAutoPak	Commercial Auto Pak 2023-2024	4,340.70	4,340.70
11471	2023-12-14	Minister of Finance	FD2024570	Fire Dispatch services	1,142.40	1,142.40
11472	2023-12-14	Town of Rocanville	2023-00638	2023 OFFICE RENO - 1 inspector	88.75	
			2023-00676	50% remembrance day lunch	480.13	568.88
11473	2023-12-14	Tuck Energy Contracting Inc.	Inv23065	Scale Shack Camera and Installati	3,257.11	3,257.11
11474	2023-12-14	UFA	912966522	DIESEL - 11152023	7,969.05	
			912798880	DIESEL - 12052023	6,637.34	14,606.39
11475	2023-12-14	Birkenshaw, Clint	Dec/23 Council	Dec/23 Council Rem BIRKENSHA'	5,584.85	5,584.85
11476	2023-12-14	Carnoustie Cemetery	2023 Donation	2023 Donation	500.00	500.00
11477	2023-12-14	C.B. Excavating & Spraying	728728	Ditch Clean at Mine Hill NW 28-17	3,752.00	3,752.00


Initial

RM of Rocanville
List of Accounts for Approval
Batch: 2023-00095 to 2023-00100

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
11478	2023-12-14	Steven and Jennifer Donald				
		Res#2023-421-2		clay-NW15-16-33W1 (1045.2yd) T	2,090.40	2,090.40
11479	2023-12-14	S.S.F.R.C.C				
		20231214		2023 EMR Platinum Sponsorship	1,200.00	1,200.00
11480	2023-12-14	Fafard, Conrad				
		Dec/23 Council		Dec/23 Council Rem FAFARD	6,463.25	6,463.25
11481	2023-12-14	Rene Halliday				
		23OfficeReno-3		2023 Office Reno - Dec 12 extras	19,036.33	19,036.33
11482	2023-12-14	Holland, Ernest				
		Dec/23 Council		Dec/23 Council Remuneration Holl	8,136.80	8,136.80
11483	2023-12-14	Parkland Search and Rescue Corp				
		PSRC 2023Don		Parkland Search and Rescue Don:	1,000.00	1,000.00
11484	2023-12-14	Perante, Rhose				
		14Dec2023		OFFICE CLEANING FOR NOV&D	175.00	175.00
11485	2023-12-14	Poelzer Brothers Ltd.				
		Res#2023-421-4		clay-NE/NW13-16-33W1(3032.9yc	6,065.80	6,065.80
11486	2023-12-14	Polvi, Marcia				
		Dec/23 Council		Council Remuneration	3,908.25	3,908.25
11487	2023-12-14	Reavie, James				
		20231214		Clothing reim as per Res#2023-18	199.79	199.79
11488	2023-12-14	Rocanville Minor Hockey				
		20231214		U11 Digger Awards	100.00	100.00
11489	2023-12-14	Ruhland, Patrick & Melissa				
		Res#2023-421-1		clay-SW22-16-33W1 (2243.2yd3)	4,486.40	4,486.40
11490	2023-12-14	Ruhland, Melissa				
		Dec/23 Council		Dec/23 Council Rem RUHLAND	9,850.99	9,850.99
11491	2023-12-14	Echo Sash				
		12142023		EMO Conf, mail slot Reim	1,666.66	1,666.66
11492	2023-12-14	Ste. Marthe Cemetery				
		2022&23 Donatio		2022 & 2023 Donation Grant	1,000.00	1,000.00
11493	2023-12-14	Tebb, Floyd				
		Dec/23 Council		Dec/23 Council Rem Tebb	3,644.35	3,644.35
11494	2023-12-14	TTES Consulting Inc.				
		5929		TWP163-supervision, borrow pits i	8,962.33	
		5930		RIRG 719-locates, survey, begin d	8,092.67	
		5952		RIRG 719-Test holes-drilling and t	5,088.20	22,143.20
11495	2023-12-14	Western Municipal Consulting				
		WMC23710		BOARD OF REVISION RETAINEF	262.50	262.50
11496	2023-12-14	Wushke, Tim				
		Dec/23 Council		Jun/23 Council Rem. WUSHKE	8,763.63	8,763.63
11497	2023-12-14	Wushke, Tim and Andria				
		Res#2023-421-3		NE15/NW/NE14/SW23-16-33W1(4	86,079.20	86,079.20
11498	2023-12-31	MEPP				
		2023-12		Dec/2023 Remittance	8,350.44	8,350.44
11499	2023-12-31	Ministry of Finance				
		Dec/2023 GSSD		Dec/2023 GSSD 6177794	1,152.82	
		Dec/2023 SECD		Dec/2023 SECSD 6177786	24,154.59	25,307.41
11500	2023-12-31	Receiver General				
		Dec/2023		Dec/23 Monthend Payroll	11,848.86	11,848.86

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RM of Rocanville
List of Accounts for Approval
Batch: 2023-00095 to 2023-00100

Page 4

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
11501	2023-12-31	SMHI			
		Dec/2023 SMHI	Dec/23 SMHI COLLECTIONS	12,856.21	12,856.21
			Total Computer Cheque:		375,770.60

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
2023-0042	2023-12-14	Conexus Mastercard			
		NOV2023	Monthly CC Invoice	822.27	822.27
2023-0043	2023-12-31	SaskTel			
		Dec2023TelPAD	online PAD - Dec2023	217.39	217.39
2023-0044	2023-12-31	SaskPower			
		155700838967	POWER SHOP+OFFICE Dec 202:	394.04	394.04
2023-0045	2023-12-31	SaskEnergy			
		Dec2023Energ	online PAD - Dec2023	101.25	101.25
			Total Online Banking:		1,534.95

Total AP-GEN: 377,305.55


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RM of Rocanville
List of Accounts for Approval
Batch: 2023-00095 to 2023-00100

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Bank Code - CC - Conexus Mastercard

CREDIT CARD

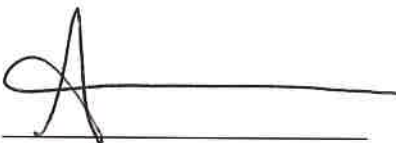
Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
N/A	2023-12-14	New Oil Can Diner 311001	MEETING LUNCH - NOV072023	91.90	91.90
N/A	2023-12-14	SEPA 00643	EMO Preconference and conferen	670.00	670.00
N/A	2023-12-14	TIM HORTONS 07112023 325037202	NOV MEETING MUFFINS&COFFEE OCT MEETING MUFFINS & COFF	30.02 30.35	60.37
			Total Credit Card:		822.27

Total CC: 822.27
Grand Total: 378,127.82

Certified Correct This 18Jan2023



Melissa Ruhland
Reeve



Andrea Smyth
Administrator


Initial

BYLAW NO. 2024-03

RURAL MUNICIPALITY OF ROCANVILLE

**A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF WHITEWOOD
FOR THE PURPOSE OF A FIRE SERVICE MUTUAL AID**

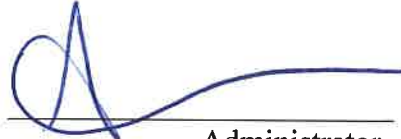
The Council of the R.M. of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. The RM of Rocanville No. 151 is hereby authorized to enter into an agreement, attached hereto and forming part of this bylaw, and identified as "Exhibit A", with the Town of Whitewood.
2. The Reeve and Administrator of The RM of Rocanville No. 151 are hereby authorized to sign and execute the attached agreement as identified as "Exhibit A".
3. This bylaw shall come into force and take effect upon the date adopted by Council.



Read a Third Time and Adopted
This 18th day of January, 2024.


Reeve


Administrator

TOWN OF ROCANVILLE

EXHIBIT "A" TO BYLAW NO. ²⁰²⁴⁻⁰³~~2023-06~~ AD

THIS AGREEMENT MADE THIS 18 DAY OF January AD., 2024

BETWEEN:

TOWN OF ROCANVILLE AND RURAL MUNICIPALITY OF ROCANVILLE
NO.151 (Joint owners of the Rocanville Fire Department)

a municipal corporation in the Province of Saskatchewan

and

TOWN OF WHITEWOOD

a municipal corporation in the Province of Saskatchewan

WHEREAS:

- A. The Town of Rocanville and the RM of Rocanville No. 151 and the Town of Whitewood exist in close proximity; and
- B. The Town of Rocanville and RM of Rocanville No.151 and the Town of Whitewood operate fire departments and supply certain suppression, rescue and/or dangerous goods services to their respective populations.
- C. The Parties mutually acknowledge that each may not in all cases be able to respond with sufficient resources to calls for Fire Services from within their jurisdictions, and the Councils of the Town of Rocanville and RM of Rocanville No. 151 and the Town of Whitewood deem it expedient and in the public's best interest to agree between them that the Parties may provide aid, each to the other, in such circumstances; and
- D. The Parties are empowered pursuant to Section 42 of *The Municipalities Act, 2006* to enter into agreements with other municipalities for the furnishing of fire-fighting services and fire-fighting equipment beyond their boundaries, on any terms that may be agreed upon; and
- E. The Parties wish to agree herein to terms upon which fire-fighting services and equipment may be provided;

NOW THEREFORE THIS AGREEMENT WITNESSES:

SECTION 1: DEFINITIONS

- 1.1 The following words and phrases shall have the meanings ascribed to them in this Section 1 for the purpose of this agreement;

Assisting Party means the Party requested to provide Fire Services hereunder by the Party primarily responsible for the provision of Fire Services within the boundaries of a municipality, whether or not assistance is actually extended.

Per Incident Charge(s) means those charges for the provision of Fire Services set forth in Section hereto, which charges may be adopted and which may be amended from time to time by bylaw of the Council of each party

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Fire Services	means fire-fighting, rescue and/or dangerous goods assistance and other mishaps which may occur in any municipality from time to time.
Fire Services Agreement	means an agreement between either Party hereto and another municipality by which certain fire-fighting and other services are provided to that municipality, but excludes mutual aid agreements between municipalities.
Fire Chief	for the purposes of Section 6 & 7 of this agreement, means the Chief of the Assisting Party or the Requesting Party, as the case may be, and includes other personnel as are authorized by their department policy to request or extend aid under this agreement.
Incident Command Procedures	means those procedures for the establishment and transferring of command over fire-fighting and related services at the scene of an emergency response as described in Section 4 of this agreement.
Requesting Party	means the Party which has the primary obligation to respond to fire alarms and other emergencies within a municipal territorial jurisdiction.

SECTION 2: TERM OF AGREEMENT

- 2.1 This agreement shall be of force and effect from the effective date, and shall continue in effect until terminated by either Party in accordance with the provisions of Section 13.
- 2.2 The effective date shall be the date upon which the last Party executes this agreement, following ratification hereof by bylaw of the Councils of each Party.

SECTION 3: FIRE SERVICE MUTUAL AID

- 3.1 As and from the effective date; each Party hereto may request Fire Services from the other Party and such Fire Services, if given, shall be requested and extended in accordance with and subject to the terms and conditions set forth in this agreement.
- 3.2 Fire Services may be requested either where the Requesting Party is unable to respond to a call within its jurisdiction or is unable to respond with sufficient manpower or equipment, in the opinion of the Requesting Party, and further to the above, Fire Services may be extended without request if the Party that holds primary responsibility for the jurisdiction in which an emergency is taking place is unable to be contacted.
- 3.3 Where the Requesting Party is privy to a Fire Services Agreement, the geographic area covered in the Fire Services Agreement shall for the purposes hereof be deemed to be within the jurisdiction of the Requesting Party, without esquire by the Assisting Party. In such cases the Requesting Party shall be principally liable for the payment of the service charges of the Assisting Party whether or not the municipality receiving aid under the Fire Services Agreement disputes such charges.

SECTION 4: JURISDICTION AND COMMAND

- 1.1 Where the Requesting Party has been unable to respond to a call for Fire Services, and the aid of the Assisting Party is requested, the Assisting Party shall have command of the response and shall provide Fire Services in accordance with all applicable policies, operating procedures, directives, manuals, and/or practices of the Assisting Party.

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- 1.2 Where the Requesting Party requests assistance but has responded or intends to respond to a call, the first Party on the scene shall establish a command, and shall retain jurisdiction and command over Fire Services unless command is formally turned over to the other Party in accordance with appropriate Incident Command Procedures.

SECTION 5: EFFECT OF COMMAND

- 5.1 The Party which establishes or assumes command may direct the other Party in accordance with the policies, procedures, practices and methodologies adopted or followed by the commanding Party.
- 5.2 The Party subject to the commands are in accordance with policies, procedures, practices and methodologies adopted or followed by the subordinate Party.
- 5.3 Nothing set forth in subsection 5.1 or 5.2 above shall require the subordinate Party to act or suffer or permit any action which may be contrary to law or which places the personnel or equipment of that Party unduly at risk.

SECTION 6: ASSISTANCE DISCRETIONARY

- 6.1 The Parties acknowledge that each has a primary obligation to provide Fire Services within the boundaries of its own municipality and/or Fire Protection District, and that the provision of aid to the Requesting Party may not be advisable, on a call by call basis, having regard to such factors as the state of available resources, the nature of the incident giving rise to the request for aid, the travelling distance involved, and the existence or apprehension of emergencies or potential emergencies within the Assisting Party's municipality. Accordingly, the Fire Chief of a Party that receives a request to assist another Party shall have the sole and unfettered discretion to decline to authorize Fire Services to the Requesting Party and may exercise such discretion without stating reasons. Further, the Assisting Party may divert personnel and equipment to another scene notwithstanding a response in aid of the Requesting Party or may withdraw from a scene, whether or not the Assisting Party is in command thereof, if in the sole discretion of the Fire Chief of the Assisting Party another alarm, emergency or location should be afforded a higher priority, and may exercise such, discretion without stating reasons.
- 6.2 Notwithstanding anything to the contrary in this agreement, the Assisting Party shall under no circumstances be liable for any damages or injury for failing to respond to any call or for delay in responding to any call or as a result of the failure of the equipment to attend to the incident scene.

SECTION 7: PROCEDURES FOR REQUESTS

- 7.1 The Fire Chief of the Requesting Party shall have and is hereby granted full and sufficient authority to request Fire Services from the Assisting Party.
- 7.2 The Fire Chief of the Assisting Party shall have and is hereby granted full and sufficient authority to provide or, in his discretion, to decline to provide Fire Services to the Requesting Party.
- 7.3 The Fire Chief of the Assisting Party is further authorized to dispatch such personnel and equipment as can be allocated, in his judgment, for the response, and may do so without verifying the bona fides of the call or the alarm giving rise to the request. The Parties agree to cooperate in establishing protocols for confirming the identity of the caller on behalf of the Requesting Party so as to preclude so far as possible requests for assistance being made under false pretenses.

SECTION 8: PER INCIDENT CHARGE

- 8.1 The Assisting Party may charge a fee of \$450.00 per hour for the Truck or part thereof, plus wages of Fire Fighter @ \$15.00 per hour per man, and also, the cost of materials used (i.e. fire-fighting foam and air cylinders) to assist in offsetting the cost of provision of service.

- 8.2 It is acknowledged that Per Incident Charges are reviewable from time to time by the respective Council of the Parties. Fees may be amended, by bylaw, on or before April 1st, for the ensuing year, for so long as this Agreement remains in force. Per Incident Charges so approved shall be annexed to this agreement in place of the fees set for in section 8.1.
- 8.3 Following the provision of Fire Services, the Assisting Party shall prepare and deliver to the Requesting Party an itemized invoice for payment, in accordance with rates set forth in section 8.1 and the Per Incident Charge shall constitute a debt of the Requesting Party. The Requesting Party shall remit payment of the amount so billed within thirty (30) days of receipt of the invoice. Failing payment as required, the Requesting Party shall pay interest on the debt or such portion thereof as remains unpaid, at the prime rate of interest of the Bank of Canada plus two (2%) per cent, such interest to be calculated from the date payment is overdue to the date of payment in full.

SECTION 9: EMERGENCY MEASURES

- 9.9 The Party acknowledge that each has an emergency measures plan in effect in accordance with the Saskatchewan *The Municipalities Act, 2006*. The provision of this agreement are not in lieu of plans made in respect of emergency measures nor does this agreement derogate from the duty of the Parties hereto to follow protocols and lawfully report to authorities and agencies in the case of discharges of pollutants, spills discharges of hazardous material, hazardous waste, disaster in the transportation of dangerous goods and incidents of the like.

SECTION 10: INSURANCE

- 10.1 Each Party hereto shall obtain and keep in force all-risk property insurance covering, on a appraised cost basis, vehicles and equipment which may be employed in the provision of assistance under this agreement.
- 10.2 Each Party hereto shall obtain and keep in force Comprehensive General Liability Insurance covering the operations of its fire department, including unlicensed vehicles, in an amount not less than \$5,000,000 per occurrence.

SECTION 11: MUTUAL RELEASES

- 11.1 Each Party agrees to remise and release the other Party in respect of damage to or loss of property and in respect of personal injury (including death) occurring in the course of requesting or providing assistance under this agreement, and each expressly waives and right cause of action in respect of such loss or injury as against the other Party, howsoever arising.

SECTION 12: INDEMNIFICATION

- 12.1 The Parties expressly covenant and agree that the Requesting Party shall, in respect of third party claims of any nature arising from the provision of Fire Services by the Assisting Party under this agreement, indemnify and hold harmless and keep indemnified and held harmless the Assisting Party from and against all losses, claims, costs, expenses, demands, actions, and causes of action (hereinafter in this Article 12 called costs") asserted by third parties, save and except and this covenant of indemnity expressly excludes, such costs or portions of costs as are attributed to the negligence or breach of covenant herein committed by the Assisting Party, its officers, employees and/or volunteers. Notwithstanding any termination of this agreement in accordance with Article 13, the covenant of indemnity shall apply to such costs as arise in consequence of the provision of Fire Service by the Assisting Party during the currency of the Agreement.

SECTION 13: TERMINATION

- 13.1 Either Party hereto may terminate this agreement upon thirty (30) days written notice to such effect delivered to the other Party.

SECTION 14: GENERAL AND MISCELLANEOUS

- 14.1 The captions, section numbers, article numbers and Table of Contents (if any) appearing in this Agreement are inserted as a matter of convenience only and in no way define, limit, construe or describe the scope or intent of such clauses or articles and such captions, section numbers,

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article numbers and Table of Contents shall not in any way other than for reference purposes affect the interpretation or construction of this Agreement.

- 14.2 This Agreement shall be governed by and construed in accordance with the laws of the Province of Saskatchewan.
- 14.3 Subject to the provisions hereof for the revision of fees, this Agreement may not be modified or amended except by an instrument in writing signed by both Parties hereto or by their successors or assigns.
- 14.4 If for any reason any term, covenant or condition of this Agreement, or the application thereof to any person or any circumstance, is to extent held or rendered unenforceable or illegal then such term, covenant or condition:
- (a) is and is deemed to be independent of the remainder of the Agreement and to severable and divisible there from and its unenforceability or illegality does not affect, impair or invalidate the remainder of the Agreement or any part thereof; and
 - (b) continues to be applicable to and enforceable to the fullest extent permitted by law against any person and circumstance other than those to whom it has been held or rendered unenforceable or illegal.

Neither party is obliged to enforce any term, covenant or condition in this Agreement against any person, if, or to the extent by doing so, such party is caused to be in breach of any laws, regulations or enactments from time to time in force.

- 14.5 No waiver shall be inferred or implied by any forbearance by a party hereto or anything done or omitted to be done by a party with respect to default, breach or nonobservance except only an express waiver in writing and then only to the extent expressly stipulated and necessary to give effect to such express waiver.
- 14.6 Notwithstanding anything to the contrary contained in his Agreement, if either of the Parties is bona fide delayed or hindered in or prevented from performance of any term, covenant or act required in this Agreement by reason of strikes, lockouts, labour trouble, inability to procure materials, government intervention or other casualty or contingency beyond the reasonable control of the party who is by reason thereof delayed in the performance of such party's covenants and obligations under this Agreement in circumstances where it is not within reasonable control of such party to avoid delay, excluding solvency, lack of funds or other financial cause of delay (hereby known as "Unavoidable delay"), such performance shall be excused for the period of the delay and the period within which performance is to be effect shall be extended by the period of such delay.
- 14.7 Any notice or demand required or permitted to be given to either party hereto pursuant to this Agreement (excluding requests for assistance contemplated in Section 3) shall be in writing and may be delivered to the party in person (or agent) or by sending it by prepaid registered mail, addressed to the other Party or to such alternate address as either Party may be notice from time to time advise, and if mailed as aforesaid shall be deemed to be given three (3) days following the date of such mailing.
- Any such notice, demand, request or consent is conclusively deemed to have been given or made on the day upon which it is delivered, or, if mailed and postal service is interrupted or substantially delayed, any notice, demand, request or other instrument shall be delivered only in person to the other party.
- 14.8 Time is of the essence of this Agreement and of every part thereof.
- 14.9 This Agreement shall be binding upon and endure to the benefit of the Parties, their respective successors and representatives.

THIS AGREEMENT executed the day and date first written above by affixing of the appropriate signatures of both parties.

SM

TOWN OF ROCANVILLE

SEAL



A stylized, cursive signature in blue ink.

MAYOR

A stylized, cursive signature in blue ink.

ADMINISTRATOR



A stylized, cursive signature in blue ink.

MAYOR

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ADMINISTRATOR



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MAYOR

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ADMINISTRATOR

BYLAW NO. 2024-02

RURAL MUNICIPALITY OF ROCANVILLE

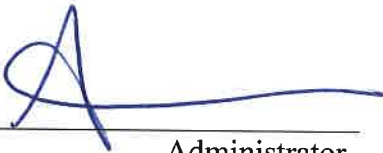
BYLAW TO REPEAL VARIOUS BYLAWS

The Council of the R.M. of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

1. That the following bylaws be repealed:
No. 2023-04 Being a Bylaw to Repeal Various Bylaws,
No. 09-2009 Agreement with other Municipalities for the Establishment of a District
2. This Bylaw shall come into force and take effect on final passing thereof.




Reeve


Administrator

Read a Third Time and Adopted
This 18th day of January, 2024.

BYLAW NO. 2024-01

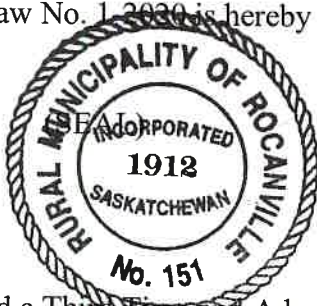
RURAL MUNICIPALITY OF ROCANVILLE

BYLAW TO LICENSE EXCAVATION OF GRAVEL FROM GRAVEL PITS

The Council of the R.M. of Rocanville No. 151 in the Province of Saskatchewan enacts as follows:

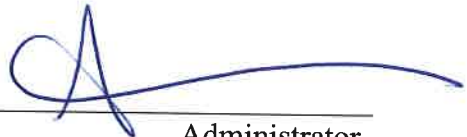
1. This Bylaw shall be referred to as the Gravel Licensing Bylaw.
2. In this Bylaw:
 - (a) "Administrator" means the administrator of the Municipality, and includes an acting administrator;
 - (b) "Council" means the council of the Municipality;
 - (c) "Excavation" means the removal of gravel from a premise;
 - (d) "Gravel" includes rock, stone, sand and other material in excess of 105 microns in diameter;
 - (e) "Licensee" means a person who has been issued a license to excavate gravel within the Municipality in accordance with this Bylaw;
 - (f) "Municipality" means the R.M. of Rocanville No. 151;
 - (g) "Person" includes a firm or corporation; and
 - (h) "Premise" includes any pit, site or location within the Municipality in which gravel is naturally situated.
3. No person shall:
 - (a) excavate any gravel from any premise; or
 - (b) operate or offer for hire within the Municipality any machine, tractor, truck or other appliance used in the excavation of gravel,without having obtained a license to do so from the Municipality for the applicable calendar year in accordance with this Bylaw.
4. Any person applying for a license pursuant to this Bylaw shall:
 - (a) apply to the Administrator in a form acceptable to the Administrator;
 - (b) provide the Administrator with an estimate of the quantity of gravel the person will excavate from premises within the Municipality in the calendar year, reporting each and every month;
 - (c) comply with any terms and conditions imposed by the Administrator; and
 - (d) pay the fee provided for under section 6 of this Bylaw as a pre-extraction fee based on the estimate of the quantity of gravel to be excavated multiplied by the rate prescribed in section 6 of this Bylaw, to a maximum of the fee applicable to the excavation of 10,000 cubic yards of gravel.
5. As a condition of issuing a license, the Administrator may impose any terms and conditions that it considers appropriate.
6. Each person who excavates gravel from any premise shall pay to the Municipality the amount of **\$0.148 per cubic yard or \$0.194 per cubic metre, or \$0.104 per tonne, or \$0.097 per ton, for the gravel excavated.**
7. Upon cessation of excavation of gravel in each calendar year, payment will be made each month of the calendar year, each licensee:
 - (a) shall make a return under oath to the Administrator (in the form attached as Schedule "A" to this Bylaw) showing the quantity of gravel excavated from premises within the Municipality during the calendar year; and
 - (b) shall pay to the Municipality the prescribed fee set out in section 6 of this Bylaw respecting the quantity of gravel excavated by the person, less the amount of any pre-extraction fee paid concurrently with the person's license application under section 4(d) of this Bylaw.

8. Upon receipt of a licensee's return under section 7(a), the Municipality shall refund to that licensee any pre-extraction fees collected under this bylaw for estimated quantities of gravel not excavated from premises within the Municipality within the calendar year.
9. Subject to the right of the Council to suspend or revoke any license under this Bylaw as provided for in the *Municipalities Act*, every license issued under this Bylaw shall remain in force and effect until and including the 31st day of December of the year in which such license was issued.
10. No licensee shall fail to comply with any term or condition of the license.
11. Any person who violates section 3, 6, 7 or 10 of this Bylaw shall be liable on summary conviction to the penalties provided for in the Municipality's General Penalty Bylaw.
12. Bylaw No. 1-2020 is hereby repealed.



Read a Third Time and Adopted
This 18th day of January, 2024.


Reeve


Administrator

SCHEDULE "A"

DECLARATION

IN THE MATTER OF LICENCE BYLAW NO. 2024-01

I, _____

Of _____

In the Province of _____ do

Solemnly declare that:

1. During the year _____, I excavated _____

from the gravel pit located on the land described as _____

And give you final yardage at the end of haul or year-end whichever comes first, and;

**2. I make this solemn declaration, conscientiously believing it to be true
and knowing it is of the same force and effect as if made under oath and
by virtue of The Canada Evidence Act.**

Contractor _____

Date _____

***Minutes of a Regular Council Meeting of the Rural Municipality of Rocanville No.151
held in the Municipal Office, 1001 Railway Avenue at Rocanville, Saskatchewan 11Jan2024***

Present: Assistant Administrator – Echo Sash

Absent: Reeve: Melissa Ruhland
Division No.1 – Conrad Fafard
Division No.2 – Clint Birkenshaw
Division No.3 – Tim Wushke
Division No.4 – Ernest Holland
Division No.5 – Floyd Tebb
Division No.6 – Marcia Polvi
Administrator – Andrea Smyth

New Business

As per the Municipalities Act Chapter M-36.1, Sections 98(1) and 98(2) having no quorum of Council present for the Regularly Scheduled Council Meeting this meeting is cancelled, and no adjournment is necessary.

Announcements

Special Meeting A Special Meeting is set for 18Jan2024, commencing at 0900 hrs at the RM of Rocanville Municipal Office Rocanville, Saskatchewan, as called by the Reeve on 18Jan2024.



Reeve – Melissa Ruhland



Assistant Administrator – E Sash